

Regular Meeting of the Board of Directors

Thursday, August 31, 2017

6:00 pm

**RDKB Board Room
Trail, B.C**

FINAL AGENDA

1. Call to Order
2. Consideration of the Agenda (Additions/Deletions)
 - a) The agenda for the August 31, 2017 meeting of the RDKB Board of Directors is presented.

Move items up on the agenda if necessary

Recommendation: Corporate Vote Unweighted
That the agenda for the August 31, 2017 meeting of the RDKB Board of Directors be adopted as presented.
3. Minutes
 - a) The minutes of the RDKB Board of Directors meeting held July 27, 2017 are presented.

Recommendation: Corporate Vote Unweighted
That the minutes of the RDKB Board of Directors meeting held July 27, 2017 be adopted as presented.
[Minutes-Board of Directors - 27 Jul 2017 - BOARD-Aug 2017-Pdf](#)
4. Delegation(s)
 - a) **M. Zimmer-Okanagan Nation Alliance**
Re: Re-Introduction of Salmon to Columbia River
[Delegation-M. Zimmer-OK Nations Alliance-BOARD-Aug 31 2017 PM](#)

5. Unfinished Business

a) **Board Action Item List as of August 25, 2017**

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board Action Item List as of August 25, 2017 be received.

[RDKB Board-Action Items -2017-08-25 2:04:38 PM-BOARD-Aug 31 2017](#)

b) **A. Stanley, General Manager of Environmental Services
Re: Residential Recycling Collection in the Boundary-Referred
from June 2017 Board Meeting**

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve the cancellation of RDKB-provided residential recycling collection services for specified un-served Boundary households to allow RecycleBC to provide the service commencing late January 2018 with the supply blue boxes for the program at a maximum cost of \$10,000.

[Staff Report - RecycleBC Boundary Recycling Collection - Board of Directors - August 2017 - Pdf](#)

c) **T. Lenardon, Manager of Corporate Administration/Corporate Officer
RE: Extension to 9-1-1 Emergency Telephone Letter of
Understanding RDCK**

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves a Letter of Understanding where the Regional District of Kootenay Boundary and the Regional District of Central Kootenay mutually agree to extend the length of the current term of the 9-1-1 Emergency Telephone Service Agreement, with the same terms and conditions, from July 1, 2017 to April 30, 2018. **FURTHER** that the RDKB Board of Directors authorizes the RDKB signatories to sign and enter into the Letter of Understanding.

[Staff Report-LOU for 911 with RDCK-BOARD-Aug 31 2017 Pdf](#)

d) **T. Lenardon, Manager of Corporate Administration/Corporate Officer**

Re: September 21, 2017 Board Meeting-Change of Location and Meeting Time

The Board meeting scheduled for September 21, 2017 will be held at the Columbia Gardens Winery located in Electoral Area 'A'. These arrangements have been made according to the Board's practice to hold two Board meetings in locations that are different than the Trail and Grand Forks offices; one Board meeting in a different East End location and one Board meeting in a different West End location. This practice provides an opportunity for Board members to see all RDKB areas first-hand to get a better understanding of agenda items and decision-making. The Board held its different West end location meeting at Mt. Baldy this past February.

The September 21st meeting will also commence at 5:00 p.m. rather than 6:00 p.m. The Board must pass a resolution approving changes to meeting location and time.

The Board will receive further information closer to the date of the meeting.

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves holding the September 21, 2017 Board meeting at the Columbia Gardens Winery. **FURTHER** that the Board also approves changing the meeting time from 6:00 p.m. to 5:00 p.m.

- e) **K. Gobeil, Planner-Boundary Motorcycle Club License of Occupation**
M. Allen Request for Assistance and Background

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors direct staff to forward a letter to the Ministry of Forests, Lands, Natural Resource Operations and Rural Development requesting the Ministry to revoke License of Occupation Number 404836 granted to the Boundary Motorcycle Club. **FURTHER** that the Board also request the Ministry to refer applications to amend or extend licenses of occupation within the RDKB's boundaries to the RDKB.

[Staff Report BMC-Board-August 31 2017](#)

6. Communications

7. Communications (Information Only)

a) **UBCM-July 18/17**
Re: Gas Tax Fund Payment

Recommendation: Corporate Vote Unweighted

That Communication Information Only Items a)-b) be received.

[UBCM-Gas Tax Payment-July 18-BOARD-Aug 31 2017](#)

[Metro Vancouver-Electric Vehicle Charging-July 27-BOARD-Aug 31 2017](#)

8. Reports

a) **Monthly Schedule of Vendor Payments (Accounts Payable)**
Ending June 2017

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves the Monthly Schedule of Vendor Payments ending July 31, 2017 in the amount of \$1,652,663.80.

[Vendor Payments-Accnts Payable-July 31-BOARD-Aug 31 2017](#)

b) **Adopted RDKB Committee Minutes**

Boundary Community Development Committee-June 6, 2017

Policy, Executive and Personnel Committee-June 14, 2017

Recommendation: Corporate Vote Unweighted

That the minutes of the Boundary Community Development Committee meeting held June 6, 2017 and the Policy, Executive and Personnel Committee meeting held June 14, 2017 be received.

[Minutes - BCDC - 06 Jun 2017 - BOARD- Aug 31, 2017-Pdf](#)

[Minutes-PEP-14 Jun 2017-BOARD-Aug 31 2017- Pdf](#)

c) **Draft RDKB Electoral Area Advisory Planning Commission**
Minutes

Electoral Area A, Electoral Area C/Christina Lake, Electoral Area E/West Boundary, Electoral Area E/West Boundary Big White.

Recommendation: Corporate Vote Unweighted

That the draft minutes of the RDKB Electoral Area A, Electoral Area C/Christina Lake, Electoral Area E/West Boundary and Electoral Area

E/West Boundary (Big White) Advisory Planning Commission meetings held August 8, 2017 be received.

[Minutes-APC-AreaA-Board-August 31 2017](#)

[Minutes-APC-Christina Lake-Board-August 31 2017](#)

[Minutes-APC-West Boundary-Board-August 31 2017](#)

[Minutes-APC-Big White-Board-August 31 2017](#)

d) **ALC Decision Letters**

Recommendation: Corporate Vote Unweighted

That the correspondence from the Agricultural Land Commission regarding decisions made for ALR applications: subdivisions (Browne, Storie), non-farm use (Sigmund), and exclusions (Hodge, Scott) be received.

[ALC Decision Letter Browne](#)

[ALC Decision Letter-Storie](#)

[ALC Decision Letter Sigmund](#)

[ALC Decision Letter-Hodge-KettleRiverconcrete-Aug 8](#)

[ALC Decision Letter-Hodge-KettleRiverConcrete-July 20](#)

[ALC Decision Letter-Scott](#)

e) **B. Burget, General Manager of Finance**

Re: Financial Results Year-to-date Ending June 30, 2017.

Recommendation: Corporate Vote Unweighted

That the staff report from Beth Burget, General Manager of Finance regarding the Financial Plan Comparison - 2017 Second Quarter be received.

[Staff Report - Quarterly Report - BRD - Aug 31, 2017 - Pdf](#)

9. Monthly Committee Recommendations to Board of Directors

The RDKB Committee recommendations as adopted by the RDKB Committees during July 2017 are presented for consideration. There are no Committee recommendations from August.

a) **Policy, Executive and Personnel Committee-July 27, 2017**
Director Gee, Chair/Director Martin, Vice-Chair

Management Hiring Policy

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves the Management Hiring Policy as recommended by the Policy, Executive and Personnel Committee on July 27, 2017. **FURTHER** that the Policy be distributed accordingly.

[Policy-Management Hiring-PEP July 27-Final-BOARD- Aug 31 2017](#)

10. Board Appointments Updates

- a) Southern Interior Development Initiative Trust (S.I.D.I.T.) - Chair McGregor
Southern Interior Beetle Action Coalition (S.I.B.A.C.) - Chair McGregor
Okanagan Film Commission - Director Gee
Boundary Weed Stakeholders Committee - Director Gee
Columbia River Treaty Local Government Committee and Columbia Basin Regional Advisory Committee (CBRAC) - Director Worley
Kootenay Booth - Director Rotvold
Rural Development Institute (R.D.I.) - Director Martin
Chair's Update - Chair McGregor

11. New Business

- a) **G. Denkovski-Manager of Infrastructure and Sustainability**
Re: Climate Adaptation Funding Partnership Opportunity

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves the contribution of \$5,000 to the Rural Development Institute at Selkirk College for funding the Climate Adaption Partnership.

FURTHER that the Board of Directors direct staff to have the assessment completed using Electoral Area 'A' as a case study.

FURTHER that the funds be allocated from the Carbon Offset Fund Reserve (General Government Services 001 Budget) and that the Financial Plan be amended accordingly.

[Staff Report - Climate Adaptation Partnership Opportunity - Board - August 31 2017 - Pdf](#)

- b) **M. Daines, Manager of Facilities and Recreation**
Re: Service Contract for Concession at Beaver Valley Arena

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves a Service Contract and Agreement for the purpose of securing an operator and maintaining the concession operations in the Beaver Valley Arena in the amount of \$1,525.00 per month plus \$250.00 per game, if the season advances to playoffs, for a term commencing on or before September 1, 2017 and expiring on or before March 31, 2018 (the 2017/18 Season). **FURTHER**, that the Board authorizes the RDKB signatories to sign and enter in to the Service Contract and Agreement. [Staff Report-Service Contract-Concession BV Arena-BOARD-Aug 31 2017-Pdf](#)

- c) **A. Stanley, General Manager of Environmental Services**
Re: Purchase of Roll-Off Truck

Recommendation: Corporate Vote Unweighted

That the the Regional District of Kootenay Boundary Board of Directors approves an amendment to the Regional Solid Waste Management Budget increasing the allowance for a roll-off truck to \$194,000 and adding revenue of \$40,000 for the sale of used equipment. **FURTHER** That the Board of Directors direct Staff to purchase a roll-off truck from IRL International at a bid price of \$193,989.11 and sell the old truck through a competitive process. **FURTHER** that the Financial Plan be amended accordingly.

[Staff Report - Sold Waste Capital Purchase Roll Off Truck - Board of Directors - August 2017 - Pdf](#)

- d) **K. Gobeil, Planner**
Re: Atco Forestry Referral-Crown Land-Electoral Area C/Christina Lake

Recommendation: Corporate Vote Unweighted

That the staff report regarding ATCO Wood Products' proposed cut blocks in surveyed and unsurveyed crown land, south of Nancy Greene Provincial Park in Electoral Area 'B' / Lower Columbia – Old Glory be received.

[Staff Report Atco Cutblocks Board-August 31 2017](#)

- e) **K. Gobeil, Planner**
Re: Kootenay Columbia Trails Society (KCTS)-Front Counter BC Referral-Crown Land-Electoral Area A

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors advise Front Counter BC that the referral regarding a proposed hiking trail on Lot 221, Plan NEP785B, District Lot 1236, KD and Block 225, Plan NEP785B, District Lot 1236, KD in Electoral Area 'A' is supported subject to the provision of adequate off-street parking on Lot 221.

[Staff Report Front-Counter-KCTS Board-August 31 2017](#)

- f) **K. Gobeil, Planner**
Re: MoTI Subdivision Referral-Electoral Area E/West Boundary

Recommendation: Corporate Vote Unweighted

That the staff report regarding the Ministry of Transportation and Infrastructure referral for a proposed subdivision, for the parcel legally described as Block A, District Lot 2358 and District Lot 2352, SDYD, Carmi, Electoral Area 'E' / West Boundary be received. **FURTHER** that the Board of Directors instruct staff to work with the land owner the Ministry of Transportation and Infrastructure to establish a suitable location for land dedication to satisfy Section 510 of the *Local Government Act*.

[Staff Report Carmi-Creek Board-August 31 2017](#)

- g) **K. Gobeil, Planner**
Re: MoTI Subdivision Referral-Electoral Area E/West Boundary

Recommendation: Corporate Vote Unweighted

That the staff report regarding the Ministry of Transportation and Infrastructure referral for a proposed subdivision, for the parcels legally described as Lot 1, Plan KAP 59708, District Lot 472s, SDYD, Smoker Road, Carmi, Electoral Area 'E' / West Boundary be received.

[Staff Report Kaufman1 Board-August 31 2017](#)

- h) **K. Gobeil, Planner**
Re: MoTI Subdivision Referral-Electoral Area E/West Boundary

Recommendation: Corporate Vote Unweighted

That the staff report regarding the Ministry of Transportation and Infrastructure referral for a proposed subdivision, for the parcel legally described as Lot 1, Plan KAP29597 District Lot 472s, SDYD Except Plan 32202 KAP85695 KAP89349, Carmi, Electoral Area 'E' / West Boundary be received. **FURTHER** that the Board of Directors instruct staff to accept cash value of 5% of the parcel to be subdivided to satisfy section 510 of the *Local Government Act*.

- i) **K. Gobeil, Planner**
**Re: FrontCounter BC Referral -Map Reserve (Gravel Pit)-
Electoral Area E/West Boundary**

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors direct staff to forward this staff report *Ministry of Forests, Lands, and Natural Resource Operations – Ministry of Transportation and Infrastructure Map Reserve*, which includes the recommendations of the Electoral Area 'E' / West boundary Advisory Planning Commission to The Ministry of Forests, Lands, and Natural Resource Operations for consideration.

[Staff Report-FrontCounter-Map Reserve-Board-August 31 2017](#)

- j) **K. Gobeil, Planner**
**Re: Application for Development Permit - Electoral Area
C/Christina Lake**

Recommendation: Corporate Vote Unweighted

That the staff report regarding the application for a Development Permit for a single family dwelling, submitted by Luigi and Linda Cicchetti, on 2015 Carol Court, Christina lake, Lot 3, DL 970, KAP25978, KD be received.

[Staff Report-Development Permit-Board-August 31, 2017](#)

- k) **Grants-in-Aid**

Recommendation: Stakeholder Vote Weighted

That the following Grants in Aid be approved:

Beaver Valley Dynamic Aging-Electoral Area 'A'-\$2,000

Cops for Kids-Electoral Area 'C'/Christina Lake-\$500

Christina Lake Citizens on Patrol-Electoral Area 'C'/Christina Lake-\$250.88

Piranhas Swim Club-Electoral Area 'C'/Christina Lake-\$2,000

Grand Forks & District Fall Fair-Electoral Area 'D'/Rural Grand Forks-\$3,500

Piranhas Swim Club-Electoral Area 'D'/Rural Grand Forks-\$2,000

Grand Forks ATV-Electoral Area 'D'/Rural Grand Forks-\$920.00

Recommendation: Stakeholder Vote Weighted

That the following Electoral Area 'E'/West Boundary Grants in Aids be approved:

City of Greenwood-\$410.41

Boundary C 4H Club-\$200

Rock Creek Women's Institute-\$150

[Grants in Aid-At Aug 25-BOARD-Aug 31, 2017](#)

[Grants in Aid-Area E-Aug 25-BOARD-Aug 31, 2017](#)

12. Bylaws

- a) **Bylaw No. 1645-Amending Electoral Area D/Rural Grand Forks Zoning Bylaw**
First and Second Readings and Set up Public Hearing

Recommendation: Stakeholder Vote (Electoral Area Directors)
Unweighted

That Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1645, 2017 be read a First and Second Time.

Recommendation: Stakeholder Vote (Electoral Area Directors)
Unweighted

That Staff schedule a Public Hearing for RDKB Zoning Amendment Bylaw No. 1645, 2017. **FURTHER** that Director Russell be appointed to attend as Public Hearing Chair with Directors McGregor and Gee as alternates.

[Bylaw 1645 Slatnik-Board-August 31 2017](#)

[Staff Report-Slatnik Dressler Board -August 31 2017](#)

- b) **Bylaw No. 1648-Amending RDKB Fire Limit and Fire Sprinkler Control Bylaw No. 1323**
First, Second and Third Readings and Adoption

Recommendation: Stakeholder Vote (Electoral Area Directors)
Unweighted

That the request submitted by Trevor Shephard, of Delterra Engineering Ltd., on behalf of the Big White Sewer Utility, to amend the Fire Limit and Sprinkler Control Bylaw No. 1323 to exclude the headworks building located on DL 4184s from fire sprinkler control requirements, be approved. **FURTHER** that

RDKB Bylaw No. 1648 be read a First, Second and Third time. **FURTHER** that RDKB Bylaw No. 1648 be reconsidered and adopted.

[Bylaw-1648-Exempt Sewage Plant-BOARD-August 31 2017](#)

[Staff Report-SprinklerBylaw-Board-August 31 2017](#)

c) **Bylaw No. 1649-Beaverdell Fire Protection Service
Establishment Amendment
First, Second and third Readings**

Recommendation: Corporate Vote Unweighted

That Regional District of Kootenay Boundary Beaverdell Fire Protection Service Amendment Bylaw No. 1649, 2017 be read a First, Second and Third Time.

[Bylaw 1649 - Beaverdell Fire Protection Requisition Increase - BOARD-Aug 31 2017](#)

13. [Late \(Emergent\) Items](#)
14. [Discussion Items Referred from Other RDKB Committees](#)
15. [Discussion of Items for Future Meetings](#)
16. [Question Period for Public and Media](#)
17. [Closed \(Incamera\) Session](#)
18. [Adjournment](#)



**Regular Meeting of the Board of Directors
Minutes
Thursday, July 27, 2017
RDKB Board Room, Grand Forks, BC**

Directors: Director G. McGregor, Chair
Director P. Cecchini
Director J. Danchuk
Director M. Martin
Director D. Langman
Director L. McLellan
Director F. Konrad
Director E. Smith
Director M. Rotvold
Director L. Worley
Director R. Russell
Director V. Gee

Staff: J. M. MacLean, Chief Administrative Officer
M. Forster, Executive Assistant/Recording Secretary

Others: Approximately 6 members of the public

Call to Order

The Chair called the meeting to order at 6:00 pm.

Consideration of the Agenda (Additions/Deletions)

The agenda for the Regional District of Kootenay Boundary Board of Directors July 27, 2017 Board meeting was presented.

The following agenda items were moved forward and discussed after item 4a): 11k) Development Variance Permit - J. and L. Westby, 11m) Development Variance Permit - Demkiw/Fulcher, and 11q) Zoning Amendment - M. Slatnik.

269-17 Moved: Director Rotvold Seconded: Director McLellan

Corporate Vote Unweighted

That the agenda for the Regional District of Kootenay Boundary Board of Directors July 27, 2017 Board meeting be adopted as amended.

Carried

Minutes

The minutes of the Regional District of Kootenay Boundary Board of Directors meeting held June 29, 2017 were presented.

270-17 Moved: Director Worley Seconded: Director McLellan

Corporate Vote Unweighted

That the minutes of the Regional District of Kootenay Boundary Board of Directors meeting held June 29, 2017 be adopted as presented.

Carried

Delegation(s)

Mr. Mark Allen-Noise from Motocross Track

Mr. M. Allen attended the Board meeting to bring the Board's attention to the matter of noise coming from a motocross track in the vicinity of his property. Efforts were made in 2003 to address this matter. The noise issue was not resolved at that time.

271-17 Moved: Director Russell Seconded: Director Rotvold

The Regional District of Kootenay Boundary Board of Directors request staff to revisit the request made in 2003 to address the noise issue from the motocross track and provide the Directors with a report.

Carried

K. Gobeil - Development Variance Permit - J. and L. Westby-Electoral Area 'E'/West Boundary

A staff report from K. Gobeil, Planner, regarding an application for a Development Variance Permit to construct an accessory building on residential property at 2864 Jewel Lake Road was presented.

Mr. and Mrs. Westby attended the Board meeting to address the Directors in regards to the development variance permit. Mr. Westby brought the issue of a height variance to the Directors' attention and the Westby's were informed that the APC did not support the height variance.

272-17 Moved: Director Gee Seconded: Director Worley

Stakeholder Vote (Electoral Area Directors) Unweighted

That the application for a Development Variance Permit submitted by Jerry and Lynda Westby to allow for an accessory building front yard setback variance of 2.56 metres (5.0 metres to 2.44 metres) on Lot 3, Block 15, Plan KAP65, District Lot 860 Electoral Area 'E' / West Boundary be approved subject to the owner receiving approval from the Ministry of Transportation and Infrastructure.

Carried

K. Gobeil - Development Variance Permit - Demkiw/Fulcher - Electoral Area 'B'/Lower Columbia-Old Glory

A staff report from K. Gobeil, Planner, regarding a Development Variance Permit to decrease the front yard setback to 0.6 metres (2 feet) in order to construct a garage and carport attached to the residence on the property.

273-17 Moved: Director Worley Seconded: Director Gee

Stakeholder Vote (Electoral Area Directors) Unweighted

That the application for a Development Variance Permit submitted by Mary Demkiw to decrease the minimum front yard setback by 3.9m from 4.5m to 0.6m for a principal building on Lot 15, District Lot 367, Plan NEP2444, KD in Electoral Area 'B' / Lower Columbia-Old Glory be approved subject to the owner receiving approval from the Ministry of Transportation and Infrastructure.

Carried

K. Gobeil - Zoning Amendment - M. Slatnik - Electoral Area 'D'/Rural Grand Forks

A staff report from K. Gobeil, Planner, regarding an application for a zoning bylaw amendment for the property at 3530 Hardy Mountain Road, Electoral Area 'D'/Rural Grand Forks was presented. The request is to allow for a second dwelling, in the form of a manufactured home, to be used for an immediate family member was presented.

M. Slatnik attended the meeting in order to address the Board regarding the zoning amendment. Director Russell informed the Directors that the APC had failed to pass support during the first vote but voted in favour of the application during a second vote. Director Russell also agreed with the staff report in that the language in the OCP needed clarification in order to ensure the language was not misunderstood by residents.

274-17 Moved: Director Russell Seconded: Director Worley

Stakeholder Vote (Electoral Area Directors) Unweighted

That the application by Michael Slatnik and Jennifer Dressler to re-zone the parcel legally described as Lot 1, DL 538, SDYD, Plan KAP33299 to allow a second single family dwelling in the form of a manufactured home be approved and staff be directed to prepare the necessary documents for the re-zoning process.

Carried

Unfinished Business

Board Action Item List as of July 27, 2017

275-17 Moved: Director Rotvold Seconded: Director Langman

Corporate Vote Unweighted

That the Board Action Item List as of July 27, 2017 be received.

Carried

Communications

There were no communications for discussion.

Communications (Information Only)

There were no communications (information only) for discussion.

Reports

Boundary Animal Control Monthly Activity Report-June 2017

276-17 Moved: Director Martin Seconded: Director Langman

Corporate Vote Unweighted

That the Kootenay Boundary Animal Control Monthly Activity Report for June 2017 be received.

Carried

Monthly Schedule of Vendor Payments (Accounts Payable)-Ending June 2017

277-17 Moved: Director Martin Seconded: Director McLellan

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves the Monthly Schedule of Vendor Payments ending June 30, 2017 in the amount of \$1,991,936.18.

Carried

Adopted RDKB Committee Minutes

The minutes from RDKB Committee meetings held during June 2017 will be presented to the Board of Directors after they have been adopted by the individual Committees at the September Committee meetings.

Draft RDKB Electoral Area Advisory Planning Commission Minutes

278-17 Moved: Director Russell Seconded: Director Gee

Corporate Vote Unweighted

That the draft minutes of the Electoral Area C/Christina Lake, Electoral Area D/Rural Grand Forks, Electoral Area E/West Boundary and Electoral Area E/West Boundary (Big White) Advisory Planning Commission meetings held July 4, 2017 be received.

Carried

Monthly Committee Recommendations to Board of Directors

There were no RDKB Committee recommendations as adopted by the RDKB Committees for consideration.

Board Appointments Updates

Southern Interior Development Initiative Trust (S.I.D.I.T.) - Chair McGregor
There was nothing new to report.

Southern Interior Beetle Action Coalition (S.I.B.A.C.) - Chair McGregor
There was nothing new to report.

Okanagan Film Commission - Director Gee
Director Gee informed the Directors that she is currently working with a Kelowna councillor redoing the bylaws and constitution.

Boundary Weed Stakeholders Committee - Director Gee
There were no meetings to report on.

Columbia River Treaty Local Government Committee and Columbia Basin Regional Advisory Committee (CBRAC) - Director Worley
The Directors were provided with a letter from members of the US Congress from 4 states to President Trump in regards to the renegotiation of the Columbia River Treaty.

Kootenay Booth - Director Rotvold
Information on municipalities will be provided on a memory stick and baskets will no longer be provided.

Rural Development Institute (R.D.I.) - Director Martin
There was nothing to report.

Chair's Update - Chair McGregor
There was nothing to report.

New Business**M. Forster****Re: 2017 UBCM Cabinet Minister Meeting Request**

A staff report from Maureen Forster, Executive Assistant, regarding a request for a Cabinet Minister meeting for the 2017 UBCM Convention in Vancouver on September 25 - 29, 2017 was presented.

279-17 Moved: Director Russell Seconded: Director Rotvold

That the Regional District of Kootenay Boundary Board of Directors deems a meeting with the Honourable Doug Donaldson, Ministry of Forests, Lands, Natural Resource Operations and Rural Development, regarding the new *Water Sustainability Act* and resourcing to enable local/regional watershed governance bodies, as a high priority and authorizes staff to undertake the UBCM process for requesting the meeting and to prepare associated briefing notes and Directors' binders. **FURTHER** that the Board also selects Directors McGregor and Russell to attend this meeting.

Carried

A. Stanley**Re: Recycling Collection in the Boundary**

A Staff Report from Alan Stanley, regarding recycling collection in the Boundary was presented.

280-17 Moved: Director Gee Seconded: Director Russell

Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors direct Staff to amend the Financial Plan and carry out the necessary actions to provide curbside recycling service to specified areas in the Boundary not serviced by RecycleBC including entering into an agreement with Alpine Disposal and Recycling to provide the service for \$69.40 per household per year, include the collected materials in shipments to Cascades Recycling in Kelowna, and purchase and distribute blue boxes for 468 homes.

Carried.

Directors Smith, Danchuk, Langman, Rotvold and McLellan (weighted vote) opposed.

A. Stanley**Re: Discussion - RDKB Solid Waste Management**

A Staff Report from Alan Stanley, General Manager of Environmental Services regarding a strategic discussion regarding RDKB solid waste management was presented.

The Solid Waste Management Steering Committee will reconvene and meet in the near future and all Directors will be invited to attend and strategize. Staff will provide a report as a primer for that meeting and bring forward a list of topics to discuss. A process will be developed that will identify any gaps in service that are perceived by the public or identified by Directors. Priority will be placed on organic waste.

281-17 Moved: Director Russell Seconded: Director Martin

Corporate Vote Unweighted

That a Solid Waste Management Steering Committee meeting be convened to discuss the perceived or real gaps in solid waste management services and the implications that making any suggested changes would have.

Carried

M. Andison**Re: Cancellation of Building Bylaw Contravention - E. Hrooshkin**

A staff report from Mark Andison, General Manager, Operations / Deputy CAO regarding the cancellation of a Building Bylaw Contravention for the property described below as:

5450 North Hillview Road, Grand Forks, B.C.

Electoral Area 'D' / Rural Grand Forks

Parcel Identifier: 006-241-115

Lot 12 District Lot 365 SDYD Plan 7888 Except Plan 19866

Owner: Eunice Hrooshkin

282-17 Moved: Director Russell Seconded: Director Worley

Stakeholder Vote (Electoral Area Directors) Unweighted

That the Regional District of Kootenay Boundary Board of Directors cancel the notice registered in the Land Title Office pursuant to Section 302 of the *Local Government Act* and Section 58 of the *Community Charter* against the property legally described as Lot 12 District Lot 365 SDYD Plan 7888 Except Plan 19866.

Carried

M. Andison**Re: Building Bylaw Contravention - Rock Creek Equity Inc.**

A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention for the property described as:

1268 Timberwolf Trail, Bridesville, B.C.

Electoral Area 'E' / West Boundary

Parcel Identifier: 028-874-609

Lot A Section 9 Township 66 SDYD Plan EPP20880

Owner: Rock Creek Equity Inc.

283-17 Moved: Director Russell Seconded: Director Gee

Stakeholder Vote (Electoral Area Directors) Unweighted

That the Regional District of Kootenay Boundary Board of Directors direct the Chief Administrative Officer to file a Notice in the Land Title Office pursuant to Section 302 of the *Local Government Act* and Section 57 of the *Community Charter* against the property legally described as Lot A Section 9 Township 66 SDYD Plan EPP20880.

Carried

M. Andison**Re: Building Bylaw Contraventions - R & M Thate**

A staff report from Mark Andison, General Manager of Operations / Deputy CAO, regarding a Building Bylaw Contravention for the property described as:

6331 Highway 3 East, Grand Forks, B.C.

Electoral Area 'D' / Rural Grand Forks

Parcel Identifier: 009-156-291

Lot 1 District Lot 328 SDYD Plan 13756

Owners: Robert and Monica Thate

Director Konrad declared a conflict of interest and left the meeting during the vote and returned immediately after the vote.

284-17 Moved: Director Russell Seconded: Director Worley

Stakeholder Vote (Electoral Area Directors) Unweighted

That the Regional District of Kootenay Boundary Board of Directors invite the owners, Robert and Monica Thate, to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 302 of the *Local*

Government Act and Section 57 of the *Community Charter* against the property legally described as Lot 1 District Lot 328 SDYD Plan 13756.

Carried

M. Andison

Re: Cancellation of Building Bylaw Contravention - R. Bate

A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding the cancellation of a Building Bylaw Contravention for the property described below as:

518 13th Avenue, Genelle, B.C.

Electoral Area 'B' / Lower Columbia-Old Glory

Parcel Identifier: 008-871-523

Lot 5 Block 6 District Lot 2404 Kootenay District Plan 2423

Owner: Ryan Bate

285-17 Moved: Director Worley Seconded: Director Russell

Stakeholder Vote (Electoral Area Directors) Unweighted

That the Regional District of Kootenay Boundary Board of Directors cancel the notice registered in the Land Title Office pursuant to Section 302 of the *Local Government Act* and Section 58 of the *Community Charter* against the property legally described as Lot 5 Block 6 District Lot 2404 Kootenay District Plan 2423.

Carried

B. Burget - Banking Request for Proposals

286-17 Moved: Director Martin Seconded: Director Rotvold

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve the Request for Proposals for banking services.

Carried

Greater Trail Victim Services-Quarterly Statistical Report

287-17 Moved: Director Langman Seconded: Director Smith

Corporate Vote Unweighted

That the Greater Trail Victim Services Quarterly Statistical Report for the period April 1, 2017-June 30, 2017 be received.

Carried

K. Gobeil - ATCO Forestry Referral - Crown Land - Electoral Area 'A'

A staff report from K. Gobeil, Planner, regarding 11 proposed cut blocks L01 to L11 in Atco's operating Area 'L' was presented.

288-17 Moved: Director Gee Seconded: Director Rotvold

Stakeholder Vote (Electoral Area Directors) Unweighted

That the staff report regarding ACTO Wood Products' proposed cut blocks in Subsidy Lot 21 PT INC IN PL RW 631, Subsidy Lot 28 DD3527 EXC PL 181418279599, and Subsidy Lot 21 Except Plan RW 631 RW 9599 AFB VOL30 F116 NO 17975A - REM in Electoral Area 'A' be received.

Carried

289-17 Moved: Director Gee Seconded: Director Rotvold

The Regional District of Kootenay Boundary Board of Directors directs staff to send a letter to ATCO requesting that more notice be given to referrals so that the timing is more compatible with the Regional District's meetings and Board schedules.

Carried

K. Gobeil - Subdivision Referral - Ministry of Transportation and Infrastructure - Electoral Area 'E'/West Boundary

A staff report from K. Gobeil, Planner, regarding a referral from the Ministry of Transportation and Infrastructure for a proposed 29-lot subdivision on the northern half of Lot 1 Plan KAP88510, District Lot 2708, SDYD at Mt. Baldy was presented.

Director Gee informed the Directors that not all of the lot is being dealt with at the moment. It's not clear how park dedication will be managed over phased development. Staff is working with the applicant to clarify.

290-17 Moved: Director Gee Seconded: Director McGregor

Stakeholder Vote (Electoral Area Directors) Unweighted

That the staff report regarding the Ministry of Transportation and Infrastructure referral for a proposed subdivision of Lot 1 Plan KAP88510, District Lot 2708, SDYD, Mount Baldy in Electoral Area E / West Boundary be received. **FURTHER** that the Board of Directors supports dedication of 5% of Lot 1 Plan KAP88510, District Lot 2708, SDYD as park land rather than cash in lieu to satisfy Section 510 of the *Local Government Act*.

Carried

C. Rimell - Development Permit with Variance - General Commercial Development Permit Area

A staff report from C. Rimell, Senior Planner, regarding an application for a Development Permit with a variance to update the existing building, add a drive-thru restaurant and relocate the gas islands at 1590 McGregor Frontage Road was presented.

291-17 Moved: Director Gee Seconded: Director Russell

Stakeholder Vote (Electoral Area Directors) Unweighted

That the staff report regarding the application for a Development Permit, submitted by Birte Decloux, as agent for 1040215 BC Ltd., to update the existing building, add a drive-thru restaurant and relocate the gas islands and the following variances; a decrease in the front parcel line setback (from 7.5m to 4m) for the gas island; an increase to the siting exceptions resulting in the edge of the aerial projection of the canopy being 0.9m from the front parcel line; an increase to visible surface area for the pylon sign of 7m² per side (from 3m² to 10m²); and an increase of permitted signs from 2 signs to 8 signs in the General Commercial Development Permit Area, for the property legally described as Lot 1, DL 498, SDYD, Plan KAP52010, be received.

Carried

K. Gobeil - Bare Land Strata Subdivision Referral - Ministry of Transportation and Infrastructure - Electoral Area 'E'/West Boundary

A staff report from K. Gobeil, Planner, regarding a referral from the Ministry of Transportation and Infrastructure (MoTI) for a proposed bare land strata subdivision of 745, 755, and 765 Feathertop Way, Big White, Electoral Area 'E'/ West Boundary was presented. This application includes a consolidation of the 3 properties in order to create 2 new properties; one 1590m² parcel and one 1290m² parcel.

292-17 Moved: Director Russell Seconded: Director Worley

Stakeholder Vote (Electoral Area Directors) Unweighted

That the staff report regarding the Ministry of Transportation and Infrastructure referral for a proposed bare land strata subdivision for the parcels legally described as Lot 20, Plan KAS 3134, DL 4222, SDYD, Lot 21, Plan KAS 3134, DL 4222, SDYD, Lot 22, Plan KAS 3134, DL 4222, SDYD Big White, be received.

Carried

K. Gobeil - Development Permit - R. and S. Morton - Electoral Area 'E'/West Boundary

A staff report from K. Gobeil, Planner, regarding an application for a Development Permit to build a single family dwelling on a property at Mount Baldy Ski Resort was presented.

293-17 Moved: Director Gee Seconded: Director Worley

Stakeholder Vote (Electoral Area Directors) Unweighted

That the staff report regarding the Development Permit Application submitted by Ron Morton for Strata Lot 134, DL 100s, SDYD, Strata Plan KAS1840, Electoral Area 'E' / West Boundary be received.

Carried

Discussion**Re: Letter of Support Request - Tourism Big White Society**

A letter of support was being sought by the Tourism Big White Society to increase the current MRDT tax from 2% to 3%.

294-17 Moved: Director Russell Seconded: Director Worley

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve providing a letter of support to the Tourism Big White Society to increase the current MRDT tax from 2% to 3%.

Carried

Gas Tax Application**Re: Visions for Small Schools Society**

295-17 Moved: Director Worley Seconded: Director McLellan

Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the Gas Tax application submitted by the Visions for Small Schools Society and the allocation of Gas Tax funding in the amount of \$15,000 for the installation of broadband to the new facility for Seven Summits Centre for Learning in Rossland. **FURTHER** that the Board approves the RDKB signatories to sign and enter into the agreement.

Carried

Grants-in-Aid

296-17 Moved: Director Russell Seconded: Director Worley

Stakeholder Vote (Electoral Area Directors) Weighted

That the following Grant-in-Aid applications be approved:

1. Rock Creek Community Medical Society-\$100-Electoral Area 'E'/West Boundary
2. Kettle River Seniors Association-\$100-Electoral Area 'E'/West Boundary
3. Rock Creek Community Medical Society-\$677-Electoral Area 'E'/West Boundary
4. West Boundary Senior Housing Society-\$150-Electoral Area 'E'/West Boundary
5. Seven Summits Centre for Learning-\$4,000-Electoral Area 'B'/Lower Columbia-Old Glory

Carried

Bylaws**Bylaw 1647-Security Issuing (City of Rossland Washington Street Infrastructure and Renewal Project)**

297-17 Moved: Director McLellan Seconded: Director Worley

Corporate Vote Weighted

That Regional District of Kootenay Boundary Security Issuing (City of Rossland Washington Street Infrastructure and Renewal Project) Bylaw No. 1647, 2017 be read a First, Second and Third Time.

Carried

298-17 Moved: Director McLellan Seconded: Director Worley

Corporate Vote Weighted

That Regional District of Kootenay Boundary Security Issuing (City of Rossland Washington Street Infrastructure and Renewal Project) Bylaw No. 1647, 2017 be reconsidered and adopted.

Carried

Late (Emergent) Items

Membership of the Policy, Executive and Personnel Committee

Director McLellan informed the Board of Directors that he felt strongly that the PEP Committee should be changed to a Committee of the Whole as all Directors would have contributions at the PEP table. In response to this, concerns were raised this would not be appropriate or efficient and a COW would lose efficiency.

299-17 Moved: Director McLellan Seconded: Director Rotvold

That the Policy, Executive and Personnel Committee be expanded to a Committee of the Whole.

Defeated

Directors McGregor, Russell, Gee, Worley, Danchuk, Konrad, Smith, Martin, Cecchini and Langman opposed.

Discussion Items Referred from Other RDKB Committees

A discussion of items referred from other RDKB committees was not required.

Discussion of Items for Future Meetings

A discussion of items for future meetings was not required.

Question Period for Public and Media

A member of the media attended the meeting and asked for clarification on weighted and non weighted voting. J. M. MacLean, CAO, provided an explanation.

Closed (In camera) Session

A closed (in camera) session was not required.

Adjournment

The meeting was adjourned at 7:34 pm.



Committee/Board Delegation and Presentation Form

Names of all persons who will be speaking & position titles (if relevant) must be included. Name of organization you are representing is also required.		Name(s): Michael Zimmer, Biologist/ project manager/ Columbia Team Lead	
Subject of delegation (What information will be presented?)		Columbia River Salmon Re-introduction - status, overview of work plan	
What is the purpose of delegation? (Please check where appropriate):		Information Only	
		Letter of Support Request	<input checked="" type="checkbox"/>
		Funding Request	<input checked="" type="checkbox"/>
		Other (please provide details): to inform and solicit support, where appropriate	
Contact Person		Michael Zimmer	
Telephone:	250-304-7341	Email:	mzimmer@syllx.org
Meeting Date Requested:	earliest, before Oct		
Technical Requirements: Will you be using a power-point presentation?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	If yes, you are required to submit the presentation before the meeting as well as bringing it to the meeting on a memory stick. OK
The Regional District is not responsible for software incompatibility. The Regional District utilizes Microsoft Office products. If you will be using power-point, you are requested to bring your own laptop and a VGA/9-pin or HDMI connection. If you do not have a laptop, contact the Manager of Corporate Administration to make alternative arrangements.			
<p>For more information, please contact:</p> <p>Manager of Corporate Administration 202-843 Rossland Avenue Trail, BC V1R 4S8</p> <p>Phone: 250-368-9148 Toll Free: 1-800-355-7352 Fax: 250-368-3990 Email: llenardon@rdkb.com</p>			

To facilitate effective delegations:

1. The Manager of Corporate Administration will forward your request to the RDKB Board Chair for approval.
2. There may be a case where the Chair will not approve your delegation request and therefore, you may not be able to appear before the Board on the day requested. The Manager of Corporate Administration will confirm with you whether your request has been approved by the Board Chair.
3. Once your delegation request has been approved, you must submit your power-point presentation and or handouts to the Manager of Corporate Administration prior to the Board meeting. The Manager of Corporate Administration will provide you with the appropriate instructions.
4. A delegation may be comprised of numerous individuals, however only 1-2 members of your delegation will be allowed to speak. You should appoint a speaker(s) ahead of time and you must include this information on this form before you return it to the Manager of Corporate Administration.
5. You will be permitted 10-minutes to make your presentation. It does not matter how many people speak. The name of the person and or group appearing before the Board will be published in the agenda and available to the public.
6. Direct all comments to the RDKB Board Chair.
7. Do not expect an immediate answer. The Board may wish to have further investigation or time to consider the matter.
8. At no time will a delegation be allowed to present information regarding a bylaw which a Public Hearing has been held, or where a Public Hearing is required under an enactment as a prerequisite to the adoption of the bylaw.
9. At no time will a delegation be allowed to present a matter for the purpose of discussion that is to be dealt with as a grievance under a collective agreement.

I understand and agree with the terms and conditions of my request to appear as a delegation:

Okanagan Nation Alliance
 Name of Delegate/Group Representative
Fisheries Department
M. Zimm
 Signature
Aug 25 / 2017
 Date

For Office Use Only

Attending at request of the Board _____

Requesting attendance to present information and or to request letter and or funding support. _____

Referred to Chair: _____

_____ Date

Approved _____

Declined _____

If declined provide explanation:

Date of delegation (if applicable): _____

Applicant informed of decision: _____

_____ Manager of Corporate Administration

_____ Date

Action Item List
All Committees\Board
August 25, 2017

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
07 Mar 2013							07 Mar 2013
25 Apr 2016	BEDC	That the Boundary Economic Development Committee directs staff to move forward with revisions to the Agricultural Plan and to move forward with a funding request to Investment Agriculture Foundation.	John MacLean	29 Apr 2016	<i>John MacLean - 25 Apr 2017 10:41:43 AM</i> The revision and update of the Agricultural Plan is under way. The necessary sub-committee is being discussed and will be appointed soon.	Active	25 Apr 2017
15 Nov 2016	BEDC	The Harrop Proctor Community Forests group will be invited to a future BEDC meeting to provide a presentation on their activities to the Committee.	John MacLean	06 Dec 2016	<i>John MacLean - 25 Apr 2017 02:03:46 PM</i> During the AKBLG we will reach out and approach people on this issue and identify good candidates to share information with us. This will become work for the Committee Forest Sub-Committee.	Active	25 Apr 2017
15 Nov 2016	BEDC	RDKB planning staff will be asked to look at the issue of private rentals not charging MRDT from a planning perspective.	Mark Andison	06 Dec 2016	<i>John MacLean - 25 Apr 2017 10:50:39 AM</i> This matter has been referred to the Planning Department and will be completed as time allows.	Active	25 Apr 2017
15 Nov 2016	BEDC	That the BEDC will discuss a strategy to secure funding for a program to subsidize the installation of bike racks across the Boundary region at a future meeting.	John MacLean	06 Dec 2016	<i>John MacLean - 13 Jun 2017 02:02:28 PM</i> This will be an item for discussion at a future meeting.	Active	13 Jun 2017
31 Jan 2017	BEDC	Format changes will be made to the Memo of Action Items. A list of BEDC sub-committees and their memberships will be added to the Memo of Action Items.	John MacLean	07 Mar 2017	<i>John MacLean - 24 Apr 2017 02:22:45 PM</i> As we have completely changed the format of the Committee Action, we will have to discuss the proper format and process for reporting out the activities of sub-committees.	Active	24 Apr 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
01 Mar 2017	BEDC	Committee members will be asked for suggested names of participants for whom it would be beneficial to attend the trails development meetings. A steering committee may be struck for oversight purposes.	John MacLean	31 Mar 2017	<i>John MacLean - 19 Jul 2017 02:21:51 PM</i> The Working Group is currently looking for dates in order to meet and continue on the project. <i>John MacLean - 24 Apr 2017 02:27:43 PM</i> We have approached several individuals to serve as members of the working group. Currently waiting for a few more confirmations.	Active	19 Jul 2017
01 Mar 2017	BEDC	A discussion at the next meeting will be focused on developing a list of indicators, on a project by project basis, which will measure BEDC's success in delivering programs and/or projects to Boundary stakeholders.	John MacLean	07 Mar 2017	<i>John MacLean - 25 Apr 2017 02:07:50 PM</i> Current plan is to place this item on the June meeting agenda with a focus on developing relevant performance measures and strategies going forward. Part of the discussion will be around the structure of the service. <i>John MacLean - 25 Apr 2017 10:43:08 AM</i> The Chair and Staff will continue to work towards having sufficient time on agendas to carry on this discussion.	Active	25 Apr 2017
26 Apr 2017	BEDC	A working group will be struck which will provide guidance throughout the project.	John MacLean	31 May 2017	<i>John MacLean - 19 Jul 2017 02:33:16 PM</i> The Working Group has been struck and is looking for meeting dates.	Active	19 Jul 2017
26 Apr 2017	BEDC	That the Boundary Economic Development Committee requests that a letter be sent to Interfor requesting that Boundary stakeholders have the opportunity to see Interfor's operational plans on an annual basis when they exist in the Boundary area. The Boundary Economic Development Committee recommends to the Regional District of Kootenay Boundary Board of Directors that a letter be sent to Interfor articulating concerns regarding forest practices in recreation areas and adjacent to local lakes.	John MacLean	31 May 2017	<i>John MacLean - 21 Jul 2017 08:17:00 AM</i> In progress.	Active	21 Jul 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
01 Jun 2017	BEDC	A communications strategy will be developed and sent to the funding recipients of West Boundary Recreation Service.	John MacLean	30 Jun 2017	<i>John MacLean - 20 Jul 2017 01:37:54 PM</i> The Service Participants had extensive discussions on this matter. The developed application form was sent to all previous recipients of a grant.	Active	20 Jul 2017
01 Jun 2017	BEDC	A UBCM report stated that oversight and proposed home production will be under the jurisdiction of local government. The Committee will have discussions on how they are positioned for this and how they will have oversight on home production.	John MacLean	30 Jun 2017	<i>John MacLean - 20 Jul 2017 01:59:05 PM</i> This matter is still evolving with the Provinces expressing concern with a 2018 deadline. The formal impact on Local Government is still "up in the air".	Active	20 Jul 2017
01 Jun 2017	BEDC	There will be a discussion on whether a mobile maker place (a mobile version of the MIDAS Lab) can be developed that can be rotated through the Kootenays.	John MacLean	30 Jun 2017	<i>John MacLean - 20 Jul 2017 01:49:37 PM</i> We will work with the BCDC Chair to schedule this discussion.	Active	20 Jul 2017
01 Jun 2017	BEDC	There will be a conversation on the Boundary Regional Chamber of Commerce. The Chamber will be invited to attend a future meeting to talk about their future plans.	John MacLean	30 Jun 2017	<i>John MacLean - 20 Jul 2017 01:48:36 PM</i> We will work with the BCDC Chair as to the appropriate time for this invitation.	Active	20 Jul 2017
01 Jun 2017	BEDC	There will be a discussion on the impacts of poverty on economics and measures that can be taken and identifying costs to the Boundary area.	John MacLean	30 Jun 2017	<i>John MacLean - 20 Jul 2017 01:47:22 PM</i> Staff will work with the BCDC Chair to determine the appropriate timing for this discussion.	Active	20 Jul 2017
01 Jun 2017	BEDC	A review of scenerios and an update of options for the Boundary Transit agreement (Paratransit) will be developed.	John MacLean	30 Jun 2017	<i>John MacLean - 25 Aug 2017 10:14:03 AM</i> BC Transit will be attending to October Meeting to provide information and options. <i>John MacLean - 20 Jul 2017 01:46:18 PM</i> We continue to work on this problem and will have a report to the BCDC as soon as we can.	Active	25 Aug 2017

Action Item List

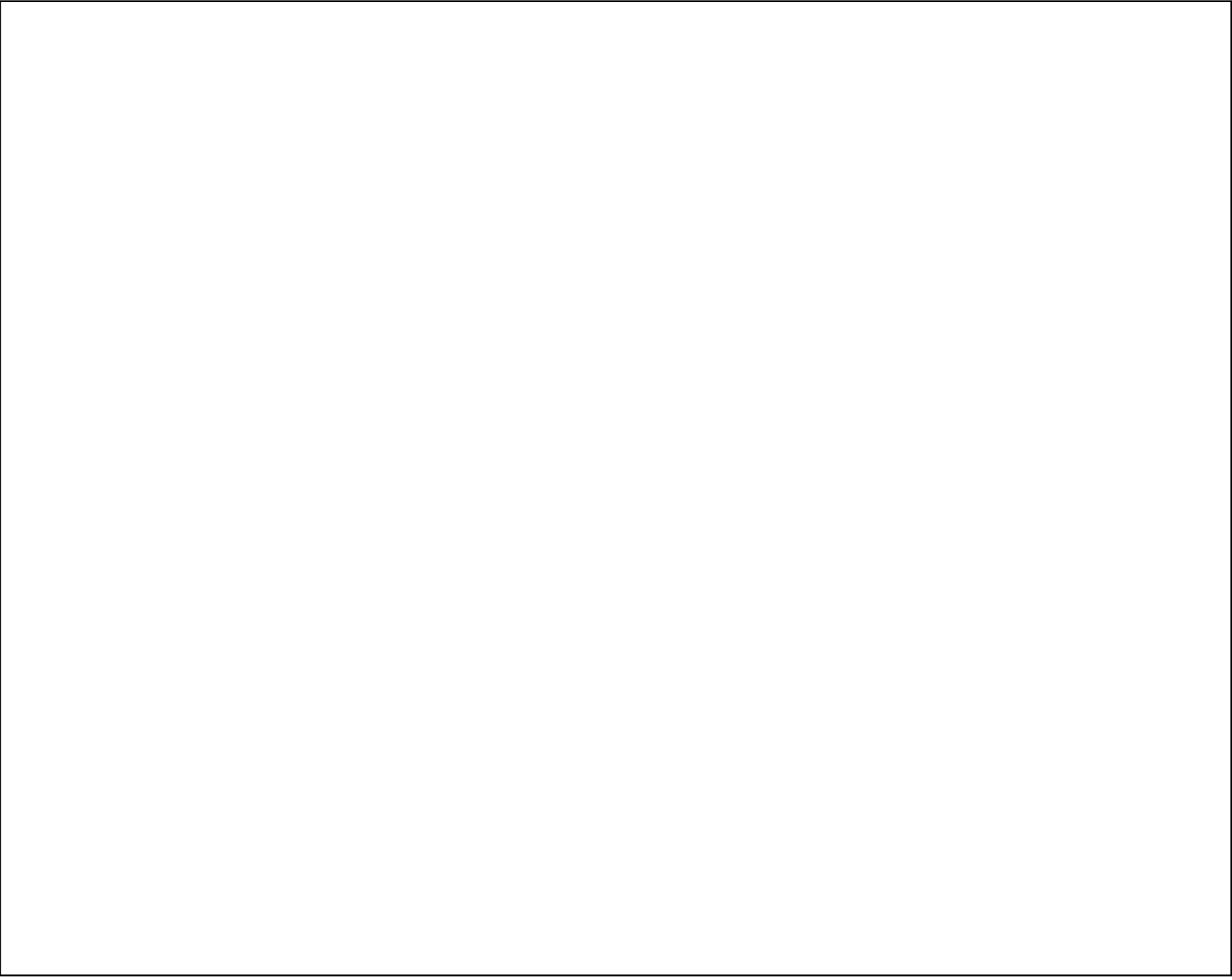
Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
26 Jun 2017	BEDC	That the Boundary Community Development Committee recommends that a funding application be submitted to the BC Strategic Outreach Initiative Funding for the completion of a business plan. FURTHER that if the funding application is not successful, a request for funding with be presented to the Board of Directors for consideration.	John MacLean	28 Jul 2017	John MacLean - 20 Jul 2017 01:35:44 PM The application was submitted and is now waiting for Ministry of Agriculture review.	Active	20 Jul 2017
10 Aug 2017	BEDC	Staff will provide information on the basis for all the patrol dates.	Mark Andison	05 Sep 2017		Active	25 Aug 2017
04 May 2016	Board	That the Staff Report from John M. MacLean, Chief Administrative Officer presenting information regarding the Board's stated goal to improve the RDKB's communications and public profile in keeping with the Strategic Plan be received.	John MacLean	30 Jun 2016	John MacLean - 25 Aug 2017 09:30:46 AM Posting is up. Application being received until the third week of September. John MacLean - 19 Jul 2017 02:17:19 PM The Board formally authorized the creation of a new communications position. Staff will now be proceeding with the necessary administrative steps and hiring. John MacLean - 24 Apr 2017 03:19:11 PM The Board continues to discuss this issue. Adequate resources have been provisionally included in the 2017 Financial Plan should the Board decide to proceed.	Active	25 Aug 2017
04 May 2016	Board	That the Policy, Executive and Personnel Committee recommends to the Regional District of Kootenay Boundary Board of Directors that Staff be instructed to prepare a Request for Proposal for audit services for a five year term commencing in 2017-2021.	Beth Burget	31 May 2016	Beth Burget - 09 Aug 2017 03:53:38 PM Proposals received - review in process John MacLean - 20 Jul 2017 02:01:56 PM The Request for Proposals is currently looking public and seeking proposals. Beth Burget - 23 Jun 2017 01:48:26 PM RFP will be released in June 2017	Active	09 Aug 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
16 May 2016	Board	Corporate Vote Unweighted That the Regional District of Kootenay Boundary Board of Directors approves the undertaking of the Bylaw Enforcement Notice / Dispute Adjudication system as a means to implement bylaw enforcement for minor infractions. FURTHER that staff be directed to apply to the Lieutenant Governor in Council to enact a regulation to include the RDKB in Schedule 1 of the Bylaw Notice Enforcement Regulation. FURTHER that upon inclusion in the Regulation that Staff draft a Bylaw Notice Enforcement Bylaw for the Board's consideration at a future meeting.	Theresa Lenardon	26 May 2016	<i>Theresa Lenardon - 07 Jun 2017 01:09:10 PM</i> The RDKB has been granted the Order in Council that includes RDKB on the Bylaw Enforcement Notice Regulation . Staff working on the Bylaw Enforcement Notice Bylaw, a penalty (fee) schedule, a payment schedule and a schedule for disputing tickets. Work is ongoing. These matters will be presented to the Board sometime during Fall 2017.	Active	18 Jul 2017
14 Sep 2016	Board	Corporate Vote Unweighted That Staff follow up with the Ministry of Forests, Lands and Natural Resource Operations to advise that the RDKB Board of Directors would welcome an office presentation including a review of the current Operational Plan in October or November 2016. FURTHER that the Ministry be advised that their offer to provide a field trip and a safety orientation has been deferred until Spring 2017 at which time Staff will undertake a Doodle Poll to determine a possible date for the activity.	John MacLean, Theresa Lenardon	30 Nov 2016	<i>John MacLean - 21 Jul 2017 08:07:05 AM</i> We are now looking to a fall date for a tour. <i>Maureen Forster - 08 May 2017 10:50:03 AM</i> Staff will follow up with BC Timber Sales regarding a date and the necessary arrangements for a Board field tour in the East End.	Active	21 Jul 2017
12 Oct 2016	Board	That the Regional District of Kootenay Boundary requests the Province to assess the monitoring well status in the Boundary and determine if the current level of information generated is appropriate. FURTHER if the assessment deems that there is insufficient available information, and that additional information is warranted, that the Province install additional wells where necessary or reactivate inactive wells, to assist in implementing the Kettle River Watershed Management Plan.	Donna Dean, Jeff Ginalias	31 Oct 2016		Active	21 Jul 2017
09 Feb 2017	Board	That the Regional District of Kootenay Boundary Board of Directors approves sending a letter to the Honourable Steve Thomson, Minister of Forests, Lands and Natural Resource Operations articulating concerns regarding the lack of consultation between the Province of BC, Boundary stakeholders and local government on issues regarding BC Timber Sales allocations and other forestry issues.	John MacLean	28 Feb 2017	<i>John MacLean - 25 Aug 2017 09:56:20 AM</i> THIS ITEM IS NOW COMPLETE. <i>John MacLean - 21 Jul 2017 08:08:51 AM</i> The required letter will be sent to the new Government in the next two weeks.	Active	25 Aug 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
09 Feb 2017	Board	Staff will resource 1 full time employee in the IS Department, to be funded in the General Government F/P at an estimated cost of \$100,000 per annum (all costs included). COW (Finance) will make the necessary change in the 2017 General Government (Administration) F/P. 3. Staff will take the necessary steps to implement this decision as soon as the F/P is adopted.	Beth Burget, Dale Green, John MacLean	31 Mar 2017	<i>John MacLean - 19 Jul 2017 02:20:40 PM</i> Staff are in the hiring process now.	Active	19 Jul 2017
14 Mar 2017	Board	Corporate Vote Unweighted That the Regional District of Kootenay Boundary Board of Directors authorizes an amendment to the current Big White Security contract with Paladin Security Group Ltd. to include an additional two hours of security coverage per day at Big White from November 1st to April 15th for the remainder of the term of the contract, beginning March 1, 2017.	John MacLean, Mark Andison, Theresa Lenardon	31 Mar 2017	<i>John MacLean - 21 Jul 2017 08:10:41 AM</i> The requested change was implemented through a letter of understanding and staff are currently finalizing a revised contract for the Board's approval.	Active	21 Jul 2017
08 May 2017	Board	Staff will follow up with providing the members of the Board with information as to why the "cancelled" notation is placed next to some of the cheques listed on the schedule.	Beth Burget	31 May 2017	<i>Beth Burget - 23 Jun 2017 02:07:09 PM</i> Emailed information to Chair and Directors on April 21, 2017	Active	23 Jun 2017
08 May 2017	Board	That the Regional District of Kootenay Boundary Board of Directors send a letter to the Ministry of Forests, Lands and Natural Resource Operations – Water Management Branch, requesting Ground Water Licensing notices be sent to property owners via BC Assessment Tax Notices.	Mark Andison	31 May 2017		Active	21 Jul 2017
08 May 2017	Board	Corporate Vote Unweighted That the Regional District of Kootenay Boundary Board of Directors approves disbursement of \$751.98 from the General Government Services Legal Fees account for the Federation of Canadian Municipalities Legal Defense Fund.	Beth Burget	31 May 2017	<i>Beth Burget - 23 Jun 2017 02:15:19 PM</i> Payment of FCM Legal Defense Fund in May 2017	Active	23 Jun 2017
08 May 2017	Board	Be it resolved that the Regional District of Kootenay Boundary Board of Directors requests Interfor to include a plan for community consultation in their Forest Stewardship Plan that includes sharing operational plans and changes therein with the communities and local governments in the vicinity of such plans prior to their implementation.	John MacLean	31 May 2017	<i>John MacLean - 21 Jul 2017 08:20:00 AM</i> In progress.	Active	21 Jul 2017
09 Jun 2017	Board	Corporate Vote Unweighted That the RDKB Memorandum of Board Resolutions/Action Items be revised to include an application to the Provincial Government for a change in the maximum tax requisition by 25% to the Beaverdell Fire Service (Service 053) and a 25% increase to the maximum requisition for the Electoral Area E/West Boundary (Greenwood) Library Service (Service 141).	John MacLean	30 Jun 2017	<i>John MacLean - 20 Jul 2017 02:23:30 PM</i> The necessary Bylaws will be brought forward to the August Board meeting.	Active	20 Jul 2017



Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
09 Jun 2017	Board	That the Regional District of Kootenay Boundary Board of Directors approves the submission of an application to the Province of British Columbia for a 2% Room Tax in Electoral Area C/Christina Lake, Electoral Area D/Rural Grand Forks, Electoral Area E/West Boundary, the City of Grand Forks, the City of Greenwood and the Village of Midway areas to fund tourism promotion activities. FURTHER that the Board direct staff to make any necessary amendments to the Partnership Agreement between the RDKB and the Boundary Museum Society subject to the Boundary Museum Society agreeing to the revised agreement. FURTHER that the Board authorizes the RDKB signatories to sign and enter into the revised Partnership Agreement.	Theresa Lenardon	30 Jun 2017	<i>Theresa Lenardon - 07 Jul 2017 08:17:50 AM</i> The Board recommendation to include Greenwood, Midway and Electoral Area E/West Boundary in the Provincial MRDHT process has been sent to the consultant for inclusion on the revised MRDHT application form. Staff await an update regarding completion of the application form. Staff have revised the partnership agreement with the Boundary Museum to include Area E, Greenwood and Midway. Revised Agreement has been sent to Boundary Museum for approval of the three additional parties. Staff await response for approval of the revised partnership agreement from the Boundary Museum.	Active	21 Jul 2017
09 Jun 2017	Board	Corporate Vote Unweighted That the Regional District of Kootenay Boundary Board of Directors refers the Draft Solid Waste Management Plan development schedule to the solid Waste Management Plan Steering Committee for discussion.	Alan Stanley	30 Jun 2017	<i>Alan Stanley - 20 Jul 2017 10:10:04 AM</i> A date must be established for a Solid Waste Management Steering Committee meeting.	Active	20 Jul 2017
09 Jun 2017	Board	Corporate Vote Unweighted That the Regional District of Kootenay Boundary Board of Directors approves the dissolution of the Committee of the Whole (Environmental Services, Protective Services and Finance) and replacing the Committee of the Whole meetings with a meeting of the RDKB Board of Directors thereby also approving the scheduling of two Board meetings per month when practical. FURTHER that when there are two Board meetings in a month, that the first Board meeting be scheduled on the second Wednesday of the month in place of the current Committee of the Whole meetings.	Theresa Lenardon	30 Jun 2017	<i>Theresa Lenardon - 13 Jun 2017 07:52:16 AM</i> Staff is working on revising the Procedure Bylaw to reflect 2 Board meetings per month (when possible) dissolution of the COW and other housekeeping items. A draft revised Procedure Bylaw will be presented to the Board sometime early Fall 2017.	Active	13 Jun 2017
09 Jun 2017	Board	That the recommendation to forward a letter to Columbia Power Corporation requesting that it reconsider its decision to discontinue the provision of leadership and coordination for the Kootenay Columbia Booth beyond 2017 be deferred until such time as Columbia Power Corporation as had an opportunity to clarify its position. FURTHER that staff be instructed to invite representation from Columbia Power Corporation to the June 29, 2017 Board meeting to clarify its position.	John MacLean	30 Jun 2017	<i>John MacLean - 20 Jul 2017 02:25:02 PM</i> The invitation was extended and unfortunately they were unavailable.	Active	21 Jul 2017

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Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
20 Jun 2017	Board	That staff prepare a report that will provide clarity around, and assist the Board in strategically addressing perceived or real gaps in solid waste management services (e.g. concerns of lack of convenience in waste pickup service expansion in the Boundary, closure of reuse centres, and reductions in availability of recycling streams with the transition to Recycle BC). FURTHER that the report also provide information on the implications that making any suggested changes would have. FURTHER that the report be presented to the Board of Directors at the July 27, 2017 Board meeting for discussion and for referral to appropriate committees or action by the Board.	Alan Stanley	27 Jul 2017	<i>Alan Stanley - 25 Aug 2017 09:36:18 AM</i> Item referred to a future Solid Waste Management Plan Steering Committee meeting. <i>Alan Stanley - 20 Jul 2017 09:47:35 AM</i> A Staff Report will be presented at the July 27 Board of Directors Meeting recommending referral to the Solid Waste Management Plan Steering Committee	Active	25 Aug 2017
20 Jun 2017	Board	Corporate Vote Unweighted That the Regional District of Kootenay Boundary Board of Directors annually review the Chief Administrative Officer's salary in relation to cost of living increases in order to determine potential annual increases to salary, between the status quo full review that takes place every three years.	John MacLean	29 Dec 2017	<i>John MacLean - 19 Jul 2017 10:37:25 AM</i> This process will be implemented in the fall of 2017.	Active	19 Jul 2017
06 Jul 2017	Board	That the Regional District of Kootenay Boundary Board of Directors approves the submission of a BC Strategic Outreach Initiative Funding Application-Ministry of Agriculture (Strategic Planning) for \$10,000 for the development of a business plan and business consultation for the Boundary Meat Processing and Marketing Project.	John MacLean	31 Jul 2017	<i>John MacLean - 19 Jul 2017 10:39:51 AM</i> Application has been submitted, waiting for Ministry of Agriculture review and comment.	Active	21 Jul 2017
06 Jul 2017	Board	That staff prepare a report that itemizes how key stakeholders can be included and involved as Stage 3 of the Liquid Waste Management Plan for the Columbia Pollution Control Centre Upgrade to Secondary Treatment moves forward. FURTHER that the report be presented at a future meeting for review and consideration.	Goran Denkovski	13 Sep 2017	<i>Goran Denkovski - 21 Jul 2017 11:08:21 AM</i> The contract for design and LWMP Stage 3 has been signed with Opus. Staff has been working with the Province to have the Stage 2 report approved. With Stage 2 approval the LWMP Steering and Local Advisory Committee meetings will be scheduled. The intent is for the design and the LWMP Stage 3 to run parallel to completion of design.	Active	21 Jul 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
06 Jul 2017	Board	Stakeholder Vote Weighted That the Regional District of Kootenay Boundary Board of Directors approves the allocation of \$4,000, as matching funds to the CBT Community Initiatives Program grant funding, from the 019 Beaver Valley Regional Parks and Trails Reserve Account for the construction of a storage shed at Lewis Field. FURTHER that the 2017-2021 five-Year Financial Plan Bylaw No. 1637, 20167 be amended accordingly.	Mark Daines	31 Jul 2017		Active	21 Jul 2017
07 Jul 2017	Board	Corporate Vote Unweighted That the Regional District of Kootenay Boundary Board of Directors approves the submission of an Active Communities Grant (BC Healthy Communities, BC Healthy Living Alliance) for \$30,000, to support work within the Big White Community, in association with School District 51, Interior Health Authority and the Big White Mountain Community Development Association, towards measurable impacts on, and opportunities for, physical activity through healthy public policy, healthy community design and improving access and or inclusion for targeted populations or communities.	John MacLean	31 Jul 2017	<i>John MacLean - 19 Jul 2017 09:38:43 AM</i> The grant was submitted within the deadline.	Active	21 Jul 2017
07 Jul 2017	Board		Theresa Lenardon	31 Jul 2017	<i>John MacLean - 25 Aug 2017 08:35:08 AM</i> Posting is up. Application period closes the third week of September. <i>John MacLean - 19 Jul 2017 10:04:25 AM</i> Staff are finalizing the required job description and will be proceeding with the hiring process as soon as possible.	Active	25 Aug 2017
11 Aug 2017	Board	The Regional District of Kootenay Boundary Board of Directors request staff to revisit the request made in 2003 to address the noise issue from the motocross track and provide the Directors with a report.	Donna Dean	31 Aug 2017	<i>John MacLean - 25 Aug 2017 02:03:05 PM</i> On current Board agenda. THIS ITEM IS NOW COMPLETE.	Active	25 Aug 2017
11 Aug 2017	Board	That the Regional District of Kootenay Boundary Board of Directors deems a meeting with the Honourable Doug Donaldson, Ministry of Forests, Lands, Natural Resource Operations and Rural Development, regarding the new Water Sustainability Act and resourcing to enable local/regional watershed governance bodies, as a high priority and authorizes staff to undertake the UBCM process for requesting the meeting and to prepare associated briefing notes and Directors' binders. FURTHER that the Board also selects Directors McGregor and Russell to attend this meeting.	Maureen Forster	31 Aug 2017		Active	25 Aug 2017



Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
11 Aug 2017	Board	Corporate Vote Unweighted That a Solid Waste Management Steering Committee meeting be convened to discuss the perceived or real gaps in solid waste management services and the implications that making any suggested changes would have.	Alan Stanley	31 Aug 2017	<i>Alan Stanley - 25 Aug 2017 09:37:35 AM</i> Item referred to a future Solid Waste Management Plan Steering Committee meeting.	Active	25 Aug 2017
11 Aug 2017	Board	The Regional District of Kootenay Boundary Board of Directors directs staff to send a letter to ATCO requesting that more notice be given to referrals so that the timing is more compatible with the Regional District's meetings and Board schedules.	Donna Dean	31 Aug 2017	<i>John MacLean - 25 Aug 2017 02:03:38 PM</i> Staff is working on this issue.	Active	25 Aug 2017
28 Oct 2016	BVREC	Staff will work with Rossland Tourism on improving marketing and the reservation system.	Mark Daines	13 Jun 2017		Active	21 Jul 2017
17 Jan 2017	BVREC	1. A communication paper will be developed which will list 2016 accomplishments and will be submitted to the Trail Daily Times and the Committee members will also request an interview. 2. The April newsletter will list 2016 capital projects and Montrose residents will be included in the distribution. Staff will provide the Committee members with the costs.	Mark Daines	28 Feb 2017		Active	01 May 2017
04 Mar 2017	BVREC	Staff will develop a contract with BV Softball Association.	Mark Daines	31 Mar 2017		Active	03 May 2017
20 Apr 2017	BVREC	Review of the Strategic Plan is deferred to the May 2017 meeting to allow the Committee members more time to review the Plan in order to have a fulsome discussion.	Mark Daines	09 May 2017		Active	01 May 2017
20 Apr 2017	BVREC	Staff will follow up on the status and signing of the lease agreement.	Mark Daines	09 May 2017		Active	01 May 2017
20 Apr 2017	BVREC	Staff will contact the owner of the vacant lot adjacent to the parking lot at the Beaver Valley Arena to see if there is any further interest in selling the vacant lot.	John MacLean, Mark Daines	09 May 2017	<i>John MacLean - 26 Apr 2017 09:33:38 AM</i> Called and left message indicating that we were interested in land.	Active	01 May 2017
01 May 2017	BVREC	Staff will work with KCTS and the volunteer group to review options for trail planning and development in the Beaver Valley. The options will be brought back to the Committee members for review and consideration.	Mark Andison	31 May 2017		Active	01 May 2017
04 Feb 2016	COW-ES	That the Committee of the Whole (Environmental Services) direct Staff to carry out community consultation and create a Draft Big White Solid Waste Removal Policy. FURTHER that the draft policy be presented to the COW at a future meeting for consideration, approval and incorporation into the tender documents for the Big White Solid Waste Service.	Alan Stanley, John MacLean	13 Apr 2016	<i>Alan Stanley - 05 May 2017 09:02:14 AM</i> Big White waste management service tendered and contracted to 5-year term, overall policy regarding service levels still under development	Active	05 May 2017



Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
12 Oct 2016	COW-ES	That Staff proceed with the Solid Waste Management Plan (SWMP) Process with the new Provincial Guidelines in place. As part of that planning process, the Solid Waste Management Plan Steering Committee (SWMPSC) is requested to look at:ongoing collection systems and a plan for the introduction of organics recovery in the east end.the problem of illegal dumping, and the possibility of developing prevention programs.	Alan Stanley	05 May 2017	<i>Maureen Forster - 04 May 2017 09:51:25 AM</i> On going work, eastern communities organic diversion planning activities underway. The matter is being considered by the SWMP Steering Committee. No change to status, longer term project, should refer action item to Solid Waste Management Plan Steering Committee.	Active	21 Jul 2017
23 Mar 2017	COW-ES	That staff be instructed to prepare a report that illustrates the costs and policy implications for the implementation of curbside collection of recyclable materials in the Sidley/Bridesville areas. FURTHER that the staff report be presented to the COW (Environmental Services) at a future meeting.	Alan Stanley	30 Jun 2017	<i>Alan Stanley - 20 Jul 2017 10:11:35 AM</i> A Staff Report will be presented at the July 27 Board of Directors meeting. <i>Alan Stanley - 05 May 2017 09:08:52 AM</i> Work is presently focused on program start up to expand garbage and green bin service to Sidley/Bridesville. Discussions continue with RecycleBC (formerly MMBC) regarding industry funded recycling collection.	Active	20 Jul 2017
04 May 2017	COW-ES	Analyze existing collection programs and determine steps to add organics.	Alan Stanley	30 Jun 2017	<i>Alan Stanley - 05 May 2017 09:10:39 AM</i> To be included in SWMP. SWMP Draft Schedule presented at May 10 CoW <i>Maureen Forster - 04 May 2017 10:15:08 AM</i> Staff report will be presented at a SWMPSC meeting.	Active	05 May 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
29 Feb 2016	COW-FIN	That the Committee of the Whole (Finance) directs staff to develop an Organizational Reserve Policy in 2016 which encompasses both capital and operating / maintenance requirements. FURTHER that the policy be presented back to the COW (Finance) for review and then be referred to the Policy, Executive and Personnel Committee.	Beth Burget, John MacLean	13 Apr 2016	<i>John MacLean - 19 Jul 2017 02:06:27 PM</i> We are currently working with consultants to develop our formal asset management plan. <i>John MacLean - 26 Apr 2017 09:24:37 AM</i> This policy will be developed in conjunction with the Asset Management Plan which is out for request for proposals now.	Active	21 Jul 2017
26 Apr 2017	COW-FIN	That Staff be directed to go out for tender for financial services in 2017, with the RFP being presented to the COW - Finance for consideration and approval.	Beth Burget	30 Jun 2017	<i>Beth Burget - 09 Aug 2017 03:57:34 PM</i> RFP for banking services was reviewed at July 2017 Board meeting. RFP was distributed on August 8th, 2017 <i>Maureen Forster - 01 May 2017 03:23:58 PM</i> Will do in Spring/Summer 2017.	Active	09 Aug 2017
17 Jan 2017	COW-PROT	1. Any available surplus funds should be allocated towards undone projects which include the completion of a review and update of the Regional Emergency Plan, an Emergency Communications Plan, a Pet and Livestock Plan and an update to the emergency planning manuals and documentation. 2. Staff will investigate all options and opportunities in dedicating available surplus funds towards the unfinished projects and to prepare a report illustrating how the funds will be expended with the report being presented to COW-Protective Services at a future meeting before any funds are spent.	Dan Derby	28 Feb 2017		Active	02 May 2017
17 Jan 2017	COW-PROT	With the new installation of a repeater tower in the Roderick Dhu Mountain area of Grand Forks, Staff will follow up regarding communication coverage to include the Greenwood communication gaps from the North Boundary Road.	Dan Derby	28 Feb 2017		Active	21 Jul 2017
26 Apr 2017	COW-PROT	A discussion regarding the development of a guideline or policy on the role and expectations of the RDKB during community disaster recovery will be referred to the COW-Protective Services.	Dan Derby	31 May 2017		Active	04 May 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
22 Nov 2016	EESC	<p>1. Saturday ski bus service will be maintained for the coming year and the Committee will review the service again in the Spring 2017. 2. D. Steven, Tourism Rossland, will be requested to provide the Committee with concise information and operational statistics on the ski bus service at the end of the winter season.</p> <p>2. Staff will request more information on the ramifications of a cut in service to Sunningdale.</p> <p>3. BC Transit will be requested to provide a costing of the implementation of options 1 - 10 of the Service Review (excluding the Rossland Ski Bus), and provide information on Options 11 and 13.</p>	John MacLean, Maureen Forster	30 Jun 2017	<p>John MacLean - 09 Jun 2017 08:19:18 AM We have not yet received the report from Tourism Rossland, but they are aware and they have recently gone through a change in management. We will continue to follow up. BC Transit is scheduled to attend the June 14, 2017 Committee meeting to have a full discussion of transit and how we can work towards maximizing the service while being aware of cost escalation.</p> <p>John MacLean - 24 Apr 2017 01:51:08 PM An email has been sent to BC transit and Tourism Rossland asking that they prepare a report on the ridership on the ski bus during the 2016/17 ski season.</p> <p>John MacLean - 24 Apr 2017 01:47:06 PM BC Transit has been asked to cost out the initial 10 recommendations from the service review in order to identify and hour/cost implication. BC Transit will then look at the service expansion options in light of the net cost to the service.</p>	Active	09 Jun 2017
31 Jan 2017	EESC	Victims Services staff will provide a more indepth report on the program in the future.	Mark Andison	30 Jun 2017	<p>John MacLean - 03 May 2017 08:42:28 AM A new report structure will be developed and presented with the next quarters results.</p>	Active	03 May 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
31 Jan 2017	EESC	That the East End Services Committee receive the letter from the City of Trail regarding the downtown bus shelters. FURTHER that staff be directed to prepare report with the necessary information in order to engage with the City of Trail on the issue of downtown shelters as well as the future of the transit exchange.	John MacLean	30 Jun 2017	<i>John MacLean - 25 Aug 2017 09:32:20 AM</i> We continue to prepare for a fall presentation on this issue. <i>John MacLean - 09 Jun 2017 08:21:05 AM</i> Staff will be able to complete the necessary work on this issue in the coming weeks and will be in a position to present it to the Committee for endorsement at a future meeting.	Active	25 Aug 2017
06 Apr 2017	EESC	That the East End Services Committee directs RDKB staff to coordinate with the participating municipalities and Electoral members to share efforts and work with Kiwanis towards the collaboration of Canada 150 celebrations.	Mark Daines	30 Jun 2017	<i>John MacLean - 21 Jul 2017 08:11:26 AM</i> THIS ITEM IS COMPLETE. <i>John MacLean - 09 Jun 2017 08:50:47 AM</i> Planning continues for this project. The Elected Officials are fully engaged and there will be a discussion on the June Committee agenda. <i>John MacLean - 24 Apr 2017 01:43:33 PM</i> Staff and the Directors continue to discuss and work towards an collaborative event in partnership with the City of trail and the Kiwanas Club.	Active	21 Jul 2017
06 Apr 2017	EESC	That the East End Services Committee direct staff to explore options and implications on a light duty program to assist employees return to work.	Dan Derby, Terry Martin	30 Jun 2017	<i>John MacLean - 09 Jun 2017 09:02:54 AM</i> Chief Derby has been gathering information from colleagues and his Professional Association. He is generally finding limited information. He will be providing a formal report for the next regular meeting of the Committee.	Active	09 Jun 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
06 Apr 2017	EESC	That the Committee direct staff to prepare the necessary documents and cost estimates to facilitate the reimbursement of the member municipalities for costs associated with bus stop maintenance, as well as the retaining of a contractor to deal with the rural bus stops and bring forward a report for the Committee's consideration.	John MacLean	30 Jun 2017	<i>John MacLean - 25 Aug 2017 09:57:38 AM</i> We continue to work on this issue. <i>John MacLean - 09 Jun 2017 08:52:55 AM</i> Staff will be working to complete this project in the coming weeks for presentation to the Committee.	Active	25 Aug 2017
24 Apr 2017	EESC	That Teck be invited to attend an East End Services Committee Meeting to make a presentation on their Ecosystem Management and Offsetting Program.	Mark Andison	29 Sep 2017	<i>John MacLean - 09 Jun 2017 08:54:30 AM</i> Nothing new to report. <i>John MacLean - 24 Apr 2017 09:51:05 AM</i> RDKB Staff continue to be part of the process, however they note that it is a slow process. New staff resources at Teck appear to be engaging in this process more, and it is anticipated that they may be in a position to present in the Fall of 2017. It must be noted that Teck has not committed yet.	Active	09 Jun 2017
24 Apr 2017	EESC	That Staff investigate options and potential partners for development of a Fire training Centre.	Mark Andison	01 Oct 2017	<i>John MacLean - 24 Apr 2017 12:23:54 PM</i> Issue has been deferred while other issues related to the Fire Service are dealt with. <i>John MacLean - 24 Apr 2017 12:23:20 PM</i> Staff have met with representatives from Teck and both parties have agreed to continue discussions. All agree that there is potential for mutual benefit.	Deferred	24 Apr 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
24 Apr 2017	EESC	Staff will ask BC Transit to provide the Committee with graphic representation of the trending statistics.	John MacLean	01 Jun 2017	<i>John MacLean - 19 Jul 2017 02:32:07 PM</i> We continue to work with BC Transit to develop the information in a way that makes sense for the Committee. <i>John MacLean - 24 Apr 2017 12:29:06 PM</i> BC Transit will work on providing the requested reporting. Technical difficulties that delayed the progress of this request have only recently been rectified.	Active	19 Jul 2017
24 Apr 2017	EESC	The KBRFRS Sustainability Committee, made up of representatives of the Service, the Union, the Volunteer service and the Committee will continue to meet and discuss measures to make the cost of the KBRFRS sustainability.	Mark Anderson	15 Jun 2017	<i>John MacLean - 24 Apr 2017 12:34:13 PM</i> The Sustainability Committee has suspended activity while the KBRFRS undertakes discussions on other matters.	Active	05 May 2017
01 Feb 2016	PEP	That Staff draft a report with respect to clear and appropriate policies and procedures for electronic meetings that includes information and options for the development of a framework with respect to the in-person attendance of Committee and Board Chairs and Vice-Chairs. FURTHER that the report also include all possible options for public and applicant participation in electronic meetings. FURTHER that the report be presented back to the Committee at a future meeting but not until the use of electronic meetings has been implemented and practiced for a period of time.	John MacLean	13 Apr 2016	<i>John MacLean - 25 Aug 2017 09:29:09 AM</i> We continue to look for viable and stable solutions. Looking at web based system at this point. <i>John MacLean - 05 May 2017 09:51:31 AM</i> New interface proposal approved as part of the 2017 Financial Plan. In planning stages for implementation at this time. New interface will utilize individuals rather than participation in the room. will update Committee when we have a firmer ETA for installation. <i>John MacLean - 14 Mar 2017 11:02:25 AM</i> Pilot project undertaken with EAS. Had some technological issues. Looking at different interface to allow for electronic participation. Part of 2017 Financial Plan proposal.	Active	25 Aug 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
01 Feb 2016	PEP	That the Policy, Executive and Personnel Committee defer further discussion regarding the allocation of the Board Fees until the Governance/Organizational Review has been completed.	John MacLean	30 Jun 2016	<i>John MacLean - 07 Jun 2017 09:37:03 AM</i> Staff continue to develop information and options for the Board to consider. Will be presented at a future meeting.	Active	21 Jul 2017
28 Jun 2016	PEP	That the proposed Permissive Taxation Exemption Policy be referred back to Staff for further research into the process that the member municipalities undertake in managing requests for taxation exemption. FURTHER that Staff move forward with drafting the proposed 2017 Permissive Taxation Exemption Bylaw and that it be presented to the Board of Directors within the legislative timeline and in the usual manner while work on the proposed Taxation Exemption Policy continues.	Theresa Lenardon	30 Jul 2016	<i>Theresa Lenardon - 25 Aug 2017 09:05:53 AM</i> This item is now being tracked under the PEP Committee. THIS RECORD CAN BE REMOVED <i>Theresa Lenardon - 18 Jul 2017 08:33:00 AM</i> The proposed Permissive Taxation Exemption Policy and application procedure has been reviewed by the PEP Committee (June/16 and Nov/16) and after Staff's consultation with Director Gee it was also reviewed by the EAS Committee in Feb/17 and again in June/17. The EAS Committee has referred the proposed policy to the July 27/17 PEP Committee meeting with a recommendation that it be sent out to the Directors for comments.	Active	25 Aug 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
10 Apr 2017	PEP	That the Policy, Executive and Personnel Committee develop Terms of Reference for the Strategic Planning session scheduled for Fall 2017. Discussions with staff will take place after the May Board Development Session and the matter of the development of a framework for the Terms of Reference will be included on the June agenda. 2. Staff will provide information on a framework for the June agenda and will undertake a Doodle poll to secure a date in October 2017 for the session.	John MacLean	30 Apr 2017	<p>John MacLean - 25 Aug 2017 10:10:13 AM The format has been established and a facilitator has been retained.</p> <p>John MacLean - 07 Jun 2017 08:49:48 AM The date has been established as October 27 - 28, and the Planning Session will be held in Trail. At a future meeting the PEP Committee will have to discuss the particulars of the sessions including format and how to go about selecting a facilitator.</p> <p>John MacLean - 07 Jun 2017 08:47:30 AM This item will be discussed at the May 10, 2017 PEP meeting.</p>	Active	25 Aug 2017
20 Apr 2017	PEP	An Employee Code of Conduct and a Code of Conduct for elected officials will be reviewed in more detail once the UBCM has completed its review and releases a working paper.	John MacLean	30 Jun 2017	<p>John MacLean - 07 Jun 2017 09:33:44 AM Staff continue to gather information and samples for consideration. Will be presented at a future meeting.</p>	Active	24 Jul 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
20 Apr 2017	PEP	That Staff draft a report for a future meeting that includes options and common practices in more up-to-date Hiring Policies as well as information on moving expenses. FURTHER that the current RDKB Policy be revised to capture the Committee's discussions regarding the consideration of internal candidates, only face-to-face interviews for hiring General Managers, subject to flexibility in circumstances where the preferred candidate cannot attend a face-to-face interview, and revised language in the Policy, Purpose and Procedure statements.	John MacLean	30 Jun 2017	<p><i>John MacLean - 21 Jul 2017 08:15:34 AM</i> Will be on the next agenda.</p> <p><i>John MacLean - 07 Jun 2017 09:10:58 AM</i> At the last meeting the Committee requested changes. Those changes have been made and the revised policy will be presented to the PEP Committee at their June meeting.</p> <p><i>John MacLean - 04 May 2017 02:40:27 PM</i> The revised policy and requested information will be provided t the Committee at their meeting to be held May 10, 2017.</p>	Active	21 Jul 2017
20 Apr 2017	PEP	There will be discussions around this matter at the upcoming FCM Conference in June 2017. 2. Staff will investigate a regional model, including the logistics and the costs of hiring a single Regional Negotiator.	John MacLean	30 Jun 2017	<p><i>John MacLean - 07 Jun 2017 09:00:04 AM</i> Staff continue looking into the model. The requested report will be presented at a future meeting.</p>	Active	07 Jun 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
20 Apr 2017	PEP	Staff will draft a Terms of Reference necessary for completion of the work required to purchase and implement the appropriate technology, including licencing and application (e.g. "app") options.	Dale Green	30 Jun 2017	<p>Dale Green - 04 Aug 2017 03:17:11 PM Upon reviewing the proposal for a strictly on premise vidcon system, there were some drawbacks. As an alternative to on premise however, there is a subscription-based Cloud system offered by Avaya that operates much like Skype that requires no capital outlay. IS has applied for a 30-day trial of this system and is evaluating presently.</p> <p>Dale Green - 19 Jul 2017 10:04:17 AM A proposal was presented by the AV contractor for IS review. Some recent problems with a component subsystem have caused IS to review the overall viability of keeping the existing system as is before investing any further in the system as it stands, as opposed to replacing the problem subsystem before investing in further functionality enhancements.</p> <p>Dale Green - 07 Jun 2017 04:32:15 PM consultants have completed a technical draft and are pulling it together into a proposal for RDKB review.</p> <p>John MacLean - 03 May 2017 10:59:35 AM This project is in the planning stage with the Consultants.</p>	Active	04 Aug 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
20 Apr 2017	PEP	A proposed job description will be presented to the RDKB Joint Labour Management Job Evaluation Committee for a salary review in the near future and prior to the simultaneous internal CUPE and external postings.	Dale Green	31 May 2017	<p>Dale Green - 04 Aug 2017 03:20:08 PM Candidate Atique Ahmed has been selected and offered the position formally. He has verbally accepted the offer, however, at this time, we're still waiting on a signed acceptance document. Starting date of August 28th.</p> <p>Dale Green - 19 Jul 2017 09:58:46 AM 5 candidates were short listed and interviewed. 2 were eliminated from further candidacy after panel interview, the top 2 were out of town candidates who were offered the position in succession and who both eventually declined. The last candidate is one the panel can't agree on. So at this point, I'm reviewing the original stack of resumes for local candidates only for panel interview, although the local candidates aren't nearly as strong.</p> <p>Dale Green - 07 Jun 2017 04:37:15 PM Posting is now closed with nearly 50 applications. 21 of those were viable, narrowed to 10 of the strongest on-paper candidates. MIS is conducting phone interviews this week (of June 5th) to narrow the list of 10 to no more than 5 candidates for live panel interviews next week (of June 12th).</p> <p>Dale Green - 03 May 2017 11:24:42 AM PEP approved the hiring a new IT staff we're calling the Network Infrastructure Analyst. Internal CUPE and external advertising are in progress concurrently. The posting closes on May 31st, after which senior staff and I will review the applications and select a short list for interviews.</p>	Active	04 Aug 2017

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Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
25 Apr 2017	PEP	Staff will draft a report which will provide further information and options on permitting outside community groups to meet in the fire halls.	Dan Derby	28 Apr 2017	<i>Maureen Forster - 25 Apr 2017 04:03:14 PM</i> Further investigation is required and will be provided at a future meeting.	Active	25 Apr 2017
27 Apr 2017	PEP	That the Policy, Executive and Personnel Committee direct staff to prepare a policy proposal with the following elements (all days calendar): <ul style="list-style-type: none"> That the current practice of delivering preliminary Board agendas 6 days prior to the scheduled day with the final agenda going out no later than 2 days prior to the meeting. That the current practices of delivering committee agendas three days prior to the meeting be maintained. FURTHER that when the third business day falls on a weekend or a statutory holiday, that the agenda be delivered on the previous business day. That the agendas for the future Committee of the Whole be delivered 5 days prior to the meeting. FURTHER that when the fifth business day falls on a weekend or a statutory holiday, that the agenda be delivered on the previous business day. That the Committee recommend that the above practices be adopted in the interim until a proper policy is in place. <p>That staff be directed to bring forth an amendment to the RDKB Procedure Bylaw No. 1534, 2013 reflecting the decision of the Board in relation to the structure, schedule and number of Chairs of the Committee of the Whole.</p>	Theresa Lenardon	31 May 2017	<i>Theresa Lenardon - 07 Jun 2017 09:36:21 AM</i> Staff are working on agenda delivery timelines with several other changes to the RDKB Procedure Bylaw (eg removing COW, addition of Board meeting second Wednesday etc.). Agenda delivery times will be included in this work and further information regarding this matter will be presented to the Board Aug-Sept. 2017	Active	21 Jul 2017
07 Jun 2017	PEP	That Staff prepare a report on the RDKB's Succession Plan.	John MacLean	30 Jun 2017	<i>John MacLean - 07 Jun 2017 01:02:22 PM</i> Staff are working on the requested report and information and will have it to the Committee as soon as is feasible.	Active	07 Jun 2017
21 Jun 2017	PEP	That staff confirm the budget allocation amounts for teleconferencing software and licencing and forward this information to the members of the PEP Committee.	Dale Green	28 Jul 2017		Active	21 Jul 2017
21 Jun 2017	PEP	That the proposed <i>Management Hiring Policy</i> be referred to the Directors for comments as amended.	John MacLean	28 Jul 2017	<i>John MacLean - 21 Jul 2017 08:24:07 AM</i> Will be on the next agenda.	Active	21 Jul 2017
21 Jun 2017	PEP	That the proposed Terms of References for the Finance, Protective Services and Environmental Services Liaison positions be revised accordingly and referred to the Directors for comment as amended.	John MacLean	28 Jul 2017	<i>John MacLean - 21 Jul 2017 08:36:11 AM</i> In progress.	Active	24 Jul 2017

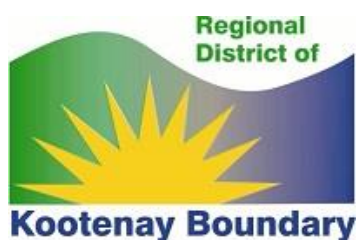


Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
21 Jun 2017	PEP	That the proposed Procedure Statement - Director Expense Claims be revised as amended and referred to the Directors for comments.	John MacLean	28 Jul 2017	<i>John MacLean - 21 Jul 2017 08:36:54 AM</i> In progress.	Active	21 Jul 2017
21 Jun 2017	PEP	That staff modify the RDKB's current communications with language that ensures that all individuals responding to the organization's solicitations and/or postings clearly understand that it is their responsibility to follow up with the RDKB to ensure their response has been received.	John MacLean	28 Jul 2017	<i>John MacLean - 21 Jul 2017 08:31:49 AM</i> Staff will bring a policy amendment to a future meeting.	Active	24 Jul 2017
06 Jul 2017	PEP	That the Regional District of Koontenay Boundary Board of Directors annually review the CAO salary in relation to cost of living increases in order to determine potential annual increases to salary, between the status quo full review that takes place every three years.	John MacLean	31 Dec 2017	<i>John MacLean - 21 Jul 2017 08:38:01 AM</i> Will be managed in the Fall.	Active	21 Jul 2017
10 Aug 2017	PEP	That the Policy, Executive and Personnel Committee requests that staff provide further clarification on what effects the proposed permissive taxation exemptions in Electoral areas may have on municipalities and also the ability to adjust the distribution of requisition based on the exemption. FURTHER that staff provide further clarification of page 2 of the application for permissive property tax exemption which referenced a letter be written to the appropriate Electoral Area Director and be included as part of the application.	Theresa Lenardon	31 Aug 2017	<i>Theresa Lenardon - 10 Aug 2017 03:45:46 PM</i> Staff will undertake further research with the Surveyor of Taxes to answer the PEP Committee's inquiries and will present a revised Staff Report to the PEP Committee sometime later during Fall 2017. In a related matter, the proposed 2018 Permissive Taxation Exemption Bylaw will be presented to the Board in either August or September with a recommendation that the Board adopt the 2018 bylaw knowing that staff continues to work on a policy and application procedure for managing future taxation exemptions.	Active	25 Aug 2017
28 Sep 2016	UT	Staff will provide the Committee members with information on the transfer amount of surplus funds to the Cities of Trail and Rossland resulting from the transfer of ownership of the sole benefiting assets.	Goran Denkovski	29 Dec 2017	<i>Goran Denkovski - 05 May 2017 09:00:12 AM</i> City of Trail agreement is complete and the City of Rossland is in the process of reviewing their agreement. When agreements are finalized the RDKB will proceed to referendum.	Active	05 May 2017

Action Item List

Date Created	Source	Resolution	Staff Responsible	Due Date	Comments	Status	Date Updated
27 Jan 2017	UT	The Utilities Committee directs staff to prepare a report for possible costing for future staff resources and what that will look like.	Goran Denkovski	12 Sep 2017	<p>Goran Denkovski - 21 Jul 2017 08:27:13 AM The due date has been changed to Sept 2017 for the next utilities meeting. Transition studies need to be completed for three water systems Deer Ridge, Oasis and Bridesville.</p> <p>Goran Denkovski - 05 May 2017 08:57:52 AM This item is still in progress and we have been establishing potential Utility service growth in the RDKB.</p>	Active	21 Jul 2017
05 May 2017	UT	Staff will prepare a Regional Water Management Plan that encompasses the water system acquisition, climate change, balance water supply, public health and improved local service delivery.	Goran Denkovski	29 Dec 2017	<p>Goran Denkovski - 21 Jul 2017 08:32:38 AM Applied for grant funding for this project and still waiting on results.</p> <p>Goran Denkovski - 05 May 2017 03:06:58 PM Received cost estimate and planning on applying for Strategic Priorities Fund June 1, 2017 for completion in 2017.</p>	Active	21 Jul 2017
05 May 2017	UT	Staff will create a reserve policy for the Committee's consideration.	Goran Denkovski	29 Dec 2017	<p>Goran Denkovski - 05 May 2017 03:08:12 PM This is a corporate initiative and is related to the RDKB asset management plan.</p>	Active	05 May 2017



STAFF REPORT

Date: 31 Aug 2017

File

ES Administration -
Solid Waste

To: **Chair McGregor and Board of Directors**

From: Alan Stanley - General Manager of
Environmental Services

Re: Boundary Residential Recycling
Collection

Issue Introduction

A Staff Report from Alan Stanley, General Manager of Environmental Services regarding residential recycling collection in the Boundary.

History/Background Factors

Residential recycling collection in the Boundary had been performed by the RDKB for many years but, with RDKB Board direction, was turned over to RecycleBC (formerly Multi Material BC) starting July 1, 2017. Performing residential recycling collection in the eastern communities since 2014, with the addition of the Boundary households in 2017, RecycleBC is now fully responsible for residential recycling collection services across the entire RDKB.

There were about 500 household in the Boundary that RecycleBC, after repeated requests, refused to service. The rationale for the service refusal was that the RDKB had never provided residential recycling collection services for those households, thus, due to language in the provincially approved stewardship, RecycleBC was not obliged to provide collection services.

At the July 2017 Board meeting, the RDKB Board of Directors decided to provide the recycling services to the 500 homes with the expectation that RecycleBC would add the homes during the next program contract renewal in five years time (Staff Report attached).

Staff continued to discuss the provision of the service with RecycleBC with respect to program design, provision of blue boxes and continued suggestions that the work should be done by RecycleBC.

RecycleBC contacted the RDKB on August 4 with the following proposal:

- Recycle BC will initiate curbside recycling service to the 468 households effective Jan 1, 2018
- RDKB will provide two blue boxes per household (using specs provided by Recycle BC) and coordinate with Alpine Disposal for their delivery to the applicable households in advance of that date.

Although the Board approved an October 1 startup to be fully funded by the RDKB, RecycleBC preferred to forego the RDKB providing the service stating, *"That it is bit of a group effort to launch service to these households that we had not originally intended to service, though obviously we'll take on the cost of service moving forward. Given the timeline we are proposing, it likely doesn't make sense for the RDKB to initiate the service Oct 1, as that creates a fair number of administrative challenges."*

Staff have been working to coordinate the work with Alpine disposal and after much discussion, it was agreed that a January 1 startup is very impractical because blue boxes and information delivery would be carried out in the heart of the Christmas season with expected weather challenges. Staff requested an earlier or later startup date and RecycleBC decided on a later startup. RecycleBC agreed to deliver blue boxes in January for a late January 2018 startup.

Implications

The Board previously approved \$42,480 per year for collection and processing services and a one-time \$10,000 charge for blue box purchase and delivery. Under the RecycleBC proposal, there would be a one-time charge for blue box purchase, with the expectation that RecycleBC would deliver the blue boxes. The final cost is expected to be less than \$10,000 however retention of the budgeted amount is recommended.

Approval of the Staff recommendation would save the RDKB over \$200,000 over five years.

Advancement of Strategic Planning Goals

This program advances the strategic goal to incorporate Provincial Environmental Stewardship initiatives to maximize non organic waste diversion and minimize waste disposal.

Background Information Provided

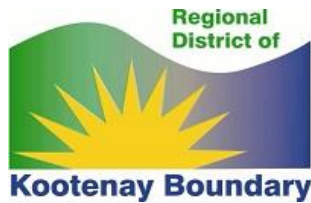
- Boundary Recycling Collection Staff Report - July 2017

Alternatives

1. That the Board of Directors approve cancellation of RDKB provided residential recycling collection services for specified unserved Boundary households to allow RecycleBC to provide the service starting late January 2018 and supply blue boxes for the program at a maximum cost of \$10,000.
2. That the Board of Directors direct Staff to continue with the plan for the RDKB to provide recycling collection services for specified unserved Boundary households for up to five years.

Recommendation(s)

That the Board of Directors approve cancellation of RDKB provided residential recycling collection services for specified unserved Boundary households to allow RecycleBC to provide the service starting late January 2018 and supply blue boxes for the program at a maximum cost of \$10,000.

**STAFF REPORT****Date:** 14 Jun 2017**File** ES Administration -
Solid Waste**To:** Chair McGregor and Board of
Directors**From:** Alan Stanley - General Manager of
Environmental Services**Re:** Boundary Recycling Collection**Issue Introduction**

A Staff Report from Alan Stanley, regarding recycling collection in the Boundary.

History/Background Factors

On July 1, 2014 Recycle BC (formerly Multi Material BC) assumed, through provisions of the *BC Recycling Regulation*, financial responsibility for all residential recycling collection in BC.

The RDKB turned over the financing and operations of all eastern communities recycling collection to Recycle BC effective July 1, 2014 and continued to operate the Boundary recycling collection contracts, with financial subsidies from Recycle BC, until June 30, 2017, the end of the contract term.

Prior to contract renewal, the RDKB Board decided to turn over Boundary recycling collection, including physical operations to Recycle BC to take effect July 1, 2017. The Board also decided to implement organics diversion across the Boundary which means green bin and garbage collection service.

There are some properties in the Boundary which have never received recycling collection service that are now receiving green bin and garbage collection service. Given that recycling collection is completely turned over to Recycle BC, there were no provisions in the RDKB contract tender to provide residential recycling collection services to any residential properties in the RDKB. RecycleBC is not required to provide curbside services to areas never serviced at curbside by local government and have repeatedly denied requests to service the homes that were never included in RDKB collections programs.

There are 468 homes in the Boundary that receive green bin and garbage collection service but not recycling collection as follows:

- Electoral Area D/Rural Grand Forks - 166 homes (Granby River)
- Electoral Area E - 302 homes (Bridesville, Rock Creek and Highway 3)

Alpine Disposal and Recycling won the RDKB green bin and garbage collection contract and also won the Recycle BC Boundary recycling collection contract. Alpine has agreed to provide recycling collection service for the 468 homes at the price Recycle BC is paying them for the balance of the Boundary recycling collection service - \$69.40 per household per year. At the offered rate, assuming an October 1 start, the balance of 2017 would cost \$8,120 and \$32,480 per year for subsequent years.

There is an additional \$10,000 required for purchase and delivery of blue boxes.

Recycle BC has been asked on a number of occasions to add the 468 homes to their contract and they have to date, declined every request. Recycle BC has been asked to provide the blue boxes for the 468 homes if the RDKB Board decides to provide the service. Recycle BC declined the request to provide Blue Boxes.

Recycle BC was asked to allow Alpine to collect the recycling from the 468 homes in the same vehicles used for the Recycle BC portion of the contract. Recycle BC declined our request. Alpine stated that they could still provide recycling collection service for the 468 homes at the Recycle BC price (\$69.40 per household per year) and configure the collection vehicle to separate the Recycle BC and RDKB streams. With permission to mix the materials denied by Recycle BC, the RDKB would be responsible for consolidating and transporting the materials to the nearest recycling facility in Kelowna and paying for the processing of the materials, estimated at about \$10,000 per year.

The summary of annual costs to provide the recycling services to the 468 would be:

Collection	\$32,480
Transport and Processing	\$10,000
Total	\$42,480

The initial startup and operating costs in 2017, assuming a October 1 start date (allowing 6-8 weeks for blue box delivery) would be:

Collection	\$8,120
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Blue Boxes	\$10,000
Transport and Processing	\$2,500
Total	\$20,620

Should the Board decide to provide recycling collection services to the 468 homes, those homes would be receiving an RDKB funded service that no other homes will receive after July 1 as all residential recycling collection will be performed by Recycle BC. It is expected that should the RDKB provide the service, that over time, Recycle BC would take over the service however there are no guarantees this would happen, nor any specified time for such a transition.

Should the Board decide to provide the service, an amendment to the Regional Solid Waste Management Financial Plan is required. In 2017, some consulting services can be deferred and the budgeted funds repurposed to provide the recycling collection service. In subsequent years the service can be included in the financial plan. Tax or user fee increases would not likely be required.

Should the Board decide to provide the service, it must be acknowledged that once a service is started it will be very difficult to change if circumstances change. The term of the current RecycleBC contract for Boundary curbside recycling collection is five years and it is reasonable to expect that RecycleBC will assume responsibility for the subject homes at the creation of a new service contract, if not sooner. Staff will continue discussions with RecycleBC regarding the desire of the RDKB for RecycleBC to provide the referenced service.

Implications

The policy implication is that the RDKB would provide a service for a regulated product stream that is the responsibility of industry. Recycling collection does differ from other stewardship programs in that the RDKB provided the service for about 20 years, unlike other programs that have never had RDKB involvement, however, the RDKB has never provided recycling collection service to the properties in question.

The financial implications are minimal as the financial plan can be adjusted to absorb the costs with minimal disruption.

The Staff resource implications are greater as ongoing contract administration for collections and processing will be required.

Advancement of Strategic Planning Goals

This initiative advances the strategic objective of improved environmental performance.

Background Information Provided

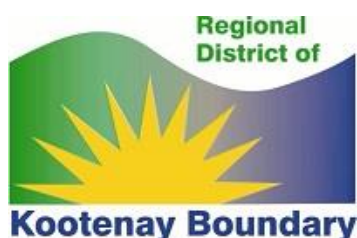
N/A

Alternatives

1. That the Board direct Staff to amend the Financial Plan and carry out the necessary actions to provide curbside recycling service to specified areas in the Boundary not serviced by RecycleBC including entering into an agreement with Alpine Disposal and Recycling to provide the service for \$69.40 per household per year, include the collected materials in shipments to Cascades Recycling in Kelowna and purchase and distribute blue boxes for 468 homes.
2. That the Board direct Staff to not provide curbside recycling collection service to specified areas in the Boundary not serviced by RecycleBC.
3. That the Board direct Staff to carry out a competitive procurement process to provide curbside recycling services to specified areas in the Boundary not serviced by RecycleBC and report back to the Board with the results and recommendation(s).

Recommendation(s)

That the Board direct Staff to amend the Financial Plan and carry out the necessary actions to provide curbside recycling service to specified areas in the Boundary not serviced by RecycleBC including entering into an agreement with Alpine Disposal and Recycling to provide the service for \$69.40 per household per year, include the collected materials in shipments to Cascades Recycling in Kelowna and purchase and distribute blue boxes for 468 homes.



STAFF REPORT

Date: 16 Aug 2017

File ADMN Contracts &
Agreements (11) 2230

To: **Chair McGregor and Members of
the RDKB Board of Directors**

From: Theresa Lenardon, Manager of
Corporate Administration

Re: 9-1-1 Emergency Telephone Service
Letter of Understanding

Issue Introduction

A Staff Report from Theresa Lenardon, Manager of Corporate Administration regarding an extension to the current 9-1-1 Emergency Telephone Service Agreement Letter of Understanding (LOU) with the Regional District of Central Kootenay (RDCK).

History/Background Factors

The RDKB and the RDCK first entered into an agreement for 9-1-1 dispatch services on January 1, 2006 where the RDKB Kootenay Boundary Regional Fire Rescue (KBRFR) managed the delivery and administration of the 9-1-1 service. This original contract expired December 31, 2011. The parties mutually agreed to extend the Agreement for one year with a new expiry date of December 31, 2012.

The aforementioned extension required the parties to renegotiate costs in order for the Agreement to align with the Public Safety Answering Point (PSAP) Agreement. Via a LOU, the term of the extended agreement was modified so that rather than expiring December 31, 2012 it would expire on December 31, 2013, but with mutual consent for an extension, with the same terms and conditions until December 31, 2016.

In 2016, and after the RDCK advised it would be seeking another service provider, the parties agreed to an extension, with the same conditions and via the LOU once more from December 2016 to June 20, 2017. This timeline gave both parties time to make alternate arrangements for continuing to deliver the 9-1-1 service.

Since then, the RDKB has entered into a 9-1-1 Emergency Communications Services Agreement with the City of Kelowna to deliver the 9-1-1 Service beginning April 2018.

The RDCK Board of Directors has approved furthering the current June 2017 LOU from July 1, 2017 to April 30, 2018, a copy of which is attached.

Implications

Approving the extension of the LOU until April 30, 2018 is necessary for the 9-1-1 Emergency Communications Service to continue uninterrupted until the Service Agreement with the City of Kelowna commences on April 30, 2018.

Advancement of Strategic Planning Goals

Improve and Enhance Communication

We will continue to focus on partnerships that advance the interests of the Region

Continue to Focus on Organizational Excellence

We will continue to focus on good management and governance

Background Information Provided

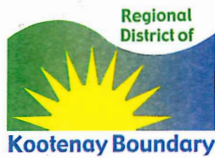
1. Letter of Understanding July 1, 2017-April 30, 2018
2. Letter from D. Derby, Chief, KBRFR

Alternatives

1. Receive the report (only)
2. Approve extending the agreement to April 30, 2018
3. Not approve extending the term of the agreement

Recommendation(s)

That the Regional District of Kootenay Boundary Board of Directors approves a Letter of Understanding where the Regional District of Kootenay Boundary and the Regional District of Central Kootenay mutually agree to extend the length of the current term of the 9-1-1 Emergency Telephone Service Agreement, with the same terms and conditions, from July 1, 2017 to April 30, 2018. **FURTHER** that the RDKB Board of Directors authorizes the RDKB signatories to sign and enter into the Letter of Understanding.



July 7, 2017

Regional District of Central Kootenay
Box 590, 202 Lakeside Drive
Nelson, B.C., V1L 5R4

COPY

Attention Andrew Bellerby

Dear Chief Bellerby:

Re: Termination of 9-1-1- Emergency Dispatch Services

The Regional District Central Kootenay's (RDCK) decision last year to not renew the 9-1-1 Emergency Communications Services contract with the Regional District Kootenay Boundary (RDKB) resulted in a joint request for proposals for Fire Dispatch Services earlier this year. The RDKB has now concluded our evaluation process and the City of Kelowna was the successful bidder for provision of our 9-1-1 Emergency Communications Services. At the RDKB Board of Directors meeting on Thursday June 29, 2017 the following motion was approved;

That the Regional District Kootenay Boundary Board of Directors approves the Fire Dispatch Services Contract between the Corporation of the City of Kelowna and the Regional District of Kootenay Boundary. FURTHER that the Regional District of Central Kootenay be given written notice that effective April 30, 2018 the RDKB will no longer provide Fire Dispatch Services. FURTHER that the Board of Directors authorizes the RDKB signatories to sign and enter into the contract.

Please accept this letter as notice of termination of 9-1-1 Emergency Communications services effective April 30, 2018. Additionally, our current LOU for 9-1-1 Emergency Communications Services expired June 30, 2017. Please find attached a draft RDKB and RDCK LOU extension consent from July 1, 2017 to April 30, 2018.

Know that we are committed to maintaining the high level of Fire Dispatch services your fire departments have enjoyed from Trail Fire Dispatch while we transition to Kelowna. Looking forward to discussing next steps with you.

Yours truly,

DAN DERBY,
Regional Fire Chief and Fire Dispatch Manager
Regional District of Kootenay Boundary

DD/sd
Encls.

cc. Theresa Lenardon, RDKB Corporate Officer



LETTER OF UNDERSTANDING

9-1-1 EMERGENCY TELEPHONE SERVICE AGREEMENT

Extension of Term

REGIONAL DISTRICT OF KOOTENAY BOUNDARY (RDKB)

202-8434 Rossland Avenue
Trail, BC V1R 4S8

And

REGIONAL DISTRICT OF CENTRAL KOOTENAY (RDCK)

Box 590, 202 Lakeside Drive
Nelson, BC V1L 5R4

TERM:

The current term of the 9-1-1 Emergency Telephone Service Agreement allows for an extension of the Agreement, with the same terms and conditions and with the mutual consent of both parties, from December 31, 2013, to December 31, 2016. In 2016, the parties mutually agreed to extend the agreement, with the same terms and conditions to June 30, 2017.

The parties have met and mutually agree to further extending this Agreement, with the same terms and conditions, from July 1, 2017 to April 30, 2018.

IN WITNESS WHEREOF the parties hereto have hereunto affixed their seals in the presence of their respective officers duly authorized in their behalf.

THIS AGREEMENT made this 15 day of August, 2017.

RDKB

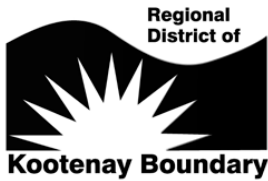
RDCK

Grace McGregor, Chair

Karen E. Hamling, Chair

Theresa Lenardon,
Corporate Officer, RDKB

Sangita Sudan,
Acting Corporate Officer, RDCK



STAFF REPORT

Date:	August 31, 2017	File #:	D-2007-02613.500
To:	Chair McGregor and Members of the Board		
From:	Ken Gobeil, Planner		
RE:	Boundary Motorcycle Club License of Occupation		

ISSUE INTRODUCTION

Mark Allen has requested assistance from the Regional District of Kootenay Boundary (RDKB) in resolving a hardship created by the Boundary Motorcycle Club (BMC) operating a track on District Lot 2007 SDYD and District Lot 332 SDYD at 8640 North Fork Road in Electoral Area 'D' / Rural Grand Forks. During the July 27, 2017 Board of Directors meeting Mr. Allen spoke to the Board and provided a brief description of the hardship experienced and the actions that have taken place on the subject property. Including a previous request to the Board of Directors made in the early 2000's.

Mr. Allen is requesting that the Boundary Motorcycle no longer operate at its current location and that they move to an area where they will have less impact on rural residents.

As a result of this meeting, the Board of Directors instructed staff to prepare a report that includes the history of the Boundary Motorcycle Club and the noise issue.

HISTORY / BACKGROUND FACTORS

The following is a chronology by decade from the 1970's to present.

1970's

- The Boundary Horse Association (BHA) made an application to purchase the subject properties, and apply for a "Conditional Use" of the land to the Agricultural Land Commission (ALC). There is no mention of the BMC in these applications.
 - This application was supported by the RDKB.

1980's

- The ALC approves the application for "Recreation Grounds" which include horse arena, grand stands, race track, 4H ring, fall fair building, parking, and camping facilities.
 - There was no mention of permission for off roading, recreational vehicles, or motorcross in this approval

- The property is not sold. Instead, the first license of occupation was issued to the BHA.
- In 1984 the RDKB Planner responds to Land and Water British Columbia Inc. who inquired regarding the zoning of the property after issuing the License of Occupation.
 - It was specifically mentioned by the RDKB that there is currently no concern however, this area will have increased residential development in the future and that land use conflicts are likely to arise.

1990's

- In April 1994 the BHA submitted a co-management plan to the province between the BHA and the BMC.
 - The RDKB was not informed or consulted on the revision to the Management Plan.
 - The BMC officially became listed within the Management Plan in 1995.
 - This Management Plan was granted a 10-year License of Occupation expiring in 2005.
 - It is not known if the ALC approved the change in use, or if approval from the ALC was required due to the area of the subject properties to be used by the BMC.
- In 1996 the RDKB requested that the subject properties be designated as park reserve to coincide with planning documents.
 - Land and Water British Columbia Inc. noted that this was not possible due to a license of occupation set to expire in 2005.
 - This response did not include a copy of the License of Occupation or mention the BMC.

2000's

- In 2001 the license of occupation is amended to make the BHA and BMC tenants in common.
 - The RDKB was not consulted or informed of this change.
- In 2004 the RDKB received the first written complaint regarding the BMC by Mark Allen.
 - Complaint documents loss of enjoyment of property due to noise from the motorcycle club, and requests RDKB stop them from operating at the current location and move them to a new location.
 - Complainant noted that noise caused him physical pain, and that there was no escape from the noise on the property.
 - As a result of this complaint the RDKB staff prepared reports to the Planning Committee and Board of Directors. The Board of Directors directed staff to request the License of Occupation be revoked and the track be moved to another location.
 - The RDKB met with members of the BHA, BMC and Land and Water British Columbia Inc. to discuss the concerns raised and their request to have the license of occupation revoked.
 - During this meeting the BMC stated that they had been operating on the property since the 1980's. Because this is prior to the first land use bylaw

being implemented in the Electoral Area 'D' / Rural Grand Forks, the use was then considered to be legal non-conforming, and the use and intensity is not to exceed its original use since prior to the incorporation of bylaws.

- This use was noted as using the facilities 1 night per week and on Saturdays prior to the first RDKB land use bylaws.
- The RDKB requested that Land and Water British Columbia Inc. amend the License of Occupation and Management Plans to include the intensity of operation to ensure the use does not exceed 1989 levels.
- Per RDKB records, Land and Water British Columbia Inc. recommended the BMC submit a new management plan and warned that future complaints may become more common, however, the recommendation was not enforced, and there is no record of a revised Management Plan from the BMC.
 - In 2005 The license of Occupation is renewed for a 5 year term ending in 2010.
 - In April 2005 Mark Allen requested to speak to the Board of Directors regarding his concerns. It was noted that there had been no changes made by the BMC and requested that since the RDKB could not remove the BMC from the property to implement a noise bylaw to limit the operational hours of the BMC due to the pain caused by the BMC.
 - The Board of Directors were not receptive to a noise bylaw due to difficulties of enforcement.
 - In May 2005 neighbours submitted letters to the RDKB with similar concerns. One letter was to support Mark Allen's request and complaints. Another letter was submitted as a separate complaint that included noise, dust, intensity of use, and trespassing of BMC members on private property, causing property damage.
 - The RDKB responded with a synopsis of the efforts made to date in complaints made on the BMC to Land and Water British Columbia Inc. The RDKB also introduced complainants with Land and Water British Columbia Inc. directly.

2010's

- The Jurisdiction of Licenses of Occupation for Crown land are transferred to the Ministry of Forests, Lands, and Natural Resource Operations (FLNRO).
- In 2013 neighbours submitted additional complaints regarding the BMC.
 - The RDKB requested an update from the FLNRO regarding the license of occupation and management plan for the BMC. It was specifically asked if there is a new limitation to the hours of operation.
- The FLNRO responded with the following points:
 - In 2010 The license of occupation expired. The BHA and BMC were permitted to continue to operate under the existing license on a month to month basis.
 - There was no amendment to the Management Plan.
 - There had been no new License issued or Management Plan submitted (as of May 2013).
 - There have been previous requests from FLNRO to both clubs for these documents with no response (as of May 2013).

2017

- Mark Allen requested assistance regarding the noise and activity of the BMC.
 - It was noted that the complainant attempted to approach the Motorcycle club in the past and was met with hostility.
 - It was noted that the noise causes physical pain.
 - It was noted by the complainant that the amount of bikes and noise produced has been severely worse since 2004 than it ever was before. New machines make more noise. Complainant suspects they have been altered to be louder than regular dirt bikes.
 - The RDKB forwarded the complaint to FLNRO and provided a contact with FLNRO to request the licence be revoked as the RDKB does not have the authority to revoke the license.
 - Complainant noted that FLNRO directed him back to RDKB.
- Neighbours phoned to support Mark Allen and to add a separate complaint. They added concerns of trespassing of dirt bikes and off roaders onto private property, property damage, and dust in addition to the noise.
 - On June 5, 2017 neighbours submitted a package outlining Mark Allen's and their own concerns and attached previous correspondence they have had regarding their concern.
- The RDKB requested an update from FLNRO regarding the license of occupation and Management Plan.
 - FLNRO provided a copy of the most recent license of occupation and management plan
 - The current license of occupation is effective from 2010 to 2040.
 - The management plan has no restrictions on intensity of use or hours of occupation, it also does not prohibit expansion.
 - The Management Plan does not take into consideration the previous concerns noted from the property.
 - When asked, FLNRO stated that referrals to landowners, agencies, or local governments are not done during renewal applications, or applications to alter an existing license.

PLANNING DEPARTMENT COMMENTS

Recreational Vehicles, and motorcross was not a permitted use since the BMC has become a documented user of the subject properties. However, due to statements from the BMC regarding their presence on the property. The use is to be limited to 1989 levels, which is prior to the incorporation of land use bylaws for Electoral Area 'D' / Rural Grand Forks, was requested by the RDKB but never strictly enforced by the relevant agency in charge of issuing licenses of occupation.

The authority to change a management plan or license of occupation is the jurisdiction of a provincial agency and throughout recent history, the RDKB has not been consulted and its local land use bylaws have not been taken into consideration, despite a warning in the 1990's about potential land use conflicts as well as written requests and

documentation regarding complaints made in the 2000's and 2010's.

During discussions with the FLNRO regarding the most recent complaints and requests for assistance from the residents, it was recommended that a RDKB submit a written request to change or revoke license if there is a concern with the current license and/or management plan. As a result of this conversation, RDKB staff recommended to the complainants, based on conversations and the desired outcome that a request to the RDKB Board of Directors for a new request from the RDKB to the FNLRO to revoke the license of occupation.

RECOMMENDATION

That the Board of Directors direct staff to draft a letter requesting that the Ministry of Forests, Lands, Natural Resource Operations, and Rural Development revoke license of occupation number 404836 granted to the Boundary Motorcycle Club.

And Further that the Board of Directors request the Ministry of Forests, Lands, Natural Resource Operations, and Rural Development refer all applications within the Regional District of Kootenay Boundary boundaries to amend or extend licenses of occupation to the Regional District of Kootenay Boundary.

ATTACHMENTS

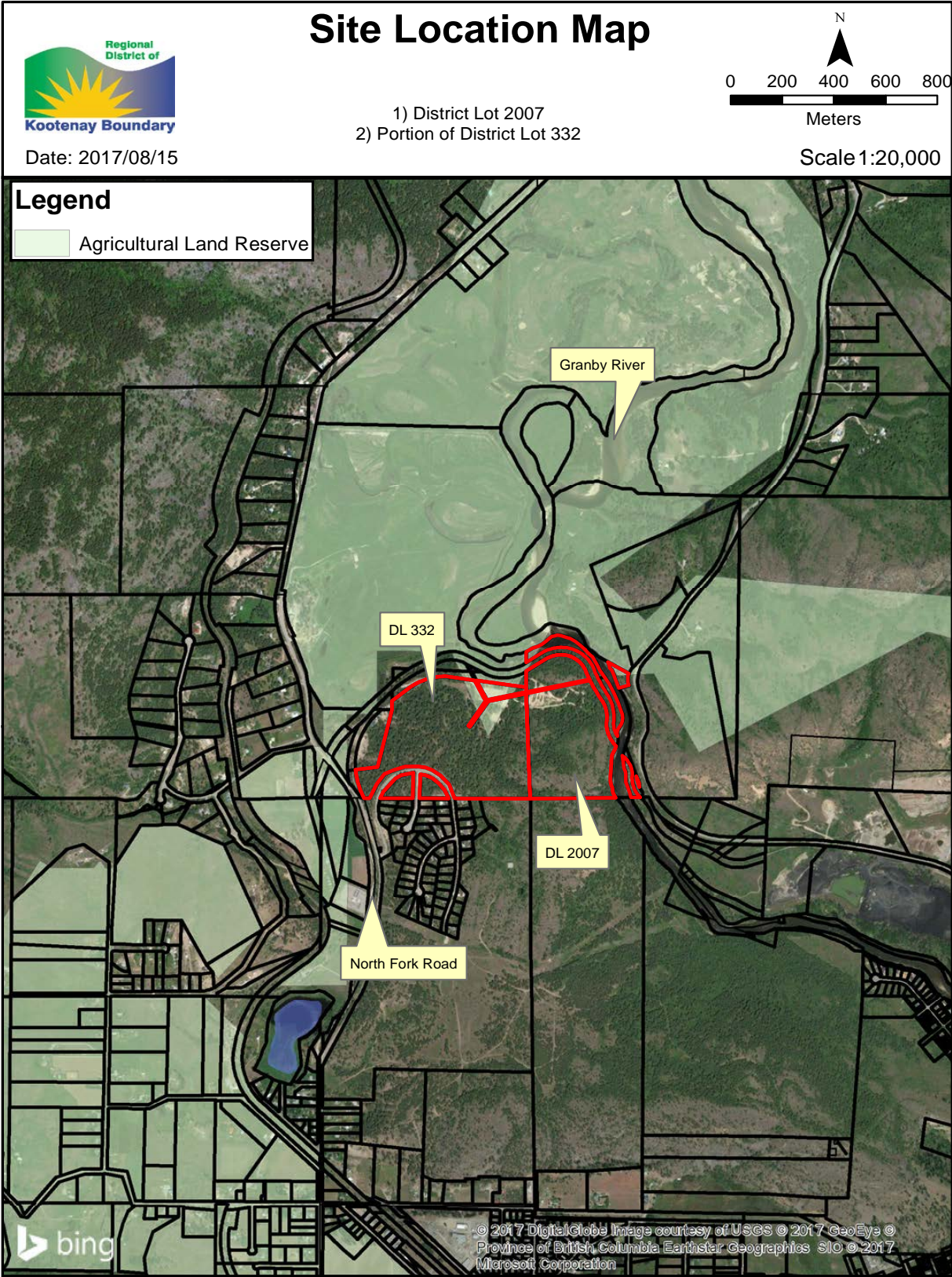
Site Location Map

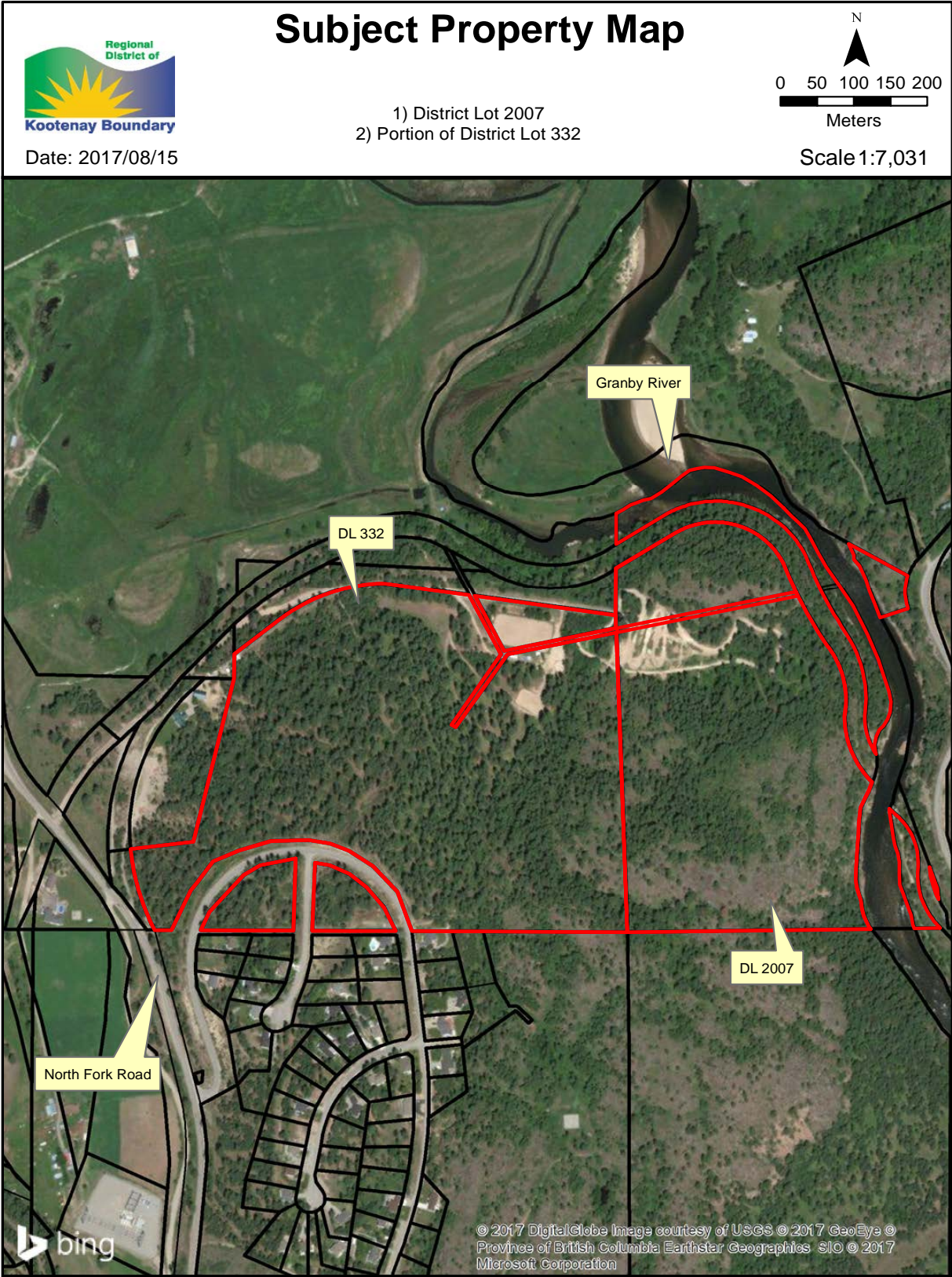
Subject Property Map

License of Occupation

Boundary Motorcycle Club Management Plan

Neighbour 2017 submission.





LICENSE OF OCCUPATION



LICENCE OF OCCUPATION

Licence No.:

404836

File No.: 0307480

Disposition No.: 877660

THIS AGREEMENT is dated for reference March 15, 2010 and is made under the *Land Act*.

BETWEEN:

HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA, represented by the minister responsible for the *Land Act*, Parliament Buildings, Victoria, British Columbia

(the "Province")

AND:

BOUNDARY HORSE ASSOCIATION

8640 North Fork Rd
Grand Forks, BC V0H 1H2

THE BOUNDARY MOTORCYCLE CLUB

Po Box 267
Grand Forks, BC V0H 1H0

As Tenants In Common, each as to an undivided ½ interest.

(the "Licensee")

The parties agree as follows:

ARTICLE 1 - INTERPRETATION

1.1 In this Agreement,

"Agreement" means this licence of occupation;

"Commencement Date" means March 15, 2010;

"disposition" has the meaning given to it in the *Land Act* and includes a licence of occupation;

"Fees" means the fees set out in Article 3;

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“Hazardous Substances” means any substance which is hazardous to persons, property or the environment, including without limitation

- (a) waste, as that term is defined in the *Environmental Management Act*; and
- (b) any other hazardous, toxic or other dangerous substance, the use, transportation or release into the environment of which, is now or from time to time prohibited, controlled or regulated under any laws or by any governmental authority, applicable to, or having jurisdiction in relation to, the Land;

“Improvements” includes anything made, constructed, erected, built, altered, repaired or added to, in, on or under the Land, and attached to it or intended to become a part of it, and also includes any clearing, excavating, digging, drilling, tunnelling, filling, grading or ditching of, in, on or under the Land;

“Land” means that part or those parts of the Crown land either described in, or shown outlined by bold line on, the schedule attached to this Agreement entitled “Legal Description Schedule” except for those parts of the land that, on the Commencement Date, consist of highways (as defined in the *Transportation Act*) and land covered by water;

“Realty Taxes” means all taxes, rates, levies, duties, charges and assessments levied or charged, at any time, by any government authority having jurisdiction which relate to the Land, the Improvements or both of them and which you are liable to pay under applicable laws;

“Security” means the security referred to in section 6.1 or 6.2, as replaced or supplemented in accordance with section 6.5;

“Term” means the period of time set out in section 2.2;

“we”, “us” or “our” refers to the Province alone and never refers to the combination of the Province and the Licensee: that combination is referred to as **“the parties”**; and

“you” or “your” refers to the Licensee.

- 1.2 In this Agreement, “person” includes a corporation, partnership or party, and the personal or other legal representatives of a person to whom the context can apply according to law and wherever the singular or masculine form is used in this Agreement it will be construed as the plural or feminine or neuter form, as the case may be, and vice versa where the context or parties require.
- 1.3 The captions and headings contained in this Agreement are for convenience only and do not define or in any way limit the scope or intent of this Agreement.

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- 1.4 This Agreement will be interpreted according to the laws of the Province of British Columbia.
- 1.5 Where there is a reference to an enactment of the Province of British Columbia or of Canada in this Agreement, that reference will include a reference to every amendment to it, every regulation made under it and any subsequent enactment of like effect and, unless otherwise indicated, all enactments referred to in this Agreement are enactments of the Province of British Columbia.
- 1.6 If any section of this Agreement, or any part of a section, is found to be illegal or unenforceable, that section or part of a section, as the case may be, will be considered separate and severable and the remainder of this Agreement will not be affected and this Agreement will be enforceable to the fullest extent permitted by law.
- 1.7 Each schedule to this Agreement is an integral part of this Agreement as if set out at length in the body of this Agreement.
- 1.8 This Agreement constitutes the entire agreement between the parties and no understanding or agreement, oral or otherwise, exists between the parties with respect to the subject matter of this Agreement except as expressly set out in this Agreement and this Agreement may not be modified except by subsequent agreement in writing between the parties.
- 1.9 Each party will, upon the request of the other, do or cause to be done all lawful acts necessary for the performance of the provisions of this Agreement.
- 1.10 Any liabilities or obligations of either party arising, or to be performed, before or as a result of the termination of this Agreement, and which have not been satisfied or remain unperformed at the termination of this Agreement, any indemnity and any release in our favour and any other provision which specifically states that it will survive the termination of this Agreement, shall survive and not be affected by the expiration of the Term or the termination of this Agreement.
- 1.11 Time is of the essence of this Agreement.
- 1.12 Wherever this Agreement provides that an action may be taken, a consent or approval must be obtained or a determination must be made, then you or we, as the case may be, will act reasonably in taking such action, deciding whether to provide such consent or approval or making such determination; but where this Agreement states that you or we have sole discretion to take an action, provide a consent or approval or make a determination, there will be no requirement to show reasonableness or to act reasonably in taking that action, providing that consent or approval or making that determination.
- 1.13 Any requirement under this Agreement for us to act reasonably shall not require us to act in a manner that is contrary to or inconsistent with any legislation, regulations, Treasury Board directives or other enactments or any policy, directive, executive direction or other such

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guideline of general application.

ARTICLE 2 - GRANT AND TERM

- 2.1 On the terms and conditions set out in this Agreement, we grant you a licence of occupation of the Land for Community Facility and Community Event purposes, as set out in the Management Plan. You acknowledge this licence of occupation does not grant you exclusive use and occupancy of the Land.
- 2.2 The term of this Agreement commences on the Commencement Date and terminates on the 30th anniversary of that date, or such earlier date provided for in this Agreement. We reserve the right to terminate this Agreement in certain circumstances as expressly provided in this Agreement.

ARTICLE 3 - FEES

- 3.1 The Fee for the Term is \$1.00, the receipt of which we acknowledge.

ARTICLE 4 - COVENANTS

- 4.1 You must
- (a) pay, when due,
 - (i) the Fees to us at the address set out in Article 10,
 - (ii) the Realty Taxes, and
 - (iii) all charges for electricity, gas, water and other utilities supplied to the Land for use by you or on your behalf or with your permission;
 - (b) deliver to us, immediately upon demand, receipts or other evidence of the payment of Realty Taxes and all other money required to be paid by you under this Agreement;
 - (c) observe, abide by and comply with
 - (i) all applicable laws, bylaws, orders, directions, ordinances and regulations of any government authority having jurisdiction in any way affecting your use or occupation of the Land or the Improvements including without limitation all laws, bylaws, orders, directions, ordinances and regulations relating in any way

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to Hazardous Substances, the environment and human health and safety, and

- (ii) the provisions of this Agreement;
- (d) in respect of the use of the Land by you or by any person who enters upon or uses the Land as a result of your use of the Land under this Agreement, keep the Land and the Improvements in a safe, clean and sanitary condition satisfactory to us, and at our written request, rectify any failure to comply with such a covenant by making the Land and the Improvements safe, clean and sanitary;
- (e) not commit any wilful or voluntary waste, spoil or destruction on the Land or do anything on the Land that may be or become a nuisance to an owner or occupier of land in the vicinity of the Land;
- (f) use and occupy the Land only in accordance with and for the purposes set out in the Management Plan;
- (g) not construct, place or affix any Improvement on or to the Land except as permitted in the Management Plan;
- (h) pay all accounts and expenses as they become due for work performed on or materials supplied to the Land at your request, on your behalf or with your permission, except for money that you are required to hold back under the *Builders Lien Act*;
- (i) if any claim of lien over the Land is made under the *Builders Lien Act* for work performed on or materials supplied to the Land at your request, on your behalf or with your permission, immediately take all steps necessary to have the lien discharged, unless the claim of lien is being contested in good faith by you and you have taken the steps necessary to ensure that the claim of lien will not subject the Land or any interest of yours under this Agreement to sale or forfeiture;
- (j) not cut or remove timber on or from the Land without being granted the right under the *Forest Act* to harvest Crown timber on the Land;
- (k) provide photographs or written updates if you undertake upgrades to improvements onsite;
- (l) take all reasonable precautions to avoid disturbing or damaging any archaeological material found on or under the Land and, upon discovering any archaeological material on or under the Land, you must immediately notify the ministry responsible for administering the *Heritage Conservation Act*;
- (m) permit us, or our authorized representatives, to enter on the Land at any time to inspect the Land and the Improvements, including without limitation to test and remove soil,

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groundwater and other materials and substances, where the inspection may be necessary or advisable for us to determine whether or not you have complied with your obligations under this Agreement with respect to Hazardous Substances, provided that we take reasonable steps to minimize any disruption of your operations;

- (n) indemnify and save us and our servants, employees and agents harmless against all claims, actions, causes of action, losses, damages, costs and liabilities, including fees of solicitors and other professional advisors, arising out of

- (i) your breach, violation or non-performance of a provision of this Agreement,
- (ii) any conflict between your use of the Land under this Agreement and the lawful use of the Land by any other person, and
- (iii) any personal injury, bodily injury (including death) or property damage occurring or happening on or off the Land by virtue of your entry upon, use or occupation of the Land,

and the amount of all such losses, damages, costs and liabilities will be payable to us immediately upon demand; and

- (o) on the termination of this Agreement,

- (i) peaceably quit and deliver to us possession of the Land and, subject to paragraphs (ii), (iii) and (iv), the Improvements in a safe, clean and sanitary condition,
- (ii) within 90 days, remove from the Land any Improvement you want to remove, if the Improvement was placed on or made to the Land by you, is in the nature of a tenant's fixture normally removable by tenants and is not part of a building (other than as a tenant's fixture) or part of the Land and you are not in default of this Agreement,
- (iii) not remove any Improvement from the Land if you are in default of this Agreement, unless we direct or permit you to do so under paragraph (iv),
- (iv) remove from the Land any Improvement that we, in writing, direct or permit you to remove, other than any Improvement permitted to be placed on or made to the Land under another disposition, and
- (v) restore the surface of the Land as nearly as may reasonably be possible, to the condition that the Land was in at the time it originally began to be used for the purposes described in this Agreement, but if you are not directed or permitted to remove an Improvement under paragraph (iii), this paragraph will not apply to

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that part of the surface of the Land on which that Improvement is located,

and all of your right, interest and estate in the Land will be absolutely forfeited to us, and to the extent necessary, this covenant will survive the termination of this Agreement.

4.2 You will not permit any person who enters upon or uses the Land as a result of your use of the Land under this Agreement to do anything you are restricted from doing under this Article.

4.3 You must not use all or any part of the Land

- (a) for the storage or disposal of any Hazardous Substances; or
- (b) in any other manner whatsoever which causes or contributes to any Hazardous Substances being added or released on, to or under the Land or into the environment from the Land;

unless

- (c) such storage, disposal, release or other use does not result in your breach of any other provision of this Agreement, including without limitation, your obligation to comply with all laws relating in any way to Hazardous Substances, the environment and human health and safety; and
- (d) we have given our prior written approval to such storage, disposal, release or other use and for certainty any such consent operates only as a consent for the purposes of this section and does not bind, limit, or otherwise affect any other governmental authority from whom any consent, permit or approval may be required.

4.4 Despite any other provision of this Agreement you must:

- (a) on the expiry or earlier termination of this Agreement; and
- (b) at any time if we request and if you are in breach of your obligations under this Agreement relating to Hazardous Substances;

promptly remove from the Land all Hazardous Substances stored, or disposed of, on the Land, or which have otherwise been added or released on, to or under the Land:

- (c) by you; or
- (d) as a result of the use of the Land under this Agreement;

save and except only to the extent that we have given a prior written approval expressly

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allowing specified Hazardous Substances to remain on the Land following the expiry of the Term.

4.5 We may from time to time

- (a) in the event of the expiry or earlier termination of this Agreement;
- (b) as a condition of our consideration of any request for consent to an assignment of this Agreement; or
- (c) if we have a reasonable basis for believing that you are in breach of your obligations under this Agreement relating to Hazardous Substances;

provide you with a written request to investigate the environmental condition of the Land and upon any such request you must promptly obtain, at your cost, and provide us with, a report from a qualified and independent professional who has been approved by us, as to the environmental condition of the Land, the scope of which must be satisfactory to us and which may include all such tests and investigations that such professional may consider to be necessary or advisable to determine whether or not you have complied with your obligations under this Agreement with respect to Hazardous Substances.

4.6 You must at our request from time to time, but not more frequently than annually, provide us with your certificate (and if you are a corporation such certificate must be given by a senior officer) certifying that you are in compliance with all of your obligations under this Agreement pertaining to Hazardous Substances, and that no adverse environmental occurrences have taken place on the Land, other than as disclosed in writing to us.

ARTICLE 5 - LIMITATIONS

5.1 You agree with us that

- (a) in addition to the other reservations and exceptions expressly provided in this Agreement this Agreement is subject to the exceptions and reservations of interests, rights, privileges and titles referred to in section 50 of the *Land Act*;
- (b) other persons may hold or acquire rights to use the Land in accordance with enactments other than the *Land Act* or the *Ministry of Lands, Parks and Housing Act*, including rights held or acquired under the *Coal Act*, *Forest Act*, *Geothermal Resources Act*, *Mineral Tenure Act*, *Petroleum and Natural Gas Act*, *Range Act*, *Water Act* or *Wildlife Act* (or any prior or subsequent enactment of the Province of British Columbia of like effect); such rights may exist as of the Commencement Date and may be granted or acquired subsequent to the Commencement Date and may affect your use of the Land;

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- (c) other persons may hold or acquire interests in or over the Land granted under the *Land Act* or the *Ministry of Lands, Parks and Housing Act*; such interests may exist as of the Commencement Date; following the Commencement Date we may grant such interests (including fee simple interests, leases, statutory rights of way and licences); you acknowledge that your use of the Land may be affected by such interests and the area or boundaries of the Land may change as a result of the granting of such interests;
- (d) you have no right to compensation from us and you release us from all claims, actions, causes of action, suits, debts and demands that you now have or may at any time in the future have against us arising out of any conflict between your use of the Land under this Agreement and any use of, or impact on the Land arising from the exercise, or operation of the interests, rights, privileges and titles described in subsections (a), (b), and (c);
- (e) this Agreement does not limit any right to notice, compensation or any other benefit that you may be entitled to from time to time under the enactments described in subsection (b), or any other applicable enactment;
- (f) you will not commence or maintain proceedings under section 65 of the *Land Act* in respect of any interference with your use of the Land as permitted under this Agreement that arises as a result of the lawful exercise or operation of the interests, rights, privileges and titles described in subsections (a), (b) and (c);
- (g) there is to be no overnighting, other than for short term community events only;
- (h) we are under no obligation to provide access or services to the Land or to maintain or improve existing access roads;
- (i) you will not remove or permit the removal of any Improvement from the Land except as expressly permitted or required under this Agreement;
- (j) any interest you may have in the Improvements ceases to exist and becomes our property upon the termination of this Agreement, except where an Improvement may be removed under paragraph 4.1(o)(ii), (iii) or (iv) in which case any interest you may have in that Improvement ceases to exist and becomes our property if the Improvement is not removed from the Land within the time period set out in paragraph 4.1(o)(ii) or the time period provided for in the direction or permission given under paragraph 4.1(o)(iii); and
- (k) if, after the termination of this Agreement, we permit you to remain in possession of the Land and we accept money from you in respect of such possession, a tenancy from year to year will not be created by implication of law and you will be deemed to be a monthly occupier only subject to all of the provisions of this Agreement, except as to duration, in the absence of a written agreement to the contrary.

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ARTICLE 6 - SECURITY AND INSURANCE

- 6.1 On the Commencement Date, you will deliver to us Security in the amount of \$2,000.00 which will
- (a) guarantee the performance of your obligations under this Agreement;
 - (b) be in the form required by us; and
 - (c) remain in effect until we certify, in writing, that you have fully performed your obligations under this Agreement.
- 6.2 Despite section 6.1, your obligations under that section are suspended for so long as you maintain in good standing other security acceptable to us to guarantee the performance of your obligations under this Agreement and all other dispositions held by you.
- 6.3 We may use the Security for the payment of any costs and expenses associated with any of your obligations under this Agreement that are not performed by you or to pay any overdue Fees and, if such event occurs, you will, within 30 days of that event, deliver further Security to us in an amount equal to the amount drawn down by us.
- 6.4 After we certify, in writing, that you have fully performed your obligations under this Agreement, we will return to you the Security maintained under section 6.1, less all amounts drawn down by us under section 6.3.
- 6.5 You acknowledge that we may, from time to time, notify you to
- (a) change the form or amount of the Security; and
 - (b) provide and maintain another form of Security in replacement of or in addition to the Security posted by you under this Agreement;
- and you will, within 60 days of receiving such notice, deliver to us written confirmation that the change has been made or the replacement or additional form of Security has been provided by you.
- 6.6 You must
- (a) without limiting your obligations or liabilities under this Agreement, at your expense, purchase and maintain during the Term the following insurance with insurers licensed to do business in Canada:
 - (i) Commercial General Liability insurance in an amount of not less than

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\$2,000,000.00 inclusive per occurrence insuring against liability for personal injury, bodily injury (including death) and property damage, including coverage for all accidents or occurrences on the Land or the Improvements. Such policy will include cross liability, liability assumed under contract, provision to provide 30 days advance notice to us of material change or cancellation, and include us as additional insured;

- (b) ensure that all insurance required to be maintained by you under this Agreement is primary and does not require the sharing of any loss by any of our insurers;
- (c) within 10 working days of Commencement Date of this Agreement, provide to us evidence of all required insurance in the form of a completed "Province of British Columbia Certificate of Insurance";
- (d) if the required insurance policy or policies expire or are cancelled before the end of the Term of this Agreement, provide within 10 working days of the cancellation or expiration, evidence of new or renewal policy or policies of all required insurance in the form of a completed "Province of British Columbia Certificate of Insurance";
- (e) notwithstanding subsection (c) or (d) above, if requested by us, provide to us certified copies of the required insurance policies.

6.7 We may, acting reasonably, from time to time, require you to

- (a) change the amount of insurance set out in subsection 6.6(a); and
- (b) provide and maintain another type or types of insurance in replacement of or in addition to the insurance previously required to be maintained by you under this Agreement;

and you will, within 60 days of receiving such notice, cause the amounts and types to be changed and deliver to us a completed "Province of British Columbia Certificate of Insurance" for all insurance then required to be maintained by you under this Agreement.

6.8 You shall provide, maintain, and pay for any additional insurance which you are required by law to carry, or which you consider necessary to insure risks not otherwise covered by the insurance specified in this Agreement in your sole discretion.

6.9 You waive all rights of recourse against us with regard to damage to your own property.

ARTICLE 7 - ASSIGNMENT

7.1 You must not sublicense, assign, mortgage or transfer this Agreement, or permit any person to use or occupy the Land, without our prior written consent, which consent we may withhold.

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- 7.2 Prior to considering a request for our consent under section 7.1, we may require you to meet certain conditions, including without limitation, that you provide us with a report as to the environmental condition of the Land as provided in section 4.5.

ARTICLE 8 - TERMINATION

- 8.1 You agree with us that

- (a) if you
 - (i) default in the payment of any money payable by you under this Agreement, or
 - (ii) fail to observe, abide by and comply with the provisions of this Agreement (other than the payment of any money payable by you under this Agreement),

and your default or failure continues for 60 days after we give written notice of the default or failure to you,
- (b) if, in our opinion, you fail to make diligent use of the Land for the purposes set out in this Agreement, and your failure continues for 60 days after we give written notice of the failure to you;
- (c) if you
 - (i) become insolvent or make an assignment for the general benefit of your creditors,
 - (ii) commit an act which entitles a person to take action under the *Bankruptcy and Insolvency Act* (Canada) or a bankruptcy petition is filed or presented against you or you consent to the filing of the petition or a decree is entered by a court of competent jurisdiction adjudging you bankrupt under any law relating to bankruptcy or insolvency, or
 - (iii) voluntarily enter into an arrangement with your creditors;
- (d) if you are a corporation,
 - (i) a receiver or receiver-manager is appointed to administer or carry on your business, or
 - (ii) an order is made, a resolution passed or a petition filed for your liquidation or winding up;

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- (e) if you are a society, you convert into a company in accordance with the *Society Act* without our prior written consent;
- (f) if this Agreement is taken in execution or attachment by any person; or
- (g) if we require the Land for our own use or, in our opinion, it is in the public interest to cancel this Agreement and we have given you 60 days' written notice of such requirement or opinion;

this Agreement will, at our option and with or without entry, terminate and your right to use and occupy the Land will cease.

8.2 If the condition complained of (other than the payment of any money payable by you under this Agreement) reasonably requires more time to cure than 60 days, you will be deemed to have complied with the remedying of it if you commence remedying or curing the condition within 60 days and diligently complete the same.

8.3 You agree with us that

- (a) you will make no claim against us for compensation, in damages or otherwise, upon the lawful termination of this Agreement under section 8.1; and
- (b) our remedies under this Article are in addition to those available to us under the *Land Act*.

ARTICLE 9 - DISPUTE RESOLUTION

- 9.1 If any dispute arises under this Agreement, the parties will make all reasonable efforts to resolve the dispute within 60 days of the dispute arising (or within such other time period agreed to by the parties) and, subject to applicable laws, provide candid and timely disclosure to each other of all relevant facts, information and documents to facilitate those efforts.
- 9.2 Subject to section 9.5, if a dispute under this Agreement cannot be resolved under section 9.1, we or you may refer the dispute to arbitration conducted by a sole arbitrator appointed pursuant to the *Commercial Arbitration Act*.
- 9.3 The cost of the arbitration referred to in section 9.2 will be shared equally by the parties and the arbitration will be governed by the laws of the Province of British Columbia.
- 9.4 The arbitration will be conducted at our offices (or the offices of our authorized representative) in Cranbrook, British Columbia, and if we or our authorized representative have no office in Cranbrook, British Columbia, then our offices (or the offices of our authorized representative) that are closest to Cranbrook, British Columbia.

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- 9.5 A dispute under this Agreement in respect of a matter within our sole discretion cannot, unless we agree, be referred to arbitration as set out in section 9.2.

ARTICLE 10 - NOTICE

- 10.1 Any notice required to be given by either party to the other will be deemed to be given if mailed by prepaid registered mail in Canada or delivered to the address of the other as follows:

to us

MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS

1902 Theatre Road
Cranbrook, BC V1C 7G1;

to you

BOUNDARY HORSE ASSOCIATION

8640 North Fork Rd
Grand Forks, BC V0H 1H2

THE BOUNDARY MOTORCYCLE CLUB

Po Box 267
Grand Forks, BC V0H 1H0;

or at such other address as a party may, from time to time, direct in writing, and any such notice will be deemed to have been received if delivered, on the day of delivery, and if mailed, 7 days after the time of mailing, except in the case of mail interruption in which case actual receipt is required.

- 10.2 In order to expedite the delivery of any notice required to be given by either party to the other, a concurrent facsimile copy of any notice will, where possible, be provided to the other party but nothing in this section, and specifically the lack of delivery of a facsimile copy of any notice, will affect the deemed delivery provided in section 10.1.
- 10.3 The delivery of all money payable to us under this Agreement will be effected by hand, courier or prepaid regular mail to the address specified above, or by any other payment procedure agreed to by the parties, such deliveries to be effective on actual receipt.

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ARTICLE 11 - MISCELLANEOUS

- 11.1 No provision of this Agreement will be considered to have been waived unless the waiver is in writing, and a waiver of a breach of a provision of this Agreement will not be construed as or constitute a waiver of any further or other breach of the same or any other provision of this Agreement, and a consent or approval to any act requiring consent or approval will not waive or render unnecessary the requirement to obtain consent or approval to any subsequent same or similar act.
- 11.2 No remedy conferred upon or reserved to us under this Agreement is exclusive of any other remedy in this Agreement or provided by law, but that remedy will be in addition to all other remedies in this Agreement or then existing at law, in equity or by statute.
- 11.3 The grant of a sublicence, assignment or transfer of this Agreement does not release you from your obligation to observe and perform all the provisions of this Agreement on your part to be observed and performed unless we specifically release you from such obligation in our consent to the sublicence, assignment or transfer of this Agreement.
- 11.4 This Agreement extends to, is binding upon and enures to the benefit of the parties, their heirs, executors, administrators, successors and permitted assigns.
- 11.5 If, due to a strike, lockout, labour dispute, act of God, inability to obtain labour or materials, law, ordinance, rule, regulation or order of a competent governmental authority, enemy or hostile action, civil commotion, fire or other casualty or any condition or cause beyond your reasonable control, other than normal weather conditions, you are delayed in performing any of your obligations under this Agreement, the time for the performance of that obligation will be extended by a period of time equal to the period of time of the delay so long as
- (a) you give notice to us within 30 days of the commencement of the delay setting forth the nature of the delay and an estimated time frame for the performance of your obligation; and
 - (b) you diligently attempt to remove the delay.
- 11.6 You acknowledge and agree with us that
- (a) this Agreement has been granted to you on the basis that you accept the Land on an "as is" basis;
 - (b) without limitation we have not made, and you have not relied upon, any representation or warranty from us as to
 - (i) the suitability of the Land for any particular use, including the use permitted by this Agreement;

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- (ii) the condition of the Land (including surface and groundwater), environmental or otherwise, including the presence of or absence of any toxic, hazardous, dangerous or potentially dangerous substances on or under the Land and the current and past uses of the Land and any surrounding land and whether or not the Land is susceptible to erosion or flooding;
 - (iii) the general condition and state of all utilities or other systems on or under the Land or which serve the Land;
 - (iv) the zoning of the Land and the bylaws of any government authority which relate to the development, use and occupation of the Land; and
 - (v) the application of any federal or Provincial enactment or law to the Land;
 - (c) you have been afforded a reasonable opportunity to inspect the Land or to carry out such other audits, investigations, tests and surveys as you consider necessary to investigate those matters set out in subsection (b) to your satisfaction before entering into this Agreement;
 - (d) you waive, to the extent permitted by law, the requirement if any, for us to provide you with a "site profile" under the *Environmental Management Act* or any regulations made under that act;
 - (e) we are under no obligation, express or implied, to provide financial assistance or to contribute toward the cost of servicing, creating or developing the Land or the Improvements and you are solely responsible for all costs and expenses associated with your use of the Land and the Improvements for the purposes set out in this Agreement; and
 - (f) we are under no obligation to provide access or services to the Land or to maintain or improve existing access roads.
- 11.7 You agree with us that nothing in this Agreement constitutes you as our agent, joint venturer or partner or gives you any authority or power to bind us in any way.
- 11.8 This Agreement does not override or affect any powers, privileges or immunities to which you are entitled under any enactment of the Province of British Columbia.

The parties have executed this Agreement as of the date of reference of this Agreement.

STANDARD LICENCE

Page 16 of 18

LICENCE OF OCCUPATION

Licence

404836

File No.: 0307480

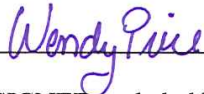
Disposition No.: 877660

SIGNED on behalf of **HER MAJESTY
THE QUEEN IN RIGHT OF THE
PROVINCE OF BRITISH COLUMBIA**
by the minister responsible for the *Land Act*
or the minister's authorized representative

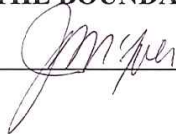


Minister responsible for the *Land Act*
or the minister's authorized representative

SIGNED on behalf of
BOUNDARY HORSE ASSOCIATION



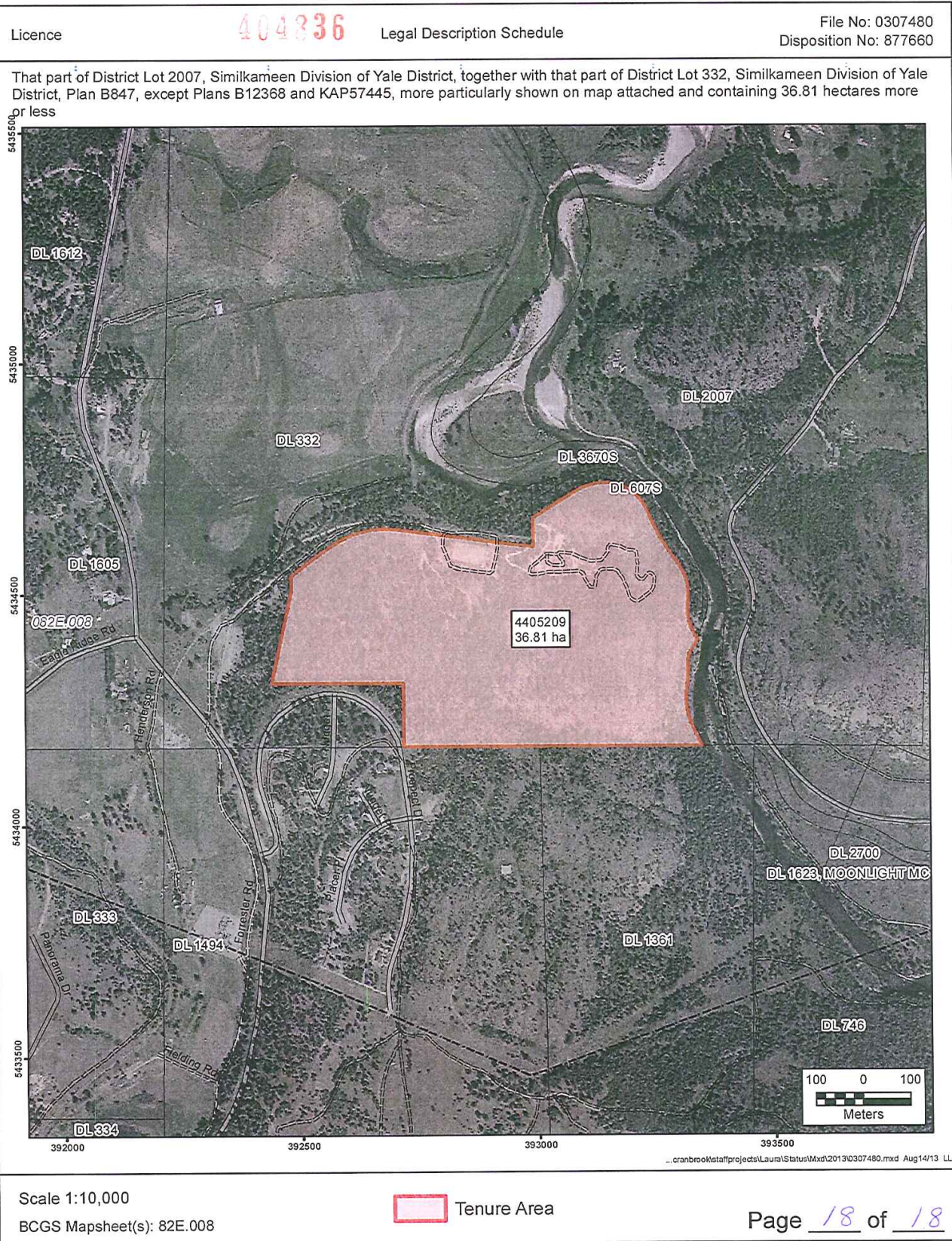
SIGNED on behalf of
THE BOUNDARY MOTORCYCLE CLUB



STANDARD LICENCE

Page 17 of 18

LICENSE OF OCCUPATION



BOUNDARY MOTORCYCLE CLUB MANAGEMENT PLAN

Community Facility and Community Events
MANAGEMENT PLAN

Boundary Horse Association and The Boundary Motorcycle Club

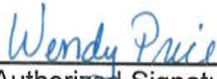
FILE # 0307480

Date: April 2, 2014

This management plan has been reviewed and approved by the Land Officer.



Authorized Signatory of Ministry of Forests, Lands and Natural Resource Operations



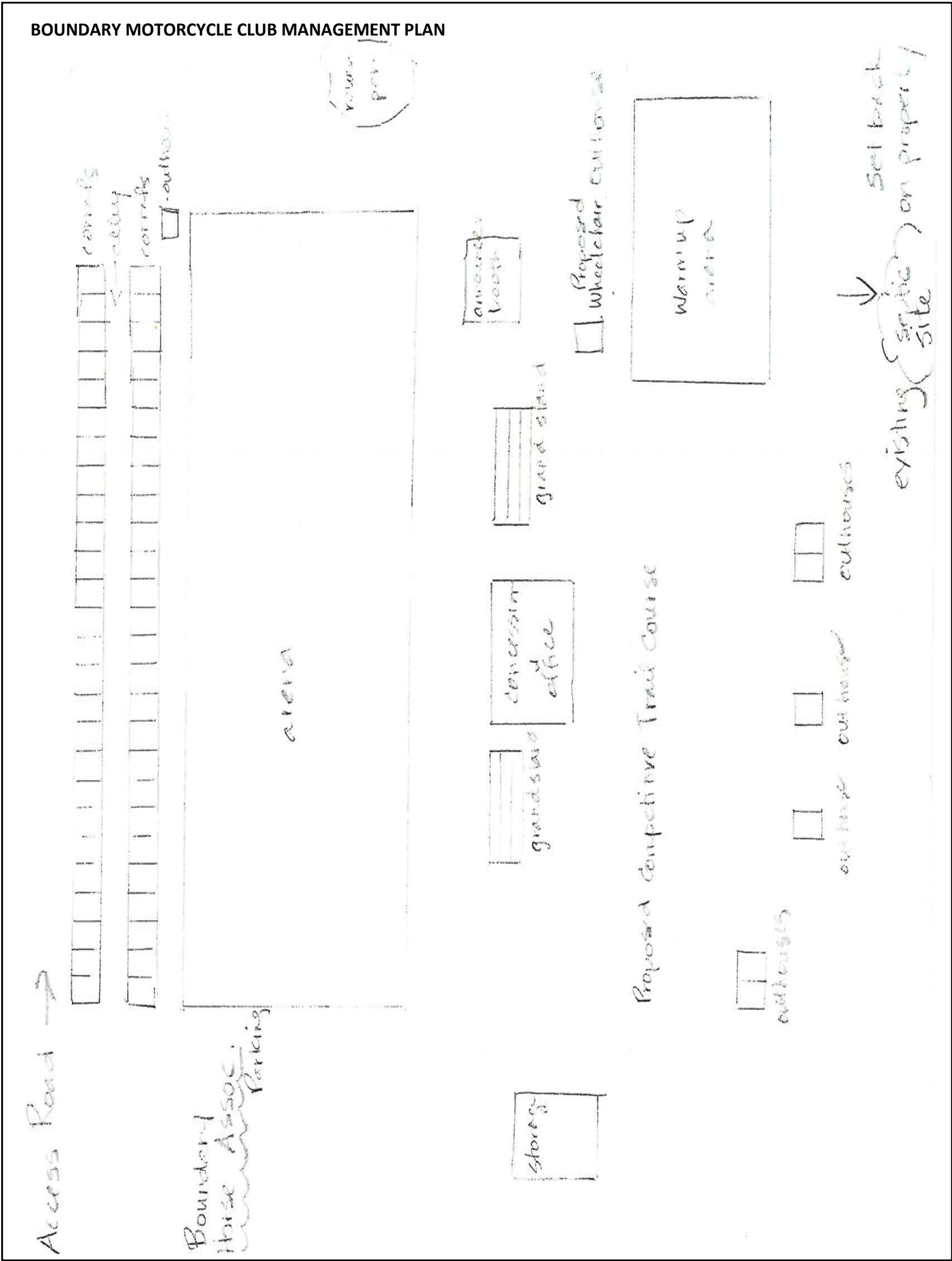
Authorized Signature of Tenure Holder



Authorized Signature of Tenure Holder

License
expires March 15
2040.
(was renewed in 2010)

BOUNDARY MOTORCYCLE CLUB MANAGEMENT PLAN



BOUNDARY MOTORCYCLE CLUB MANAGEMENT PLAN**BOUNDARY HORSE ASSOCIATION
LAND USE MANAGEMENT PLAN****Site Plan:**

As required, enclosed is a sketch and photographs of the subject property identifying the location of improvements (buildings, structures, roads, powerlines, fences, etc) in relation to the boundaries of the tenure area.

Management Plan:**Overview**

The purpose of the Crown Tenure is to secure, manage and preserve the land, in the long-term, for the use and enjoyment of the Boundary Horse Association (BHA) members and the community at large. Through the provision of affordable, educational and outdoor recreational activities and events, we strive to enhance and encourage people of all ages and abilities to participate in athletic equine pursuits in a safe, positive and natural environment.

Background / Programs

As a non-profit society, the BHA operates through the efforts of its members and community volunteers. Operational and capital costs are paid for through membership fees, event / activity registration fees and sponsorship drives with all funds allocated directly to cover actual costs associated with overhead (ie: utilities, insurances, etc.), maintenance and improvements to the grounds (arenas, roundpen, corrals, outhouses, etc.), acquisition of equipment (harrows, jump standards, etc.) or events (clinician or judge fees and expenses, ribbons/prizes, etc.). Fee schedules for grounds rentals to other non-profit organizations reflect actual costs.

Programs are developed to build strong kids, strong families, and a strong community. Primary BHA events include:

BOUNDARY MOTORCYCLE CLUB MANAGEMENT PLAN

- Local and regional Horse Shows
- Provincial qualifying events
- Educational Clinics & demonstrations
- Dressage
- Jumping
- Gymkana
- Drill Team
- Equine/Canine competitions
- Competitive Trail Challenge
- Trail Riding
- Horse camping

Location

The tenured property is located in rural Grand Forks and provides easy access to miles of wilderness trails and outdoor experiences for riders, bikers and hikers, as well as, snowshoers and cross country skiers in the off season.

Utilities

- Dry camping and outhouses are provided for event participants
- a water station is provided for livestock and arena dust control
- the Concession / Event Office is serviced with electricity and non-potable water
- a septic tank is on-site for potential future development
- there is no telecommunication source on site

Environmental

Capital improvements, such as, the arenas, roundpens, corrals and outbuildings, have been constructed over many years and through the generous contribution of volunteer time, materials and labour. They are built to meld with the natural beauty of the landscape and have withstood the test of time with annual maintenance. Arena footing is generally sand based. Development of the proposed Competitive Trail Challenge course will use the natural contours of the terrain.

BOUNDARY MOTORCYCLE CLUB MANAGEMENT PLAN

Atmospheric impacts are minimal and, for the most part, compostable.

Riparian areas and marine habitat are distant and not affected by use.

Wildlife is unimpeded and not affected by use.

Socio-Community

Historically, the BHA and the Motor Cycle Club have successfully held joint tenure of the subject land and recognize that, as a result of recent zoning amendments, the status of the tenure as “community recreation purposes” is considered a non-conforming use. However, the Clubs have operated harmoniously for many years with little or no impact to adjacent land owners, water sources, transportation corridors or protective services, and, in fact, through demonstrated responsible stewardship, have preserved and provided access to a natural wilderness setting for local community enjoyment.

There are no known public health, site contamination or waste disposal implications.

We understand that any First Nations interests have been addressed by the Province and, to our knowledge, there are no known archaeological resources or areas of cultural significance.

BOUNDARY MOTORCYCLE CLUB MANAGEMENT PLAN**Management Plan** (*The Boundary Motorcycle Club*)**Section A – Project Overview**

No future project

Section B – Project Description**I. Background**

- Recreational motocross track with 30-40 yearly members and approximately 25 drop-ins.
- Only other tracks around are in Kelowna and Salmo

II. Location

- Located close to Grand Forks
- Used from approximately March to November

III. Utilities

- There is water onsite and power close by. There is also an outhouse located on corner of parking lot.

Section C – Additional Information**I. Environmental****(a) Land Impacts**

- The track was constructed in the early 80's and redone in 2000. There is clearing or logging required. All past disturbance other than actual surface of track has grown in. The soils there are silt and sand.

(b) Atmospheric Impacts

- All bikes are emissions and sound legal as per manufacture specs. Most riding days are clear days with good venting index.

(c) Aquatic Impacts

- There are no aquatic impacts on property. The river is located approximately 300m from the bottom corner with thick brush and railroad grade between. The sandy soils are well drained minimizing any risk of potential adverse impacts.

(d) Fish and Wildlife Habitat

- No water courses onsite

BOUNDARY MOTORCYCLE CLUB MANAGEMENT PLAN**II. Socio-Community****(a) Land use**

- There is no effect on existing land use in the area.

(b) Socio-Community Conditions

- The grounds not effect of influence any existing community services or infrastructure. The track is located over a mountain and tucked into a ravine so it is well hidden as far as visuals and noise.

(c) Public Health

- Public Health will not be affected as the current outhouse is pumped out and waste hauled off the grounds.

(d) First Nations

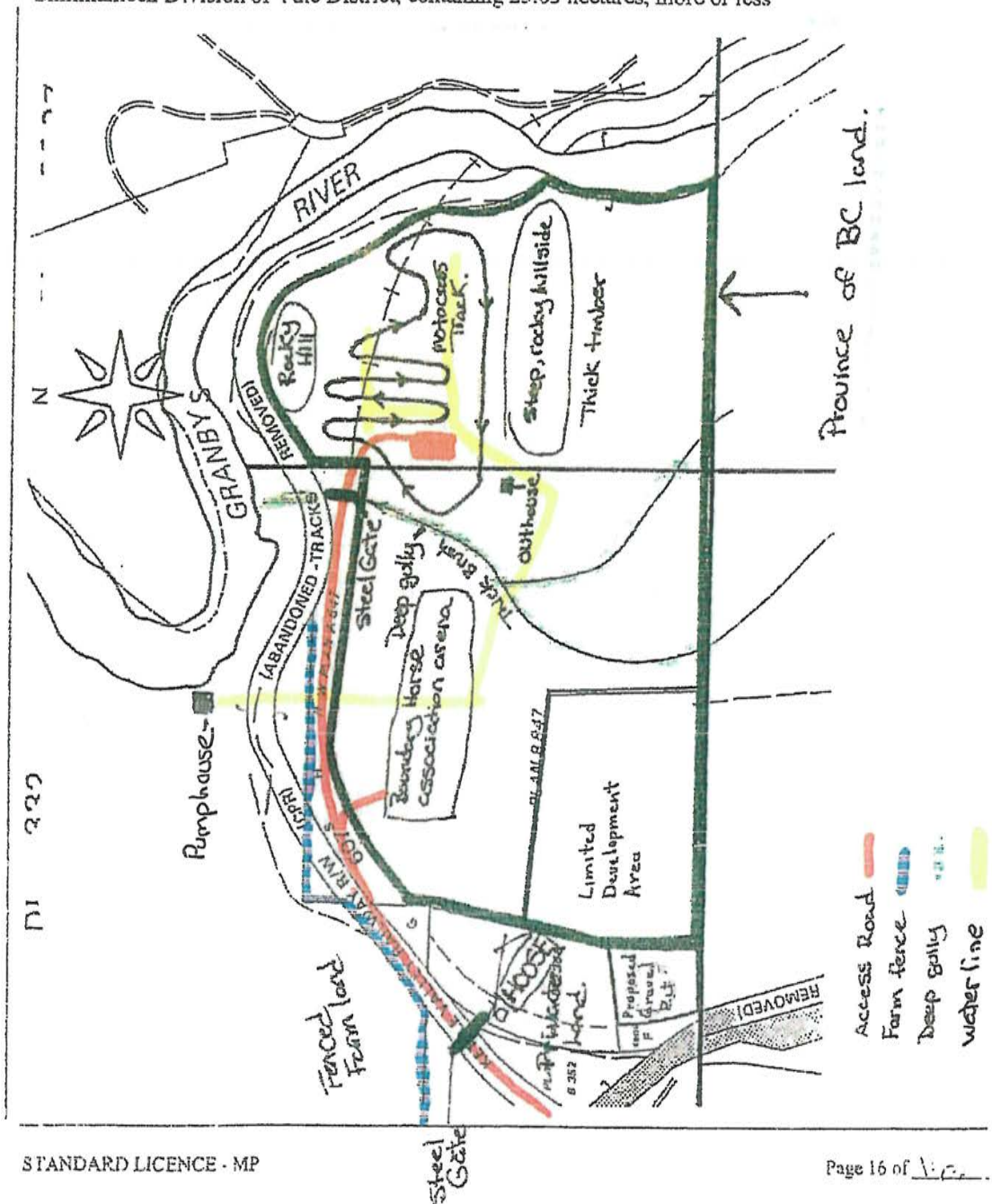
- There has been no First Nations contact nor are we aware of any archaeological significant areas.

BOUNDARY MOTORCYCLE CLUB MANAGEMENT PLAN

Licence File No.: 0307480
Disposition No.: 839472

LEGAL DESCRIPTION SCHEDULE

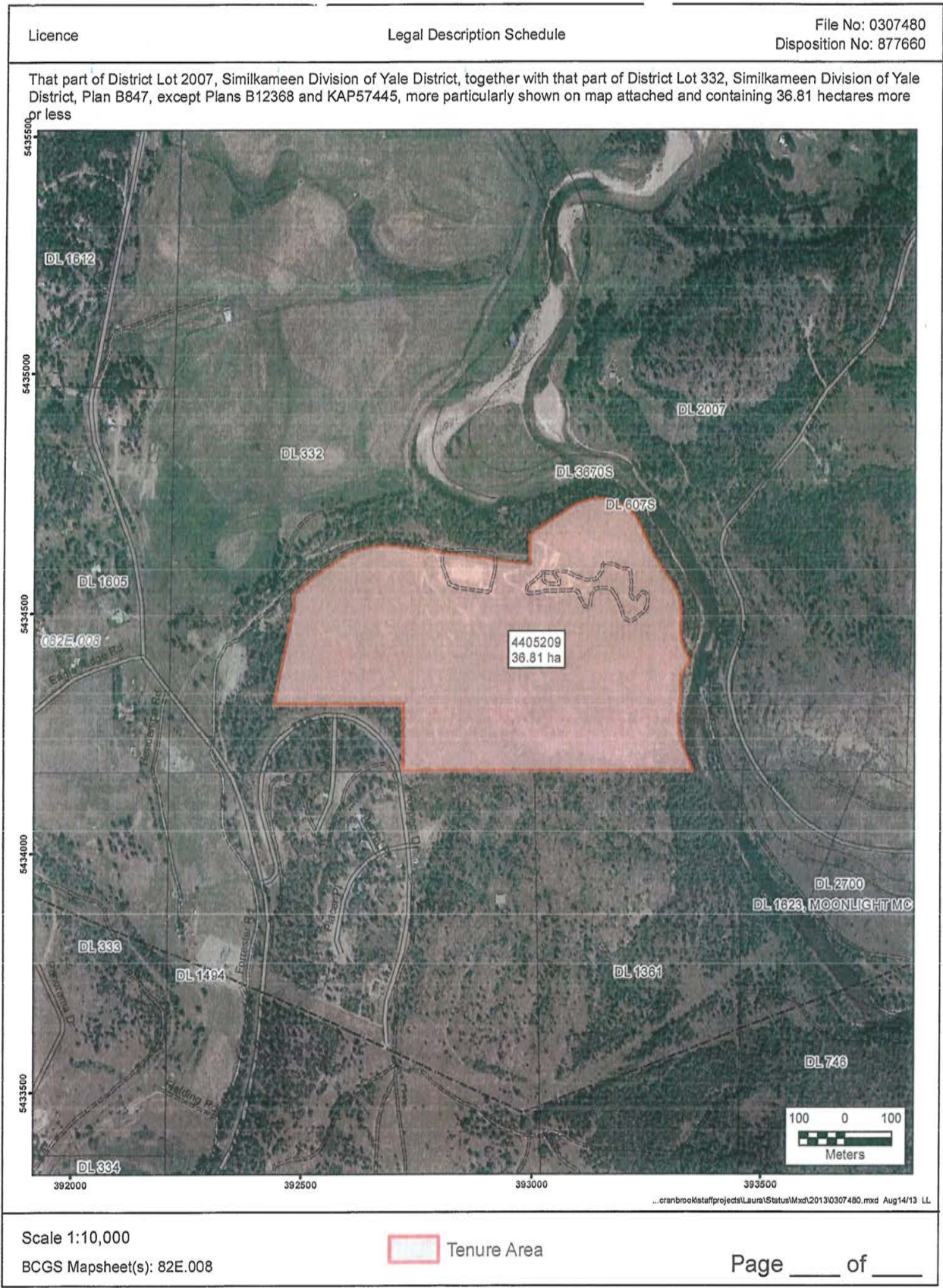
that part of District Lot 332 shown on Plan B847 together with that part of District Lot 2007, all of Similkameen Division of Yale District, containing 25.65 hectares, more or less



STANDARD LICENCE - MP

Page 16 of 16

BOUNDARY MOTORCYCLE CLUB MANAGEMENT PLAN



BRAITHWAITE 2017 SUBMISSION

Index

- 1) Recent letter May 30th 2017.
- 2) Letter in 2001 to Joan Brickwood
- 3) Letter in 2004 to Mark Anderson.
- 4) Proposed Amendment bylaws. 2002.
- 5) Letter 2005 from Mark Anderson.
- 6) Bylaw No. 1150.

BRAITHWAITE 2017 SUBMISSION

May 30 2017

David Braithwaite
 Amber Braithwaite
 #8845 Granby Rd.
 Grand Forks, BC.
 VOH 1H0 . 442-0632

Lot 1 Plan 19845 DL 2087, 3628
 ph. Fax 1-250-362-9082.

To the Regional District of Kootenay
 Boundary;

I am forwarding previous letters & correspondence. This letter just reiterates what we have forwarded in former letters. This is an intolerable noise pollution. This area is a residential area. People going about their own quiet business only to be interrupted by, loud incessant noise of motorcross bikes going round & round or coming down through the railway grade. This does not last only a few hours a day but goes on from morning eg. 10 AM to after supper. It's not just 1 to 3 days a week it varies to any day of the week. There has

BRAITHWAITE 2017 SUBMISSION

Never been any policing that we've noticed. Area D is too populated to put up with this. It's not the site where the silica piles are being depleted scheduled to become a residential site.

All these residences, present ones included are subjected to this noise pollution.

In 2017 the motocross site should be removed to a more remote location.

Our property is barely a kilometer away. The motocross site should be .5 to 10 kilometers away from Residential areas.

An old quarry or gravel pit would make a more appropriate site than the Horseman Society grounds.

They have had their fun at the cost of other people's peace of mind for years. It's about time they move.

BRAITHWAITE 2017 SUBMISSION

I do not think this use of land is in the official community Plan.

It's about time they pull up stakes & move to a more appropriate area and leave the residents in the vicinity with the peace & quiet they've deserved after all this time.

Thank you.

Amber Braithwaite
Dave Braithwaite

BRAITHWAITE 2017 SUBMISSION

(2) 2001

David Braithwaite
 Amber Salerno
 #8845 Grand Forks
 Grand Forks

B.C., V0H 1H0
 Lot 1 Plan 19845 DL2007, 36705
 Fax: 1-250-362-9082

Hello Joan Brickwood;

David and I have property directly across the Rodeo Grounds in Grand Forks. Our neighbour Mark has been in touch with you about motor cross bikes. We would like to add our voices with his, that this racket is unacceptable.

I do not know what affiliation you have with the Horseman Society, but Mark said you wished for written complaints.

The noise is extremely loud and consistent. It has gone on up to 7 hours at a time. There is anywhere from 2 to 5 plus bikes roaring around. This happens various times of the week but primarily on Fridays, Saturdays and Sunday every week. The noise is unbearable.

David and I have been to the Rodeo Grounds before these destructive forces have been allowed to play around there. The Rodeo Grounds used to be pristine beautiful site, large trees natural shrubbery and grasses. Now a large portion has been denuded of trees, shrubs and grasses displaying exposed tortured earth. When it is dry a huge dust cloud is created. Recently on a Sunday (May 16 2004) we were hearing, along with the noise of the bikes, chainsaws and more trees coming down.

BRAITHWAITE 2017 SUBMISSION

② I really question whether a Horseman Society and a Motorcross Group are a viable partnership. To many people this is a totally incompatible grouping and would not in any way attract to becoming a member of the Horseman's Society.

Most groups who need projects done raise money and awareness with various fund raisers within the community, or find partnerships that compliment each other.

There is also a lot of wildlife (bears, deer, snakes, ^{song} birds, ducks, geese, eagles hawks, rodents.....) that is affected directly through proximity of the motor cross activity as well as indirectly, by the loud insistent noise and dust.

We feel that motor cross biking is not a proper use for this property. Yes we are personally affected by this horrible noise. As interested parties we do not recall being asked if we would support this activity on this neighbouring property. To put it mildly we don't!!!!

Sincerely
Amber &
Dave,

BRAITHWAITE 2017 SUBMISSION

3)

2004

David Braithwaite
 Amber Salerno
 8845 Granby Rd. G.F.
 B.C., V0H 1H0
 Lot 1 Plan 19845 DL2007, 36705
 Fax 1-250-362-9082

To Mark Andison;

David and I have the property across the Granby River from the "Rodeo Grounds" in Grand Forks.

From March until November the loud and incessant noise of motorcross bikes happens. This has escalated in the last few years. We were told that the Motor bike Club became a partner when the property at the original access into the Rodeo Grounds was bought privately and a house was built. Supposedly a deal was struck and the motor bike guys created a new access into the Rodeo Grounds road.

Last year the sign went up at the entrance advertising the Motorcross Club. They began cutting trees and more trees creating a track with jumps.

Another person from the Horseman Society said the motorcross club were supposed to rebuild the bleachers (stands) but as of last fall have not completed this.

I was informed it was originally just the Horseman Society and they had requested to be able used some motorized vehicles to do work and trail work. That isn't a Motor Cross Club.

The Tracks & Trails are under a kilometer away. The noise is extremely loud and obnoxious

BRAITHWAITE 2017 SUBMISSION

3) and can go on all day, 7 days a week.

There are a lot of Residential Properties around this epicentre of Noise. The Copper Ridge Estates are just above it, the Eagle Ridge Estates above and to the West. Then from the access Rd. North there are numerous houses. And the New developing Golf Course is definitely within hearing range of this noise since it is abutting our property along the back 40 and we can hear the Motor bikes from there loud & clear.

When the Golf Course was being proposed all neighbours bordering and hearing and any other affected range were called to a meeting to discuss and say yea or nae to the proposal.

As far as I know this has never been done for the Motorcross Bike usage of the Rodeo Grounds. A meeting of the affected properties should be called.

A Motorcross site should be 7 to 10 kilometers away from any Residence or Farm in an old Quarry Site or Gravel Pit site. No trees to cut.

The assessments for the properties have gone up. I question this raise in assessment and taxes when we are subjected to such a loud incessant noise creating mental anguish for all who are subjected to it. This brings down the value and potential of our property and those within the

BRAITHWAITE 2017 SUBMISSION

3) affected zone.

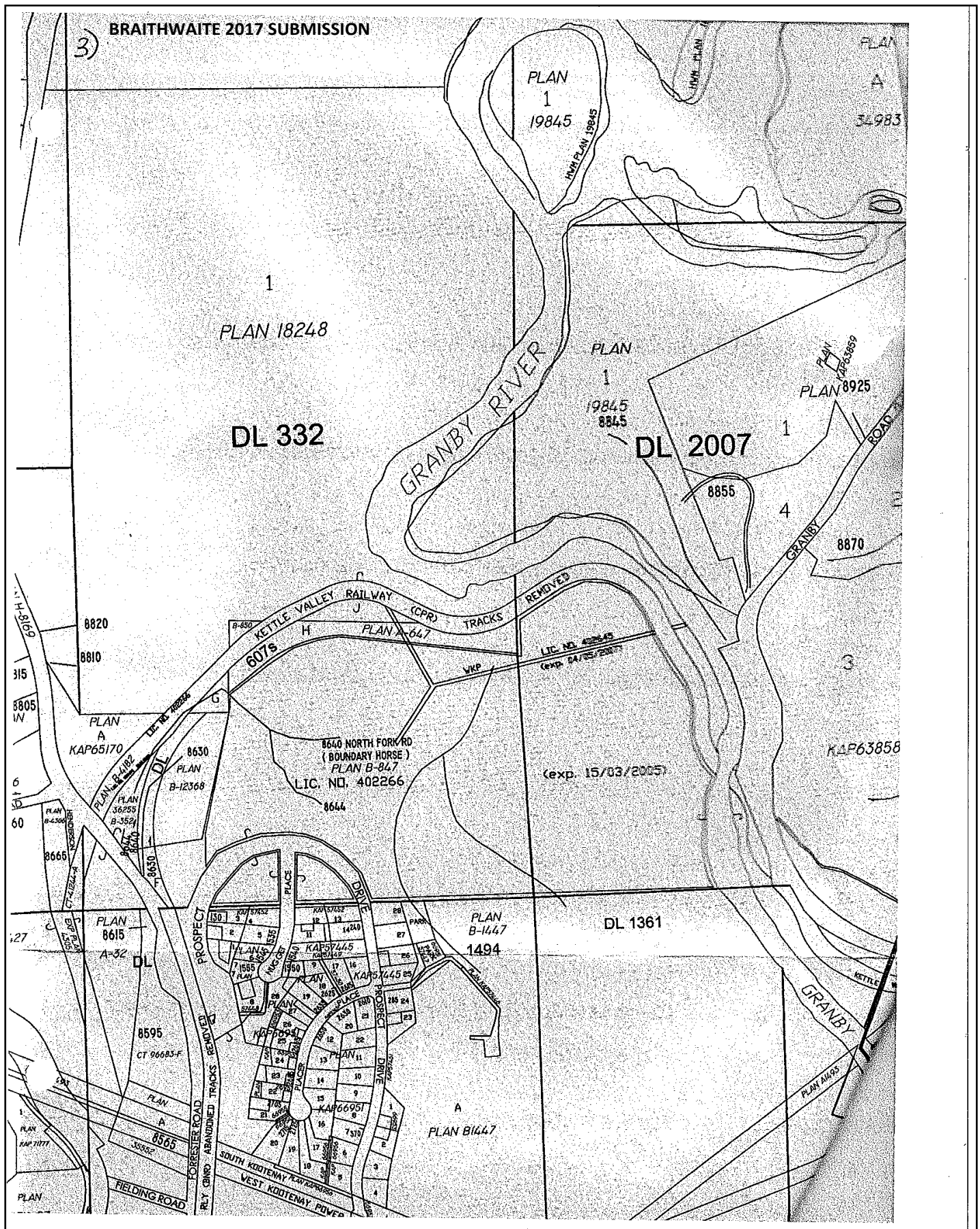
Are you unaware of the persistent noise pollution this has caused in this area.

We have also been affected by motorbikes, even a jeep trespassing by access an old trail to the Granby River and in low water they cross and infringe on our property.

Our first letter (afax) to a Joan Brickwood has never received a response. We'd like to know where we stand, we can't move our properties away from this activity but as we see if this activity can be removed to a more appropriate area.

We would like to know what further steps we need to take to ensure peace and quiet for us and everyone else involved.

Thankyou
Amber Salerno.
David Braithwaite



BRAITHWAITE 2017 SUBMISSION

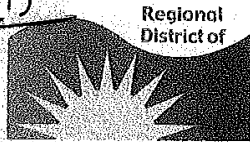
3)

David Braithwaite
 Amber Salerno.
 8845 Granby Rd
 Grand Forks B.C.
 V0H 1H0
 Lot 1 Plan 19845 DL2007, 36705

In Regards to the Regional District
 meeting April 28th. We were unable to make
 the meeting but we wholeheartedly agree
 with our Neighbour Mark that a Noise
 bylaw for area D would be a good move.
 We definitely support this proposal.

Thankyou.
 Amber Salerno.
 David Braithwaite.

4)

BRAITHWAITE 2017 SUBMISSION**Kootenay Boundary**

DAVID R BRAITHWAITE
 AMBER J SALERNO
 PO BOX 1461
 ROSSLAND BC V0G 1Y0

February 11, 2002

Dear Sir/Madam;

**RE: NOTICE OF PUBLIC HEARING
 PROPOSED AMENDMENT BYLAWS NOS. 1149 & 1150
 AMENDING ELECTORAL AREA 'D' OFFICIAL COMMUNITY PLAN AND ZONING BYLAW**

Applicant: Philippe & Joyce Thevenaz\R. Tambellini, Agent
Location: Plan 43783, Lot B, DL 1357, DL 332, DL 537, DL 1359, 1612 and 2007, SDYD
 North Fork Road – Electoral Area 'D'

As you are an owner or occupier of land that is either part of, or located near to the property which is the subject of this Official Community Plan and Zoning Bylaw amendments **TAKE NOTICE** that a Public Hearing regarding proposed Amendment Bylaws 1149 and 1150 will be held on:

**WEDNESDAY, FEBRUARY 27, 2002
 AT 6:30 P.M.
 IN THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY
 BOARD ROOM
 2140 CENTRAL AVENUE, GRAND FORKS, B.C.**

Proposed Amendment Bylaw 1149 would alter RDKB Electoral Area 'D' Official Community Plan Bylaw No. 852 by amending Section 5.3 – "Explanation of the Land Use Designations" - for Extensive Agriculture by adding a sentence that would allow golf courses to be considered an appropriate use by way of rezoning.

Proposed Amendment Bylaw 1150 would amend RDKB Electoral Area 'D' Zoning Bylaw No. 620 by rezoning the subject property from Agricultural Resource 1 (AGR 1) zone to a new Agricultural Resource 2 (AGR 2) zone to allow for the development of a golf course.

At the Hearing all persons who deem themselves to be affected by the proposed Amendment Bylaws will be afforded the opportunity to be heard. Written submissions will also be accepted up to the time of adjournment of the Public Hearing on February 27, 2002.

The proposed Amendment Bylaws may be inspected between the hours of 9:00 A.M. and 3:00 P.M. at the offices of the Regional District of Kootenay Boundary, 2140 Central Avenue, Grand Forks, BC, and at 202-843 Rossland Avenue, Trail, BC, Monday through Friday (excluding holidays) from February 13, 2002 to February 27, 2002 inclusive. Telephone enquiries may be addressed to the Regional District of Kootenay Boundary Planning Department, Toll Free, at 1-800-355-7352. Copies of the proposed Amendment Bylaws will be mailed or sent by facsimile upon request. Please note that this is a public process and submissions made to this office may become part of the Public Record. Please advise the Regional District if you do **not** wish to have your submission included in the Public Record.

Yours truly,

Larry Robinson,
 Chief Administrative Officer

LR/tl
 encls

202 – 843 Rossland Ave Trail, British Columbia Canada V1R 4S8
 toll-free: 1 800 355-7352 • tel: 250 368-9148 • fax: 250 368-3990
 email: admin@rdkb.com • web: www.rdkb.com



BRAITHWAITE 2017 SUBMISSION



May 9, 2005

Amber Salerno & David Braithwaite
8845 Granby Rd.
Grand Forks, BC
V0H 1H0

Dear Ms. Salerno and Mr. Braithwaite:

Re: Grand Forks Motor-Cross Track

Last year, the Regional District received a complaint from Mark Allen regarding the motor-cross track that you have referred to in your letter. Upon investigating the situation, we were informed by officials at Land and Water BC that a License of Occupation for that Crown land had been issued in 1982 which included a motor-cross track in the development plan for the property. At the time, the Regional District's Zoning Bylaw permitted "outdoor recreation facilities". The current bylaw no longer permits such use. However, because the property was used as a motor-cross track prior to the 1989 enactment of the current zoning bylaw, the Boundary Motorcycle Club is legally entitled to continue using the track as a "legal non-conforming use". Provincial legislation does not allow the Regional District to order that the use be ceased.

However, because the motor-cross track is located on Crown land, Land and Water BC has authority to control the use of the land. Any use of Crown land must be authorized by that agency. Last year, the Regional District informed Land and Water B.C. that no development or use of the property should be authorized beyond that which was occurring in 1989, when the current zoning bylaw was enacted. In a letter to Bob Brodie, Manager, Land and Water Division, Land and Water BC, we noted:

It is up to Land and Water BC, as managers of this public land, to ensure that the use of the site does not exceed that which is legally permitted by virtue of the legal non-conforming status. As well as determining local bylaw restrictions that apply to the land, Land and Water BC should be assessing the potential impact of proposed tenures on neighbouring private properties. As noted during our site visit, there are existing and approved future residential developments in the area to consider as well as a proposed golf course that has been rezoned and has received the approval of the Agricultural Land Commission.

Although the Regional District does not have any authority to order that the operation of the motor-cross track be ceased, we did suggest to Land and Water BC, if that agency intended to continue to allow that parcel of Crown land to be used as a motor-cross track under a License of Occupation, that the approved management plan should at a minimum: restrict any further



BRAITHWAITE 2017 SUBMISSION

5)



development of the site; restrict the use of the track to two days per week; and limit the hours of operation during those two days to minimize noise impacts upon neighbouring property-owners.

Bob Brodie is the contact person at Land and Water BC who was dealing with this issue last year. His contact information is as follows:

Bob Brodie, Manager, Land and Water Division
Land and Water BC
3rd Floor, 145 3rd Avenue
Kamloops, BC
V2C 3M1
Phone: 250-377-7004

Bob will be able to inform you of any operating restrictions that apply to the Boundary Motorcycle Club's License of Occupation for that parcel of Crown land.

We will forward your letter to Land and Water BC to make that agency aware of the impact that the motor-cross track is having upon you as neighbouring property-owners.

Sincerely,

Mark Andison, MCIP
Director of Planning and Development

MA\k

Cc: Tony Lodder, Electoral Area 'D' Director

P:\MA\Letters\Salemo & Braithwaite.doc



BRAITHWAITE 2017 SUBMISSION

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

BYLAW No. 1150

A Bylaw to amend Electoral Area 'D' Zoning Bylaw No. 620, 1989
of the Regional District of Kootenay Boundary

WHEREAS the Regional District of Kootenay Boundary may amend its Zoning Bylaws pursuant to the provisions of the Local Government Act;

AND WHEREAS Regional District of Kootenay Boundary Board of Directors wishes to amend Zoning Bylaw No. 620 in order to create a new zone, Agricultural Resource 2, that would include golf courses as a permitted use;

AND WHEREAS Regional District of Kootenay Boundary Board of Directors wishes to further amend Zoning Bylaw No. 620 in order to allow for the development of a golf course on a parcel of land 5.8 km north of the City of Grand Forks;

NOW THEREFORE the Regional District of Kootenay Boundary Board of Directors, in open and public meeting assembled, enacts the following:

1. This Bylaw may be cited as "Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1150, 2001".
2. Regional District of Kootenay Boundary Electoral Area 'D' Zoning Bylaw No. 620, 1989 is amended by adding the following after Section 405.7:

405A. AGR2**AGRICULTURAL RESOURCE 2 ZONE**

1. Subject to compliance with the general provisions in Part 3, the following provisions shall apply in the Agricultural Resource 2 Zone.

2. **Permitted Uses:**

- a) Agriculture
- b) Home occupations
- c) Intensive agriculture
- d) Processing, packing and storage of agricultural products grown or raised in the area
- e) Sales of agricultural products grown or raised in the area, sales floor not to exceed 112m²
- f) Single family dwellings
- g) Single wide mobile homes
- h) Veterinary clinics excluding boarding kennels
- i) Golf courses
- j) Accessory buildings and structures

3. **Minimum Parcel Area:**

20 hectares

4. **Maximum number of dwellings permitted:**

1 per parcel

BRAITHWAITE 2017 SUBMISSION**5. Minimum setbacks from lot lines for buildings and structures:**

7.5 metres from all lot lines

6. Maximum Floor Area:

The maximum floor area of all buildings on a parcel shall not exceed 900 m².

7. Off-street parking shall be provided in accordance with Section 314 of this Bylaw.

3. Schedule 'A' (Zoning Map) to Regional District of Kootenay Boundary Zoning Bylaw No. 620 is amended by adding AGR 2 (Agricultural Resource 2) to the legend.

5. Schedule 'A' (Zoning Map) to Regional District of Kootenay Boundary Zoning Bylaw No. 620 is further amended by redesignating a part of **Lot B, Plan 43783, DL 1357, SDYD**, as shown outlined in red on the Schedule 'X' attached hereto and forming part of this Bylaw, from Agricultural Resource 1 (AGR1) to Agricultural Resource 2 (AGR2).

INTRODUCED this 25th day of April, 2001.

READ A FIRST AND SECOND TIME this 25th day of April, 2001.

PUBLIC HEARING NOTICE ADVERTISED this 13th day of February, 2002.

and also

this 20th day of February, 2002.

PUBLIC HEARING held on this 27th day of February, 2002.

READ A THIRD TIME this day of , 2002.

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1150, cited as "Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1150, 2001" as read a third time by the Regional District of Kootenay Boundary Board of Directors this day of , 2002.

Chief Administrative Officer

APPROVED by the Ministry of Transportation this day of , 2002

Approving Officer

RECONSIDERED AND FINALLY ADOPTED this day of , 2002.

BRAITHWAITE 2017 SUBMISSION

6)

I, L. J. Robinson, Chief Administrative Officer of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1150, cited as "Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1150, 2002".

Chief Administrative Officer

SCALE
1:15,000



July 18, 2017

Chair Grace McGregor
Kootenay Boundary Regional District
202 - 843 Rossland Avenue
Trail, BC V1R 4S8

REGIONAL DISTRICT OF KOOTENAY BOUNDARY	
FILE #	JUL 21 2017
DOC #
REF. TO:	MF
CC:	Gm / Reader File

Dear Chair Grace McGregor:

RE: GAS TAX AGREEMENT COMMUNITY WORKS FUND PAYMENT

I am pleased to advise that UBCM is in the process of distributing the first of two Community Works Fund (CWF) payments for fiscal 2017/2018. An electronic transfer of \$235,570.83 is expected to occur within the next 30 days. These payments are made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see section 4 of your Agreement).

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement on the Federal Gas Tax Fund in British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

Also included with the 2017/18 funding payment is a one-time federal legacy infrastructure funding payment, which was committed by the Government of Canada in *Budget 2016*.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Renewed Gas Tax Agreement can be found on our website at www.ubcm.ca.

For further information, please contact Gas Tax Program Services by e-mail at gastax@ubcm.ca or by phone at 250-356-5134.

Sincerely,

Councillor Murry Krause
UBCM President

Pc: Beth Burget, General Manager of Finance



Board and Information Services, Legal and Legislative Services
Tel. 604 432-6250 Fax 604 451-6686

JUL 27 2017

Theresa Lenardon, Manager of Corporate Administration
Regional District of Kootenay Boundary
202 - 843 Rossland Avenue
Trail, BC V1R 4S8

File: CR-12-01
Ref: RD-2017 Jun 23

REGIONAL DISTRICT OF
KOOTENAY BOUNDARY

FILE #

AUG 02 2017

DOC #

REF. TO: *TZ*

CC: *BOA/ACB*

Dear Ms. Lenardon:

Re: UBCM Resolutions on Electric Vehicle Charging in Stratified Multi-Unit Residential Buildings

At the UBCM Convention in September, Metro Vancouver will be presenting two resolutions which aim to facilitate more electric vehicle charging infrastructure in multi-family buildings. The purpose of these resolutions is to request that the Province make changes to the *BC Strata Property Act* and the *BC Utilities Commission Act* which reduce uncertainty for residents and strata councils, and enable innovative private sector solutions to this challenge.

At its June 23, 2017 regular meeting, the Board of Directors of the Metro Vancouver Regional District (Metro Vancouver) adopted the following resolution:

That the MVRD Board:

- a) *Submit the resolutions attached to the report dated May 17, 2017, titled, "UBCM Resolutions on Electric Vehicle Charging in Stratified Multi-Unit Residential Buildings", as amended by the Climate Action Committee at its meeting of June 7, 2017, to the Union of British Columbia Municipalities (UBCM) to facilitate electric vehicle charging in stratified multi-family dwellings through changes to the BC Strata Property Act and the BC Utilities Commission Act; and*
- b) *Direct staff to identify appropriate BC local governments and forward this report to them prior to the UBCM Convention in September 2017, for their consideration.*

I have enclosed the resolutions, along with a report that was presented to our Board on June 23, 2017, titled "UBCM Resolutions on Electric Vehicle Charging in Stratified Multi Unit Residential Buildings", for context. We would like to request that this correspondence be put before Chair and Board prior to the UBCM convention this September.

If you have any questions, please contact Eve Hou, Air Quality Planner, by phone at 604-451-6625 or by email at Eve.Hou@metrovancover.org.

22097016

4330 Kingsway, Burnaby, BC, Canada V5H 4G8 | 604-432-6200 | metrovancover.org

Metro Vancouver Regional District | Greater Vancouver Water District | Greater Vancouver Sewerage and Drainage District | Metro Vancouver Housing Corporation

Sincerely,



Chris Plagnol
Corporate Officer

CP/RQ/eh

Encl: Report dated June 12, 2017, titled "UBCM Resolutions on Electric Vehicle Charging in Stratified Multi-Unit Residential Buildings" (Doc #21921001)

22097016

To: MVRD Board of Directors

From: Climate Action Committee

Date: June 12, 2017 Meeting Date: June 23, 2017

Subject: **UBCM Resolutions on Electric Vehicle Charging in Stratified Multi-Unit Residential Buildings**

CLIMATE ACTION COMMITTEE RECOMMENDATION

That the MVRD Board:

- a) Submit the resolutions attached to the report dated May 17, 2017, titled, "UBCM Resolutions on Electric Vehicle Charging in Stratified Multi-Unit Residential Buildings", as amended by the Climate Action Committee at its meeting of June 7, 2017, to the Union of British Columbia Municipalities (UBCM) to facilitate electric vehicle charging in stratified multi-family dwellings through changes to the *BC Strata Property Act* and the *BC Utilities Commission Act*; and
- b) Direct staff to identify appropriate BC local governments and forward this report to them prior to the UBCM Convention in September 2017, for their consideration.

At its June 7, 2017 meeting, the Climate Action Committee considered the attached report titled "UBCM Resolutions on Electric Vehicle Charging in Stratified Multi-Unit Residential Buildings", dated May 17, 2017. Arising from Committee discussion, it was recommended to amend the language in the proposed UBCM resolution, in Attachment 1 to the staff report, to reflect the allocation of costs to users. The amended UBCM resolution is shown as follows:

WHEREAS the *BC Climate Leadership Plan* has a stated goal of *supporting vehicle charging development for zero emission vehicles* to reduce greenhouse gas emissions, and lack of access to electric vehicle (EV) charging is an impediment to EV uptake;

AND WHEREAS a significant and growing proportion of British Columbia residents live in multifamily dwellings, most of which are stratified;

AND WHEREAS requirements for approval by a strata corporation under the *BC Strata Property Act* for alteration of common property represent a significant barrier to installing and accessing means of charging in stratified buildings;

THEREFORE BE IT RESOLVED that the Province of British Columbia amend the *BC Strata Property Act*, before the end of 2018, such that strata councils and strata corporations must accommodate reasonable requests from residents, for the purpose of electric vehicle charging, to access existing ~~powered outlets or, where existing powered outlets are insufficient to meet charging needs, to install new powered outlets and/or electric vehicle charging infrastructure~~ or install new powered outlets and/or electric vehicle charging infrastructure, where the assignment of associated costs are to be determined by the strata council and/or the strata corporation.

UBCM Resolutions on Electric Vehicle Charging in Stratified Multi-Unit Residential Buildings
MVRD Board Regular Meeting Date: June 23, 2017
Page 2 of 2

Attachment:

“UBCM Resolutions on Electric Vehicle Charging in Stratified Multi-Unit Residential Buildings”, dated May 17, 2017.

21953450



ATTACHMENT

To: Climate Action Committee

From: Eve Hou, Air Quality Planner
Parks, Planning and Environment Department

Date: May 17, 2017 Meeting Date: June 7, 2017

Subject: **UBCM Resolutions on Electric Vehicle Charging in Stratified Multi-Unit Residential Buildings**

RECOMMENDATION

That the MVRD Board:

- a) Submit the resolutions attached to the report dated May 17, 2017, titled, "UBCM Resolutions on Electric Vehicle Charging in Stratified Multi-Unit Residential Buildings" to the Union of British Columbia Municipalities (UBCM) to facilitate electric vehicle charging in stratified multi-family dwellings through changes to the *BC Strata Property Act* and the *BC Utilities Commission Act*; and
- b) Direct staff to identify appropriate BC local governments and forward this report to them prior to the UBCM Convention in September 2017, for their consideration.

PURPOSE

To recommend that the MVRD Board submit two resolutions to the Union of British Columbia Municipalities (UBCM) aimed at removing two key barriers to electric vehicle charging in stratified multi-unit dwellings.

BACKGROUND

Lack of access to electric vehicle (EV) charging is considered a primary impediment to EV uptake. In order to charge an EV at home (where 80-90% of charging typically occurs) a resident must have charging infrastructure and the right to access electricity.

For single-detached home owners, and even some ground-oriented townhome and duplex/triplex dwellers, this is not a significant barrier. Barriers can be substantial, however, in multi-unit dwellings with strata-managed common parking garages.

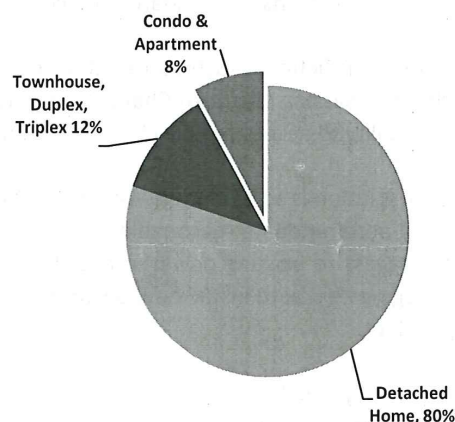


Figure 1: Percent of BC EV owners by dwelling type (2015)

This challenge is evident when considering that electric vehicle owners are disproportionately likely to reside in single-detached homes or duplexes (92%)¹. As shown in the figure below, only 8% of EV owners surveyed in BC live in apartments or condominiums, while in contrast, according to the 2011 Census, 39% of residents and 49% of

¹ Axsen et al. (2015) "Electrifying Vehicles: Insights from the Canadian Plug-in Electric Vehicle Study", available at [http://rem-main.rem.sfu.ca/papers/jaxsen/Electrifying_Vehicle_\(Early_Release\)-The_2015_Canadian_Plug-in_Electric_Vehicle_Study.pdf](http://rem-main.rem.sfu.ca/papers/jaxsen/Electrifying_Vehicle_(Early_Release)-The_2015_Canadian_Plug-in_Electric_Vehicle_Study.pdf)

households in the Metro Vancouver region live in apartments, condominiums and row homes.

Access to charging in multi-family dwellings is a regional issue that affects virtually every municipality in Metro Vancouver. It is also a pressing issue because:

- 1) Multi-family dwellings represent an increasing share of the total number of homes in Metro Vancouver, based on regional housing starts data and Metro 2040 goals;
- 2) Electric vehicle uptake is growing rapidly in this region, and the expectation is that the launch of second generation vehicle models in 2017 and 2018 (e.g., Tesla Model 3) will result in more demand from strata residents for access to home charging.

Timely action on the part of the Provincial Government is needed to address existing institutional barriers to EV uptake in multi-family buildings.

BARRIERS TO ELECTRIC VEHICLE CHARGING IN STRATA BUILDINGS

There are about 6,700 strata corporations in Metro Vancouver. Two key barriers for EV owners living in stratified multi-family dwellings are governance and electricity resale, as described below.

Governance

The first barrier is governance. A strata corporation does not have any obligation to allow access to existing power outlets in the common parking area or to permit new installation of electric vehicle charging infrastructure on common property at the request of an owner. Although many strata councils, when approached, will make an effort to explore the options, there are also many strata councils and corporations which have rejected requests from EV owners (see References).

Metro Vancouver's EVCondo.ca aims to address this governance barrier through the provision of information to property managers, strata councils and residents; however, education alone is insufficient to ensure standards and consistency between one strata and another.

Some jurisdictions, such as the State of Hawaii and State of California, have addressed this issue through passing "Right to Charge" legislation, which guarantees residents of multi-family dwellings the ability to access vehicle charging at home.

One solution is to amend the *BC Strata Property Act* such that a strata council or strata corporation must accommodate reasonable requests from residents, for the purpose of electric vehicle charging, for access to existing powered outlets or, where existing powered outlets are insufficient to meet charging needs, to install new powered outlets and/or electric vehicle charging infrastructure by the resident.

Electricity Resale

The second barrier is related to a strata corporation's ability to recover electricity costs associated with electric vehicle charging. Under the *Utilities Commission Act* (UCA) only a 'public utility' is permitted to resell electricity, with exemptions made for municipalities selling inside their boundaries, landlords selling to tenants, and employers selling to employees. For the purposes of electric vehicle charging, strata corporations are considered analogous to landlords, and have commonly charged a 'user fee' to cover the approximate cost of electricity from resident use. However, amendment of the UCA to explicitly exempt strata corporations selling to residents would eliminate any ambiguity resulting from the Act.

Similarly, businesses not considered public utilities are technically prohibited from reselling electricity that might be used for EV charging. This removes the incentive to install privately-operated EV charging stations in public places or, potentially, within strata buildings.

Currently, in Quebec, an “infrastructure as a service” model is being piloted through Federal funding. This model involves a private company working with a strata corporation to set up EV charging in a multi-family dwelling at the expense of the private business. The business would recover costs and generate revenues through charging EV-owning residents fees for accessing the charging equipment. This moves the upfront cost and risk from the strata corporation to the private business. This model is not allowable in BC under the current regulatory environment without either a Minister’s Regulation or Cabinet pre-approval, which represents a disproportionate level of cost and effort for very small-scale electricity resale for EV charging.

A recommended solution is to amend the *BC Utilities Commission Act* to exclude from the definition of a ‘public utility’ a small-scale reseller of electricity at profit for the purpose of electric vehicle charging in public and private settings.

PROVINCIAL MANDATE

In the *BC Climate Leadership Plan (CLP)*, the Province states that it will be “developing policies to facilitate installing electric vehicle charging stations in strata buildings and developments.” This indicates that the Province is aware of the issues raised in this report; however, no progress on these initiatives has been announced since the *CLP* was adopted in August 2016.

This region expects to see rapid uptake of electric vehicles in the next couple of years. This results in urgent need for these legislative barriers to be addressed by the Province in a timely manner.

The UBCM regularly brings resolutions to the Province in order to address the concerns of its members. Resolutions may be submitted by Area Associations, Boards or Councils prior to June 30. The submission of the attached resolutions prior to this date would allow for consideration in 2017, with the intention of requesting that the above *Acts* be amended by the end of 2018. The resolutions aim to facilitate access to electric vehicle charging in Metro Vancouver and the province as a whole.

It is proposed that the MVRD Board endorse the following two UBCM resolutions (Attachments 1 and 2) to request that the Province do the following before the end of 2018:

- amend the *BC Strata Property Act* such that strata councils and strata corporations must accommodate reasonable requests from residents, for the purpose of electric vehicle charging, to access existing powered outlets or, where existing powered outlets are insufficient to meet charging needs, to install new powered outlets and/or electric vehicle charging infrastructure by the resident.
- amend the *Utilities Commission Act* to exclude from the definition of a ‘public utility’, strata corporations providing service to its members, and small-scale for-profit resellers of electricity for the purpose of electric vehicle charging in public and private settings. In both cases, consideration should be given to waiving reporting requirements set out in Section 71 of the *Act*. These require a filing of rates with the BC Utilities Commission and quarterly reporting of revenues, which may be onerous for strata corporations and small businesses.

ALTERNATIVES

1. That the MVRD Board:
 - a) Submit the resolutions attached to the report dated May 17, 2017, titled, "UBCM Resolutions on Electric Vehicle Charging in Stratified Multi-Unit Residential Buildings" to the Union of British Columbia Municipalities (UBCM) to facilitate electric vehicle charging in stratified multi-family dwellings through changes to the *BC Strata Property Act* and the *BC Utilities Commission Act*; and
 - b) Direct staff to identify appropriate BC local governments and forward this report to them prior to the UBCM Convention in September 2017, for their consideration.
2. That the Climate Action Committee receive this report for information and refer this matter back to staff for further discussion among member jurisdictions.

FINANCIAL IMPLICATIONS

There are no financial implications associated with Alternative 1. As previously reported to the Climate Action Committee, programs are underway to remove barriers to electric vehicle use and charging within multi-unit residential buildings and workplaces. These programs are being carried out within approved operating budgets. The proposed resolutions aim to address two key barriers to electric vehicle charging in stratified multi-family dwellings, and could improve the effectiveness of current programs.

SUMMARY / CONCLUSION

Electric vehicle owners living in stratified multi-family dwellings face significant barriers in accessing home charging. In addition to infrastructure barriers, strata residents face institutional and governance challenges. With almost half of households in this region living in multi-family dwellings, and rapidly growing demand for electric vehicles, there is need for the Province to fulfill its commitments under the *Climate Leadership Plan* and remove these barriers in a timely manner. The UBCM regularly brings resolutions to the Province in order to address the concerns of its members. As this is an urgent issue for this region, and the Province as a whole, staff recommend Alternative 1; that the MVRD Board brings two resolutions to the UBCM Convention this September to petition the Province to make changes to the *BC Strata Property Act* and the *BC Utilities Commission Act* to address these barriers in a timely manner.

Attachments:

1. Proposed UBCM Resolution on changes to the *BC Strata Property Act*.
2. Proposed UBCM Resolution on changes to the *BC Utilities Commission Act*.

References:

1. September 3, 2014, "No charge: Couple forced to move because of electric vehicle", <http://bc.ctvnews.ca/no-charge-couple-forced-to-move-because-of-electric-vehicle-1.1987615>
2. March 30, 2016, "Condo Smarts: Strata won't allow charging station for electric car", <http://www.timescolonist.com/life/homes/condo-smarts-strata-won-t-allow-charging-station-for-electric-car-1.2219515#sthash.3mFLrOK8.dpuf>
3. March 29, 2016, "Olympic Village electric vehicle fight" <http://globalnews.ca/video/3344824/olympic-village-electric-vehicle-fight>

21640606

ATTACHMENT 1

ATTACHMENT 1: Proposed UBCM Resolution on changes to the *BC Strata Property Act*.

EV CHARGING IN STRATA BUILDINGS

**Metro Vancouver
Regional District**

WHEREAS the *BC Climate Leadership Plan* has a stated goal of *supporting vehicle charging development for zero emission vehicles* to reduce greenhouse gas emissions, and lack of access to electric vehicle (EV) charging is an impediment to EV uptake;

AND WHEREAS a significant and growing proportion of British Columbia residents live in multifamily dwellings, most of which are stratified;

AND WHEREAS requirements for approval by a strata corporation under the *BC Strata Property Act* for alteration of common property represent a significant barrier to installing and accessing means of charging in stratified buildings;

THEREFORE BE IT RESOLVED that the Province of British Columbia amend the *BC Strata Property Act*, before the end of 2018, such that strata councils and strata corporations must accommodate reasonable requests from residents, for the purpose of electric vehicle charging, to access existing powered outlets or, where existing powered outlets are insufficient to meet charging needs, to install new powered outlets and/or electric vehicle charging infrastructure.

ATTACHMENT 2

ATTACHMENT 2: Proposed UBCM Resolution on changes to the *BC Utilities Commission Act*.

RESALE OF ELECTRICITY FOR EV CHARGING

**Metro Vancouver
Regional District**

WHEREAS the *BC Climate Leadership Plan* has a stated goal of *supporting vehicle charging development for zero emission vehicles* to reduce greenhouse gas emissions, and lack of access to electric vehicle (EV) charging, especially in stratified dwellings, is an impediment to EV uptake;

AND WHEREAS exclusions from the definition of a 'public utility' under the *BC Utilities Commission Act* include a person providing a service or commodity to tenants, but are silent regarding strata corporations and its resident members;

AND WHEREAS processes for exemptions from provisions of the *BC Utilities Commission Act* discourage small-scale for-profit resale of electricity for the purpose of electric vehicle charging;

THEREFORE BE IT RESOLVED that the Province of British Columbia amend the *Utilities Commission Act*, before the end of 2018, to specifically exclude from the definition of a 'public utility' a strata corporation providing services to its members, and exclude from the definition of a 'public utility' a small-scale reseller of electricity at profit for the purpose of electric vehicle charging in public and private settings; and, in both of the aforementioned cases, exempt the reporting requirements currently set out in Section 71 of the Act.

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Cheque Register - Summary

AP5090
Date: August 9, 2017

Supplier : 084010 To ZUM
Cheque Date: JULY 1 - 31, 2017

Cheque Date	Supplier Code	Supplier Name	Amount
06-Jul-17	AIR002	AIR CADET LEAGUE OF CANAD	4,386.00
06-Jul-17	ALP003	ALPINE CONTRACTING	5,866.35
06-Jul-17	BEA170	BEAVER VALLEY & PEND D'OR	311.2
06-Jul-17	BHS001	B&H SERVICES	244.19
06-Jul-17	BOY010	BOYCHUK, VIC	700
06-Jul-17	CIB010	CIBC VISA	18,106.39
06-Jul-17	DEL080	DE LAGE LANDEN FINANCIAL	655.2
06-Jul-17	FAS010	F.A.S.T.	309.75
06-Jul-17	FER001	FERRARO FOODS	2.78
06-Jul-17	FLE015	FLEETCOR CANADA MASTERCAR	3,534.05
06-Jul-17	FLE015	FLEETCOR CANADA MASTERCAR	413.37
06-Jul-17	FOR010	FORTISBC - ELECTRICITY	1,654.20
06-Jul-17	FOR040	FORTIS BC - NATURAL GAS	2,551.56
06-Jul-17	FORGRA	FORTIS BC - FINANCIAL ACC	210
06-Jul-17	GAL080	GALLAMORE, TAMMY	221.75
06-Jul-17	HOT020	HOT SPOT DINER	300
06-Jul-17	JAM035	JAMIESON, DAN	865.21
06-Jul-17	KIW020	KIWANIS CLUB OF TRAIL	4,600.00
06-Jul-17	MID010	VILLAGE OF MIDWAY	757
06-Jul-17	MIN040	MINISTER OF FINANCE	139.95
06-Jul-17	MKL001	M K LAWN CARE	350.7
06-Jul-17	NGR010	NG REFRIGERATION HEATING	577.75
06-Jul-17	PET010	PETRO CANADA	4,934.70
06-Jul-17	REC020	RECTEC INDUSTRIES INC.	12,411.84
06-Jul-17	REC510	RECEIVER GENERAL FOR CANA	82
06-Jul-17	RUS025	RUSTIC CRUST	165.9
06-Jul-17	TEL001	TELUS COMMUNICATIONS (B.C	13,237.58
06-Jul-17	TOU100	TOUPIN, SHARON	165
06-Jul-17	TRA023	TRAIL MAPLE LEAF BAND	4,263.72
06-Jul-17	UBC020	UBCM	52.91
06-Jul-17	WAL080	WAL MART CANADA CORP	45.27
06-Jul-17	WES038	WEST K. CONCRETE LTD.	445.21
06-Jul-17	ALP002	ALPINE SIGNS & GRAPHICS	504
06-Jul-17	AMF010	AM FORD	464.43
06-Jul-17	BRI120	BRITISH COLUMBIA SAFETY A	159
06-Jul-17	BUR090	BURGET, BETH, A.	310
06-Jul-17	BVC001	BV COMMUNICATIONS LTD.	68.32
06-Jul-17	BVT010	BV TOOL RENTALS (2011) LT	10.92
06-Jul-17	CAN014	CANADA SAFETY EQUIPMENT L	270.17
06-Jul-17	CAN560	CANADIAN LINEN AND UNIFOR	91.24

06-Jul-17	CAN150	CANADIAN TIRE ASSOCIATE S	199.85
06-Jul-17	CHR003	CHRISTMAN, MARTIN RUSSELL	4,405.16
06-Jul-17	CIN001	CINTAS THE UNIFORM PEOPLE	176.52
06-Jul-17	GRA010	CITY OF GRAND FORKS	144
06-Jul-17	COM020	COMMISSIONAIRES BRITISH C	9,266.23
06-Jul-17	CRA025	CRATEX CONTAINER SALES &	2,240.00
06-Jul-17	FED020	FEDERATED CO-OPERATIVES L	921.57
06-Jul-17	GRA050	GRAND FORKS HOME HARDWARE	247.79
06-Jul-17	GUI001	GUILLEVIN INTERNATIONAL I	1,023.08
06-Jul-17	INT017	INTERSTATE BATTERIES	33.46
06-Jul-17	JUS010	JUSTICE INSTITUTE OF B.C.	63
06-Jul-17	LIB010	LIBERTY FOOD STORES	97.48
06-Jul-17	LOR010	LORDCO PARTS LTD.	115.13
06-Jul-17	MAG040	MAGLIO BUILDING CENTRE (T	360.58
06-Jul-17	MIL160	MILLS OFFICE PRODUCTIVITY	627.28
06-Jul-17	OKA120	OKANAGAN AUDIO LAB LTD.	525
06-Jul-17	OME040	OMEGA COMMUNICATIONS LTD.	124.32
06-Jul-17	OPU010	OPUS INTERNATIONAL CONSUL	1,414.30
06-Jul-17	POW100	POWER TECH ELECTRIC LTD.	231
06-Jul-17	SAV030	SAVOY EQUIPMENT LTD KELOW	351.77
06-Jul-17	SEN010	SENSIBLE SOLUTIONS INC.	9,439.50
06-Jul-17	TRA029	TRAIL COFFEE & TEA COMPAN	1,125.45
06-Jul-17	TRA540	TRANS-CARE RESCUE LTD.	418.95
06-Jul-17	VAL130	VALLEN	172.86
06-Jul-17	VAN140	VAN HEMERT JV	90.01
06-Jul-17	WAJ010	WAJAX INDUSTRIAL COMPONENT	437.21
06-Jul-17	WHE001	WHEATON, WADE	94.49
06-Jul-17	YRW010	Y & R WATER SALES & SERVI	772.38
13-Jul-17	APE040	APEX EHS SERVICES INC.	4,830.00
13-Jul-17	CHR270	CHRISTINA LAKE NEWS	187.25
13-Jul-17	COL017	COLBACHINI, CHERYL ANN	119.5
13-Jul-17	COM070	COMMUNITY FUTURES DEVELOP	22,500.00
13-Jul-17	COR110	CORIX CONTROL SOLUTIONS	1,210.72
13-Jul-17	DAM020	DAM HELICOPTERS INC.	8,600.81
13-Jul-17	EMC070	EMCON SERVICES INC.	8,709.78
13-Jul-17	ENV010	ENVIRONMENTAL OPERATORS C	420
13-Jul-17	FOR010	FORTISBC - ELECTRICITY	16,098.20
13-Jul-17	FOR040	FORTIS BC - NATURAL GAS	186.63
13-Jul-17	FRO100	FRONTIER GEOSCIENCES INC.	8,022.00
13-Jul-17	FRU070	FRUITVALE FIRE DEPT	442
13-Jul-17	GAJ010	GAIA PRINCIPLES IPM SERVI	52.5
13-Jul-17	GEN040	GENELLE VOLUNTEER FIRE DE	442
13-Jul-17	GRE030	GREYHOUND COURIER EXPRESS	175.41
13-Jul-17	HIN030	HINTERLAND SURVEYING & GE	378
13-Jul-17	JDT010	JD TOWING INC	84
13-Jul-17	KON070	KONRAD, FRANK	375.6
13-Jul-17	LAN017	LANGMAN, DIANE	50

13-Jul-17	MAR006	MARINO WHOLESALE LTD.	8.05
13-Jul-17	MAR090	MARTECH MOTOR WINDING LTD	352.8
13-Jul-17	MON040	MONTROSE FIRE DEPARTMENT	442
13-Jul-17	MTS010	MTS MAINTENANCE TRACKING	613.58
13-Jul-17	NOF010	NO FRILLS	347.76
13-Jul-17	OVE010	OVERWAITEA FOODS	203.24
13-Jul-17	PRO004	PROGRESSIVE PROMOTIONS	310.8
13-Jul-17	PUR020	PUROLATOR INC.	342.33
13-Jul-17	REC010	RECEIVER GENERAL FOR CANA	93,175.73
13-Jul-17	ROS140	ROSSLAND FIRE DEPT.	442
13-Jul-17	ROT030	ROTVOLD, MARGUERITE	582.65
13-Jul-17	SEL010	SELECT OFFICE PRODUCTS	393.34
13-Jul-17	SHA030	SHAW CABLE	293.72
13-Jul-17	SHE005	SHERRIFF, SUSAN, B.	2,180.00
13-Jul-17	SHU040	SHUSTER, CHRISTOPHER	1,365.85
13-Jul-17	SLE020	SLEEPY'S BEDROOM FURNITUR	10,240.73
13-Jul-17	TIL010	TILLER, MEGAN	30
13-Jul-17	UPL020	UPLIFT EQUIPMENT LTD.	367.5
13-Jul-17	VIS050	VISTA RADIO LTD.	946.68
13-Jul-17	WAL080	WAL MART CANADA CORP	360.46
13-Jul-17	WAS010	WASTE MANAGEMENT	731.81
13-Jul-17	WES025	WESTEK CONTROLS LTD.	4,253.13
13-Jul-17	WES060	WESTERN CANADA SAFETY SER	1,554.00
13-Jul-17	YOU080	YOUR DOLLAR STORE WITH MO	30.51
13-Jul-17	ACE010	A.C.E. COURIER SERVICES	24.68
13-Jul-17	WIL007	ADAM WILLIAMS	3,881.00
13-Jul-17	BAR150	BARTLETT EXCAVATING	2,150.19
13-Jul-17	BIG025	BIG WHITE UTILITIES	7,460.16
13-Jul-17	BRE020	BRENNTAG CANADA INC.	1,328.05
13-Jul-17	BVC001	BV COMMUNICATIONS LTD.	898.24
13-Jul-17	BVT010	BV TOOL RENTALS (2011) LT	389.63
13-Jul-17	CAN560	CANADIAN LINEN AND UNIFOR	82.64
13-Jul-17	CAN150	CANADIAN TIRE ASSOCIATE S	95.28
13-Jul-17	CAS015	CASCADE WEAR LTD.	221.34
13-Jul-17	CEC010	CECCHINI, PATRICIA	617.34
13-Jul-17	CHE050	CHERRY HILL COFFEE INC.	129.5
13-Jul-17	CHR010	CHRISTINA LAKE COMMUNITY	400
13-Jul-17	CHR002	CHRISTINA LAKE STEWARDSHI	12,000.00
13-Jul-17	GRA010	CITY OF GRAND FORKS	15,125.19
13-Jul-17	COO100	COOPER MEDICAL SUPPLIES L	85.27
13-Jul-17	COR010	CORAL ENVIRONMENTS LTD.	205.74
13-Jul-17	COU010	COUNTERFORCE INC.	579.6
13-Jul-17	DAN090	DANCHUK, JOSEPH, P.	84.98
13-Jul-17	DUE020	DUECK, TIM	45
13-Jul-17	HEL010	EDMISON, HELENA	192.15
13-Jul-17	FOR120	FORSTER, MAUREEN, K.	1,101.71
13-Jul-17	GEE020	GEE, VICKI LYNN	777.16

13-Jul-17	GEO020	GEOTRAC SYSTEMS INC.	1,456.28
13-Jul-17	GES010	GESCAN - Division of Sone	501.66
13-Jul-17	GIL030	GILLMOR, NANCY	76.95
13-Jul-17	GRA050	GRAND FORKS HOME HARDWARE	116.46
13-Jul-17	GRA210	GRAVEYARD HOT RODZ & TIRE	90.35
13-Jul-17	GRI010	GRIEVE, ALI K.	395.97
13-Jul-17	GUI001	GUILLEVIN INTERNATIONAL I	774.92
13-Jul-17	HAL010	HALL PRINTING	998.86
13-Jul-17	INL070	INLAND ALLCARE	229.71
13-Jul-17	INN010	INNOV 8 DS DIGITAL SOLUTI	231.84
13-Jul-17	JJH010	J.J.H. ENTERPRISES	130.22
13-Jul-17	KOO210	KOOTENAY VALLEY WATER CO.	31.8
13-Jul-17	LOR010	LORDCO PARTS LTD.	333.85
13-Jul-17	MAG040	MAGLIO BUILDING CENTRE (T	1,197.58
13-Jul-17	MAR001	MARTIN, MICHAEL, T.	50
13-Jul-17	MCG002	MCGREGOR, GRACE	841.3
13-Jul-17	MCL060	MCLELLAN, LLOYD	50
13-Jul-17	MIL160	MILLS OFFICE PRODUCTIVITY	425.1
13-Jul-17	OKA120	OKANAGAN AUDIO LAB LTD.	105
13-Jul-17	PHA010	PHARMASAVE NO 106	94.14
13-Jul-17	RIT020	RITWAY MECHANICAL REPAIR	9,276.56
13-Jul-17	RJA010	RJAMES MANAGEMENT GROUP	1,163.61
13-Jul-17	SCP010	SCP DISTRIBUTORS INC.	65.32
13-Jul-17	SER010	SERWA BULLDOZING (1982) C	2,913.75
13-Jul-17	SMI150	SMITH, EDWARD I.	487.78
13-Jul-17	STO030	STOKES INTERNATIONAL	46.1
13-Jul-17	GRE010	THE CITY OF GREENWOOD	35,518.66
13-Jul-17	TOM050	TOMKAT AUTOMOTIVE	644.31
13-Jul-17	TRA029	TRAIL COFFEE & TEA COMPAN	24
13-Jul-17	TRA240	TRAIL HOME HARDWARE BUILD	39.5
13-Jul-17	TRU040	TRUE CONSULTING GROUP	2,386.65
13-Jul-17	VAB010	VAB ENTERPRISES	682.5
13-Jul-17	VAL130	VALLEN	1,925.10
13-Jul-17	VMS020	VMS COMFORT PLUS INC	517.68
13-Jul-17	WAJ010	WAJAX INDUSTRIAL COMPONENT	187.45
13-Jul-17	WAR040	WARFIELD FIRE DEPT. SOCIA	442
13-Jul-17	WOR100	WORLEY, LINDA	1,299.06
13-Jul-17	WSP020	WSP CANADA GROUP LTD.	6,638.63
13-Jul-17	WSP010	WSP CANADA INC.	32,096.80
13-Jul-17	YRW010	Y & R WATER SALES & SERVI	44.75
20-Jul-17	A&A010	A & A PAINTING LTD	173.25
20-Jul-17	ARL010	THE ARLINGTON HOTEL	278.3
20-Jul-17	BEL070	BELL MEDIA RADIO GP	207.9
20-Jul-17	BIG055	BIG WHITE MOUNTAIN COMMUN	5,000.00
20-Jul-17	BRI001	BRINK'S CANADA LIMITED	353.04
20-Jul-17	BRI005	BRIGHTER DAYS WINDOW WASH	2,929.50
20-Jul-17	CAF010	CAFE MICHAEL LTD.	394.8

20-Jul-17	CHR011	CHRISTINA LAKE GRAVEL & R	624.75
20-Jul-17	COL021	COLBACHINI, RANDY, R.	1,140.00
20-Jul-17	COL022	COLUMBIA & WESTERN RAIL T	4,000.00
20-Jul-17	DEL070	DELL CANADA INC	2,588.10
20-Jul-17	DEM003	DEMIAN, ASIRI	355
20-Jul-17	DES010	DESROSIERS, JENNIFER	109.19
20-Jul-17	FER001	FERRARO FOODS	35.88
20-Jul-17	FOR010	FORTISBC - ELECTRICITY	8,144.22
20-Jul-17	FOR040	FORTIS BC - NATURAL GAS	82.6
20-Jul-17	FRO050	FRONTLINE SAFETY EQUIPMEN	154
20-Jul-17	FRU020	FRUITVALE CO-OP	698.35
20-Jul-17	GRA051	GRAND FORKS ULTIMATE FRIS	300
20-Jul-17	GRA055	GRAND FORKS RENOVATION CE	135.13
20-Jul-17	GRA620	GRAND FORKS BC PARADES	1,000.00
20-Jul-17	GRE025	GREENWOOD REPAIRS	262.5
20-Jul-17	INT080	INTERIOR SIGNS	67.2
20-Jul-17	KAN003	KAN-WEST SOLUTIONS LTD.	12,292.42
20-Jul-17	KOO011	KOOTENAY ROBUSTERS	200
20-Jul-17	LEX010	LEXISNEXIS CANADA INC.	266.65
20-Jul-17	LIF015	LIFEGUARD OUTREACH SOCIET	500
20-Jul-17	LIS010	LISTOWEL TROPHIES AND ENG	642.87
20-Jul-17	LIS020	LISA'S LAKESIDE BISTRO	399
20-Jul-17	MIN030	MINISTER OF FINANCE	10,875.00
20-Jul-17	MOO100	MOORE, KRISTIN	35
20-Jul-17	MTS010	MTS MAINTENANCE TRACKING	1,626.39
20-Jul-17	QUA060	QUADRA UTILITY LOCATING L	278.25
20-Jul-17	RAC010	RACE TRAC FUELS	1,193.08
20-Jul-17	REC010	RECEIVER GENERAL FOR CANA	58.81
20-Jul-17	REI003	REILLY, BRIANNA	115
20-Jul-17	ROL010	ROLLINS MACHINERY LIMITED	6,579.72
20-Jul-17	ROS011	ROSSLAND TELEGRAPH	78.75
20-Jul-17	SEC030	SECURE BY DESIGN	44.8
20-Jul-17	SEL005	SELKIRK ROCK & MINERAL CL	200
20-Jul-17	SEL010	SELECT OFFICE PRODUCTS	170.19
20-Jul-17	SHA030	SHAW CABLE	104.16
20-Jul-17	SPC010	SOCIETY FOR PREVENTION OF	7,437.00
20-Jul-17	TEL001	TELUS COMMUNICATIONS (B.C	2,013.65
20-Jul-17	TEL050	TELUS COMMUNICATIONS CO.	604.47
20-Jul-17	TOU005	TOURISM ROSSLAND SOCIETY	4,834.00
20-Jul-17	UBC050	UBCM	78.75
20-Jul-17	VER080	VERSA-TASK SERVICES	30
20-Jul-17	VIS050	VISTA RADIO LTD.	3,159.49
20-Jul-17	WAL080	WAL MART CANADA CORP	119.56
20-Jul-17	WOR010	WORKER'S COMPENSATION BOA	65,775.52
20-Jul-17	XER010	XEROX CANADA LTD.	33.53
20-Jul-17	ACK020	ACKLANDS-GRAINGER INC.	57.39
20-Jul-17	ALL140	ALLAN, JONATHAN	180

20-Jul-17	ALP030	ALPINE DISPOSAL & RECYCLI	87,286.56
20-Jul-17	ALP002	ALPINE SIGNS & GRAPHICS	89.6
20-Jul-17	AND040	ANDREW SHERET LTD.	401.24
20-Jul-17	ARN050	ARNELL, HANNAH	180
20-Jul-17	ATS001	AT SOURCE RECYCLING SYSTE	761.6
20-Jul-17	AUS020	AUSTIN ENGINEERING LTD	1,206.45
20-Jul-17	BFS010	B & F SALES LTD	36.95
20-Jul-17	BCM020	B.C. MUNICIPAL SAFETY ASS	21
20-Jul-17	BEA130	BEAVER VALLEY LIBRARY	15,856.00
20-Jul-17	BEN015	BENEFITS BY DESIGN	2,300.79
20-Jul-17	BLA090	BLACKWELL, CAMERON	414.85
20-Jul-17	BOU017	BOUNDARY INVASIVE SPECIES	17,000.00
20-Jul-17	BRA030	BRANDT TRACTOR	358.25
20-Jul-17	BVT010	BV TOOL RENTALS (2011) LT	851.78
20-Jul-17	CAN170	CANADA POST CORP	544.98
20-Jul-17	CAN560	CANADIAN LINEN AND UNIFOR	182.48
20-Jul-17	CAN150	CANADIAN TIRE ASSOCIATE S	85.75
20-Jul-17	CAR012	CARO ANALYTICAL SERVICES	3,221.40
20-Jul-17	CAS016	CASCADES RECOVERY INC.	917.97
20-Jul-17	CHR010	CHRISTINA LAKE COMMUNITY	2,106.72
20-Jul-17	GRA010	CITY OF GRAND FORKS	1,616.02
20-Jul-17	CLE050	CLEARTECH INDUSTRIES	386.85
20-Jul-17	COL390	COLUMBIA BASIN BROADBAND	3,651.20
20-Jul-17	DDS010	D&D SERVICE CENTRE & STOR	100.8
20-Jul-17	DAN090	DANCHUK, JOSEPH, P.	270
20-Jul-17	DON060	DONEGAN, CAMERON	277
20-Jul-17	DOR030	DORMAR CONSTRUCTION MANAG	3,058.50
20-Jul-17	ENO010	ENORMOUS PRODUCTIONS	3,113.25
20-Jul-17	ERT010	ERT TRAINING INC.	2,520.00
20-Jul-17	FIR020	FIRST REGISTRY SERVICES L	43.42
20-Jul-17	GAU050	GAUDRY, MITCHELL	2,783.58
20-Jul-17	GEO020	GEOTRAC SYSTEMS INC.	309.12
20-Jul-17	GRA170	GRAND FORKS & DISTRICT P	95,450.00
20-Jul-17	GRA050	GRAND FORKS HOME HARDWARE	152.89
20-Jul-17	GUI001	GUILLEVIN INTERNATIONAL I	20.07
20-Jul-17	HAA010	HAAS, IRENE D.	146.99
20-Jul-17	HAC020	HACH SALES AND SERVICE CA	2,565.92
20-Jul-17	HAR011	HARRIS & COMPANY LLP	294
20-Jul-17	HIR010	HIRAM, JANICE	217
20-Jul-17	HUZ010	HUZZEY, MARTIN, R.	396
20-Jul-17	INF030	INFOSAT COMMUNICATIONS	599.7
20-Jul-17	IRL020	IRL INTERNATIONAL TRUCK C	368.85
20-Jul-17	KON001	KONE INC.	246.41
20-Jul-17	KOO210	KOOTENAY VALLEY WATER CO.	272
20-Jul-17	LOR010	LORDCO PARTS LTD.	875.42
20-Jul-17	MAG040	MAGLIO BUILDING CENTRE (T	30.78
20-Jul-17	MAK010	MAKI, PHILLIP	415.7

20-Jul-17	MAR010	MARWEST INDUSTRIES LTD.	7,537.47
20-Jul-17	MCR002	MCRITCHIE, TERRI	267
20-Jul-17	MIL160	MILLS OFFICE PRODUCTIVITY	92.91
20-Jul-17	MOR015	MORROW BIOSCIENCE LTD.	17,266.62
20-Jul-17	PAC020	PACIFIC BLUE CROSS	31,276.63
20-Jul-17	PAR050	PARSLOW LOCK & SAFE	4,923.45
20-Jul-17	POW100	POWER TECH ELECTRIC LTD.	986.11
20-Jul-17	PRA010	PRACTICA	142.87
20-Jul-17	RID010	RIDGETOP MEAT PIES	4,790.00
20-Jul-17	ROC050	ROCKY MOUNTAIN ENERGY	1,557.73
20-Jul-17	ROC030	ROCKY MOUNTAIN PHOENIX	623.02
20-Jul-17	SCP010	SCP DISTRIBUTORS INC.	1,594.90
20-Jul-17	SEL160	SELKIRK SECURITY SERVICE	358.78
20-Jul-17	SOU015	SOUTHERN FRONTIER FORESTR	23,755.67
20-Jul-17	GRE010	THE CITY OF GREENWOOD	734
20-Jul-17	TRA010	THE CITY OF TRAIL	22,822.00
20-Jul-17	FRU010	THE VILLAGE OF FRUITVALE	3,564.00
20-Jul-17	TRA029	TRAIL COFFEE & TEA COMPAN	317.17
20-Jul-17	TRA240	TRAIL HOME HARDWARE BUILD	1,081.49
20-Jul-17	TRO010	TROWELEX RENTALS AND SALE	150.08
20-Jul-17	TWI020	TWIN RIVERS CONTROLS	2,742.23
20-Jul-17	VAL130	VALLEN	666.23
20-Jul-17	MID010	VILLAGE OF MIDWAY	5,801.00
20-Jul-17	MON010	VILLAGE OF MONTROSE	3,443.00
20-Jul-17	WAR020	VILLAGE OF WARFIELD	4,774.00
20-Jul-17	XLW010	XL QUALITY INDUSTRIAL SER	365.14
20-Jul-17	YRW010	Y & R WATER SALES & SERVI	120.74
21-Jul-17	BEA014	BEAVERDELL COMMUNITY CLUB	7,178.90
27-Jul-17	BAN010	LEN BANNERT TRUCKING LTD.	315
27-Jul-17	BOU039	BOUNDARY COUNTRY HEATING	178.5
27-Jul-17	BRI001	BRINK'S CANADA LIMITED	441.3
27-Jul-17	BRI100	BRINSON, TERESA C.	50
27-Jul-17	CAN130	CANADIAN UNION OF PUBLIC	4,528.51
27-Jul-17	CHR270	CHRISTINA LAKE NEWS	115.5
27-Jul-17	COL017	COLBACHINI, CHERYL ANN	119.5
27-Jul-17	COL026	COLUMBIA WIRELESS INC.	1,077.81
27-Jul-17	DIX030	DIXON, SHERRY	135
27-Jul-17	DIX040	DIXON, SHERRY - IN TRUST	141.85
27-Jul-17	DJM001	DJM CONTRACTING LTD.	20,003.55
27-Jul-17	EDM010	EDMISON, BRUCE	45.8
27-Jul-17	FOR010	FORTISBC - ELECTRICITY	576
27-Jul-17	FOR040	FORTIS BC - NATURAL GAS	161.27
27-Jul-17	FORGRA	FORTIS BC - FINANCIAL ACC	210
27-Jul-17	GOR010	GORDON WALL FLOOR COVERIN	5,000.00
27-Jul-17	IDL001	IDLER, PATRICIA	60
27-Jul-17	JAM035	JAMIESON, DAN	119.25
27-Jul-17	JER010	JERRY'S THREE VALLEY WATE	19.5

27-Jul-17	JOS040	JOSH THE GARAGE DOOR GUY	2,992.00
27-Jul-17	LAF020	LAFACE CONTRACTING	107.45
27-Jul-17	LEA003	LEATHER & STEEL LTD.	414
27-Jul-17	LIS020	LISA'S LAKESIDE BISTRO	398.04
27-Jul-17	LOW020	LOWER COLUMBIA COMMUNITY	44,150.00
27-Jul-17	MIN040	MINISTER OF FINANCE	200.28
27-Jul-17	PIC060	PICHE, DEREK & ROBIN	11
27-Jul-17	POS040	POSTNIKOFF, NANCY	23.42
27-Jul-17	RAJ001	RAJI, SULAIMON	371.37
27-Jul-17	REC010	RECEIVER GENERAL FOR CANA	0
27-Jul-17	REC030	RECEIVER GENERAL FOR CANA	64.05
27-Jul-17	SEC030	SECURE BY DESIGN	44.8
27-Jul-17	SEL010	SELECT OFFICE PRODUCTS	71.58
27-Jul-17	SHA030	SHAW CABLE	407.33
27-Jul-17	STA007	DESJARDINS CARD SERVICES	129.98
27-Jul-17	STE130	STERICYCLE COMMUNICATION	830.56
27-Jul-17	SUR010	SURINAK, SANDRA	45.05
27-Jul-17	SUR020	SURINAK, SANDRA - "IN TRU	137.81
27-Jul-17	TEL001	TELUS COMMUNICATIONS (B.C	493.31
27-Jul-17	TEL002	TELUS MOBILITY	3,348.26
27-Jul-17	TRA200	CITY OF TRAIL	110.3
27-Jul-17	TRA410	TRAIL HISTORICAL SOCIETY	1,943.12
27-Jul-17	VAN002	VANCOUGHNETT, DANIEL J.	56.98
27-Jul-17	VER080	VERSA-TASK SERVICES	180
27-Jul-17	WAL080	WAL MART CANADA CORP	609.3
27-Jul-17	YOR010	YORSTON, DAVID	34.98
27-Jul-17	ABE030	ABELL PEST CONTROL	564.82
27-Jul-17	ABL010	ABLE PLASTICS LTD.	1,164.80
27-Jul-17	ACK020	ACKLANDS-GRAINGER INC.	439.51
27-Jul-17	WIL007	ADAM WILLIAMS	4,434.40
27-Jul-17	AIR001	AIR LIQUIDE CANADA INC.	239.84
27-Jul-17	ALP030	ALPINE DISPOSAL & RECYCLI	1,017.27
27-Jul-17	ANN030	ANNUVA SOLUTIONS	114.19
27-Jul-17	BFS010	B & F SALES LTD	60.47
27-Jul-17	BCM020	B.C. MUNICIPAL SAFETY ASS	21
27-Jul-17	BEZ001	BEZAIRE, KELVIN	32.95
27-Jul-17	BIG004	BIG WHITE COMMUNITY POLIC	4,000.00
27-Jul-17	BIG010	BIG WHITE FIRE DEPT. SOCI	533
27-Jul-17	BLA050	BLACK PRESS GROUP LTD.	486.13
27-Jul-17	BOU010	BOUNDARY ELECTRIC(1985) L	67.2
27-Jul-17	BVC001	BV COMMUNICATIONS LTD.	25.15
27-Jul-17	BVT010	BV TOOL RENTALS (2011) LT	262.83
27-Jul-17	CAN560	CANADIAN LINEN AND UNIFOR	82.64
27-Jul-17	CAN035	CANADIAN SPRINGS	55.59
27-Jul-17	CAN150	CANADIAN TIRE ASSOCIATE S	81.67
27-Jul-17	CAR012	CARO ANALYTICAL SERVICES	2,202.27
27-Jul-17	CAS240	CASCADE PRO ELECTRIC INC.	7,225.13

27-Jul-17	CER030	CERTIFIED ENSEMBLE SERVIC	248.33
27-Jul-17	CHR003	CHRISTMAN, MARTIN RUSSELL	1,953.59
27-Jul-17	CIN001	CINTAS THE UNIFORM PEOPLE	58.84
27-Jul-17	KEL030	CITY OF KELOWNA	1,645.15
27-Jul-17	COL024	COLUMBIA TRUCK & TIRE	432.92
27-Jul-17	COM190	COMMONSPPLACE CONSULTING	3,087.00
27-Jul-17	COR130	CORMACK, CHRISTOPHER	240.99
27-Jul-17	DEA060	DEAN, DONNA	163.5
27-Jul-17	DHC010	DHC COMMUNICATIONS INC.	89.25
27-Jul-17	ECO030	ECO-CLEAN DRY CLEANING SE	64.2
27-Jul-17	ENO010	ENORMOUS PRODUCTIONS	283.5
27-Jul-17	ERT010	ERT TRAINING INC.	5,250.00
27-Jul-17	FIR040	FIREFIGHTERS ASSOCIATION	4,086.44
27-Jul-17	FOU080	FOUR STAR COMMUNICATIONS	205.86
27-Jul-17	GES010	GESCAN - Division of Sone	13.89
27-Jul-17	GRA050	GRAND FORKS HOME HARDWARE	129.22
27-Jul-17	GRA210	GRAVEYARD HOT RODZ & TIRE	562.71
27-Jul-17	GUI001	GUILLEVIN INTERNATIONAL I	90.7
27-Jul-17	HAL010	HALL PRINTING	375.7
27-Jul-17	HIP010	HI-PRO SPORTING GOODS LTD	656.25
27-Jul-17	HUB020	HUB FIRE ENGINES & EQUIPM	102.31
27-Jul-17	JJH010	J.J.H. ENTERPRISES	446.84
27-Jul-17	JUS010	JUSTICE INSTITUTE OF B.C.	1,059.57
27-Jul-17	KOO200	KOOTENAY COFFEE COMPANY	81.5
27-Jul-17	KOO026	KOOTENAY WEED CONTROL	10,689.49
27-Jul-17	LOR010	LORDCO PARTS LTD.	297.9
27-Jul-17	MAG040	MAGLIO BUILDING CENTRE (T	21.15
27-Jul-17	MIL160	MILLS OFFICE PRODUCTIVITY	234.08
27-Jul-17	MOR010	MORRISSEY CREEK BUILDING	591.48
27-Jul-17	MUR015	MURPHY, MELINA C	951.53
27-Jul-17	PAL005	PALADIN SECURITY GROUP LT	20,752.20
27-Jul-17	PAR050	PARSLOW LOCK & SAFE	13.74
27-Jul-17	PIN040	PINEGROVE AUTO & SMALL EN	1,136.15
27-Jul-17	PRA010	PRACTICA	263.35
27-Jul-17	PRA040	PRAXAIR DISTRIBUTION	198.98
27-Jul-17	RIC010	RICOH CANADA INC.	22,811.26
27-Jul-17	RIT020	RITWAY MECHANICAL REPAIR	5,615.82
27-Jul-17	SEL160	SELKIRK SECURITY SERVICE	160.13
27-Jul-17	SEV020	SEVEN SUMMITS COFFEE COMP	120
27-Jul-17	SPE030	SPEEDPRO SIGNS PLUS	246.69
27-Jul-17	SUP170	SUPER SAVE DISPOSAL INC.	10,728.83
27-Jul-17	THE190	THE ICE GUY	36
27-Jul-17	FRU010	THE VILLAGE OF FRUITVALE	30
27-Jul-17	TRA190	TRAIL & DISTRICT ARTS COU	52.5
27-Jul-17	TRA020	TRAIL CLEANERS & LAUNDRY	96.73
27-Jul-17	TRA240	TRAIL HOME HARDWARE BUILD	111.13
27-Jul-17	VAL130	VALLEN	1,418.42

27-Jul-17	MON010	VILLAGE OF MONTROSE	590
27-Jul-17	VIT001	VITALAIRE	489.95
27-Jul-17	WAS030	WASP MANUFACTURING LTD.	212.8
27-Jul-17	WSP010	WSP CANADA INC.	27,035.93
27-Jul-17	ZON020	ZONE WEST ENTERPRISES LTD	256.55
28-Jul-17	BEL110	BELL MOBILITY INC.	175.84
28-Jul-17	CRO006	CROSS COUNTRY TRAFFIC CON	346.5
28-Jul-17	SCO005	SCOUTS CANADA-2ND ROSSLAN	1,629.00
28-Jul-17	CAN150	CANADIAN TIRE ASSOCIATE S	985.36
28-Jul-17	HUB020	HUB FIRE ENGINES & EQUIPM	389,447.52
28-Jul-17	MAC020	MACLEAN, JOHN	270.12
28-Jul-17	OPU010	OPUS INTERNATIONAL CONSUL	3,360.00
TOTAL ACCOUNTS PAYABLE			<u>1,652,663.80</u>



**Boundary Community Development Committee
Minutes
Tuesday, June 6, 2017
RDKB Board Room, Grand Forks, BC**

Committee members present:

Director R. Russell, Chair
Director M. Rotvold
Director G. McGregor
Director V. Gee
Director E. Smith

Staff and others present:

J. MacLean, Chief Administrative Officer
M. Forster, Executive Assistant/Recording Secretary
W. McCulloch, Community Futures Boundary
S. Elzinga, Community Futures Boundary
J. Wetmore, Community Futures Boundary
D. Wilchynski, Christina Gateway
L. Olsen, Regional Manager, South Okanagan Boundary
E. Handy, KAST
M. Hoher, Export Navigator

CALL TO ORDER

The Chair called the meeting to order at 10:00 am.

ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the June 6, 2017 Boundary Community Development Committee meeting was presented.

The agenda was amended by the addition of item 5B - Accelerate Kootenays.

Moved: Director Smith Seconded: Director Rotvold

That the agenda for the June 6, 2017 Boundary Community Development Committee meeting be adopted as amended.

Carried

ADOPTION OF MINUTES

The minutes of the May 2, 2017 Boundary Economic Development Committee and Boundary Community Development Committee meetings were presented.

The minutes will be amended by the addition of the development of Terms of Reference (TOR) for the Boundary Community Development Committee. The TOR will also address the voting structure. This will be added to the "Future of Boundary Economic Development Committee and Boundary Stakeholders Committee" discussion at the last meeting.

Moved: Director Rotvold Seconded: Director Smith

That the minutes of the May 2, 2017 Boundary Economic Development Committee and Boundary Community Development Committee meetings be adopted as amended.

Carried

DELEGATIONS

Erin Handy - Kootenay Association of Science & Technology (KAST)

Erin Handy, Executive Director - KAST, attended the meeting and provided the Committee members with an overview of KAST's activities in the region. The Committee was informed that KAST falls under the umbrella of the BC Innovation Council. KAST also operates in 3 business areas: technology businesses, technology culture and community and economic development. KAST's role is an incubator for innovation.

Michael Hoher - Export Navigator - Pilot Project

M. Hoher, Business Developer, attended the meeting and provided the Committee members with information on the Export Navigator - Pilot Project. The Export Navigator has 4 stages: creating awareness, planning and validation, initial market entry and market development and growth. The Project offers businesses access to community-based export specialists who provide a step-by-step approach to exporting and helps connect

businesses to market information, export programs, financial services and business development exports.

OLD BUSINESS

Boundary Community Development Committee Memorandum of Action Items - Ending May 31, 2017

The Boundary Community Development Committee Memorandum of Action Items for the period ending May 31, 2017 was presented.

Discussion ensued on the status of the Trails Master Plan. Concerns were raised on the lack of information or updates being provided by the contractor. Director Russell informed the Committee members that more information will be forth coming once the working group has met.

Director Gee spoke to the Impacts of Poverty on the action item list. The Committee was informed that the Ag Plan could help on issues of food and nutrition. This item will be put on hold until the Ag Plan is worked through and a framework is developed.

Moved: Director Rotvold Seconded: Director Smith

That the Boundary Community Development Committee Memorandum of Action Items for the period ending May 31, 2017, be received.

Carried

Accelerate Kootenays

Director Gee informed the Committee members that she has been approached by Trish Dehnel, SCEEP, who asked for names of businesses who they can engage with for vehicle charging stations. Committee members provided input as to what their communities are doing with respect to electric power charging stations.

NEW BUSINESS

Community Futures Boundary Monthly Report - May 2017

The Boundary Community Development Committee Monthly Report for May 2017, as prepared by Community Futures Boundary, was presented.

The Committee members were updated on the status of the proposed Community Centre in Grand Forks and Area D. KAST, its presence in the Boundary and increasing KAST involvement in BCDC future projects was discussed.

Moved: Director McGregor Seconded: Director Rotvold

That the Boundary Community Development Committee Monthly Report for May 2017, as prepared by Community Futures Boundary, be received as presented.

Carried

R. Russell

Re: Boundary Meat Sector Report - Discussion

The Committee had a discussion about potentially funding \$6,000 towards a business planning process for the West Boundary meat processing, to leverage other funding for the same. The Committee members were provided with a report on the Boundary Meat Sector produced by Abra Brynne for information. Director Gee informed the Committee members that the next intermediary step of the Marketing and Processing of Meat in the Boundary Project would be the development of a business plan that would set direction for this project. The benefit would be boundary wide and would impact on the whole meat producing industry.

Moved: Director Rotvold Seconded: Director Smith

That the Boundary Meat Sector Report be received as presented.

Carried

Moved: Director Russell Seconded: Director Rotvold

That the Boundary Community Development Committee recommends that a funding application be submitted to the BC Strategic Outreach Initiative Funding for the completion of a business plan. **FURTHER** that if the funding application is not successful, a request for funding will be presented to the Board of Directors for consideration.

Carried

Discussion**Re: Big White Community Development Association (BWCD) - Application for IHA Active Communities Grant**

The Committee had a discussion on a request from the BWCD for the RDKB to apply for an IHA Active Communities Grant. The grant would be up to \$30,000 and the idea is to collaborate between the RDKB, BWCD and School District 51 (SD51) that would work out shared property and facility use between Big White Community School and the new proposed Community Centre at Big White. Director Gee and staff will meet with SD51 staff to discuss collaboration and look at how to associate the three organizations.

LATE (EMERGENT) ITEMS

Director Gee informed the Committee members that she was invited to attend the trails meeting in Penticton which was presented by a masterful facilitator.

DISCUSSION OF ITEMS FOR FUTURE AGENDAS

1. A discussion on performance metrics at a future meeting.
2. A discussion on an economic delivery model and what it would look like.
3. A meeting may be scheduled in July.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period for public and media was not required.

CLOSED (IN CAMERA) SESSION

A closed (in camera) meeting was not required.

ADJOURNMENT

The meeting was adjourned at 12:03 pm.



Policy, Executive and Personnel Committee

June 14, 2017

RDKB Board Room, Trail, BC

2:00 PM

Minutes

Committee Members Present:

Director V. Gee, Chair
Director R. Russell
Director M. Martin
Director G. McGregor
Director P. Cecchini
Director J. Danchuk

Staff Present

J. M. MacLean, Chief Administrative Officer
T. Lenardon, Manager of Corporate Administration/Recording Secretary

CALL TO ORDER

The Chair called the meeting to order at 2:00 p.m.

ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the June 14, 2017 meeting of the Policy, Executive and Personnel Committee was presented.

A discussion regarding selecting a Committee meeting date in July and a discussion regarding options for expanding participation at PEP Committee meetings were added to Late Emergent Items, and it was;

Moved: Director Cecchini Seconded: Director McGregor

That the agenda for the June 14, 2017 meeting of the Policy, Executive and Personnel Committee be adopted as amended.

Carried.

ADOPTION OF MINUTES

The minutes of the Policy, Executive and Personnel Committee meeting held on May 10, 2017 were presented.

Moved: Director Martin Seconded: Director Russell

That the minutes of the Policy, Executive and Personnel Committee meeting held on May 10, 2017 be adopted as presented.

Carried.

GENERAL DELEGATIONS

There were no delegations in attendance.

UNFINISHED BUSINESS

Policy, Executive and Personnel Committee Action Items - as of June 8, 2017

The Policy, Executive and Personnel Committee Action Items report as of June 8, 2017 was presented.

Staff provided updates regarding teleconferencing and IT Department Employee Recruitment. The Chief Administrative Officer reviewed the annual teleconferencing software and licencing costs. He will confirm the budget allocation/amounts and forward this information to the members of the PEP Committee in the near future.

Moved: Director Cecchini Seconded: Director Danchuk

That the Policy, Executive and Personnel Committee Action Items report as of June 8, 2017 be received as presented. **FURTHER** that staff confirm the budget allocation amounts for teleconferencing software and licencing and forward this information to the members of the PEP Committee.

Carried.

Management Hiring Policy

The revised *Management Hiring Policy* was presented for the Committee's consideration.

After reviewing the revised policy, the Committee members directed staff to amend the *Policy* statement by adding the term "management staff" at the end of the sentence. This will clarify that the Policy is in regards to practices when attracting and hiring "management staff".

Moved: Director McGregor Seconded: Director Martin

That the proposed *Management Hiring Policy* be revised accordingly and referred to the Directors for comments as amended.

Carried.

Best Practice - Municipal Appointments Policy

The proposed *Best Practice - Municipal Appointments Policy* was presented for the Committee's consideration.

It was noted that further to the Committee's referral of the Policy to Directors for comments, that one Director responded with suggestions for amending the policy. The Committee reviewed and discussed these suggested changes. It was agreed to refer the Policy, without changes, to the Board of Directors for final approval.

The staff report that includes the Director's comments will be attached to the June 29, 2017 Board meeting agenda, and it was;

Moved: Director Danchuk Seconded: Director Russell

That the Regional District of Kootenay Boundary Board of Directors approves the Best Practice - Municipal Appointments Policy as recommended by the Policy, Executive and Personnel Committee on June 14, 2017. **FURTHER** that the Policy be distributed accordingly.

Carried.

Discussion Item-Board Fall Planning Session

The Committee discussed preparations for the Board Fall Planning Session scheduled for October 27 and 28, 2017 in Trail.

The purpose of the planning session, the role of RDKB Management Staff, session agenda, engagement of a facilitator and the inclusion of the presentation of departmental work-plans were discussed.

The Committee discussed the development of an appropriate facilitator terms of reference and the process and flow of developing and approving departmental work plans as well as the sequence of work plan priorities.

Staff will prepare an outline for the October Planning Session which will be presented to the Committee at a future meeting for a discussion regarding deliverables. Staff will also prepare a Facilitator Request for Proposals and Terms of Reference, and it was;

Moved: Director Martin Seconded: Director Cecchini

That staff draft an outline for the October 27 and 28, 2017 Board Fall Planning Session. **FURTHER** that staff also draft a Request for Proposals and Terms of Reference for a session facilitator. **FURTHER** that these documents be presented to the Policy, Executive and Personnel Committee at the July 2017 Committee meeting.

Carried.

**Proposed Terms of References-Liaison Positions
Finance, Protective Services and Environmental Services**

The proposed Terms of References for the Finance, Protective Services and Environmental Services Liaison positions were presented.

The Committee members discussed the draft Terms of References. Staff answered questions regarding the role of liaison and explained that the responsibilities, including meeting with RDKB staff, will be the same as the former Committee of the Whole (Finance, Protective Services, Environmental Services) Chair positions.

The Committee members agreed that the Terms of References should be revised to make "staff responsibilities" clearer and directed staff to move the section "Staff Responsibilities" up and before the section on "Liaison Responsibilities", and it was;

Moved: Director Russell Seconded: Director Martin

That the proposed Terms of References for the Finance, Protective Services and Environmental Services Liaison positions be revised accordingly and referred to the Directors for comment as amended.

Carried.

Proposed Procedure Statement - Director Expense Claims

The proposed Procedure Statement to manage Director expense claims related to conferences or conventions was presented.

The Committee members agreed that the Director's Expenses Claim table should be amended with the addition of space for "accommodation" costs and space to indicate which expenses have been prepaid (e.g. accommodation, airfare etc.) by the RDKB, and it was;

Moved: Director Cecchini Seconded: Director Danchuk

That the proposed Procedure Statement - Director Expense Claims be revised accordingly and referred to the Directors for comments as amended.

Carried.

NEW BUSINESS**Discussion Item-CBT Board of Directors Candidate Selection Process**

The Committee members reviewed the process that was undertaken for selecting the candidates for the CBT Board of Directors in relation to the process that had been discussed at earlier meetings.

Chair Gee explained that staff received only a limited number of Director responses with regards to staff's request sent to Directors to rank the candidates. Therefore, it was difficult to move forward with the original candidate-selection process that the Committee had previously agreed upon.

There was a discussion regarding a late application. It was noted that the applicant did not follow-up with the RDKB to confirm that their application was received by the deadline.

Staff will revise the RDKB's current communications, postings and or advertising etc. so that in the future, applicants, candidates and or individuals responding to the communications clearly understand that it is their sole responsibility to contact the RDKB to confirm receipt of their application or proposal etc.

Moved: Director Martin Seconded: Director Russell

That staff modify the RDKB's current communications with language that ensures that all individuals responding to the organization's solicitations/postings clearly understand

that it is their responsibility to follow up with the RDKB to ensure their response has been received.

Carried.

Discussion-Local Community Commissions

The creation of Local Community Commissions in the Regional District.

Director Gee lead a discussion regarding the establishment of a Local Community Commission at Big White Ski Resort.

The creation of a Local Community Commission at Big White was an option that the Province of BC suggested to the Big White community during discussions around Big White becoming a resort municipality. The Big White community has expressed a large desire to become more self-directed.

Staff provided further information regarding the process of creating a commission, the relevant legislation and alternatives to local community commissions. It was noted that most BC regional districts do not favour this model.

Director Gee advised that she would review this matter further and bring it forward to the Board of Directors in the future.

LATE (EMERGENT) ITEMS

Discussion-Options Structure of PEP Committee

The Committee members reviewed options that would broaden the opportunity for all Board members to participate in PEP Committee meetings.

Options discussed included the development of a policy around this matter, moving the date and time of the PEP Committee meetings to be scheduled directly before Board meetings and the possibility of transitioning the PEP Committee's agenda items directly on to the RDKB Board of Directors agendas.

After a fulsome discussion, it was agreed that the makeup of the Committee should remain as is and that the Committee meetings should continue to be held on the second Wednesday of the month.

Discussion-July Committee Meeting

It was agreed to schedule a PEP Committee meeting at 3:00 p.m., Thursday, July 27, 2017 prior to the Board meeting in Grand Forks.

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Policy, Executive and Personnel Committee

June 14, 2017

DISCUSSION OF ITEMS FOR FUTURE MEETINGS

A discussion was not required.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period was not necessary.

CLOSED (IN CAMERA) SESSION

Closed (in camera) session pursuant to section 90 1(c) of the *Community Charter*.

Moved: Director Danchuk Seconded: Director Martin

That the Policy, Executive and Personnel Committee proceed to a closed meeting pursuant to Section 90 (1)(c) of the *Community Charter* (time: 4:06 p.m.).

Carried.

The Committee reconvened to the open meeting at 4:45 p.m.

ADJOURNMENT

There being no further business to discuss, it was;

Moved: Director Danchuk

That the meeting be adjourned (time: 4:48 p.m.).

Carried.

TL



ELECTORAL AREA 'A'
ADVISORY PLANNING COMMISSION

MINUTES

Tuesday, August 8, 2017 at the BV Arena Meeting Room, commencing at 4:30 p.m.

PRESENT: Fred Buckley, Shelley Levick, Linda Green, Tyleen Underwood,
Craig Stemmler, Rob Ironmonger

ABSENT: Ali Grieve

RDKB DIRECTOR:

RDKB STAFF:

GUESTS:

1. CALL TO ORDER

The meeting was called to order at 4:30 p.m.

2. ADOPTION OF AGENDA (Additions/Deletions)

It was moved and seconded that the August 8, 2017 Electoral Area 'A' APC agenda be adopted.

3. ADOPTION OF MINUTES

N/A – last topic was a summary of email topics not minutes.

4. DELEGATIONS

N/A

5. OLD BUSINESS

N/A

Electoral Area 'A' APC Minutes
August 8, 2017
Page 1 of 2

6. NEW BUSINESS

A. Front Counter BC

RE: Proposed Trail and Recreational Facility

Crown Land, east of Webster Road

RDKB File: A-12

Discussion/Observations:

-All in favour of the proposal.

-Focus of the project should be on if there is adequate parking at the start of the trail to get vehicles clear of the public road.

Recommendation:

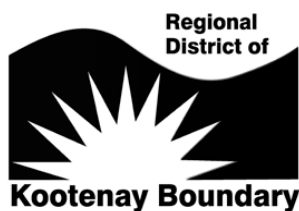
It was moved, seconded and resolved that the APC recommends to the Regional District that the subject Development Application be supported.

7. FOR INFORMATION

Chair to get further clarification from Donna re: 2017-06-29 email on how minutes and email comments from the APC are taken forward in a staff report.

8. ADJOURNMENT

It was moved and seconded that the meeting be adjourned at 4:45 p.m.



ELECTORAL AREA 'C'/CHRISTINA LAKE
ADVISORY PLANNING COMMISSION
MINUTES TEMPLATE

Tuesday, August 8, 2017 at the Christina Lake Firehall, commencing at 7:00 p.m.

PRESENT: Peter Darbyshire, Jennifer Horahan, Phil Mody, Terry Mooney, Butch Bisaro, Jessica Coleman, Ken Stewart, Annie Rioux, Jeff Olsen, David Durand

ABSENT: Dave Bartlett

RDKB DIRECTOR: Grace McGregor

RDKB STAFF:

GUESTS:

1. CALL TO ORDER

The meeting was called to order at 7:00 pm.

2. ADOPTION OF AGENDA (Additions/Deletions)

Recommendation: That the August 8, 2017 Electoral Area 'C'/Christina Lake Advisory Planning Commission Agenda be adopted. (Ken/Phil)

3. ADOPTION OF MINUTES

Recommendation: That the July 4, 2017 Electoral Area 'C'/Christina Lake Advisory Planning Commission Minutes be adopted. (Ken/Butch)

4. DELEGATIONS

N/A

5. OLD BUSINESS

N/A

Electoral Area 'C'/Christina Lake APC Minutes
August 8 2017
Page 1 of 2

6. NEW BUSINESS

A. CICCHETTI, Luigi & Amanda

RE: Development Permit

2015 Carol Court, Electoral Area 'C'/Christina Lake

RDKB File: C-970-04396.010

Discussion/Observations:

Support the application, however there are questions about the septic system.

Recommendation:

It was moved, seconded and resolved that the APC recommends to the Regional District that the subject Development Application be supported.

7. FOR INFORMATION

N/A

8. ADJOURNMENT

It was moved and seconded that the meeting be adjourned at 7:12 p.m. (Peter)



ELECTORAL AREA 'E'/WEST BOUNDARY

ADVISORY PLANNING COMMISSION

MINUTES

Tuesday, August 8, 2017 at the Rock Creek Medical Centre, commencing at 6:00 p.m.

PRESENT: Fred Marshall - Chair
 Harald Zinner – Secretary
 Jamie Haynes, Florence Hewer, Lynne Storm

ABSENT with notification: Michael Fenwick-Wilson

Absent without notification: Grant Harfman

RDKB DIRECTOR: Vicki Gee

RDKB STAFF:

GUEST:

1. **CALL TO ORDER**

The meeting was called to order at 6:00 pm.

2. **ADOPTION OF AGENDA**

It was moved, seconded and carried that the August 8, 2017 Electoral Area E' APC agenda as amended be adopted. (Harald/Florence)

3. **ADOPTION OF MINUTES**

It was moved, seconded and carried that the July 4, 2017 Electoral Area E' APC minutes be adopted as circulated. (Harald/Jamie)

Electoral Area E' APC Minutes
 August 8, 2017
 Page 1 of 5

4. **DELEGATIONS** – There were no delegations.

5. **OLD BUSINESS**

ALC Decision Letters – Browne, Kettle River Concrete (sent via email as document security protected), Scott, Storie, Sigmund

The following comments with respect to the decisions of the ALC were noted:

- a) Browne – Appreciated that the decision of the ALC was in principle similar to the recommendations of the APC.
- b) Kettle River Concrete – Appreciated that the decision of the ALC even though it decided to keep the property in the ALR, was positive.
- c) Scott – Appreciated that the decision of the ALC was the same as the recommendation of the APC.
- d) Storie – Appreciated that the decision of the ALC was the same as the recommendation of the APC.
- e) Sigmund – Appreciated that the decision of the ALC was the same as the recommendation of the APC.

Letter from MFLNRO dated March 8, 2017

RE: Central Okanagan Shotgun Sports Club

It was noted that the decision made by the Ministry of Forest, Lands and Natural Resource Operations was not what the APC recommended.

Other Items:

- a) The Director advised that all recommendations from the APC are forwarded to the respective Referrals.
- b) It was reported that the Quintel property (on the Rock Creek/Bridesville Road) is now up for sale. A subdivision of this property was recently approved. Maybe in future decisions of this type a qualifier/decision should be added that any proposed sale of such properties after receiving approval for subdivisions cannot occur until after a certain number of years possibly say three to five years.
- c) Mount Baldy Resort Holdings regarding "Park" designation – The Director noted that staff will continue to negotiate park/trail allotments.
- d) There was also some additional discussion with respect to park/trail land allocation when planning subdivisions. It was noted that in some cases it may make more sense to permit a cash payment in lieu of a land allocation. It was suggested that consideration should be given to increase the park/trail land allocation from 5% to 10% in a given planned subdivision.
- e) Jerry & Lynda Westby, Development Variance permit - Jewel Lake property. – The Director reported that the request for the height variance was not supported by the Board but it did support the setback variance.

6. **NEW BUSINESS**

A. Carmi Creek Holdings Ltd.

RE: MOTI Subdivision

Highway 33, Carmi, Electoral Area 'E'/West Boundary

RDKB File: E-2352-05130.000/E-2358-05134.001

Discussion/Observations:

- It was noted that water and sewerage issues have been addressed for the proposed subdivision of part of Block A D.L. 2358.
- It was noted that there would be only one access from Highway 33 to all 4 properties with what appears to be a "frontage" road.
- Concern was raised that maybe there should be a master plan for subdivisions in the general area. This could help in having an orderly development as well as planning for general services such as paved roads instead of gravel roads, which create a lot of dust and possibly other amenities that future land owners may request.
- It was felt that there was insufficient information for the overall planned subdivision of the various pieces of land both between the river and Trans Canada Trail and the piece west of the Trans Canada Trail for future planning decisions.
- It was not clear of the topographical layout of these various parcels of land and if there were to be future developments what possible erosion issues could arise of the land by the West Kettle River. It was suggested that some type of covenant be put in place that there be no development including no cutting of trees within 50 metres of the river.
- Comments were also made that any development along the Trans Canada Trail should not be made within 50 metres of the trail to avoid any conflict with trail users and property owners

Recommendation:

It was moved, seconded and resolved that the APC recommends to the Regional District that the subject Development Application be supported for the subdivision of block DL 2358.
(Florence/Jamie)

It was moved, seconded and carried that in order to mitigate potential erosion along the West Kettle River and potential conflict between trail users and property owners a covenant be established that no development occur within 50 metres of the river and the Trans Canada Trail. (Jamie/Florence)

B. Front Counter BC

RE: Gravel Pit-West of Greenwood

Crown Land, Deadwood Road, Electoral Area 'E'/West Boundary

RDKB File: E-10

Discussion/Observations:

- It was noted that there are currently four gravel pits in that area from which MoTI could obtain gravel. This would be:
 - Caron Creek Road – MoTI pit
 - A gravel pit adjacent to Bill Baird's property – MoTI pit
 - Bottom of Ingram Creek by Highway 3 – private pit
 - Bill Baird has a gravel pit – private pit
- It was noted that this land has good timber on it.
- The Chair received a comment from Dan McMaster of Vaagen Fibre Canada that they do not support using the proposed land for a gravel pit as it a large chunk of a community forest and to have productive land turned into a gravel pit and taken out of its THLB is unacceptable.

Recommendation:

It was moved, seconded and resolved that the APC recommends to the Regional District that the subject Development Application be not supported as there are four other gravel pits in the area with easy access for MoTI and that very good timber lands would be destroyed and taken out of a community forest. (Jamie/Harald)

C. Dan Kaufman**RE: MOTI Subdivision**

Beacon Road, Carmi, Electoral Area 'E'/West Boundary
 RDKB File: E-472s-02942.055

Discussion/Observations:

- It was noted from the submission that the subdivision approval of 2009 had a condition that there be no further subdivision of this parcel until Beacon Road is constructed to MoTI standards. There are no indications that this condition has been met.
- In this proposed subdivision, it would seem that to have cash in lieu of the 5% parkland/trails land would seem to be more appropriate.
- It was noted that the land on this parcel is steep.
- A comment was also made that dust would be an issue especially if there was more traffic on the road. Paving the road or at least having dust control should be a condition on any approval of the subdivision.

Recommendation:

It was moved, seconded and resolved that the APC recommends to the Regional District that the subject Development Application be not supported until Beacon Road is constructed to meet MoTI standards. This could include paving the road. (Jamie/Florence)

D. Dan Kaufman/Shawn Campbell**RE: MOTI Subdivision**

Smoker Road, Carmi, Electoral Area 'E'/West Boundary

RDKB File: E-472s-02942.280

Discussion/Observations:

- This parcel of land lies on the West Kettle River. The concern of protecting the river's edge from erosion was raised.
- As the road along this property is a gravel road, concern was raised about dust and the impact of increased traffic along this road relative to more dust being created.

Recommendation:

It was moved, seconded and resolved that the APC recommends to the Regional District that the subject Development Application be supported subject to:

- A covenant be implemented that there be no development within 50 metres of the river's edge.
- That there be at least dust controls measures implemented on Smoker Road.
Paving would be preferable.

(Jamie/Florence)

8. SEPTEMBER MEETING DATE

- It was agreed that the September meeting be scheduled for Monday (Labour Day), September 4 instead of Tuesday, September 5 as the secretary would not be able to attend on September 5.

7. FOR INFORMATION

There was no additional information provided.

8. ADJOURNMENT

It was moved and seconded that the meeting be adjourned at 7:40 pm.



ELECTORAL AREA 'E'
(BIG WHITE)
ADVISORY PLANNING COMMISSION
MINUTES

Tuesday, August 8, 2017 at the Big White Firehall, commencing at 4:00 p.m.

PRESENT: Deb Hopkinson, Gerry Molyneaux, John Lebrun, Cat Schierer

ABSENT: Jude Brunt, Paul Sulyma

RDKB DIRECTOR: Vicki Gee, by telephone

RDKB STAFF:

GUESTS:

1. CALL TO ORDER

The meeting was called to order at 4:00 p.m.

2. ADOPTION OF AGENDA (Additions/Deletions)

It was moved and seconded that the August 8, 2017 Electoral Area 'E'/Big White APC agenda be adopted.

3. ADOPTION OF MINUTES

It was moved and seconded that the July 4, 2017 Electoral Area 'E'/Big White APC minutes be adopted.

4. DELEGATIONS

N/A

5. OLD BUSINESS

Letter from MFLNRO dated March 8, 2017

RE: Central Okanagan Shotgun Sports Club.

This contained no reference to recommendations from APC such as tree retention by moving site slightly to cut area, and no reference to ingress and egress concerns.
 High Forest valuation has not been done.

Electoral Area 'E'/BIG WHITE APC Minutes
 August 8 2017
 Page 1 of 3

6. NEW BUSINESS

A. GEORGE, Gary
RE: Development Variance Permit
 4874A Snow Pines Road, Big White
 RDKB File: BW-4176s-07385.231

Discussion/Observations:

Appreciate the problem of snow coming off neighbour's roof.

The building is already inside the 2 meter setback, a roof structure was put in place to try and keep snow off of windows but has since been damaged, we assume this was built without a variance.

There is no letter of support from neighbours.

Perhaps snow retention on neighbour's roof would be a solution, perhaps contacting neighbour about putting snow retention in place on their roof would be a less expensive solution then putting roof structure on applicant's house. There is no guarantee that snow dumping off neighbour's roof in the future would not cause harm or structural damage.

Recommendation:

It was moved, seconded and resolved that the APC recommends to the Regional District that the subject Development Application be not supported. Other more effective solutions should be explored to keep snow from causing injury or property damage.

B. PATTON, Douglas & Patricia/VRACAREVIC, Milan & Sanja
RE: Development Variance Permit
 Porcupine Road, Big White
 RDKB File: BW-4109s-07444.750

Discussion/Observations:

This variance could be detrimental to the adjoining property should it ever be redeveloped.

Decks in snow storage areas not recommended.

No neighbour's input with application.

Future owners of adjoining property should be protected.

Recommendation:

It was moved, seconded and resolved that the APC recommends to the Regional District that the subject Development Application be not supported. There is no hardship here. Maintain snow storage areas. Possible future redevelopment of adjoining lot could be compromised.

7. **FOR INFORMATION**

N/A

8. **ADJOURNMENT**

It was moved and seconded that the meeting be adjourned at 4:30 p.m.



Agricultural Land Commission
 133-4940 Canada Way
 Burnaby, British Columbia V5G 4K6
 Tel: 604 660-7000
 Fax: 604 660-7033
 www.alc.gov.bc.ca

June 8, 2017

ALC File: 55917

Shane Browne-Clayton
 8-695N Westside Road
 Kelowna, BC V1Z 3X1

Dear Mr. Browne-Clayton:

Re: Application to Subdivide Land in the Agricultural Land Reserve (ALR)

Please find attached the Reasons for Decision of the Kootenay Panel (Resolution #153/2017) as it relates to the above noted application. A sketch plan depicting the decision is also attached. As agent, it is your responsibility to notify the applicant accordingly.

Reconsideration of a Decision as Directed by the ALC Chair

Please note that pursuant to [s. 33.1 of the Agricultural Land Commission Act](#), the Chair may direct the executive committee to reconsider any panel decision if, within 60 days from the date of this decision, he considers that the decision may not fulfill the purposes of the commission as set out in s. 6, or does not adequately take into consideration s. 4.3.

You will be notified in writing if the Executive Committee is directed to reconsider your decision. The Commission advises you to take this 60 day period into consideration prior to proceeding with any actions upon this decision.

Reconsideration of a Decision by an Affected Person

We draw your attention to [s. 33\(1\) of the Agricultural Land Commission Act](#) which provides a person affected the opportunity to submit a request for reconsideration.

33(1) On the written request of a person affected or on the commission's own initiative, the commission may reconsider a decision of the commission under this Act and may confirm, reverse or vary it if the commission determines that:

- (a) evidence not available at the time of the original decision has become available,
- (b) all or part of the original decision was based on evidence that was in error or was false.

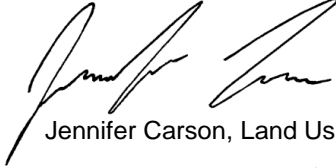
For further clarity, s. 33.1 and s. 33(1) are separate and independent sections of the *Agricultural Land Commission Act*.

Further correspondence with respect to this application is to be directed to Jennifer Carson at (Jennifer.Carson@gov.bc.ca).

Page 2 of 2

Yours truly,

PROVINCIAL AGRICULTURAL LAND COMMISSION

A handwritten signature in black ink, appearing to read 'Jennifer Carson', is written over the typed name.

Jennifer Carson, Land Use Planner

Enclosures: Reasons for Decision (Resolution #153/2017)
Sketch plan

cc: Regional District of Kootenay Boundary (File: E-3308-07142.000)

55917d1



AGRICULTURAL LAND COMMISSION FILE 55917

REASONS FOR DECISION OF THE KOOTENAY PANEL

Application submitted pursuant to s. 21(2) of the *Agricultural Land Commission Act*

Applicants:

**Peter Shane Browne-Clayton
Patrick Robert Bowne-Clayton
(the “Applicants”)**

Agent:

**Shane Browne-Clayton
(the “Agent”)**

Application before the Kootenay Regional Panel:

**Sharon Mielnichuk, Panel Chair
Harvey Bombardier
Ian Knudsen**

**THE APPLICATION**

[1] The legal description of the property involved in the application is:

Parcel Identifier: 008-650-233

Lot A, District Lot 3308, Similkameen Division Yale District, Plan 16372

(the "Property")

[2] The Property is 18.3 ha (15.2 ha ALR).

[3] The Property has the civic address 5525 Highway 33, south of Beaverdell.

[4] The Property is located within a designated agricultural land reserve ("ALR") as defined in s. 1 of the *Agricultural Land Commission Act* (the "ALCA").

[5] The Property is located within Zone 2 as defined in s. 4.2 of the *ALCA*.

[6] Pursuant to s. 21(2) of the *ALCA*, the Applicants are applying to subdivide the 18.3 ha Property into five lots as follows (ALR Area Affected has been rounded to one decimal point):

Proposed Lot Number	Area Proposed (ha)	ALR Area Affected (ha)
1	1.2	0.1
2	1	0.1
3	1	0.4
4	2	1.5
5	13.1	13.1

(the "Proposal")

The Proposal along with supporting documentation is collectively the application (the "Application").



RELEVANT STATUTORY PROVISIONS

[7] The Application was made pursuant to s. 21(2) of the *ALCA*:

21(2) An owner of agricultural land may apply to the commission to subdivide agricultural land.

[8] The Panel considered the Application pursuant to its mandate in s. 4.3 of the *ALCA*:

4.3 When exercising a power under this Act in relation to land located in Zone 2, the commission must consider all of the following, in descending order of priority:

- (a) the purposes of the commission set out in section 6;
- (b) economic, cultural and social values;
- (c) regional and community planning objectives;
- (d) other prescribed considerations.

[9] The purposes of the Agricultural Land Commission (the "Commission") set out in s. 6 are as follows:

6 The following are the purposes of the commission:

- (a) to preserve agricultural land;
- (b) to encourage farming on agricultural land in collaboration with other communities of interest; and
- (c) to encourage local governments, first nations, the government and its agents to enable and accommodate farm use of agricultural land and uses compatible with agriculture in their plans, bylaws and policies.

EVIDENTIARY RECORD BEFORE THE PANEL

[10] The Panel considered the following evidence:



1. The Application
2. Local government documents
3. Agricultural capability map, ALR context map, and satellite imagery

All documentation noted above was disclosed to the Agent in advance of this decision.

- [11] At its meeting of January 3, 2017, the Regional District of Kootenay Boundary Board resolved to forward the Application with support on the condition that proposed lots 1 and 2 be combined, and that proposed lots 3, 4 and 5 be combined in order for the majority of the ALR land, including the area currently being leased for hay production to be on one lot.

FINDINGS

Section 4.3(a) and Section 6 of the ALCA: First priority to agriculture

- [12] In assessing agricultural capability, the Panel referred to agricultural capability mapping and ratings. The ratings are identified using the Canada Land Inventory (CLI), 'Soil Capability Classification for Agriculture' system. The improved agricultural capability ratings identified on CLI map sheet 82E/06 for the mapping units encompassing the Property are Class 3 and Class 5; more specifically 5PM and (7:3MW - 3:5MI).

Class 3 - land is capable of producing a fairly wide range of crops under good management practices. Soil and/or climate limitations are somewhat restrictive.

Class 5 - land is capable of production of cultivated perennial forage crops and specially adapted crops. Soil and/or climate conditions severely limit capability.

The limiting subclasses associated with this parcel of land are M (moisture deficiency), W (excess water), P (stoniness) and I (inundation).

- [13] The Panel reviewed the CLI ratings and find that the Property has agricultural capability.



Agricultural Land Commission Decision, ALC File 55917

[14] The majority of the ALR land on the Property is situated within the area of proposed lots 4 and 5. As such, the Panel finds that subdivision of proposed lots 4 and 5 would subdivide the portion of the Property that has the most agricultural potential. In this regard, the Panel finds that proposed lots 4 and 5 have greater agricultural utility in a larger parcel.

[15] The Panel next considered the subdivision of proposed lots 1, 2 and 3. The Panel finds that subdivision proposed lots 1, 2 and 3 will not adversely impact the potential agricultural use of the Property given that there is little ALR land within these proposed lots.

Section 4.3(b) of the ALCA: Second priority to economic, cultural and social values

[16] The Panel finds that there are no economic, cultural or social values to consider under Section 4.3.

Section 4.3(c) of the ALCA: third priority to regional and community planning objectives

[17] There is no OCP or Zoning Bylaw for this area.

Weighing the factors in priority

[18] The Panel finds that the proposed lots 1, 2 and 3 have minimal land within the ALR and as such would not have an adverse impact on agriculture. However, the Panel finds that proposed lots 4 and 5 have greater agricultural utility maintained as a single lot as it contains the majority of the ALR land on the Property.

DECISION

[19] For the reasons given above, the Panel refuses the Proposal as proposed to subdivide the Property into five parcels ranging from 1.0 ha to 14.0 ha.



Agricultural Land Commission Decision, ALC File 55917

- [20] The Panel approves an alternate subdivision of 4 lots which allows subdivision of lots 1, 2, and 3 as proposed, and consolidates lots 4 and 5 into a 15.1 ha lot.
- [21] The alternate Proposal is approved subject to the following conditions:
- a. the preparation of a subdivision plan to delineate the area to be subdivided per the sketch attached to the decision;
 - b. the subdivision be in substantial compliance with the sketch attached to the decision;
 - c. submission of two (2) paper copies or one (1) electronic copy of the final survey plan to the Commission; and
 - d. the subdivision plan being completed within three (3) years from the date of release of this decision.
- [22] When the Commission confirms that all conditions have been met, it will authorize the Registrar of Land Titles to accept registration of the subdivision plan.
- [23] This decision does not relieve the owner or occupier of the responsibility to comply with applicable Acts, regulations, bylaws of the local government, and decisions and orders of any person or body having jurisdiction over the land under an enactment.
- [24] These are the unanimous reasons of the Kootenay Panel of the Agricultural Land Commission.
- [25] A decision of the Panel is a decision of the Commission pursuant to s. 11.1(5) of the *Agricultural Land Commission Act*.
- [26] This decision is recorded as Resolution #153/2017 and is released on June 8, 2017.

CERTIFICATION OF DECISION

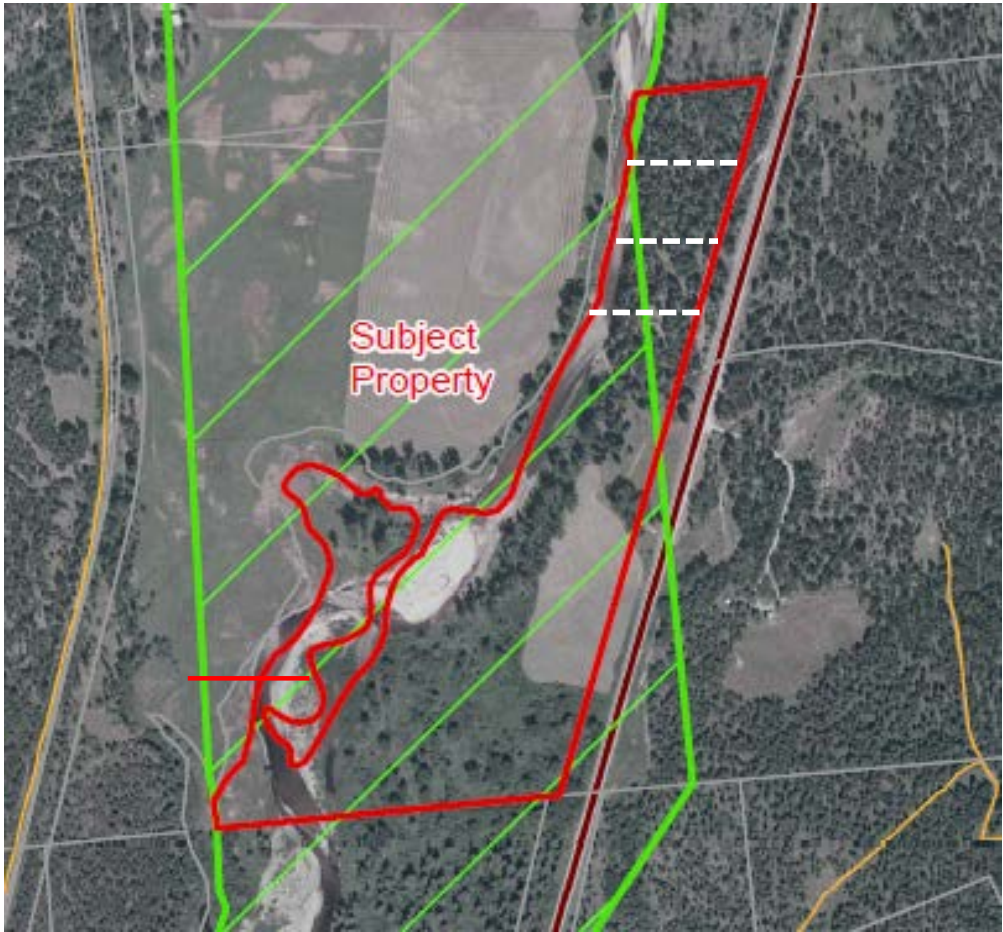
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Sharon Mielnichuk, Panel Chair, on behalf of the Kootenay Panel

END OF DOCUMENT




Agricultural Land Commission Decision Sketch Plan
ALC File 55917 (Browne-Clayton)
Conditional Approval of Alternate Subdivision
ALC Resolution #153/2017





Conditionally Approved Four Parcel Subdivision
(one 15.1 ha, one 1.2 ha and two 1.0 ha parcels)



The Property



Agricultural Land Commission
 133-4940 Canada Way
 Burnaby, British Columbia V5G 4K6
 Tel: 604 660-7000
 Fax: 604 660-7033
 www.alc.gov.bc.ca

July 13, 2017

ALC File: 56011

Pamela Storie
 3215 Highway 3
 Rock Creek, BC V0H 1Y0

Dear Ms. Storie:

Re: Application to Subdivide Land in the Agricultural Land Reserve (ALR)

Please find attached the Reasons for Decision of the Kootenay Panel (Resolution #192/2017) as it relates to the above noted application. As agent, it is your responsibility to notify the applicant accordingly.

Reconsideration of a Decision as Directed by the ALC Chair

Please note that pursuant to [s. 33.1 of the Agricultural Land Commission Act](#), the Chair may direct the Executive Committee to reconsider any panel decision if, within 60 days from the date of this decision, he considers that the decision may not fulfill the purposes of the commission as set out in s. 6, or does not adequately take into consideration s. 4.3.

You will be notified in writing if the Executive Committee is directed to reconsider your decision. The Commission advises you to take this 60 day period into consideration prior to proceeding with any actions upon this decision.

Reconsideration of a Decision by an Affected Person

We draw your attention to [s. 33\(1\) of the Agricultural Land Commission Act](#) which provides a person affected the opportunity to submit a request for reconsideration.

33(1) On the written request of a person affected or on the commission's own initiative, the commission may reconsider a decision of the commission under this Act and may confirm, reverse or vary it if the commission determines that:

- (a) evidence not available at the time of the original decision has become available,
- (b) all or part of the original decision was based on evidence that was in error or was false.

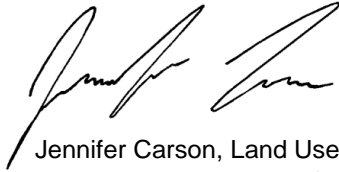
For further clarity, s. 33.1 and s. 33(1) are separate and independent sections of the *Agricultural Land Commission Act*.

Further correspondence with respect to this application is to be directed to Jennifer Carson at (Jennifer.Carson@gov.bc.ca).

Page 2 of 2

Yours truly,

PROVINCIAL AGRICULTURAL LAND COMMISSION

A handwritten signature in black ink, appearing to read 'Jennifer Carson', is written over the typed name.

Jennifer Carson, Land Use Planner

Enclosure: Reasons for Decision (Resolution #192/2017)

cc: Regional District of Kootenay Boundary (File:E-514-03129.005)

56011d1



AGRICULTURAL LAND COMMISSION FILE 56011

REASONS FOR DECISION OF THE KOOTENAY PANEL

Application submitted pursuant to s. 21(2) of the *Agricultural Land Commission Act*

Applicants:

**Pamela Storie
Donald Storie
(the “Applicants”)**

Agent:

**Pamela Storie
(the “Agent”)**

Application before the Kootenay Regional Panel:

**Sharon Mielnichuk, Panel Chair
Harvey Bombardier
Ian Knudsen**



THE APPLICATION

[1] The legal description of the property involved in the application is:

Parcel Identifier: 025-600-605

Lot 1, District Lot 514, Similkameen Division Yale District, Plan KAP72886

(the "Property")

[2] The Property is 5.4 ha.

[3] The Property has the civic address 3215 Highway 3, Rock Creek, BC.

[4] The Property is located within a designated agricultural land reserve ("ALR") as defined in s. 1 of the *Agricultural Land Commission Act* (the "ALCA").

[5] The Property is located within Zone 2 as defined in s. 4.2 of the *ALCA*.

[6] Pursuant to s. 21(2) of the *ALCA*, the Applicants are applying to subdivide the Property into two lots of 2.5 ha and 2.9 ha (the "Proposal"). The Proposal along with supporting documentation is collectively the application (the "Application").

RELEVANT STATUTORY PROVISIONS

[7] The Application was made pursuant to s. 21(2) of the *ALCA*:

21(2) An owner of agricultural land may apply to the commission to subdivide agricultural land.

[8] The Panel considered the Application pursuant to its mandate in s. 4.3 of the *ALCA*:

4.3 When exercising a power under this Act in relation to land located in Zone 2, the commission must consider all of the following, in descending order of priority:



Agricultural Land Commission Decision, ALC File 56011

- (a) the purposes of the commission set out in section 6;
- (b) economic, cultural and social values;
- (c) regional and community planning objectives;
- (d) other prescribed considerations.

[9] The purposes of the Agricultural Land Commission (the "Commission") set out in s. 6 are as follows:

6 The following are the purposes of the commission:

- (a) to preserve agricultural land;
- (b) to encourage farming on agricultural land in collaboration with other communities of interest; and
- (c) to encourage local governments, first nations, the government and its agents to enable and accommodate farm use of agricultural land and uses compatible with agriculture in their plans, bylaws and policies.

EVIDENTIARY RECORD BEFORE THE PANEL

[10] The Panel considered the following evidence:

1. The Application
2. Local government documents
3. Agricultural capability map, ALR context map, and satellite imagery

All documentation noted above was disclosed to the Agent in advance of this decision.

[11] At its meeting of February 21, 2017, the Regional District of Kootenay Boundary (the "RDKB") Board resolved to forward the Application to the Commission without a recommendation.



SITE VISIT

[12] On April 20, 2017, the Panel conducted a walk-around site visit in accordance with the *Policy Regarding Site Visits in Applications* (the "Site Visit").

[13] A site visit report was prepared in accordance with the *Policy Regarding Site Visits in Applications*. The site visit report was certified as accurately reflecting the observations and discussions of the Site Visit by the Agent on April 27, 2017 (the "Site Visit Report").

FINDINGS

Section 4.3(a) and Section 6 of the ALCA: First priority to agriculture

[14] In assessing agricultural capability, the Panel referred to agricultural capability mapping and ratings. The ratings are identified using the Canada Land Inventory (CLI), 'Soil Capability Classification for Agriculture' system. The improved agricultural capability rating identified on CLI map sheet 82E/02 for the mapping unit encompassing the Property is Class 4; more specifically 4MP.

Class 4 - land is capable of a restricted range of crops. Soil and climate conditions require special management considerations.

The limiting subclasses associated with this parcel of land are M (moisture deficiency) and P (stoniness).

[15] The Panel reviewed the CLI ratings and the Site Visit Report and finds that the Property has good agricultural capability and suitability. In addition, the Panel finds that the Property is situated in area with a good climate for agriculture. This beneficial climate combined with its location adjacent to the highway and access to irrigation water provides for good agricultural potential. Furthermore, the history of agricultural production and orchard on the Property demonstrates that the Property is suitable for agriculture. The Panel considered the agricultural capability and suitability of the



Agricultural Land Commission Decision, ALC File 56011

Property and finds that in this particular case, the Property has more agricultural value as one unit.

- [16] The Panel also noted and appreciated the amount of agricultural improvements the Applicants have made on the Property to allow for hay crops and grazing.
- [17] The Applicants explained onsite that the Proposal would provide for Pamela Storie to have a smaller parcel to care for, as well as to allow her son to purchase a parcel in order to establish a nursery of his own. In this regard, the Panel points out that there are no limitations on the number of agricultural operations which can occur simultaneously on one property. The Applicant's son can undertake his own agricultural operation on the Property without a subdivision.
- [18] Further, there are provisions within the *ALCA*, the Agricultural Land Reserve Use, Subdivision and Procedure Regulation, and ALC Policy 9 and 18 which allow for an additional dwelling on a property provided that certain criteria are met.

Section 4.3(b) of the ALCA: Second priority to economic, cultural and social values

- [19] While respectful of the personal benefits that would accrue to the Applicants and their family members if the proposed subdivision is approved, the Panel finds that in this particular case there are no economic, cultural and social values whether considered individually or collectively, that would be sufficient to outweigh the first priority that must be given to agriculture relative to land that is both capable and suitable for agricultural use.

Section 4.3(c) of the ALCA: third priority to regional and community planning objectives

- [20] The Property is not currently subject to a zoning bylaw or official community plan designation. The Advisory Planning Commission for Electoral Area 'B'/West Boundary recommended to the RDKB that the "*application not be supported as valuable farmland could be lost*".

*Weighing the factors in priority*

[21] While the Panel understands the rationale for the proposed subdivision, the Property is better suited for agriculture as one unit following its review of the agricultural capability, climate, access to water, and location adjacent to the highway.

[22] The Panel gave consideration to economic, social and cultural values and regional and community planning objectives as required by s. 4.3. In this case, the Panel finds that these considerations are not contributory to the decision given the Panel's finding following its review of the agricultural considerations.

DECISION

[23] For the reasons given above, the Panel refuses the Proposal to subdivide the Property into two lots of 2.5 ha and 2.9 ha.

[24] These are the unanimous reasons of the Kootenay Panel of the Agricultural Land Commission.

[25] A decision of the Panel is a decision of the Commission pursuant to s. 11.1(5) of the *Agricultural Land Commission Act*.

[26] This decision is recorded as Resolution #192/2017 and is released on July 14, 2017.

CERTIFICATION OF DECISION

A handwritten signature in black ink, which appears to read 'Sharon Milenichuk', is written over a horizontal line.

Sharon Milenichuk, Panel Chair, on behalf of the Kootenay Panel



Agricultural Land Commission
 133-4940 Canada Way
 Burnaby, British Columbia V5G 4K6
 Tel: 604 660-7000
 Fax: 604 660-7033
 www.alc.gov.bc.ca

May 30, 2017

ALC File: 55828

Gary Sigmund
 Site 140A, Comp3, RR2
 Rock Creek, BC V0H 1Y0

Dear Mr. Sigmund:

Re: Application to Conduct a Non-Farm Use in the Agricultural Land Reserve (ALR)

Please find attached the Reasons for Decision of the Kootenay Panel (Resolution #144/2017) as it relates to the above noted application. A sketch plan depicting the decision is also attached.

Reconsideration of a Decision as Directed by the ALC Chair

Please note that pursuant to [s. 33.1 of the Agricultural Land Commission Act](#), the Chair may direct the executive committee to reconsider any panel decision if, within 60 days from the date of this decision, he considers that the decision may not fulfill the purposes of the commission as set out in s. 6, or does not adequately take into consideration s. 4.3.

You will be notified in writing if the Executive Committee is directed to reconsider your decision. The Commission advises you to take this 60 day period into consideration prior to proceeding with any actions upon this decision.

Reconsideration of a Decision by an Affected Person

We draw your attention to [s. 33\(1\) of the Agricultural Land Commission Act](#) which provides a person affected the opportunity to submit a request for reconsideration.

33(1) On the written request of a person affected or on the commission's own initiative, the commission may reconsider a decision of the commission under this Act and may confirm, reverse or vary it if the commission determines that:

- (a) evidence not available at the time of the original decision has become available,
- (b) all or part of the original decision was based on evidence that was in error or was false.

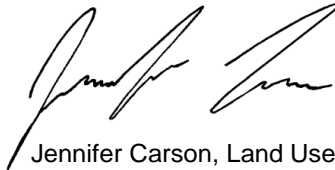
For further clarity, s. 33.1 and s. 33(1) are separate and independent sections of the *Agricultural Land Commission Act*.

Further correspondence with respect to this application is to be directed to Jennifer Carson at (Jennifer.Carson@gov.bc.ca).

Page 2 of 2

Yours truly,

PROVINCIAL AGRICULTURAL LAND COMMISSION

A handwritten signature in black ink, appearing to read 'Jennifer Carson', is written over a horizontal line.

Jennifer Carson, Land Use Planner

Enclosures: Reasons for Decision (Resolution #144/2017)
Sketch plan

cc: Regional District of Kootenay Boundary (File: E-514-03135.000)

55828d1



AGRICULTURAL LAND COMMISSION FILE 55828

REASONS FOR DECISION OF THE KOOTENAY PANEL

Application submitted pursuant to s. 20(3) of the *Agricultural Land Commission Act*

Applicant:

**Gary Sigmund
(the “Applicant”)**

Application before the Kootenay Regional Panel:

**Sharon Mielnichuk, Panel Chair
Harvey Bombardier
Ian Knudsen**



Agricultural Land Commission Decision, ALC File 55828

THE APPLICATION

[1] The legal description of the property involved in the application is:

Parcel Identifier: 012-055-158

Lot 12, District Lot 514, Similkameen Division Yale District, Plan 843, Except Plan

H1

(the "Property")

[2] The Property is 4.4 ha.

[3] The Property is located at 3255 Highway 3 between Rock Creek and Midway.

[4] The Property is located within a designated agricultural land reserve ("ALR") as defined in s. 1 of the *Agricultural Land Commission Act* (the "ALCA").

[5] The Property is located within Zone 2 as defined in s. 4.2 of the *ALCA*.

[6] Pursuant to s. 20(3) of the *ALCA*, the Applicants are applying to expand an existing 1.5 ha 46 site campground by approximately 0.2 ha to 60 sites (the "Proposal"). The Proposal along with supporting documentation is collectively the application (the "Application").

RELEVANT STATUTORY PROVISIONS

[7] The Application was made pursuant to s. 20(3) of the *ALCA*:

20(3) An owner of agricultural land or a person with a right of entry to agricultural land granted by any of the following may apply to the commission for permission for a non-farm use of agricultural land.

[8] The Panel considered the Application pursuant to its mandate in s. 4.3 of the *ALCA*:

4.3 When exercising a power under this Act in relation to land located in Zone 2, the



Agricultural Land Commission Decision, ALC File 55828

commission must consider all of the following, in descending order of priority:

- (a) the purposes of the commission set out in section 6;
- (b) economic, cultural and social values;
- (c) regional and community planning objectives;
- (d) other prescribed considerations.

[9] The purposes of the Agricultural Land Commission (the “Commission”) set out in s. 6 are as follows:

6 The following are the purposes of the commission:

- (a) to preserve agricultural land;
- (b) to encourage farming on agricultural land in collaboration with other communities of interest; and
- (c) to encourage local governments, first nations, the government and its agents to enable and accommodate farm use of agricultural land and uses compatible with agriculture in their plans, bylaws and policies.

EVIDENTIARY RECORD BEFORE THE PANEL

[10] The Panel considered the following evidence:

- 1. The Application
- 2. Local government documents
- 3. Previous application history
- 4. Agricultural capability map, ALR context map, and satellite imagery

All documentation noted above was disclosed to the Applicant in advance of this decision.

[11] At its meeting of January 26, 2017, the Regional District of Kootenay Boundary (RDKB) Board resolved to forward the Application to the Commission without a recommendation.



Agricultural Land Commission Decision, ALC File 55828

[12] The Panel reviewed one previous applications involving the Property:

Application ID: 6878
Legacy File: 31057
(Bank, 1996)

To use approximately 1.5 ha of the 4.0 ha Property as a campground. Approved by Resolution #33/1997 on the grounds that it would not permanently affect the soil resource or any nearby agricultural operation.

SITE VISIT

[13] On April 20, 2017, the Panel conducted a walk-around site visit in accordance with the *Policy Regarding Site Visits in Applications* (the "Site Visit").

[14] A site visit report was prepared in accordance with the *Policy Regarding Site Visits in Applications*. The site visit report was certified as accurately reflecting the observations and discussions of the Site Visit by the Applicant on April 26, 2017 (the "Site Visit Report").

FINDINGS

Section 4.3(a) and Section 6 of the ALCA: First priority to agriculture

[15] In assessing agricultural capability, the Panel referred to agricultural capability mapping and ratings. The ratings are identified using the Canada Land Inventory (CLI), 'Soil Capability Classification for Agriculture' system. The improved agricultural capability rating identified on CLI map sheet 82E/02 for the mapping unit encompassing the Property is Class 4; more specifically (4M).

Class 4 - land is capable of a restricted range of crops. Soil and climate conditions require special management considerations.

The limiting subclasses associated with this parcel of land are M (moisture deficiency).



Agricultural Land Commission Decision, ALC File 55828

- [16] The Panel reviewed the CLI ratings and find that the Property has agricultural capability consistent with the surrounding area.
- [17] The Panel finds that as the campground is an existing use, the impact is already present on the Property. Furthermore from the Site Visit the Panel finds that the operation is well run and maintained and has not exceeded the previously permitted number of sites. Any expansion should be developed and maintained in the same matter as the existing sites, more specifically, the campsites should be gravel.
- [18] The Panel finds that the proposed area in the southeastern corner of the Property, as recommended in the RDKB Staff Report and as viewed during the Site Visit, is the most logical location for expansion of the campground.
- [19] The Panel finds that the expansion of the campground would not negatively impact agricultural use of the Property or surrounding agricultural land.

Section 4.3(b) of the ALCA: Second priority to economic, cultural and social values

- [20] There was no explicit reference made to economic, cultural or social values in the Application. However, the economic value of the Proposal as an expansion of an existing business for the Applicant is understood.

Section 4.3(c) of the ALCA: third priority to regional and community planning objectives

- [21] There is no Zoning Bylaw or Official Community Plan for the area in which the Property is located.

Weighing the factors in priority

- [22] The Panel finds that the proposed campground expansion will not adversely impact agriculture on the Property or surrounding ALR lands.



Agricultural Land Commission Decision, ALC File 55828

[23] The Panel gave consideration to economic, social and cultural values and regional and community planning objectives as required by s. 4.3. In this case, the Panel finds that these considerations are not contributory to the decision given the Panel's finding following its review of the agricultural considerations.

DECISION

[24] For the reasons given above, the Panel approves the Proposal to use approximately 0.2 ha to expand the campground from 1.5 ha to 1.7 ha.

[25] The Proposal is approved subject to the following conditions:

- a. the campground expansion be in substantial compliance with the plan submitted with the Application;
- b. Siting of the non-farm use be located in the south-eastern 0.2 ha of the Property as delineated on the attached sketch plan; and
- c. Approval for non-farm use is granted for the sole benefit of the Applicant and is non-transferable.

[26] This decision does not relieve the owner or occupier of the responsibility to comply with applicable Acts, regulations, bylaws of the local government, and decisions and orders of any person or body having jurisdiction over the land under an enactment.

[27] These are the unanimous reasons of the Kootenay Panel of the Agricultural Land Commission.

[28] A decision of the Panel is a decision of the Commission pursuant to s. 11.1(5) of the *Agricultural Land Commission Act*.

[29] This decision is recorded as Resolution #144/2017 and is released on May 30, 2017.



Agricultural Land Commission Decision, ALC File 55828

CERTIFICATION OF DECISION

A handwritten signature in black ink, reading 'Sharon Mielnichuk', is positioned above a horizontal line.

Sharon Mielnichuk, Panel Chair, on behalf of the Kootenay Panel

END OF DOCUMENT



Agricultural Land Commission Decision Sketch Plan
ALC File 55828 (Sigmund)
Conditionally Approved
ALC Resolution #144/2017





Conditionally Approved Campground Expansion
(0.2 ha)



The Property

**Agricultural Land Commission**

133 – 4940 Canada Way
 Burnaby, British Columbia V5G 4K6
 Tel: 604 660-7000
 Fax: 604 660-7033
 www.alc.gov.bc.ca

August 2, 2017

ALC File: 55909

Susan Hodge
 Sage Bookkeeping Inc.
 9313 26th Avenue
 Osoyoos, BC V0H 1V1

Attention Susan Hodge:

Re: Reasons for Decision – Kootenay Panel, Resolution #206/2017

This is further to the Agricultural Land Commission (the "Commission") letter dated July 20, 2017 which forwarded the *Reasons for Decision of the Kootenay Panel*, recorded as Resolution # 206/2017 (the "Decision"). In its covering letter to you, the Commission advised as follows:

Please note that pursuant to s. 33.1 of the Agricultural Land Commission Act, the Chair may direct the executive committee to reconsider any panel decision if, within 60 days from the date of this decision, he considers that the decision may not fulfill the purposes of the commission as set out in s. 6, or does not adequately take into consideration s. 4.3.

You will be notified in writing if the Executive Committee is directed to reconsider your decision. The Commission advises you to take this 60 day period into consideration prior to proceeding with any actions upon this decision.

I am writing to advise you that Commission Chair, Mr. Frank Leonard, has reviewed the *Reasons for Decision of the Kootenay Panel*, recorded as Resolution #206/2017 and has referred this matter to the Executive Committee of the Commission under s. 33.1 of the *Agricultural Land Commission Act* (the "ALCA") which provides the following:

Reconsideration of decisions of panel

33.1(1) The chair of the commission may, in writing, direct the executive committee to reconsider a decision made by a panel established under section 11(1) respecting an application or other matter allocated to the panel by the chair of the commission, including a panel's reconsideration of a decision under section 3(1), if

(a) the chair considers that the decision

- (i) may not fulfill the purposes of the commission as set out in section 6, or
- (ii) does not adequately take into consideration the considerations set out in section 4.3, if applicable, and

(b) the chair makes the direction to the executive committee within 60 days of the decision being made.

- (2) If the chair of the commission directs the executive committee to reconsider a decision under subsection (1), the chair must give notice of the reconsideration to any person that the chair considers is affected by the reconsideration.
- (3) If the chair of the commission directs the executive committee to reconsider a decision under subsection (1), the executive committee must confirm, reverse or vary the decision.
- (4) For the purposes of subsection (3), the executive committee has all the powers, duties and functions of the commission.
- (5) A decision by the executive committee under subsection (3) is for all purposes a decision of the commission.

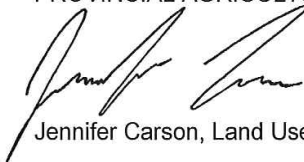
The Chair has directed the reconsideration on the basis that he considers that the Decision may not fulfill the purposes of the Commission as set out in section 6 and that the decision does not adequately take into consideration the considerations set out in section 4.3, the latter of which apply in Zone 2. The Chair has also directed me to make clear that this referral to the Executive Committee under s. 33.1(1) is just that, a referral, and does not represent the Chair's final conclusion on the proper outcome of the reconsideration. The final decision by the Executive Committee (consisting of the Chair and the 6 Vice-chairs of the Commission) will be made by the Executive Committee with each member being responsible for exercising their independent judgment as part of the Executive Committee as a decision-making body after deliberation, discussion and consideration of all the information, evidence and submissions.

The Executive Committee will consider the reconsideration at the first available meeting opportunity.

Further correspondence with respect to this application is to be directed to Jennifer Carson at (Jennifer.Carson@gov.bc.ca).

Yours truly,

PROVINCIAL AGRICULTURAL LAND COMMISSION



Jennifer Carson, Land Use Planner

cc: Regional District of Kootenay Boundary (File: E-2455-03065.050)

Sharon Mielnichuk, Chair, Kootenay Panel

Harvey Bombardier, Member, Kootenay Panel

Ian Knudsen, Member, Kootenay Panel

55909m2



Agricultural Land Commission
 133-4940 Canada Way
 Burnaby, British Columbia V5G 4K6
 Tel: 604 660-7000
 Fax: 604 660-7033
 www.alc.gov.bc.ca

July 20, 2017

ALC File: 55909

Susan Hodge
 Sage Bookkeeping Inc.
 9313 26th Avenue
 Osoyoos, BC V0H 1V1

Attention Susan Hodge:

Re: Application to Exclude Land from the Agricultural Land Reserve (ALR)

Please find attached the Reasons for Decision of the Kootenay Panel (Resolution #206/2017) as it relates to the above noted application. A sketch plan depicting the decision is also attached. As agent, it is your responsibility to notify the applicant accordingly.

Reconsideration of a Decision as Directed by the ALC Chair

Please note that pursuant to [s. 33.1 of the Agricultural Land Commission Act](#), the Chair may direct the executive committee to reconsider any panel decision if, within 60 days from the date of this decision, he considers that the decision may not fulfill the purposes of the commission as set out in s. 6, or does not adequately take into consideration s. 4.3.

You will be notified in writing if the Executive Committee is directed to reconsider your decision. The Commission advises you to take this 60 day period into consideration prior to proceeding with any actions upon this decision.

Reconsideration of a Decision by an Affected Person

We draw your attention to [s. 33\(1\) of the Agricultural Land Commission Act](#) which provides a person affected the opportunity to submit a request for reconsideration.

33(1) On the written request of a person affected or on the commission's own initiative, the commission may reconsider a decision of the commission under this Act and may confirm, reverse or vary it if the commission determines that:

- (a) evidence not available at the time of the original decision has become available,
- (b) all or part of the original decision was based on evidence that was in error or was false.

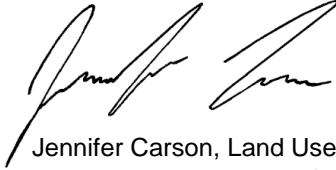
For further clarity, s. 33.1 and s. 33(1) are separate and independent sections of the *Agricultural Land Commission Act*.

Further correspondence with respect to this application is to be directed to Jennifer Carson at (Jennifer.Carson@gov.bc.ca).

Page 2 of 2

Yours truly,

PROVINCIAL AGRICULTURAL LAND COMMISSION

A handwritten signature in black ink, appearing to read 'Jennifer Carson', is written over the typed name.

Jennifer Carson, Land Use Planner

Enclosures: Reasons for Decision (Resolution #206/2017)
Sketch plan

cc: Regional District of Kootenay Boundary (File: E-2455-03065.050)

55909d1



AGRICULTURAL LAND COMMISSION FILE 55901

REASONS FOR DECISION OF THE KOOTENAY PANEL

Application submitted pursuant to s. 30(1) of the *Agricultural Land Commission Act*

Applicant: Kettle River Concrete Inc.
(the "Applicant")

Agent: Susan Hodge of Sage
Bookkeeping Inc.
(the "Agent")

Application before the Kootenay Regional Panel: Sharon Mielnichuk, Panel Chair
Harvey Bombardier



Agricultural Land Commission Decision, ALC File 55909

THE APPLICATION

[1] The legal description of the property involved in the application is:

Parcel Identifier: 004-339-711

Lot 2, District Lot 2455, Similkameen Division Yale District

(the "Property")

[2] The Property is 7.0 ha.

[3] The Property has the civic address 1575 Myers Creek West Road, Rock Creek.

[4] The Property is located within a designated agricultural land reserve ("ALR") as defined in s. 1 of the *Agricultural Land Commission Act* (the "ALCA").

[5] The Property is located within Zone 2 as defined in s. 4.2 of the *ALCA*.

[6] Pursuant to s. 30(1) of the *ALCA*, the Applicant is applying to exclude the Property from the ALR for the purposes of:

- continuing to operate an existing gravel pit;
 - establish a ready mixed concrete plant; and
 - establish a precast concrete business
- (the "Proposal")

The Proposal along with supporting documentation is collectively the application (the "Application").

RELEVANT STATUTORY PROVISIONS

[7] The Application was made pursuant to s. 30(1) of the *ALCA*:



Agricultural Land Commission Decision, ALC File 55909

30 (1) An owner of land may apply to the commission to have their land excluded from an agricultural land reserve.

[8] The Panel considered the Application pursuant to its mandate in s. 4.3 of the *ALCA*:

4.3 When exercising a power under this Act in relation to land located in Zone 2, the commission must consider all of the following, in descending order of priority:

- (a) the purposes of the commission set out in section 6;
- (b) economic, cultural and social values;
- (c) regional and community planning objectives;
- (d) other prescribed considerations.

[9] The purposes of the Agricultural Land Commission (the "Commission") set out in s. 6 are as follows:

6 The following are the purposes of the commission:

- (a) to preserve agricultural land;
- (b) to encourage farming on agricultural land in collaboration with other communities of interest; and
- (c) to encourage local governments, first nations, the government and its agents to enable and accommodate farm use of agricultural land and uses compatible with agriculture in their plans, bylaws and policies.

EVIDENTIARY RECORD BEFORE THE PANEL

[10] The Panel considered the following evidence:

1. The Application
2. Local government documents
3. Agricultural capability map, ALR context map, and satellite imagery

All documentation noted above was disclosed to the Agent in advance of this decision.



- [11] At its meeting of February 21, 2017, the Regional District of Kootenay Boundary (the “RDKB”) Board resolved to forward the Application to the Commission without a recommendation.

SITE VISIT

- [12] On April 20, 2017, the Panel conducted a walk-around and meeting site visit in accordance with the *Policy Regarding Site Visits in Applications* (the “Site Visit”).
- [13] A site visit report was prepared in accordance with the *Policy Regarding Site Visits in Applications*. The site visit report was certified as accurately reflecting the observations and discussions of the Site Visit by the Agent on April 27, 2017 (the “Site Visit Report”).

FINDINGS

Section 4.3(a) and Section 6 of the ALCA: First priority to agriculture

- [14] The topsoil has previously been stripped from the gravel extraction area and is no longer available on the Property and therefore the Property does not currently have the capacity for soil bound agriculture.
- [15] While the Property is not currently suitable for soil bound agriculture, the Panel finds that if reclaimed following extraction, the Property may be suitable in the future for non-soil bound agricultural use such as greenhouses.
- [16] The Applicants purchased the Property in 2016, at which time the gravel pit had been in operation for numerous years. The Panel referred to Airphoto BC5487 No. 128 (1973), which depicts the Property without any gravel extraction. In addition, the Commission does not have a record of an application or notification to extract gravel. The gravel pit is therefore in contravention of the ALCA, something which cannot be attributed to the Applicant given their recent purchase of the Property.



Agricultural Land Commission Decision, ALC File 55909

- [17] Based on the Panel's observations at the Site Visit and review of airphotos, the Panel finds that the topography of the Property is such that the gravel pit activities will be buffered from the surrounding agricultural uses.
- [18] At the Site Visit, the Applicant suggested that after completing the gravel pit, they are considering starting a concrete plant and a precast concrete business on the Property. The Panel finds that the future concrete plant and precast concrete businesses would not negatively impact the agricultural capability of the Property nor would it negatively impact the neighbouring agricultural ventures.
- [19] Despite the Panel's findings with respect to the impact of the non-farm uses on the Property, the Panel is concerned that excluding the Property would result in fragmentation of the ALR. A non-ALR parcel in the midst of a block of ALR land may lead to conflict between non-agricultural and agricultural uses.

Section 4.3(b) of the ALCA: Second priority to economic, cultural and social values

- [20] The Applicant states that the concrete plant would service the local areas of Rock Creek, Midway, Bridesville, Westbridge, and Greenwood and that the other concrete company currently servicing these areas is scheduled to retire this year. The Panel finds that the operation of the concrete plant would provide a benefit to the surrounding communities.

Section 4.3(c) of the ALCA: third priority to regional and community planning objectives

- [21] The Property is not subject to an official community plan or zoning bylaw.

Weighing the factors in priority

- [22] The Panel finds that the operation of the gravel pit, the concrete plant and the precast concrete business would not negatively impact the Property or adjacent agricultural operations given that they are buffered to the south by the topography created by the



Agricultural Land Commission Decision, ALC File 55909

gravel pit and to the north by Highway 33. Further, given that the only other concrete plant operator in the area is retiring, the Panel finds that the gravel pit and associated activities will benefit the surrounding communities. However, the Panel finds that excluding the Property may lead to conflict between non-agricultural and agricultural uses. Therefore, the Panel finds that refusing the exclusion of the Property while allowing the non-farm use on the Property is appropriate.

DECISION

[23] For the reasons given above, the Panel refuses the Proposal to exclude the 2.9 ha Property from the ALR.

[24] The Panel approves the use of the Property for gravel extraction, a concrete plant and a precast concrete business.

[25] The non-farm uses are approved subject to the following conditions:

- a. upon completion of the gravel pit, the ground should be left level at approximately the elevation of the present shop buildings;
- b. approval for extraction is granted for the sole benefit of Kettle River Concrete Inc., and is non-transferable without the written approval of the Commission. Should the lease holder of the Property and/or operator of the aggregate extraction change, the Commission must be informed in writing; and,
- c. the successful completion of a Notice of Intent to the Commission for the extraction of gravel on the Property.

[26] This decision does not relieve the owner or occupier of the responsibility to comply with applicable Acts, regulations, bylaws of the local government, and decisions and orders of any person or body having jurisdiction over the land under an enactment.

[27] These are the unanimous reasons of the Kootenay Panel of the Agricultural Land Commission.



Agricultural Land Commission Decision, ALC File 55909

[28] A decision of the Panel is a decision of the Commission pursuant to s. 11.1(5) of the *Agricultural Land Commission Act*.

[29] This decision is recorded as Resolution #206/2017 and is released on July 20, 2017.

CERTIFICATION OF DECISION

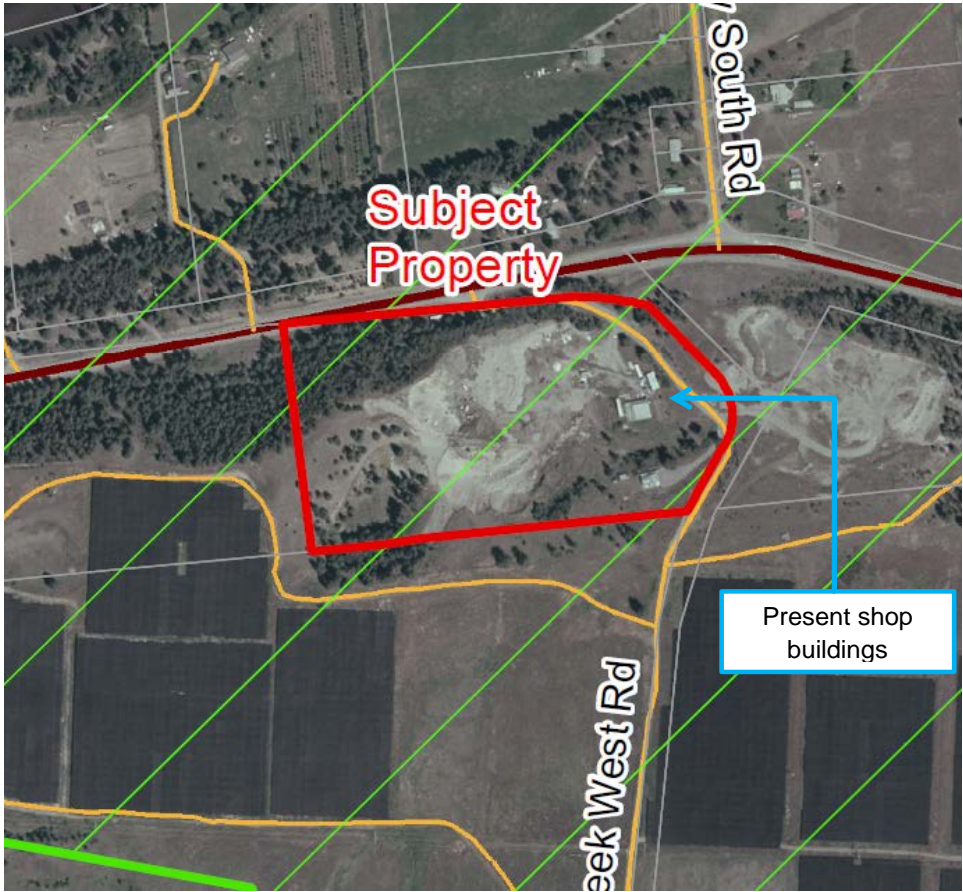
A handwritten signature in black ink, reading 'Sharon Mielnichuk', is positioned above a horizontal line. The signature is written in a cursive, flowing style.

Sharon Mielnichuk, Panel Chair, on behalf of the Kootenay Panel

END OF DOCUMENT



Agricultural Land Commission Decision Sketch Plan
ALC File 55909 (Kettle River Concrete)
Conditionally Approved Non-farm Use
ALC Resolution #206/2017



 The Property



Agricultural Land Commission
 133-4940 Canada Way
 Burnaby, British Columbia V5G 4K6
 Tel: 604 660-7000
 Fax: 604 660-7033
 www.alc.gov.bc.ca

June 28, 2017

ALC File: 55244

Donna and Brian Scott
 1775 Hulme Creek Road
 Rock Creek, BC V0H 1Y0

Dear Mr. and Mrs. Scott:

Re: Application to Exclude Land from the Agricultural Land Reserve (ALR)

Please find attached the Reasons for Decision of the Kootenay Panel (Resolution #182/2017) as it relates to the above noted application. A sketch plan depicting the decision is also attached.

Reconsideration of a Decision as Directed by the ALC Chair

Please note that pursuant to [s. 33.1 of the Agricultural Land Commission Act](#), the Chair may direct the executive committee to reconsider any panel decision if, within 60 days from the date of this decision, he considers that the decision may not fulfill the purposes of the commission as set out in s. 6, or does not adequately take into consideration s. 4.3.

You will be notified in writing if the Executive Committee is directed to reconsider your decision. The Commission advises you to take this 60 day period into consideration prior to proceeding with any actions upon this decision.

Further correspondence with respect to this application is to be directed to Jennifer Carson at (Jennifer.Carson@gov.bc.ca).

Yours truly,

PROVINCIAL AGRICULTURAL LAND COMMISSION

Jennifer Carson, Land Use Planner

Enclosure: Reasons for Decision (Resolution #182/2017)
 Sketch plan

cc: Kootenay Boundary Regional District (File: E-1145s-04621.200)

55244d1



AGRICULTURAL LAND COMMISSION FILE 55244

REASONS FOR DECISION OF THE KOOTENAY PANEL

Application submitted pursuant to s. 30(1) of the *Agricultural Land Commission Act*

Applicants:

**Donna Scott
Brian Scott
(the “Applicants”)**

Application before the Kootenay Regional Panel:

**Sharon Mielnichuk, Panel Chair
Harvey Bombardier
Ian Knudsen**



THE APPLICATION

[1] The legal description of the property involved in the application is:

Parcel Identifier: 015-285-685

Lot A, District Lot 1145S, Similkameen Division, Yale District, Plan 42188

(the "Property")

[2] The Property is 11.7 ha in area (3.1 ha within the ALR).

[3] The Property has the civic address 1775 Hulme Creek Road, Rock Creek, BC.

[4] The Property is located partially within a designated agricultural land reserve ("ALR") as defined in s. 1 of the *Agricultural Land Commission Act* (the "ALCA").

[5] The Property is located within Zone 2 as defined in s. 4.2 of the *ALCA*.

[6] Pursuant to s. 30(1) of the *ALCA*, the Applicants are applying to exclude the 3.1 ha portion of the 11.7 ha Property from the ALR (the "Proposal"). The Proposal along with supporting documentation is collectively the application (the "Application").

RELEVANT STATUTORY PROVISIONS

[7] The Application was made pursuant to s. 30(1) of the *ALCA*:

30 (1) An owner of land may apply to the commission to have their land excluded from an agricultural land reserve.

[8] The Panel considered the Application pursuant to its mandate in s. 4.3 of the *ALCA*:

4.3 When exercising a power under this Act in relation to land located in Zone 2, the commission must consider all of the following, in descending order of priority:



Agricultural Land Commission Decision, ALC File 55244

- (a) the purposes of the commission set out in section 6;
- (b) economic, cultural and social values;
- (c) regional and community planning objectives;
- (d) other prescribed considerations.

[9] The purposes of the Agricultural Land Commission (the "Commission") set out in s. 6 are as follows:

6 The following are the purposes of the commission:

- (a) to preserve agricultural land;
- (b) to encourage farming on agricultural land in collaboration with other communities of interest; and
- (c) to encourage local governments, first nations, the government and its agents to enable and accommodate farm use of agricultural land and uses compatible with agriculture in their plans, bylaws and policies.

EVIDENTIARY RECORD BEFORE THE PANEL

[10] The Panel considered the following evidence:

1. The Application
2. Local government documents
3. Previous and relevant application history
4. Agricultural capability map, ALR context map, and satellite imagery

All documentation noted above was disclosed to the Applicants in advance of this decision.

[11] At its meeting of February 21, 2017, the Kootenay Boundary Regional District Board resolved that the Application be forwarded without a recommendation.

[12] The Panel reviewed one previous application involving the Property:



Agricultural Land Commission Decision, ALC File 55244

Application ID: 8683
Legacy File: 15646
(Scott, 1983)

To subdivide a 12.2 ha parcel from the property as split by Hulme Creek Road. The application was refused by Resolution #2820/1982 on the grounds that the proposed subdivision would reduce the possible agricultural options for the property. Furthermore, the Commission was of the opinion that the subdivision was not consistent with the surrounding areas and would not be in the best interest of the local farming community.

Reconsideration Request

On April 25, 1983, the Commission received a request, to reconsider Resolution #2820/1982. The applicants provided a letter addressing the Commission's concerns which led to its refusal of the application. The Commission discussed that the proposed 12.2 ha parcel was already fenced, and that as the applicants were entitled to a subdivision along the ALR boundary already, the proposed split along the road was a more logical division. As such the Commission allowed the subdivision by Resolution #655/1983.

Note: The subdivision approved by Resolution #655/1983 resulted in the current configuration of the Property.

[13] The Panel reviewed two relevant applications relating to the Application:

Application ID: 50022
(Furniss, 2009)

To subdivide five 4.0 ha parcels from the 30.0 ha property, leaving a 10.0 ha remainder. The application was approved by Resolution #840/2009 on the grounds that the land has very limited agricultural capability (only approximately 20% of the property is located in the ALR) and the subdivision would not adversely impact agriculture.



Agricultural Land Commission Decision, ALC File 55244

Reconsideration Request On February 5, 2010, the Commission received a request to reconsider Resolution #840/2009. The request for reconsideration asked to subdivide an additional 1.6 ha lot from the 10.0 ha remainder. The request was approved by Resolution #2369/2010.

Note: The property involved in this application is directly north and adjacent to the Property.

Application ID: 53663
(Furniss, 2015)

To exclude the 7.4 ha portion of the Property from the ALR to facilitate further subdivision. Approved by Resolution #279/2015.

Note: This application also involves the adjacent northern property to the Property.

SITE VISIT

[14] On April 20, 2017, the Panel conducted a walk-around site visit in accordance with the *Policy Regarding Site Visits in Applications* (the "Site Visit").

[15] A site visit report was prepared in accordance with the *Policy Regarding Site Visits in Applications*. The site visit report was certified as accurately reflecting the observations and discussions of the Site Visit by Brian Scott, one of the Applicants, on April 26, 2017 (the "Site Visit Report").

APPLICANT MEETING

[16] The Applicants waived their right to an exclusion meeting under section 30(5) *ALCA*.



FINDINGS

Section 4.3(a) and Section 6 of the ALCA: First priority to agriculture

[17] In assessing agricultural capability, the Panel referred in part to agricultural capability mapping and ratings. The ratings are identified using the Canada Land Inventory (CLI), 'Soil Capability Classification for Agriculture' system. The improved agricultural capability ratings identified on CLI map sheet 82E/03 for the mapping units encompassing the Property are Class 6 and Class 7; more specifically 7:6TR-3:7TR.

Class 6 - land is important in its natural state as grazing land. These lands cannot be cultivated due to soil and/or climate limitations.

Class 7 - land has no capability for soil bound agriculture.

The limiting subclasses associated with this parcel of land are R (bedrock) and T (topographic limitations).

[18] The Panel reviewed the CLI ratings and finds that the rocky terrain and topographical limitations expressed in the mapping were confirmed during the Site Visit. In this regard, the Panel finds that the ALR portion of the Property has limited agricultural capability. The Panel also finds that the small amount of ALR within the Property limits the agricultural suitability of the Property. Furthermore, the Panel finds that the request for exclusion is logical based on the location of the Property in proximity to the existing ALR boundary.

[19] The Panel finds that while there is cattle grazing in the area, it does not require fencing in this particular case; however, the Panel would remind the Applicants that the *Range Act* requires property owners to fence cattle out of their property if they do not want cattle on their property. There are fencing specifications available through the Ministry of Forest, Land and Natural Resource Operations which the Panel would recommend.



Agricultural Land Commission Decision, ALC File 55244

Section 4.3(b) of the ALCA: Second priority to economic, cultural and social values

[20] The Applicants did not provide any evidence or rationale regarding any economic, cultural and social values that are pertinent to the Application.

Section 4.3(c) of the ALCA: third priority to regional and community planning objectives

[21] There is no zoning or Official Community Plan applicable to the Property.

Weighing the factors in priority

[22] Due to the limited agricultural capability, small amount of the Property within the ALR, and location of the Property in proximity to the existing ALR Boundary, the Panel finds that the Property is not suitable for agriculture or retention within the ALR.

DECISION

[23] For the reasons given above, the Panel approves the Proposal to exclude 3.1 ha of the 11.7 ha Property from the ALR.

[24] The Commission will advise the Registrar of Land Titles that the property has been excluded from the ALR when it has received confirmation that the conditions of approval have been met.

[25] This decision does not relieve the owner or occupier of the responsibility to comply with applicable Acts, regulations, bylaws of the local government, and decisions and orders of any person or body having jurisdiction over the land under an enactment.

[26] These are the unanimous reasons of the Kootenay Panel of the Agricultural Land Commission.

[27] A decision of the Panel is a decision of the Commission pursuant to s. 11.1(5) of the *Agricultural Land Commission Act*.



Agricultural Land Commission Decision, ALC File 55244

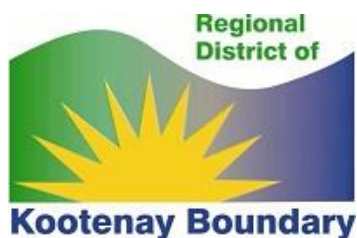
[28] This decision is recorded as Resolution #182/2017 and is released on June 28, 2017.

CERTIFICATION OF DECISION

A handwritten signature in black ink, reading 'Sharon Mielnichuk', is written over a horizontal line.

Sharon Mielnichuk, Panel Chair, on behalf of the Kootenay Panel

END OF DOCUMENT

**STAFF REPORT**

Date: 09 Aug 2017 **File**
To: **Chair McGregor, Finance Liaison**
Director Martin and Members of
the Board of Directors
From: Beth Burget, General Manager of
 Finance
Re: 2017 2nd Quarter Finance Results

Issue Introduction

A staff report from Beth Burget, General Manager of Finance, regarding the financial results for the year-to-date ending June 30, 2017.

History/Background Factors

A Financial Plan Comparison with Actuals for the year-to-date ending June 30, 2017 is attached. The report is structured by Committee and provides the annual budget, total revenues, expenses and variance to annual budget as well as % of the annual budget listed by service. Comments are indicated where there are higher or lower than normal variances for this time of year.

This financial summary is not audited and does not meet all accounting standards which would otherwise be applied for final year-end financial statement purposes. Revenue and expense accruals are not booked. This summary is intended for internal purposes only.

The report indicates that to date we have received and/or booked 67% of the annual budgeted revenue. Taxation revenue for the entire year is booked at the time of recording the annual tax requisition and is therefore 100% accounted for. Transfers from reserves are not generally booked until October/November when capital projects are known to be completed.

Major variances in revenue are as follows:

- Service 001 General Government Services - Hydro grant usually received in July
- Service 001 MFA - timing difference - all will flow through by year end
- Service 010 Regionalized Waste Management - planned deficit re landfill liability to be balanced over 5 years; Transfer from reserve \$1,304k not done - dependent on capital purchases
- Service 027 Area C Parks & Trails - \$1.23 million for pedestrian bridge dependent on receiving grant funding
- Service 045 Area D Regional Parks & Trails - \$145k gas tax re dam spillway construction not yet done; \$100k gas tax for Trans Canada Trail upgrade not yet completed
- Service 050 Kootenay Boundary Regional Fire Rescue - 911 variance of \$184k due to monthly transfer; debt financing variance of \$172k and reserve transfer of \$313k; Debt financing and reserve transfer are dependent on capital spending
- Service 054 Big White Fore = \$159k Transfer from Reserve for capital spending not yet completed
- Service 058 Kettle Valley Fire Protection - \$740k for equipment financing not yet completed
- Service 550 Christina Water - Provincial Grant Funding \$665k for CWWF project expected later in the year; \$155 for Transfers from Reserve to be completed later in the year
- Service 700 Regionalized Sewer - Provincial Grant Funding \$900k expected later in year
- Service 900 East End Transit - \$257k variance as farebox revenue received throughout the year

Expenses at June 2017 are at 40% of annual budget. Capital spending, grants, etc. are generally expended in August after receipt of tax funds. Transfers to reserves are generally made later in the year when the measurement of actual to budget can be closer reviewed.

Implications

Quarterly financial reporting will keep the Board better informed.

Advancement of Strategic Planning Goals

Aligns with goal of review and measure of performance.

Background Information Provided

2017 Second Quarter Financial Plan Comparison with Actual attached.

Alternatives

1. Receipt
2. Deferral
3. Approval

Recommendation(s)

That the staff report from Beth Burget, General Manager of Finance regarding the Financial Plan Comparison - 2017 Second Quarter be received.



REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FINANCIAL PLAN COMPARISON with ACTUALS
JUN 2017 SECOND QUARTER RESULTS Listed by COMMITTEE

Kootenay Boundary		REVENUE				EXPENSE			
DESCRIPTION	Number	ANNUAL BUDGET	ACTUAL	VARIANCE	% USE OF FINANCIAL PLAN	Comments	ACTUAL	VARIANCE	% USE OF FINANCIAL PLAN
Finance Committee									
General Government Services	001	\$ 3,678,339	\$ 2,214,619	\$ (1,463,720)	60%	Rev - Hydro Grant \$1.5 m not yet rec'd, common costs recorded monthly; Exp - Trf to Reserve \$809 k not yet done; cap projects \$105k not completed	\$ 1,299,835	\$ 2,378,504	35%
MFA Debenture Debt	001 MFA	1,838,903	762,272	(1,076,631)	41%	timing difference - all MFA payments will be collected from municipalities by year-end	762,272	1,076,631	41%
Building & Plumbing Inspection	004	865,110	862,950	(2,160)	100%		409,527	455,583	47%
Reserve for Feasibility Studies	006	81,531	51,434	(30,097)	63%		17,852	63,679	22%
TOTAL FINANCE COMMITTEE		\$ 6,463,883	\$ 3,891,275	\$ (2,572,608)			\$ 2,489,485	\$ 3,974,398	
Beaver Valley Recreation									
Beaver Valley Arena	020-011	540,990	486,547	(54,443)	90%	Rev - user fees throughout year	303,288	237,702	56%
Beaver Valley Recreation	020-013	247,065	228,543	(18,522)	93%	Rev - user fees throughout year; Exp more through summer	88,929	158,136	36%
Beaver Valley Parks & Trails	019	942,169	896,142	(46,027)	95%	Rev - Trf from reserve \$100k will be done on completion of capital project (chiller) later in year; Exp - payments to muni's in Aug after rcpt of tax funds; contr to reserve later in year	139,819	802,350	15%
TOTAL BEAVER VALLEY RECREATION		\$ 1,730,224	\$ 1,611,232	\$ (118,992)			\$ 532,035	\$ 1,198,189	
East End Services									
Police Based Victims' Assistance	009	162,845	126,504	(36,341)	78%	Rev - Solicitor General Grant received quarterly; Exp - \$30k reserve trf not yet done	59,483	103,362	37%
East End Economic Development	017	186,974	187,023	49	100%		96,334	90,640	52%
Culture Arts & Rec in the Lower Columbia	018	1,891,289	1,406,790	(484,499)	74%	Rev - budget includes various sources of revenue rec'd throughout year; Exp - little spent on CBT grants and other recreational grants to date; contribution to reserve done later in the year	908,540	982,749	48%
Kootenay Boundary Regional Fire Rescue	050	4,835,911	4,069,452	(766,459)	84%	Rev - Trf from 911 internal monthly entry, trf from reserve later in year, MFA financing re cap equip not yet done; Exp - variances include training, volunteer wages, hydrant mntce fee - all related to timing of payments, capital equipment approx half spending done for year;	2,168,795	2,667,116	45%
Cemeteries - East End	150	471,310	470,435	(875)	100%	Exp - Contracts with muni's will be paid in Aug when tax funds rcvd	2,456	468,854	1%
East End Transit	900	1,725,364	1,468,264	(257,100)	85%	Rev - farebox rev rcvd throughout year - Exp - Transit invoices generally 2-3 months behind; will be accounted for at year-end	585,309	1,140,055	34%
TOTAL EAST END STAKEHOLDERS		\$ 9,273,693	\$ 7,728,467	\$ (1,545,226)			\$ 3,820,916	\$ 5,452,777	
Environmental Services									
Regionalized Waste Management	010	7,574,034	2,918,452	(4,655,582)	39%	Rev - planned deficit of \$2.1 m re landfill liab, reserve trf \$1,304k not yet done; Exp - Capital projects not yet completed, financing payments later in year, Debt principal and interest later in year	4,501,245	3,072,789	59%
Refuse Disposal - Big White	064	242,900	242,900	-	100%	Exp - operating contract invoicing late, debt principal later in year	110,829	132,071	46%
TOTAL ENVIRONMENTAL SERVICES		\$ 7,816,934	\$ 3,161,352	\$ (4,655,582)			\$ 4,612,073	\$ 3,204,861	



REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FINANCIAL PLAN COMPARISON with ACTUALS
JUN 2017 SECOND QUARTER RESULTS Listed by COMMITTEE

Kootenay Boundary

DESCRIPTION	Number	ANNUAL BUDGET	REVENUE			Comments	EXPENSE		
			ACTUAL	VARIANCE	% USE OF FINANCIAL PLAN		ACTUAL	VARIANCE	% USE OF FINANCIAL PLAN
Boundary Economic Development Committee									
Boundary Economic Development	008	287,918	193,194	(94,724)		Rev - Gas tax funding for rec trail master plan not yet done \$60k, ag plan also not yet done \$8k; Exp - projects not yet completed	47,082	240,836	16%
TOTAL BOUNDARY ECON. DEV. COMMITTEE		\$ 287,918	\$ 193,194	\$ (94,724)			\$ 47,082	\$ 240,836	
Boundary Stakeholders Services									
Recreation - Grand Forks & Area 'D'	021	511,614	487,088	(24,526)	95%	User fees throughout the year	248,028	263,586	48%
Recreation - Greenwood, Midway , 'E'	022	67,006	67,006	-	100%	Exp - grants paid in Aug after recpt of tax funds	2,706	64,300	4%
Boundary Museum Service	026	30,000	30,039	39	100%	Exp - grants paid in Aug after recpt of tax funds	0	30,000	0%
Grand Forks Arena	030	640,844	513,729	(127,115)	80%	Rev - user fees throughout the year but higher in winter months, ; Exp - capital, reserve contr and financing to be done later in year	239,611	401,233	37%
Grand Forks Curling Rink	031	89,722	47,172	(42,550)	53%	Rev - borrowing/reserve trf later in year; Exp - capital MFA exp later in year	16,218	73,504	18%
Grand Forks Aquatic Centre	040	939,982	737,402	(202,580)	78%	Rev - Trf from reserve \$100k later in year; Capital, MFA princ & interest to come later in year	329,218	610,764	35%
Midway & Beaverdell E.R. Service	055	18,000	18,003	3	100%	Exp - Grant payments released in Aug after recpt of tax funds	3,000	15,000	17%
Animal Control - Boundary	071	160,090	158,603	(1,487)	99%	Debt payments to be paid later in year; late invoicing for operating contract	41,440	118,650	26%
Mosquito - Grand Forks, Area 'D'	080	99,544	99,552	8	100%	Services to be provided later in year	34,352	65,192	35%
Noxious Weed Control - Area 'D' & 'E'	092	185,432	199,400	13,968	108%	Rev - funding dependant on services requested by external agencies; Exp - services to be provided later in year	17,445	167,987	9%
Library - Grand Forks, Area 'C' & 'D'	140	385,590	385,107	(483)	100%		192,794	192,796	50%
Greenwood, Area 'E' Cemetery Service	145	55,878	21,494	(34,384)	38%	Rev - reserve trf later in year; Exp - funding provided when services are provided	688	55,190	1%
Boundary Transit	950	86,333	43,972	(42,361)	51%	Rev - reserve trf, Grand Forks contribution later in year; Exp - transit late invoicing	31,026	55,307	36%
TOTAL BOUNDARY AREA		\$ 3,270,035	\$ 2,808,567	\$ (461,468)			\$ 1,156,526	\$ 2,113,509	
Sewerage Committee									
East End Regionalized Sewer Utility	700	3,712,304	2,389,720	(1,322,584)	64%	Rev - Int transfers o/s, Prov Grant \$900k later in year : Exp - \$1.9M capital, reserve transfer later in year	770,469	2,941,835	21%
East End Regionalized Sewer Utility - Trail	700-101	46,945	46,945	-	100%	Exp - internal transfers outstanding	14,951	31,994	32%
East End Regionalized Sewer Utility - Rossland	700-102	14,402	14,402	-	100%	Exp - internal transfers outstanding	4,456	9,946	31%
East End Reg Sewer Utility - Rossland/Warfield	700-103	11,351	11,351	-	100%	Exp - internal transfers outstanding	7,691	3,660	68%
Oasis-Rivervale Sewer Utility	800	290,002	127,006	(162,996)	44%	Rev - Int transfers o/s, Prov Grant \$121K later in year : Exp - capital, reserve trf later in year	85,439	204,563	29%
TOTAL SEWERAGE COMMITTEE		\$ 4,075,004	\$ 2,589,423	\$ (1,485,581)			\$ 883,006	\$ 3,191,998	



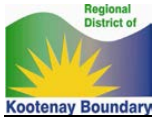
REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FINANCIAL PLAN COMPARISON with ACTUALS
JUN 2017 SECOND QUARTER RESULTS Listed by COMMITTEE

Kootenay Boundary			REVENUE				EXPENSE		
DESCRIPTION	Number	ANNUAL BUDGET	ACTUAL	VARIANCE	% USE OF FINANCIAL PLAN	Comments	ACTUAL	VARIANCE	% USE OF FINANCIAL PLAN
Protective Services									
Emergency Preparedness	012					Rev - includes \$100k est re fire services which is offset by same amount in exp - revenue related to Grand Forks flooding not yet received - estimated at \$119k; Exp includes reserve contr, grants which will be done later in year \$53k; also includes PEP Grand Forks flooding costs \$119k			
		423,063	324,438	(98,625)	77%	Rev - RDCK Contract rev due Aug 1st \$337,489; Reserve Trf to be done later in year	223,352	199,711	53%
911 Emergency Communications	015	726,690	343,575	(383,115)	47%		310,080	416,610	43%
TOTAL PROTECTIVE SERVICES COMMITTEE		\$ 1,149,753	\$ 668,013	\$ (481,740)			\$ 533,432	\$ 616,321	
Utilities Committee									
Street Lighting - Big White	101	65,878	36,878	(29,000)	56%	Rev - Reserve trf will be done later in year; Exp - planning for five add'l street lights for \$50k	6,870	59,008	10%
Street Lighting - Beaverdell	103	2,400	2,400	-	100%	Exp - timing of invoices	570	1,830	24%
Beaver Valley Water Supply	500	1,124,241	997,745	(126,496)	89%	Rev - grant funding \$179k for CWWF Davis Ave project later in year; Exp - reserve trf	442,969	681,272	39%
Christina Lake Water Supply	550					Rev - grant funding \$665k for CWWF project later in year - received \$203k to date; trf from reserve \$155k later in year; Exp - timing re capital purchases & reserve contribution			
		2,480,793	1,859,353	(621,440)	75%		1,444,800	1,035,993	58%
Columbia Gardens Water Supply Utility	600	54,459	44,406	(10,053)	82%	Rev - internal trfs not yet done; Exp - capital project not yet completed	22,738	31,721	42%
Rivervale Water & Street Lighting Utility	650	316,387	162,934	(153,453)	51%	Rev - Prov water grant \$526k not yet received, Warfield contract due Aug 1st; Exp - capital, reserve trf to occur later in year	79,146	237,241	25%
TOTAL UTILITIES COMMITTEE		\$ 4,044,158	\$ 3,103,717	\$ (940,441)			\$ 1,997,093	\$ 2,047,065	
Electoral Area Services									
Electoral Area Administration	002	601,183	393,513	(207,670)	65%	Rev Gas Tax rev down by \$193k - entries made to match spending o/s; exp gas tax spending less than budget to date - dependant on projects approved in year, reserve contr not done yet	202,003	399,180	34%
Electoral Grant - in - Aid	003	321,663	321,662	(1)	100%	timing of grants	164,558	157,105	51%
Planning & Development	005	853,574	843,893	(9,681)	99%		387,193	466,381	45%
Parks & Trails - Electoral Area 'B'	014	333,356	346,709	13,353	104%	Exp - rec grants not distrib - dependant on spending;	55,632	277,724	17%
Recreation - Christina Lake	023	74,046	31,162	(42,884)	42%	Rev - user fees throughout year; exp program costs and reserve trf later in the year	25,366	48,680	34%
Recreation Facilities - Christina Lake	024	44,363	44,450	87	100%	expenses throughout year	18,898	25,465	43%
Grand Forks Community Centre	025	-	-	-	#DIV/0!		-	-	#DIV/0!
Area 'C' Regional Parks & Trails	027	1,630,250	375,884	(1,254,366)	23%	Rev/Exp - budget included \$1.23M for pedestrian bridge - spending dependant on receiving grant funding	102,656	1,527,594	6%
Beaverdell Community Club Service	028	19,950	19,950	-	100%	Grants disbursed in Aug on receipt of tax funds	0	19,950	0%



REGIONAL DISTRICT OF KOOTENAY BOUNDARY
FINANCIAL PLAN COMPARISON with ACTUALS
JUN 2017 SECOND QUARTER RESULTS Listed by COMMITTEE

DESCRIPTION	Number	ANNUAL BUDGET	REVENUE			Comments	EXPENSE		
			ACTUAL	VARIANCE	% USE OF FINANCIAL PLAN		ACTUAL	VARIANCE	% USE OF FINANCIAL PLAN
Area 'D' Regional Parks & Trails	045	358,557	68,570	(289,987)	19%	\$145k gas tax re dam spillway construction as well as \$100k TCT gas tax upgrade not complete; grants/reserve contributions to occur later in year	22,867	335,690	6%
Heritage Conservation - Area 'D'	047	22,883	12,885	(9,998)	56%	Rev - Gas Tax \$10k for feasibility study not yet done;	6,725	16,158	29%
Fire Protection - Christina Lake	051	353,033	353,179	146	100%	Exp - little activity in several areas i.e. uniform clothing allow, contingencies, contr to reserve, etc.	141,191	211,842	40%
Fire Protection - Beaverdell	053	65,504	65,504	0	100%	Exp - timing debt payments/reserve contributions, training, etc.	23,166	42,338	35%
Big White Fire - Specified Area	054	1,094,315	932,414	(161,901)	85%	Rev - reserve trf \$159K to match capital spending not done yet; Exp - capital spending re hall reno not completed	444,114	650,201	41%
Rural Greenwood Fire Service	056	23,378	23,378	-	100%	Exp - Contract payment to City of Greenwood timed for August on receipt of tax funds	688	22,690	3%
Fire Protection - Grand Forks Rural	057	471,316	454,372	(16,944)	96%	Rev - reserve trf \$17k not done yet; Exp capital, reserve contr, contracted fire service payment not done yet	71,354	399,962	15%
Kettle Valley Fire Protection	058	876,245	136,245	(740,000)	16%	Rev - Borrowing not done yet; Capital, contracted fire services payment not yet done	344,660	531,585	39%
Area 'E' Regional Parks & Trails	065	31,378	31,391	13	100%	Projects not yet complete	688	30,690	2%
Animal Control - East End	070	98,708	97,657	(1,051)	99%		47,277	51,431	48%
Big White Security Services	074	209,665	209,561	(104)	100%	Exp late billing	60,528	149,137	29%
Big White Noise Control Service	075	16,378	16,378	-	100%	Exp includes \$15k re set up of bylaw enforcement not yet completed	688	15,690	4%
Area 'C' Economic Development	077	145,378	145,734	356	100%	Grants disbursed on provision of services; contr to reserve later in year	7,688	137,690	5%
Mosquito Control - Chistina Lake	081	41,265	41,361	96	100%	Services provided in late spring/summer	10,898	30,367	26%
Weed Control - 'A' - Columbia Gardens	090	44,730	34,735	(9,995)	78%	Rev - Funding from outside agencies gen received later in year; Exp - service provided later in year	13,964	30,766	31%
Weed Control - Christina Lake Milfoil	091	462,921	370,423	(92,498)	80%	Rev - includes \$90k financing for Boat which has not yet been purchased, transfer from reserve later in year; Exp - service generally later in year, also includes \$150k for capital which includes boat & trailer which is partially completed	197,746	265,175	43%
House Numbering - Areas 'A' & 'C'	120	6,000	6,013	13	100%		3,000	3,000	50%
House Numbering - Area 'D'	121	3,000	3,001	1	100%		1,500	1,500	50%
House Numbering - Area 'B'	122	3,000	3,004	4	100%		1,500	1,500	50%
House Numbering - Area 'E'	123	3,000	3,002	2	100%		1,500	1,500	50%
Library - Specified Area 'E'	141	3,000	3,000	-	100%		0	3,000	0%
Mill Road Sewer Collection Services	710	0	0	-	#DIV/0!	Exp - grant payment in Aug after receiving tax revenue	-1	1	#DIV/0!
TOTAL ELECTORAL AREA SERVICES		\$ 8,212,039	\$ 5,389,030	\$ (2,823,009)		Inactive service	\$ 2,358,046	\$ 5,853,993	
TOTAL BUDGET		\$ 46,323,641	\$ 31,144,270	\$ (15,179,371)			\$ 18,429,695	\$ 27,893,946	
% of Budget			67%				40%		



POLICY TITLE: Filling Vacant Management Staff Positions through Promotions and Hiring

ORIGINAL APPROVAL DATE: August 30, 2007

REVIEWED BY PEP COMMITTEE: June 14, 2017/July 27, 2017

ADOPTED BY BOARD OF DIRECTORS:

Policy: The Regional District of Kootenay Boundary (RDKB) shall utilize best practices when promoting/retaining and attracting/hiring management staff.

Purpose: To formalize and clarify the policies and practices for the selection of staff to fill vacancies through either promotions or hiring.

Procedure: The RDKB utilizes defined policies and practices when filling management staff positions.

Attracting Internal and External Candidates

When advertising to attract candidates to express interest in a vacant or new management position, the position will be advertised in at least the following venues:

1. Websites
 - a. The RDKB website (www.rdkb.com)
 - b. Civicinfo (www.civicinfo.bc.ca)
 - c. Any websites operated by the applicable professional association (i.e. www.pibc.bc.ca for planners, www.cga-bc.org for certified general accountants)
2. Appropriate newspapers (an ad in each of two consecutive weeks)

The RDKB will consider the utilization of an executive search firm where in the opinion of the Chief Administrative Officer (CAO) the position requires specific attributes or is in such demand that traditional hiring practices may not lead to a successful hiring.

Selection and Interview Committee

Where the open position is one of:

- General Manager – Operations
- General Manager – Environmental Services
- General Manager – Finance

- Manager of Corporate Administration

The Selection and Interview Committee shall consist of the following members:

- The CAO
- Two of the three General Managers as selected by the CAO
- The Chair of the Policy, Executive and Personnel Committee or Board's designate
- The Chair or Vice Chair of the Board.

In the case of any other management position, the Selection and Interview Committee shall consist of the CAO, the appropriate General Manager and one other Manager as selected by the CAO.

The Selection and Interview Committee shall review the resumes of interested candidates and through consensus agree on suitable candidates for interviews. Wherever possible at least three candidates will be interviewed.

The interview process will consist of formal questions enhanced by informal discussion. Where candidates to be interviewed reside in an area or have scheduling difficulties that make face-to-face discussions not feasible, telephone interviews will be considered in the initial stages. However, a face to face interview will be required prior to any hiring decision being made.

The top two candidates shall undergo a psychological profile test at the cost of the RDKB, as well as a full reference check. The results shall help confirm the decision of the Committee as to the top candidate or allow the Committee to request a second interview.

Successful Candidate

At no time will a candidate be formally hired without first visiting the RDKB.

The successful candidate will be contacted directly by the CAO with a verbal offer of the position. The verbal offer will be immediately followed by a formal letter. The formal offer of employment will contain:

- The offer of employment
- The terms of the employment
- The salary and benefits
- The term of employment (if necessary)
- The terms of the probationary period
 - All management staff are subject to a six-month probationary period. During those six months, the employee will be paid at the 95% level of the negotiated salary

- The proposed start date
- A deadline for response (acceptance/rejection)

Eligible Expenses

In the event a candidate from outside the immediate area is considered, consideration will be given to paying moving expenses.

The RDKB will reimburse both short-listed (interview) applicants and the successful candidate for reasonable and documented expenses.

Eligible Expenses for those Interviewed

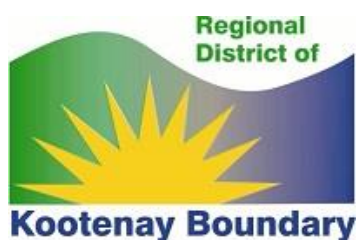
- Travel related expenses from the candidate's residence to Trail. Air fare shall be at economy rates. Vehicular mileage shall be reimbursed at the rate approved by the Board for RDKB business related travel. Travel related expenses include parking, taxis and/or shuttles where appropriate and reasonable.
- Hotel or motel accommodations for a maximum two nights.
- Meals upon receipt.

Eligible Expenses for the Successful Candidate

- Moving expenses - the RDKB will pay up to the maximum of \$10,000 of the moving expenses (pack and move). The successful candidate is responsible for obtaining three quotations and selecting the lowest cost alternative. It shall be understood that moving expenses paid by the RDKB shall be repaid should the successful candidate leave the employment of the RDKB of his/her own accord within the first two years of employment, on the following basis:
 - Leave in the first six months of employment – 85% repayment
 - Leave in the second six months – 75%
 - Leave in the third six months – 50%
 - Leave in the last six months – 25%

After two years' employment, the successful applicant will not be responsible for repayment of any moving expenses paid by the RDKB.

- Living out expenses - The RDKB will reimburse the successful candidate up to one month's accommodation expenses for a new hire, moving to the area, while he/she secures longer term housing. The successful candidate is expected to make all reasonable efforts to secure housing, even temporary in nature, as efficiently as possible.

**STAFF REPORT**

Date: 31 Aug 2017 **File** ES Admin

To: **Chair McGregor and Members of the Regional District of Kootenay Boundary Board of Directors**

From: Goran Denkovski, Manager of Infrastructure and Sustainability

Re: Climate Adaptation Funding Partnership Opportunity

Issue Introduction

A Staff Report from Goran Denkovski, Manager of Infrastructure and Sustainability regarding a funding partnership with the Rural Development Institute (RDI) at Selkirk College to provide climate adaptation initiatives in the Columbia basin.

History/Background Factors

From 2008-2015, Columbia Basin Trust's Communities Adapting to Climate Change Initiative supported several Basin Communities to understand their climate vulnerabilities and to begin to take action. In 2015, the Columbia Basin Rural Development Institute at Selkirk College partnered with Columbia Basin Trust to develop a monitoring program that would help these communities (and others) evaluate their progress in meeting their adaptation goals. The primary output of this partnership was the State of Climate Adaptation and Resilience in the Basin indicator suite. Over the past 1.5 years, the RDI has been working with select communities (including Rossland) to pilot this indicator suite, evaluate its effectiveness, and make adjustments that will improve its utility to the communities in the RDI's service area (which includes both the Basin and the Boundary). The next proposed project will use the refined indicator suite to assess the state of climate adaptation in participating communities, and then use the results of those assessments to inform activities designed to help communities improve the effectiveness of the actions they are taking, and commence action in areas that have yet to be addressed.

The RDI is currently pursuing funding from FCM's Climate Adaptation Partner Grants to provide climate adaptation support to the Columbia Basin-Boundary region. They are looking to partner with 6 local governments around the region. They are asking each regional district to nominate 1 electoral area to participate.

The objectives are to:

- link participating local governments' assets and activities in order to advance climate adaptation action at the regional scale,
- facilitate peer learning and capacity building to enhance local governments' abilities to address common climate vulnerabilities, and
- measure local governments' progress in addressing adaptation priorities with the goal of identifying opportunities to refine ongoing actions and enhance their impact.

This will be accomplished by:

- using an established indicator suite to measure each participating local government's performance on priority adaptation themes,
- convening Climate Theme Teams to facilitate peer learning and bring in experts to help advance local governments' efforts to address identified vulnerabilities,
- hosting a learning summit and webinars to extend project benefits beyond the project team to all local governments and interested organizations operating in the region, and
- partnering with leading provincial and national practitioner groups and research organizations both to access an expert knowledge base and extend the geographic reach of the project's knowledge mobilization activities.

Benefits of participation would include:

- access to support for assessment activities related to the impact and effectiveness of climate adaptation actions,
- access to subject matter experts through learning opportunities focused on regional priority climate adaptation themes, and
- an opportunity to take a leadership role in a collaborative effort intended to move the region forward as a whole in addressing its climate vulnerabilities.

Costs to participate would include:

- staff time over the course of the 2-year project (to help steer project activities, support measurement activities, attend learning summits and participate in Climate Theme Teams), and
- a \$5K cash contribution (this would form part of a total \$60K cash contribution from the RDI and local government partners, which could then leverage an additional \$240K from FCM).

An assessment would be completed using Electoral Area 'A' as a case study. Following that assessment (and the other 4-5 community-level assessments that we undertake around the region), a series of Climate Theme Teams will be formed. RDKB staff participation in these teams has the potential to benefit all electoral areas. The RDI would also invite participation by all RDKB directors in the learning summit and webinars that they are planning.

Implications

This was not budgeted and would require providing funds from the carbon offset fund reserve and to amend the General Government Services "001" 2017 - 2021 budget and 5 year financial plan.

Advancement of Strategic Planning Goals

Environmental Stewardship/Climate Preparedness

- We will plan for climate change adaptation and mitigation

Background Information Provided

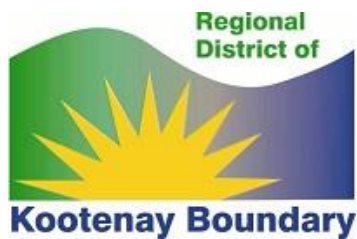
N/A

Alternatives

1. Receive the report.
2. Not receive the report.

Recommendation(s)

The that Regional District of Kootenay Boundary Board of Directors approve the \$5,000 contribution to the Rural Development Institute at Selkirk College for funding the climate adaption partnership. Further, that the Board of Directors direct staff to have the assessment completed using Electoral Area 'A' as a case study. Further, that the Board of Directors direct staff to provide the funding from the carbon offset fund reserve and amend the General Government Services "001" 2017 - 2021 budget and 5 year financial plan.



STAFF REPORT

Date: 10 Aug 2017

File

Staff Report-BRD-
Approval of Service
Contract for BV
Arena

To: RDKB Board of Directors

From: Mark Daines - Manager of Facilities
and Recreation

Re: Staff Report-BRD-Approval of Service
Contract for BV Arena

Issue Introduction

A staff report from Mark Daines, Manager of Facilities and Recreation regarding the authorization of the RDKB signatories to sign and enter in to a Concession Contract for the Beaver Valley Arena.

History/Background Factors

In the past the Beaver Valley Arena has hired an independent contractor to operate the concession and spud shack. The independent contractor hires their own staff and is required to have food safe, WCB, and liability insurance.

The amount to be paid to the contractor has already been approved in the 2017 Financial Plan.

Implications

There are no implications to the budget as it has already been approved by the BV Recreation Committee and adopted as part of the RDKB Financial Plan.

Advancement of Strategic Planning Goals

By entering in to the Service Contract and Agreement with the concession operator ensures that we are responsible and pro-active in funding our services and that plans are developed to address aging infrastructure in our service to ensure sustainable services.

Background Information Provided

Please see attached Service Contract and Agreement to be signed.

Alternatives

None. No other parties have come forward interested in running the concession.

Recommendation(s)

That the Regional District of Kootenay Boundary Board of Directors approve a Serve Contract and Agreement for the purpose of securing an operator and maintaining the concession operations in the Beaver Valley Arena.

FURTHER, that the Board authorizes the RDKB signatories to sign and enter in to the Service Contract and Agreement.

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

This letter of agreement between:

BEAVER VALLEY RECREATION DEPARTMENT hereby known as BVRD
and
Shelley Verhelst (Proprietor) hereby known as the 'Contractor'

to cover the operating season of the Concession and Spud Shack in Beaver Valley Arena for the 2017/2018 operating season. The Agreement may be cancelled by either party by giving two months written notice. The Contractor agrees to be open for Nitehawk Games, all Minor Hockey Tournaments and Special Events.

The financial, operational and management procedures are as follows:

OPERATION

1. The Contractor will arrange for adequate staff to handle all public functions at Beaver Valley Arena where cashiers and/or concessionaires are required for the arena operating season, approximately September to April. The number of staff required will be at the discretion of the Contractor.
2. It will be the responsibility of the Contractor to provide adequate training for cashiers and concessionaires, with assistance from the BVRD as required. The Contractor will require a Food Safe Endorsement and will display a certificate in the concession. In addition, the Contractor will be required to have WCB and a minimum two million dollar General Liability Insurance policy.
3. Persons staffing the concession and spud shack will do minor clean up duties e.g.: clean counters and utensils, wipe/wash equipment. The BVRD will attend to major clean up duties, e.g.: wash floor, clean popcorn kettle, clean deep fryer, etc. All cleaning materials will be supplied by the BVRD. (See Appendix A)
4. The BVRD will count concession stock and reconcile sales with cash receipts weekly.
5. The BVRD will order **ALL** stock for concession.
6. The BVRD will provide all equipment to be used in the concession.
7. The Contractor agrees that before commencing use of the premises, the Contractor

shall on each occasion, before use and occupation, inspect the premises and equipment, and shall forthwith notify the Recreation Department office at 367-9319 of any condition that may render the premises or equipment unsafe for use.

FINANCIAL

1. The BVRD will provide all funds for purchase of stock and equipment for the concessions.
2. The BVRD will pay the Contractor for providing staff for all events during the operating season, to be negotiated annually. The season fee for service rate for 2017/18 is \$10,675 payable in monthly installments of \$1525.00 at the end of each month from September to March. *If the Nitehawk's make the playoffs, an additional amount of \$250 per game will be remunerated.*

MANAGEMENT

1. The BVRD shall have sole right of the overall management of the concessions and cashiers functions in the Beaver Valley Arena.
2. The BVRD shall govern the use of the concession by other user groups.
3. Any complaints regarding the conduct or performance of concession staff will be handled jointly by the BVRD and the Contractor.
4. The Contractor shall not permit any other person, group or organization not named in this Agreement to use or occupy the said premises without authorization from the Regional District. Authorization granted by Regional District shall be attached to this Agreement prior to any use or occupation of the said premises by any other person, group or organization.

INDEMNIFICATION

1. The Contractor agrees that it will indemnify and save harmless the Regional District and its officers, employees, servants, agents, successors, and assigns from and against any and all claims whatsoever including all damages, liabilities, expenses, costs, including legal or other fees incurred in respect of any such claim, or any cause or proceeding brought thereon arising directly or indirectly from or in connection with the granting of this License and the use and occupation of the said premises, save that this Contractor will be under no obligation to indemnify and save harmless the Regional District against or in respect of any damages or judgment rendered against the Regional District resulting from or arising out of any negligence or fault of the part of the Regional District in connection with the maintenance or condition of the premises to the extent that the damage, loss or injury was caused or occasioned by the sole negligence of the Regional District.
2. The Contractor shall observe, perform and comply with the requirements of every applicable by-law, statute, regulation or ordinance and with every applicable regulation or order with respect to the condition, maintenance, use or occupation of the said premises and any furniture, equipment, supplies, materials or articles located therein.
3. The Contractor warrants and represents that if he/she signs this Agreement on behalf of a group or organization, the Operator has sufficient power, authority and capacity to bind the group or organization with his/her signature.
4. I have read the above and fully understand the terms and conditions contained herein and will comply with the said Agreement.

Signature of Witness

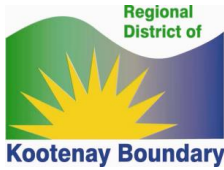
Signature of Contractor

Name

Name of Contractor/Group

Issued this _____ day of _____, 20__

Authorized Signature Regional District of Kootenay Boundary



Regional District of Kootenay Boundary
 202 – 843 Rossland Avenue,
 Trail, BC
 V1R 4S8
Phone: (250)368-9148
 or 1-800-268-7325 (within BC)
Fax: (250)368-3990
E-mail: mdaines@rdkb.com

SERVICE CONTRACT

File #:

Purchase Order #:

Project: BVA CONCESSION

THIS AGREEMENT executed in duplicate and dated for reference the:

1st day of Sept. 2017.
 (Day) (Month) (Year)

Regional District of Kootenay Boundary
 (hereinafter called the "Regional District")
 at the following address:
 202 – 843 Rossland Avenue,
 Trail, BC
 V1R 4S8
 Telephone #: (250) 364-3000

AND

Shelley Verhelst
 (hereinafter called the "Contractor")
 at the following address:
 Box 656,
 Fruitvale, BC V0G 1L0
 Telephone #: 250-367-0040
 Workers Compensation Board #:

AGREE AS FOLLOWS:

SCHEDULE A – SERVICES

(a) THE CONTRACTOR shall provide the following Services: Operation of the Concession and Spud Shack in the Beaver Valley Arena.

(b) TERM: Notwithstanding the date of execution of this Agreement provide the services described in Schedule "A" hereof ("the Services") commencing on or before Sept. 1, 2017 and ending on or before March 31, 2018, with possible extensions based on the terms and conditions outlined in the Attachment 'A'

(c) Location: Fruitvale, BC

SCHEDULE B – CONTRACT PAYMENT

(a) CONTRACT PRICE/RATE: \$ 1,525.00 per month from September through March, and \$250.00 per game if the Nitehawk's make the playoffs.

(b) BILLING DATE: **Upon submitted invoices, pursuant to terms and conditions outlined in Attachment 'A'**

In signing this Agreement, the Contractor certifies understanding the additional conditions appearing on the reverse of this form. IN WITNESS WHEREOF the parties hereto have duly executed this Agreement as of the day and year first above written.

THE CORPORATE SEAL OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Chair

Chief Administrative Officer

Shelley Verhelst, Representative

Position

THE CONTRACTOR

1. The Contractor shall:
 - (a) Undertake all work and supply all materials necessary to perform the Services, unless stipulated otherwise in Attachment A;
 - (b) Upon the request of the Regional District of Kootenay Boundary (herein after called the RDKB) fully inform the RDKB of the work done by the Contractor in connection with the provision of the Services and permit the RDKB at all reasonable times to inspect, review and copy all works, productions, buildings, accounting records, findings, data, specifications, drawings, working papers, reports, documents and materials, whether complete or otherwise, that have been produced, received or acquired by the Contractor as a result of this agreement;
 - (c) Comply with all applicable municipal, provincial and federal legislation and regulations;
 - (d) At its own expense, obtain all permits and licenses necessary for the performance of the Services, and on request provide the RDKB with proof of having obtained such licenses or permits;
 - (e) Promptly pay all persons employed by it;
 - (f) Not assign this Agreement, not subcontract any of its obligations under this Agreement, to any person, firm or corporation without the prior written consent of the RDKB;
 - (g) At all times, exercise the standard of care, skill and diligence normally exercised and observed by persons engaged in the performance of services similar to the Services;
 - (h) At all times, treat as confidential all information and material supplied to or obtained by the Contractor or subcontractor as a result of this Agreement and not permit the publication, release or disclosure of the same without the prior written consent of the RDKB;
 - (i) Not perform any service for any other person, firm or corporation which, in the reasonable opinion of the RDKB, may give rise to a conflict of interest;
 - (j) Be an independent Contractor and not the servant, employee or agent of the RDKB;
 - (k) Ensure all persons employed by it to perform the Services are competent to perform them, adequately trained, fully instructed and supervised;
 - (l) Accept instructions from the RDKB, provided that the Contractor shall not be subject to the control of the RDKB in respect of the manner in which such instructions are carried out;
 - (m) At its own expense, obtain Workers Compensation Board coverage for itself, all workers and any shareholders, directors, partners or other individuals employed or engaged in the execution of the *Workers Compensation Act* and regulations thereunder. Upon request, the Contractor shall provide the RDKB with proof of such compliance;
 - (n) Be responsible for all fines, levies, penalties and assessments made or imposed under the *Worker's Compensation Act* and regulations relating in any way to the Services, and indemnify and save harmless fines, levies, penalties and assessments;
 - (o) Ensure that all personnel hired by the Contractor to perform the Services will be the employees of the Contractor and not to the RDKB with the Contractor being solely responsible for the arrangement of reliefs and substitutions pay supervision, discipline, employment insurance, workers compensation, leave and all other matters arising out of the relationship of employer and employee;
 - (p) Not in any manner whatsoever commit or purport to commit the RDKB to the payment of any money;
 - (q) Establish and maintain time records and books of account, invoices, receipts, and vouchers of all expenses incurred;
 - (r) Notwithstanding the provision of any insurance coverage by the RDKB, indemnify and save harmless the RDKB, its successor(s), assign(s) and authorized representative(s) and each of them from and against losses, claims, damages, actions, and causes of action (collectively referred to as "Claims"), that the RDKB may sustain, incur, suffer or be put to at any time either before or after the expiration or termination of this Agreement, that arise out of errors, omissions or negligent acts of the Contractor or its subcontractor(s), servant(s), agent(s) or employee(s) under this Agreement, excepting always that this indemnity does not apply to the extent, if any, to which the Claims are caused by errors, omissions or the negligent acts of the RDKB its other contractor(s), assign(s) and authorized representative(s) or any other persons;
 - (s) Use due care that no person or property is injured and no rights infringed in the performance of the Services, and shall be solely responsible for all losses, damages, costs and expenses in respect to any damage or injury, including death, to persons or property incurred in providing the Services or in any other respect whatsoever.;

- (t) Obtain and maintain in force, during the Term, adequate insurance as determined by the Contractor, or as specified by the RDKB in writing. If the RDKB requires the Contractor to purchase and maintain a policy of General Liability Insurance, the policy shall name the RDKB as An Additional Insured;
- (u) Inspect the site where the Services are to be performed (the "Site") and become familiar with all conditions pertaining thereto prior to commencement of the Services;
- (v) Where materials and supplies are to be provided by the Contractor, use only the best quality available;
- (w) Where samples of materials or supplies are requested by the RDKB, submit them to the RDKB for the RDKB's approval prior to their use;
- (x) Not cover up any works without the prior approval or consent of the RDKB and, if so required by the RDKB, uncover such works at the Contractor's expense; and
- (y) Keep the Site free of accumulated waste material and rubbish caused by it or the Services and, on the completion of the Services, leave the Site in a safe, clean and sanitary condition.

THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

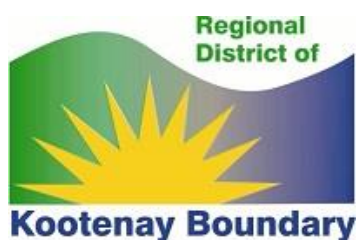
2. The RDKB shall:
 - (a) subject to the provisions of this Agreement, pay the Contractor, in full payment for the Services which in the opinion of the RDKB at the times set out is Schedule "B" of this Agreement (herein called "Contract Price"), and the Contractor shall accept such payment as full payment for the Services;
 - (b) notwithstanding Subsection 2(a), not be under any obligation to advance to the Contractor more than 90% of the Contract Price for Services rendered in accordance with Schedule "A" to the satisfaction of the RDKB. The 10% holdback shall be retained for a period of 40 days after completion of the Services, and interest shall not be payable on the amount held back by the RDKB;
 - (c) at its discretion, holdback from the Contract Price in addition to the 10% holdback contemplated in Subsection 2(c), sufficient monies to indemnify the RDKB completely against any lien or claim of lien arising in connection with the provision of the Services;
 - (d) make available to the Contractor all available information considered by the RDKB to be pertinent to the Services;
 - (e) give the Contractor reasonable notice of anything the RDKB considers likely to materially affect the provision of the Services; and
 - (f) examine all studies, reports, sketches, proposals and documents provided by the Contractor under this Agreement, and render decisions pertaining thereto within a reasonable time.

TERMINATION

3. In the event of a substantial failure of a party to perform in accordance with the terms and conditions of this Agreement, it may be terminated by the other party on five days written notice.
4. The RDKB may, at its sole discretion, terminate this Agreement on 10 days notice, and the payment of funds required to be made pursuant to Section 5 shall discharge the RDKB of all of its liability to the Contractor under this Agreement.
5. Where this Agreement expires or is terminated before 100% completion of the Services, the RDKB shall pay to the Contractor that portion of the Contract Price which is equal to the portion of the Services completed to the satisfaction of the RDKB prior to expiration or termination.
6. Where the Contractor fails to perform or comply with the provisions of this Agreement the RDKB may, in addition to terminating this Agreement, pursue such remedies as it deems necessary.

GENERAL

7. The RDKB shall be the sole judge of the work, material and the standards of workmanship in respect of both quality and quantity of the Services, and his decision on all questions in dispute with regard thereto, or as to the meaning and intentions of this contract, and as to the meaning or interpretation of the plans, drawings and specifications, shall be final, and no Services shall be deemed to have been performed as to entitle the Contractor to payment therefrom, until the RDKB is satisfied therewith.
8. The RDKB certifies that the Service purchased pursuant to this Agreement are for the use of and are being purchased by the RDKB and are therefore SUBJECT TO THE FEDERAL GOODS AND SERVICES TAX.
9. This Agreement shall be governed by and construed in accordance with the Regional District of Kootenay Boundary.
10. Time shall be of the essence of this Agreement.
11. Any notice required to be given hereunder shall be delivered or mailed by prepaid certified or registered mail to the addresses above (or at such other address as either party may from time to time designate by notice in writing to the other), and any such notice shall be deemed to be received 72 hours after mailing.
12. This Agreement shall be binding upon the parties and their respective successors, heirs and permitted assigns.
13. A waiver of any provision or breach by the Contractor of any provision of this Agreement shall be effective only if it is in writing and signed by the RDKB.
14. A waiver under Section 13 shall not be deemed to be a waiver of any subsequent breach of the same or any other provision of this Agreement.
15. Everything produced, received or acquired (the "Material") by the Contractor or subcontractor as a result of this Agreement, including any property provided by the RDKB to the Contractor or subcontractor, shall:
 - (a) be the exclusive property of the RDKB; and
 - (b) be delivered by the Contractor to the RDKB immediately upon the RDKB giving notice of such request to the Contractor.
16. The copyright in the Material belongs to the RDKB.
17. The RDKB may, at its discretion, notify the Contractor that the terms, amounts and types of insurance required to be obtained by the Contractor hereunder be changed.
18. Where the Contractor is a corporation, it does hereby covenant that the signatory hereto has been duly authorized by the requisite proceedings to enter into and execute this Agreement on behalf of the Contractor.
19. Where the Contractor is a partnership, all partners are to execute this Agreement.
20. Sections 1 b), i), j), r), and 16 of this Agreement will, notwithstanding the expiration or earlier termination of the Term, remain and continue in full force and effect.



STAFF REPORT

Date: 31 Aug 2017

File

ES Administration -
Solid Waste

To: Chair McGregor and Members,
Board of Directors

From: Alan Stanley - General Manager of
Environmental Services

Re: Roll-Off Truck Purchase

Issue Introduction

A Staff Report from Alan Stanley, General Manager of Environmental Services regarding the purchase of a roll-off truck for the Regional Solid Waste Management Service.

History/Background Factors

The Regional Solid Waste service utilizes roll-off trucks for a variety of purposes. The trucks have the capability to carry different sizes and configurations of bins including large (50 cubic yard) garbage bins and recycling bins. The current system requires a minimum of two roll-off trucks to do a wide variety of tasks, including, but not limited to, servicing five transfer stations and three recycling depots, transporting recyclable materials to market and transporting finished compost to closed landfills.

One of the roll-off trucks is past due for replacement. It is an 2002 model year with 665,000 kilometres and 28,000 hours of use (typically heavy equipment is replaced after 10,000 hours).

Funds were included in the 2017 budget for the roll-off truck replacement in the amount of \$180,000. The old truck has a value of 40 to 60 thousand dollars however, revenue from the sale of the old truck was not included in the 2017 budget

A tender was issued and twenty submissions were received. One submission was late and rejected. Of the nineteen remaining submissions, eight met minimum specifications.

The lowest price meeting minimum specifications was submitted IRL International at a bid price of \$193,989.11

Implications

The purchase will require a budget amendment, adding \$13,989.11 to the capital equipment replacement line item for the roll-off truck. The revenue side of the budget would be amended to include \$40,000 for the sale of the old truck. The net price of the new truck will be less than \$160,000, well within the budgeted amount.

Advancement of Strategic Planning Goals

Exceptional Cost Effective And Efficient Services - We will ensure we are responsible and proactive in funding our services.

Background Information Provided

- Internal Staff Report Tender Results

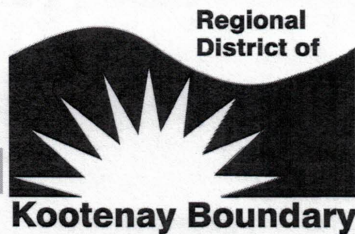
Alternatives

1. That the the Board of Directors approves budget amendments increasing the allowance for a roll-off truck to \$194,000 and adding revenue of \$40,000 for the sale of used equipment in the Regional Solid Waste Management budget.
2. That the Board of Directors direct Staff to purchase a roll-off truck from IRL International at a bid price of \$193,989.11 and sell the old truck through a competitive process.
3. The the Board of Directors not approve budget amendments or the purchase of a new roll-off truck.

Recommendation(s)

That the the Board of Directors approves budget amendments increasing the allowance for a roll-off truck to \$194,000 and adding revenue of \$40,000 for the sale of used equipment in the Regional Solid Waste Management budget, and further,

That the Board of Directors direct Staff to purchase a roll-off truck from IRL International at a bid price of \$193,989.11 and sell the old truck through a competitive process.



8798 GRANBY RD.
BOX 1965
GRAND FORKS, B.C
VOH 1H0
(250) 442-2734, Cell (250) 442-1042
rmcgregor@rdkb.com

MEMORANDUM

TO: AL STANLEY, GENERAL MANAGER OF
ENVIRONMENTAL SERVICES
FROM: ROB MCGREGOR, SOLID WASTE OPERATIONS COORDINATOR
DATE: JULY 27, 2017

SUBJECT: Results from Tender 2017Hooklift

MESSAGE: Nineteen submissions were received before the deadline for the purchase of a new Hook lift for solid waste operations. The results of those tenders are listed in the attached spreadsheet.

The following was the criteria as to why the lowest submission is not staff's recommendation to be the selected:

- Two submissions were removed from consideration for reasons stated on attached list.
- Only three Hooklift Manufacturer met all specifications set out in the tender (Stellar, Ampiroll, Swaploader). Double rear rollers are a required option as single cause point loading of container rails and result in damage and repair requirements over time. (see attached picture)
- Proximity to dealership for warranty work, repair work, and parts supply. Cookson (International) is the closest dealership and has a parts representative in Grand Forks weekly.
- Resale of product at end of RDKB use.
- Engine displacement. 15 litre engine in midrange to produce required horse power and torque compared to 13 litre at top of range for same production. Better fuel economy and life expectancy for the 15 litre engine.

It is staff's recommendation that the tender be awarded to IRL International Truck Centres Ltd. for their submission to supply the 2018 International HX620 chassis with the Ampliroll 160-232-22 loader for the unit price of \$193,989.11. Although this amount exceeds the amount budgeted for this purchase in the 2017 annual Budget (\$180,000.00), the sale of the old hook lift truck that this one is replacing will be more than enough to bring our expenditures back under our budgeted figure.

If you have any questions or concerns as to this staff recommendation, please feel free to contact me.

Corporately yours

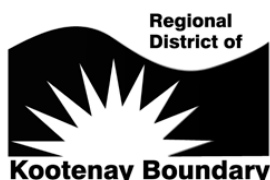
Rob McGregor, Solid Waste Operations Coordinator

2017 Hook lift Tenders Received

Submitted by	Chassis	Hook lift	Missing Specs	Unit Price	Total Cost	Notes
IRL International	International	CPS (Copma)	2xroller,Hp,dump angle	\$ 179,483.70	\$ 201,021.75	Engine too small
Falcon Equipment	Freighliner	Multilift	2xroller, dump angle	\$ 182,250.00	\$ 204,120.00	
Drive Products Inc.	Freighliner	CPS (Copma)	2xroller, dump angle	\$ 185,000.00	\$ 207,200.00	
IRL International	International	CPS (Copma)	2xroller, dump angle	\$ 189,191.11	\$ 211,894.05	
Falcon Equipment	International	Multilift	2xroller, alum fen,dump angle	\$ 190,750.50	\$ 213,640.00	
Raymax Equipment	Freighliner	Ampiroll	None	\$ 192,175.00	\$ 215,236.00	Late submission
Inland Pentiction	Kenworth	Multilift	2xroller, dump angle	\$ 192,270.00	\$ 215,342.40	
IRL International	International	Ampiroll	None	\$ 193,989.11	\$ 217,267.81	
Western Star	Western Star	CPS (Copma)	2xroller, alum fen,dump angle	\$ 194,353.00	\$ 217,675.36	
Commercial Truck	Freighliner	Stellar	None	\$ 195,980.00	\$ 219,497.60	
Falcon Equipment	Western Star	Multilift	2xroller, dump angle	\$ 196,525.00	\$ 220,108.00	
Rollins Machinery	Freighliner	Galbreath	2xroller	\$ 197,900.00	\$ 221,648.00	
IRL International	International	Stellar	None	\$ 201,356.11	\$ 225,518.85	
Inland Pentiction	Kenworth	Stellar	None	\$ 202,370.00	\$ 226,658.40	
IRL International	International	Swaploader	None	\$ 205,050.11	\$ 229,656.13	
Pacific Coast	Mack	CPS (Copma)	2xroller, fuel cap,dump angle	\$ 205,815.00	\$ 230,512.80	
Inland Pentiction	Kenworth	Swaploader	None	\$ 206,064.00	\$ 230,791.68	
Western Star	Western Star	Stellar	None	\$ 207,518.00	\$ 232,420.16	
Pacific Coast	Mack	Multilift	2xroller, fuel cap,dump angle	\$ 207,880.00	\$ 232,825.60	
Pacific Coast	Mack	Swaploader	fuel capabacity low	\$ 221,674.00	\$ 248,274.88	

Specifications Missing as stated
 Meets all required Specifications





STAFF REPORT

Date:	August 31, 2017	File #:	A-16
To:	Chair McGregor and Members of the Board		
From:	Ken Gobeil, Planner		
RE:	ATCO Forestry Referral – Crown Land		

ISSUE INTRODUCTION

Atco Wood Products (ATCO) has invited the Regional District to provide comments regarding 15 proposed cut blocks (C40 to C55) in Atco's operating Area 'C'. The proposed cut blocks are south of Nancy Green Provincial Park in surveyed and unsurveyed crown land (*see Atco's Submission; Site Location Map*).

PROPOSAL

ATCO proposes to harvest a variety of trees from 15 cut blocks in 220 hectares. These include Western Redcedar, Engleman Spruce, Douglas Fir, Western Larch, Subalpine Fir, and Lodgepole Pine. These are in the Lamb Creek, Glenmerry and Goat Mountain geographic areas, south of Nancy Greene Provincial Park and west of Highway 3B in Electoral Area 'B' / Lower Columbia-Old Glory. There are several District Lots owned by the crown and unsurveyed crown land throughout the area of these proposed cutblocks.

The main focus for this application is timber volume, with a minor focus on forest health. The applicants have suggested that it will likely be spring 2018 before road construction and cutting permits are obtained and harvest can begin. Harvesting will be done in 1-3 month periods between June and December of each year. No winter logging will take place to due to an agreement with the Castlegar Nordic Ski Club. Information for each of the proposed cut blocks are as follows:

Block Number	Area of Cut (hectares)	Species	Silverculture Method	Harvest Method
C40	3.3	Cw,Se,Fd	Clear-cutting with Reserves	Conventional
C41	30.0	Cw,Lw,Se,Fd	Clear-cutting with Reserves	Conventional
C42	7.7	Fd,Cw,Lw	Clear-cutting with Reserves	Conventional
C43	6.6	Fd,Se,BI	Clear-cutting with Reserves	Conventional
C44	14.2	Lw,Se,BI	Clear-cutting with Reserves	Conventional

C45	7.0	Se,Lw,BI	Clear-cutting with Reserves	Conventional
C46	8.5	Lw,Se,BI	Clear-cutting with Reserves	Conventional
C47	8.4	Lw,Se,BI,Cw	Clear-cutting with Reserves	Conventional
C48	7.9	Lw,Se,BI,PI	Clear-cutting with Reserves	Conventional
C49	20.0	Lw,Se,BI,PI	Clear-cutting with Reserves	Conventional
C50	22.2	PI,BI,Lw,Se	Clear-cutting with Reserves	Conventional
C51	27.9	PI,BI,Fd,Se	Clear-cutting with Reserves	Conventional
C52	15.0	Lw,Fd	Clear-cutting with Reserves	Conventional
C53	13.1	Se,Lw,BI	Clear-cutting with Reserves	Conventional
C54	12.5	Se,BI,PI,Fd,Lw	Clear-cutting with Reserves	Conventional
C55	16.0	Se,BI,Fd,PI,Lw	Clear-cutting with Reserves	Conventional
Total	220.3	* Cut block areas may be smaller at provincial submission stage. Larger areas were used to incorporate ongoing assessments. Cut Blocks will not be any larger than what is submitted.		

*Cw – Western Redcedar, Se – Engleman Spruce, Fd – Douglas Fir, Lw- Western Larch, BI – Subalpine Fir, PI – Lodgepole Pine

The proposed blocks would be accessed via existing and new roads. Approximately 12.9 km of new road will need to be built. The location of the proposed roads can be found on the referral maps submitted. The location of roads requiring upgrades is not shown (*see, Applicants' Submission*).

IMPLICATIONS

The proposed cut block areas are designated and zoned 'Rural Resource 3' in the *Electoral Area 'B' / Lower Columbia – Old Glory Official Community Plan Bylaw No. 1470, 2012* and *Electoral Area 'B' / Lower Columbia – Old Glory Zoning Bylaw No. 1450, 2015*. Permitted uses within these zones include resource use¹.

There are several existing cut blocks, access roads, creeks and tributaries in this area. The cut blocks are part of the Big Sheep watershed which is not classified as a domestic or community water source. Regardless of this, layout and operating practices will protect features in the same manner as if it was a domestic watershed.

All forest operations on Crown land in BC are governed by the *Forest and Range Practices Act (FRPA)* and its regulations. Objectives with regard to carrying out primary forest activities in watersheds are outlined in the *Forest Planning and Practices Regulation* Section 59-62. It specifies that the license holder must protect water quality and not create any source of sediments which could enter the watercourses. To ensure development activities aren't adversely affecting watercourses ATCO consults with and are advised by hydrologists and engineers. ATCO also closely monitors the harvesting activities especially those occurring near watercourses.

¹ Resource use means the use of land providing for the conservation and management of natural resources, extraction of primary forest materials, or the extraction and grading of mineral resources, and including agriculture and grazing.

Streams run through several of the proposed cut blocks. ATCO is also required to follow the *Forest and Range Practices Act*, and regulations for riparian management zones to try and minimize crossings of classified streams. An example of these practices include using a single designated crossing and taking extra precautions to reduce slash build up in riparian areas. ATCO has noted with this particular development they have exceeded the legal requirements for setbacks in the riparian area as per the *Forest Planning and Practices Regulation*.

There are trails through portions of the proposed cutblocks. ATCO states they have a good working relationship with the Castlegar Nordic Ski Club, and they have received the same referral as the RDKB. Harvesting is planned to be done between June and December, of 2018, with no logging during winter as per an agreement with the Castlegar Nordic Ski Club. The application was also forwarded to the Kootenay Columbia Trail Society for comment. As of July 17, 2017 the Kootenay Columbia Trail Society responded noting that they had no comments or concerns.

AREA PLANNING COMMISSION

The Area Planning Commission (APC) for Electoral Area 'B' / Lower Columbia – Old Glory did not have an August meeting. However, comments between commission members indicate that there is no concern with the proposal.

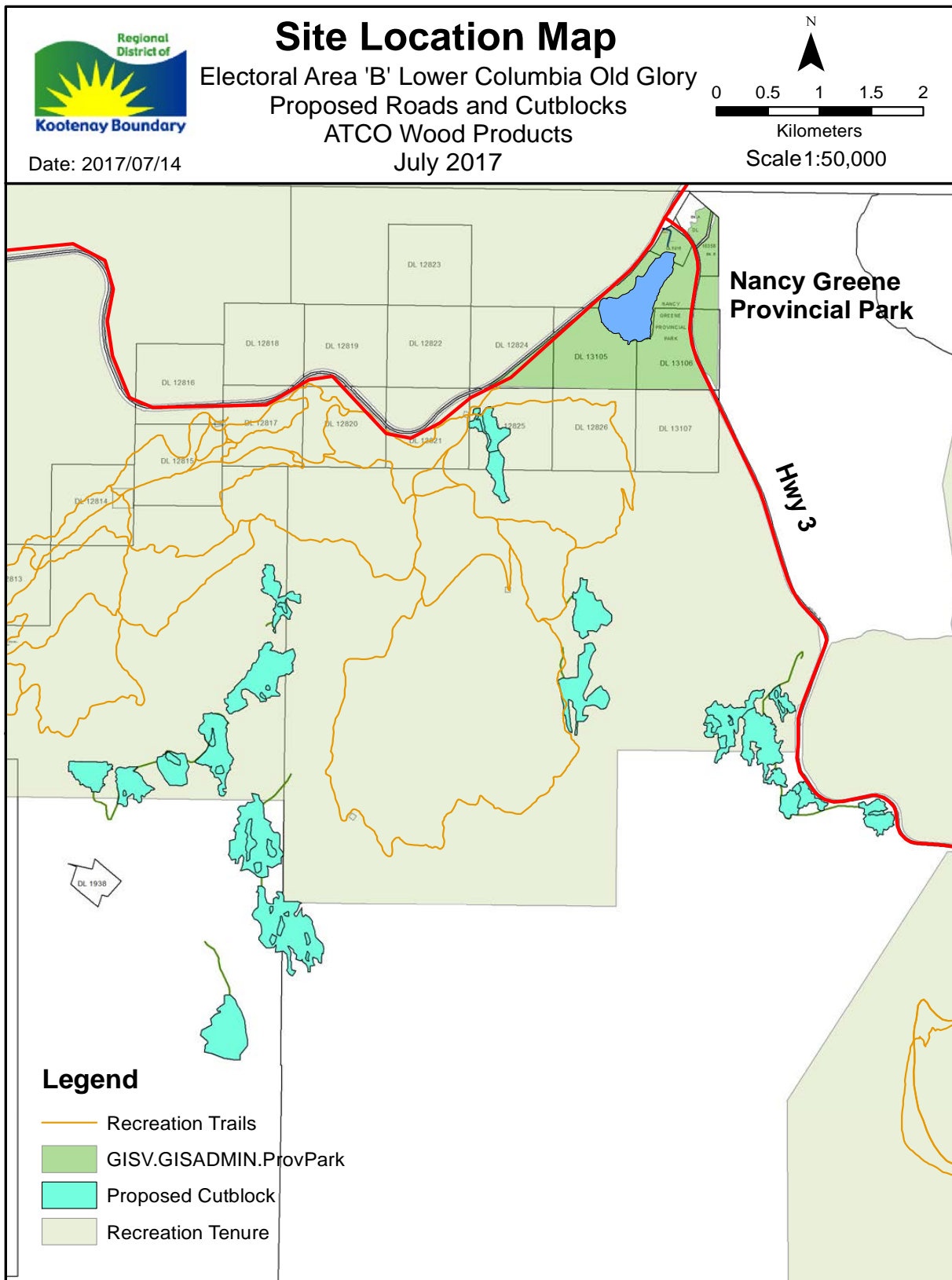
RECOMMENDATION

That the staff report regarding ATCO Wood Products' proposed cut blocks in surveyed and unsurveyed crown land, south of Nancy Greene Provincial Park in Electoral Area 'B' / Lower Columbia – Old Glory be received.

ATTACHMENTS

Site Location Map

Applicants' Submission



Document Path: P:\GIS\RDKB\MapDocuments\Routine_Maps\SiteLocationMap\Area_'B'_LowerColumbia-OldGlory\2017-07-14_ATCOWoodProducts_AreaCProposedCutblocks.mxd

APPLICANT SUBMISSION



July 13, 2017

Regional District Kootenay/Boundary
 #202 843 Rossland Ave.
 Trail, B.C.
 V1R 4S8

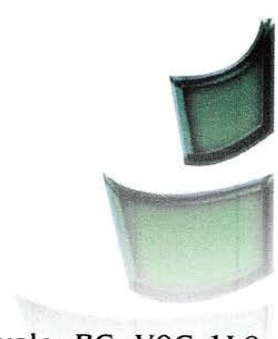
Attn: Carly Rimell

Re: Atco Wood Products, Development Area C (Lamb Creek / Glenmerry / Goat Mountain) Proposed Development.

This letter is to provide you with an opportunity to comment on proposed cut blocks C40 to C55 located in geographic area letter C. Attached is a map for your reference of approximate block and road locations.

The proposed cut blocks are located in the Lamb Creek, Glenmerry and Goat Mountain geographic areas. The proposed blocks will be accessed via the Glenmerry Forest Service Road and existing and proposed sections of Road Permit R04895 and in-block roads. The main focus of the blocks is timber volume with some minor forest health.

The approximate amount of proposed road to be built is 12.9km and the approximate amount of hectares to be harvested is 220ha. See the table below for the proposed blocks breakdown;



P.O. Box 460 Fruitvale, BC V0G 1L0
 Main Office: P 250 / 367.9441 F 250/367.6210
 Direct Line : P 250 / 367.2523 F 250/367.6210
 Email: alex.saumure@atcowoodproducts.com

APPLICANT SUBMISSION

Block #	Size (ha)	Species Comp	Silviculture System	Harvest Method
C40	3.3	CwSeFd	Clear-cut with Reserves	Conventional
C41	30.0	CwLwSeFd	Clear-cut with Reserves	Conventional
C42	7.7	FdCwLw	Clear-cut with Reserves	Conventional
C43	6.6	FdSeBl	Clear-cut with Reserves	Conventional
C44	14.2	LwSeBl	Clear-cut with Reserves	Conventional
C45	7.0	SeLwBl	Clear-cut with Reserves	Conventional
C46	8.5	LwSeBl	Clear-cut with Reserves	Conventional
C47	8.4	LwSeBlCw	Clear-cut with Reserves	Conventional
C48	7.9	LwSeBlPl	Clear-cut with Reserves	Conventional
C49	20.0	LwSeBlPl	Clear-cut with Reserves	Conventional
C50	22.2	PIBlLwSe	Clear-cut with Reserves	Conventional
C51	27.9	PIBlFdSe	Clear-cut with Reserves	Conventional
C52	15.0	LwFd	Clear-cut with Reserves	Conventional
C53	13.1	SeLwBl	Clear-cut with Reserves	Conventional
C54	12.5	SeBlPlFdLw	Clear-cut with Reserves	Conventional
C55	16.0	SeBlFdPlLw	Clear-cut with Reserves	Conventional

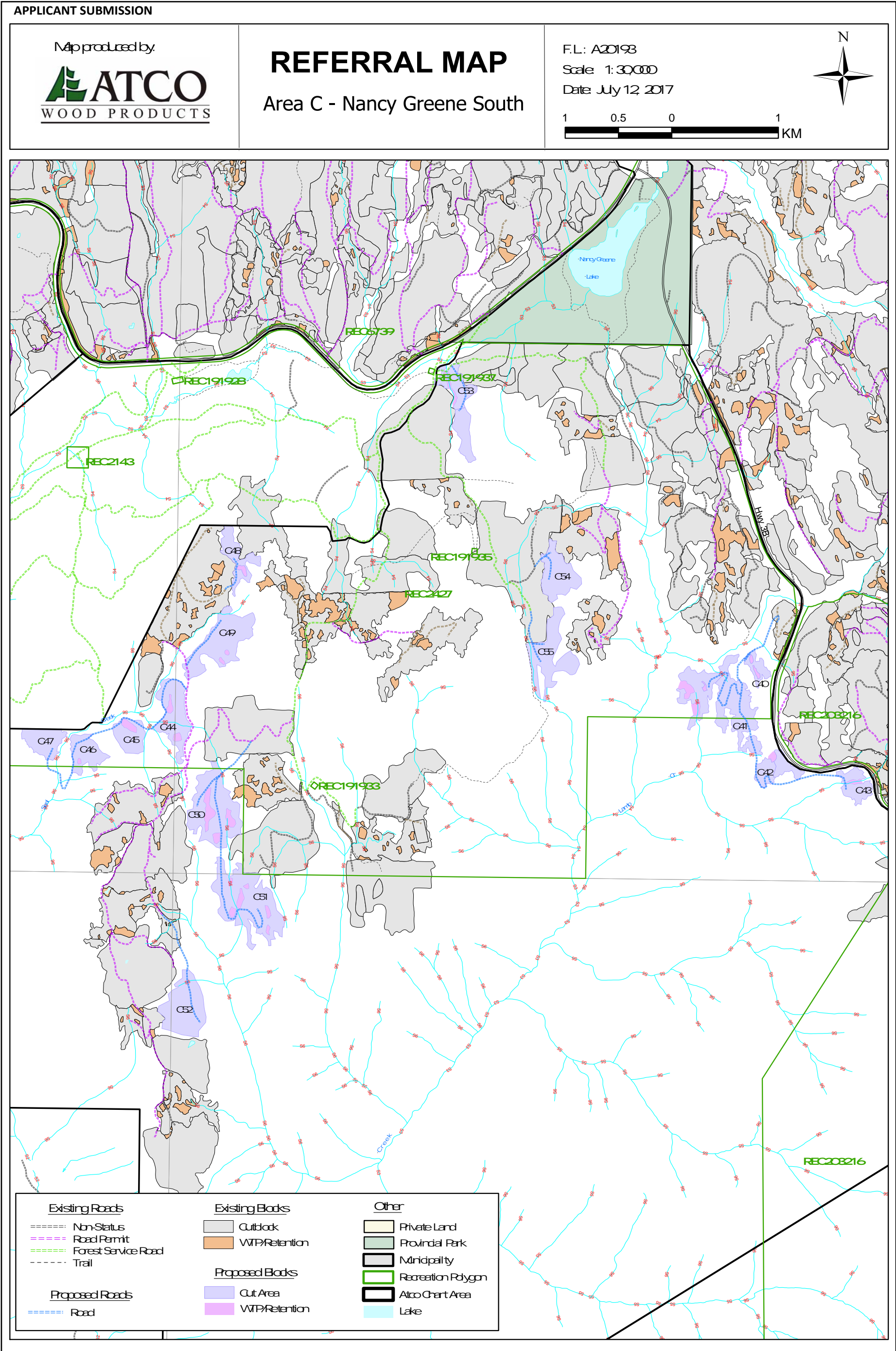
Additional details of this development can be viewed at the Atco Wood Products Forestry Office at 1846 1st Street, Fruitvale from 7 a.m. to 4 p.m. Monday to Friday. Please contact me by my direct line or email (see below) to set up a confirmed time or to make alternate arrangements. If I am unavailable, you can contact Ron Ozanne at (250) 367-2525.

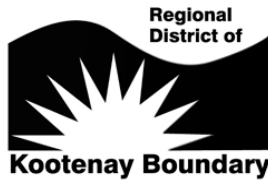
All comments should be received in writing by August 14, 2017.

Yours truly,

Alex Saumure, RFT
Development Technician







STAFF REPORT

Date:	August 31, 2017	File #:	A-12
To:	Chair McGregor and Members of the Board		
From:	Ken Gobeil, Planner		
RE:	Front Counter Referral – Proposed Trail and Recreational Facility		

ISSUE INTRODUCTION

The Regional District of Kootenay Boundary (RDKB) has been asked to comment on an application by the Kootenay Columbia Trails Society (KCTS) to the Ministry of Forests Lands and Resource Operations to create a 2.5 km hiking trail on Crown Land adjacent to Webster Road in Electoral Area *(see Applicants' Submission; Site Location Map)*.

BACKGROUND INFORMATION

The KCTS is a registered non-profit society formed in the late 1990's to manage, maintain and develop non-motorized recreational trails in the greater Trail region. The KCTS currently maintains over 60 separate trails with a total length over 160km on both public and private land.

The subject properties: Lot 221, Plan NEP785B, District Lot 1236, KD and Block 225, Plan NEP785B, District Lot 1236, KD are 3.7 ha (9.17 acres) and 78.75 ha (194.6 acres) respectively. These subject properties are crown land and part of a mountain located north east of Montrose, south of Fruitvale, and south of Beaver Creek. As a result of the topography the subject properties are not within the Agricultural Land Reserve (ALR) and are zoned 'Rural' for Lot 21 and 'Rural Resource' for Block 225 in the *Electoral Area 'A' Zoning Bylaw No. 1460, 2014*. Land uses for the subject properties have coinciding names: 'Rural' for Lot 221 and 'Rural Resource 1' for Block 225 in the *Electoral Area 'A' Official Community Plan Bylaw No. 1410, 2010*. Neighbouring properties are within the ALR and are zoned 'Agricultural Resource 1'.

Lot 221, which is 3.7 hectares in size, has frontage on Webster Road, is undeveloped, and heavily forested. Adjacent properties on Webster Road are privately owned, some of which are developed with residences. Block 225 is considerably larger at nearly 79 hectares; the property is also heavily forested. The property has a license of occupation for a communications tower near the centre of the property. A Statutory Right of Way (SRoW) for a pipeline also runs through the southern half of Block 225.

PROPOSAL

The KCTS proposes to construct a hiking trail 2.5km long by 0.5 metres wide with access off Webster Road. The trail will end with a lookout over the Beaver Valley.

IMPLICATIONS

Parks, playgrounds, and similar active or non-commercial recreation are permitted in all zones as per Section 302 of the *Electoral Area 'A' Zoning Bylaw No. 1460*. The applicants state that this trail is meant to meet established community needs for hiking trails. This community need was observed through a combination of public consultation process that including an open-house, a community advisory group, and discussions with the Beaver Valley Recreation Community that consists of representatives from Montrose, Fruitvale, and Electoral Area 'A'. Future developments or expansions of this trail will be based on community feedback (see, *Applicants' Submission*).

The *Electoral Area 'A' Official Community Plan Bylaw No. 1410, 2010* promotes the development and maintenance of trails that were documented at the time the bylaw was written. This proposed trail was not included in Schedule 6 of the *Electoral Area 'A' Official Community Plan Bylaw No. 1410, 2010* which had been drafted between 2009-2010, had first reading in late 2010 and was enacted in early 2011. Schedule 6 documents existing and proposed trails within Electoral Area 'A'. New trails that were not included in Schedule 6 have no policies offering direct support however, objectives of the bylaw are supportive of this type of application. Objectives include to encourage a healthy active lifestyle through increased walking by encouraging development of non-motorized transportation corridors.

The proposed trail will not interfere with the existing SRoW, the communication tower, or the access route to the communication tower on the subject property. The applicants have stated that no streams, forestry operations, mining claims, First Nations Sites, or potential development will be affected by this trail (see, *Applicants' Submission*).

AREA PLANNING COMMISSION

The Electoral Area 'A' Area Planning Commission (APC) met on August 8, 2017. The APC discussed the application and noted a concern for adequate parking at the start of the trail to keep vehicles clear of the road. The application was supported by the APC, with a recommended condition that adequate parking be installed at the start of the trail.

RECOMMENDATION

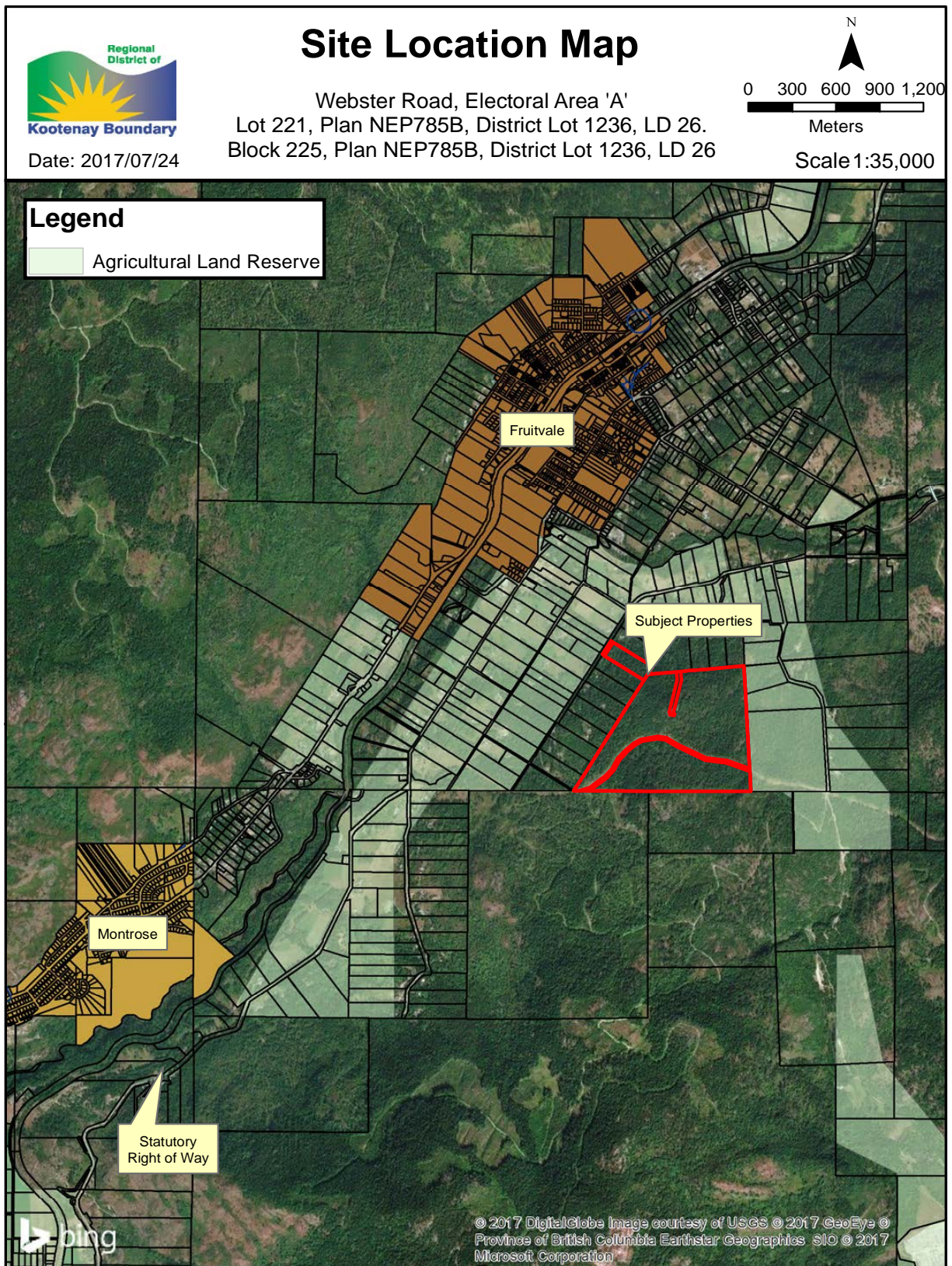
That the Regional District of Kootenay Boundary Board of Directors advise Front Counter BC that the referral regarding a proposed hiking trail on Lot 221, Plan NEP785B, District Lot 1236, KD and Block 225, Plan NEP785B, District Lot 1236, KD in Electoral Area 'A' is supported subject to the provision of adequate off-street parking on Lot 221.

ATTACHMENTS

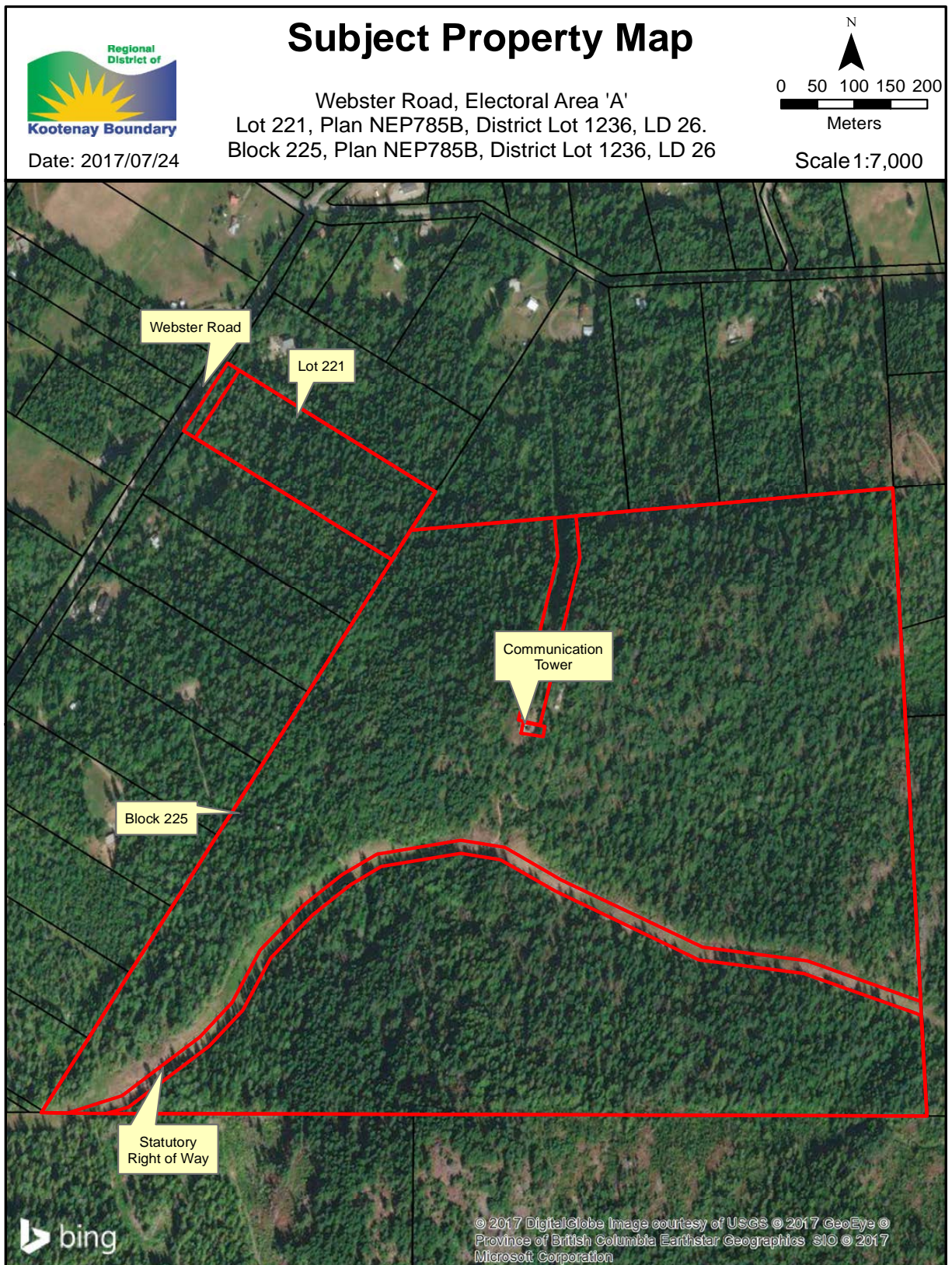
Site Location Map

Subject Property Map

Applicants' Submission



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APPLICANT SUBMISSION



Ministry of Forests, Lands and
Natural Resource Operations

Proposal Form for Trails and Recreation Facilities

Part 1. Proponent Name and Contact Information

FULL LEGAL NAME of Society: Kootenay Columbia Trails Society (Business # 866935562RP0001).

Proponent Mailing Address: PO Box 1179 Rossland BC V0G1Y0.

Contact Name for Organization or Society: Stewart Spooner (Operations Manager).

Contact Phone: 250-368-1440.

Contact Email Address: stewspooner@telus.net

Part 2. General Description

Purpose of proposed trail or recreation facility: The KCTS is proposing to establish a multi-use recreational trail network adjacent to the community of Fruitvale BC, to meet identified community recreational needs.

Brief description of proposed trail or recreation facility: The first stage of the proposed trail development is a 2.5km hiking trail, provisionally referred to as the Fruitvale Trail, connecting from Webster Rd to a spectacular viewpoint overlooking the Beaver Valley. Further trail developments will be proposed based on community feedback.

Location of proposed trail or recreation facility: The trail is to be located on Crown owned Blocks 221 and 225, as detailed in the accompanying Owners Reports.

This proposal is for:

1. **Authorization to construct, rehabilitate or maintain a trail or facility:** Construction of a new trail.
2. **Consideration of a recreation trail or facility for designation under Section 56 of the *Forest and Range Practices Act*?** Yes.

For Office Use Only

(date received)	Region	Recreation District	File no (if applicable)

APPLICANT SUBMISSION**Part 3. Detailed Description**

Approximate trail length: 2.5 km

Approximate trail width: 0.5 m

Describe the anticipated or proposed trail uses: Hiking.

Proposed work start dates: July 2017.

Proposed work completion dates: October 2017 (dates subject to fundraising).

Is the proposed trail or recreation facility located in a community watershed? No.

Describe any significant water features including creeks, streams, rivers or wetlands the proposed trail might cross or potentially impact: None.

Identify any trail construction or maintenance guidelines or standards that will be followed when conducting works: The Kootenay Columbia Trails Society builds trails to the highest standards of sustainability, consistent with guidelines published by the International Mountain Biking Association and the Resort Municipality of Whistler.

Digital geo-spatial information provided with application: Shape files.

Maps included:

- Overview Map
- General Location Map
- Specific Location Map

Part 4. Additional Information

Describe any discussions or communications with potentially impacted stakeholders, interest holders or First Nations regarding this proposal: There are no known forestry operations, mining claims, First Nations sites, or development potential of any type in the area which will be impacted by the proposed trail. The trail development proposal is the result of a public consultation process including a public open-house and the establishment of a community advisory group, and ongoing discussions with the Beaver Valley Recreation Committee (including representatives from the Village of Montrose, the Village of Fruitvale, and Rural Area A). All feedback received to date has been positive.

Describe your or your organizations capacity and commitment for ongoing maintenance of the proposed trail or recreation facility: The Kootenay Columbia Trails Society is a registered non-profit society in BC that has been active since 1996. We have a mandate to manage, maintain and develop non-motorized recreational trails throughout the Greater Trail region and receive ongoing funding from the Regional District of Kootenay Boundary and the City of Rossland. We have an active 7 member volunteer board, a full-time operations manager, and a seasonal trail maintenance crew. The Society

APPLICANT SUBMISSION

currently manages and maintains over 60 distinct trails and over 160km of trail, on both public and private land.

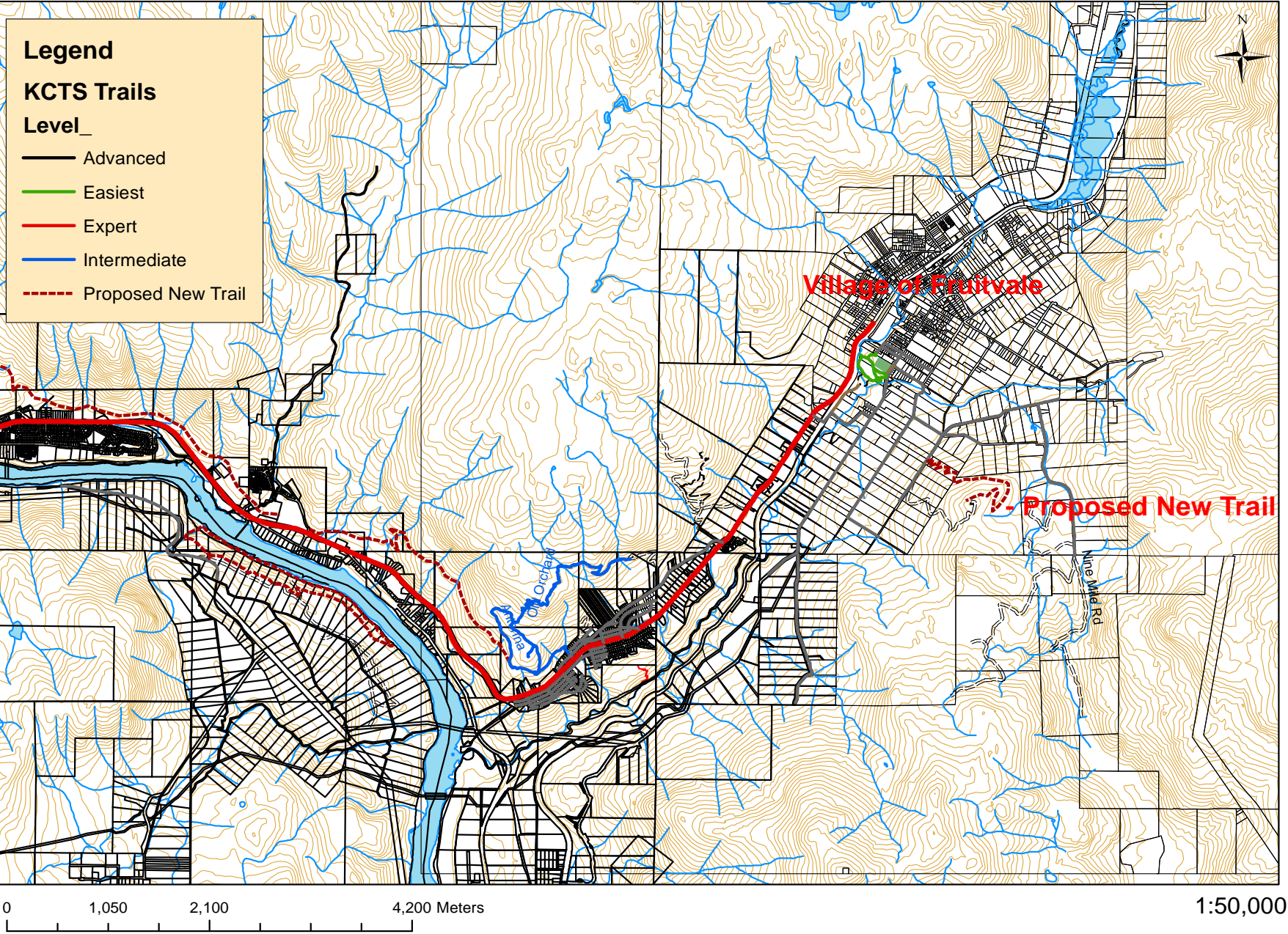
Applicant Signature:

A handwritten signature in black ink, consisting of a series of loops and a trailing line.

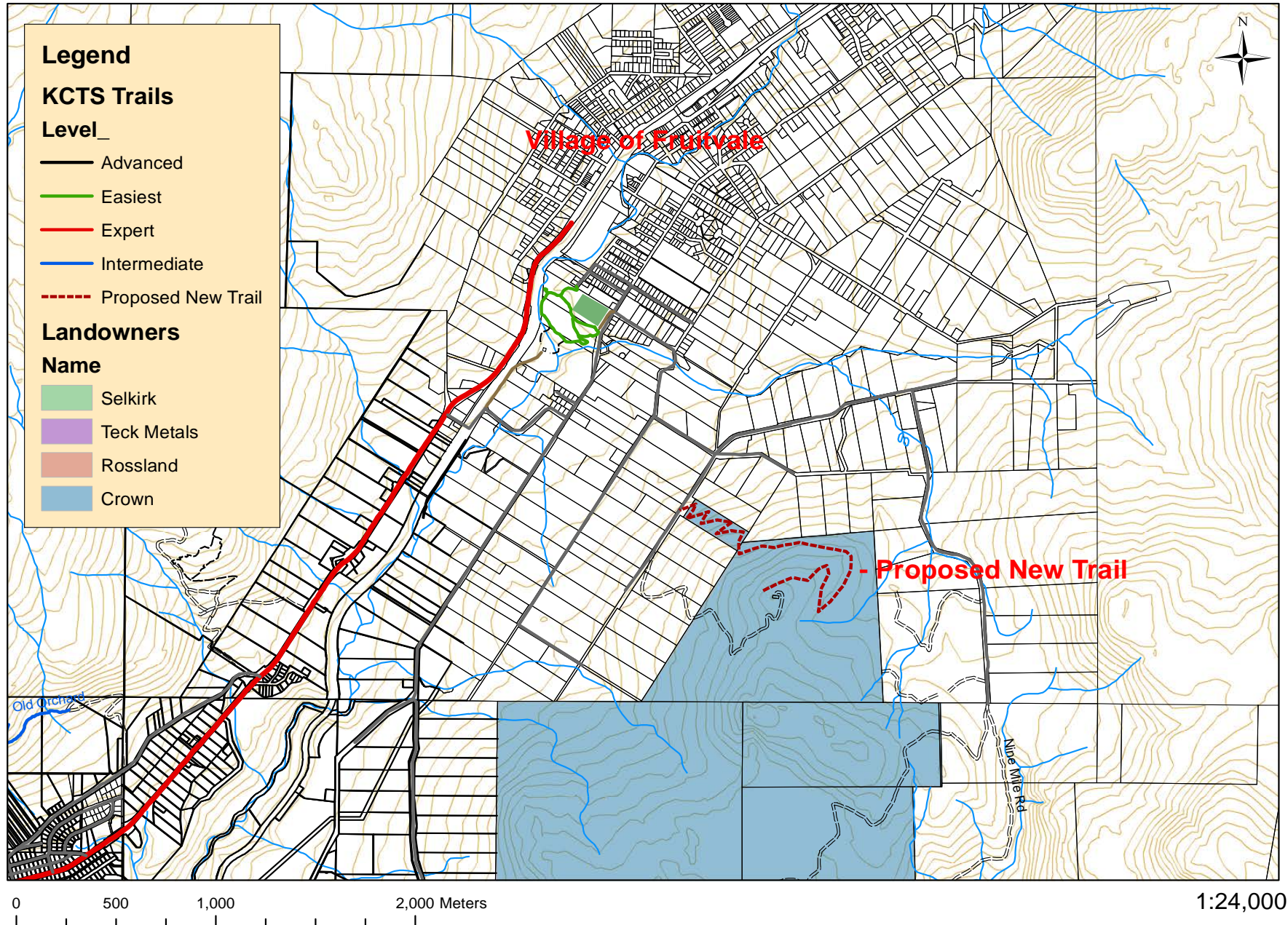
Name: Stewart Spooner (Operations Manager).

Date: March 1, 2017.

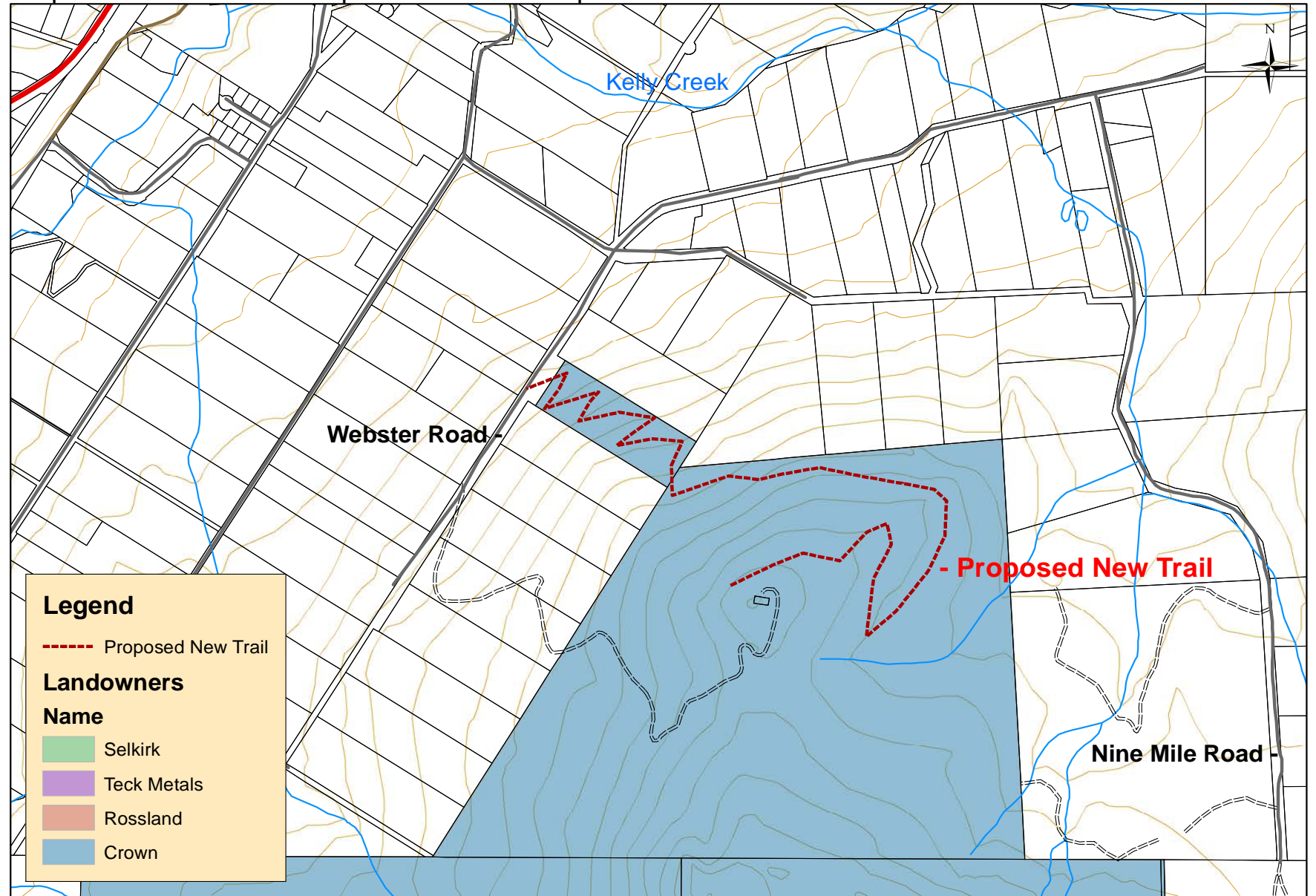
Proposed Fruitvale Trail - Overview Map



Proposed Fruitvale Trail - General Location Map

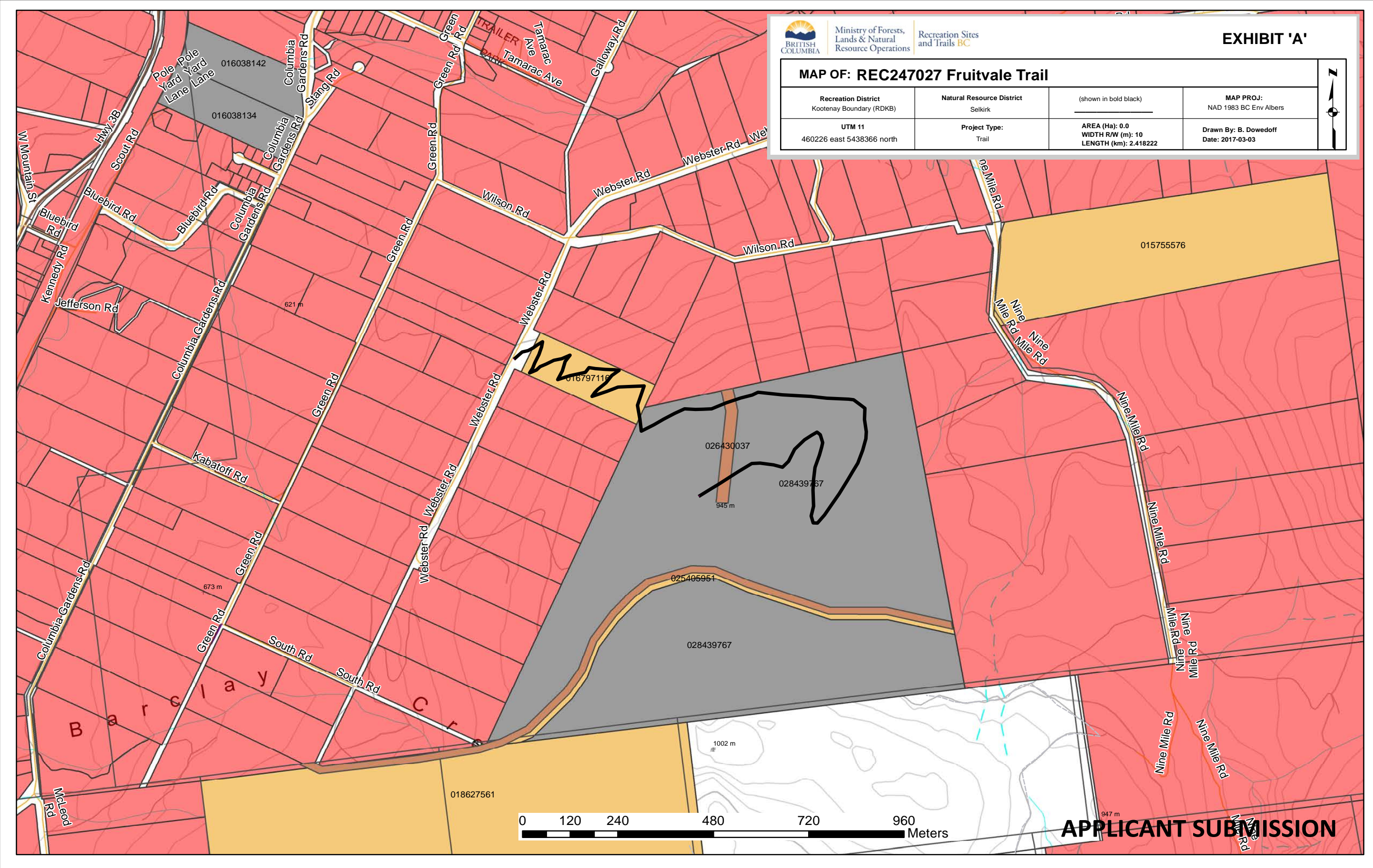



Proposed Fruitvale Trail - Specific Location Map



0 220 440 880 Meters

1:10,000





Ministry of Forests,
Lands & Natural
Resource Operations

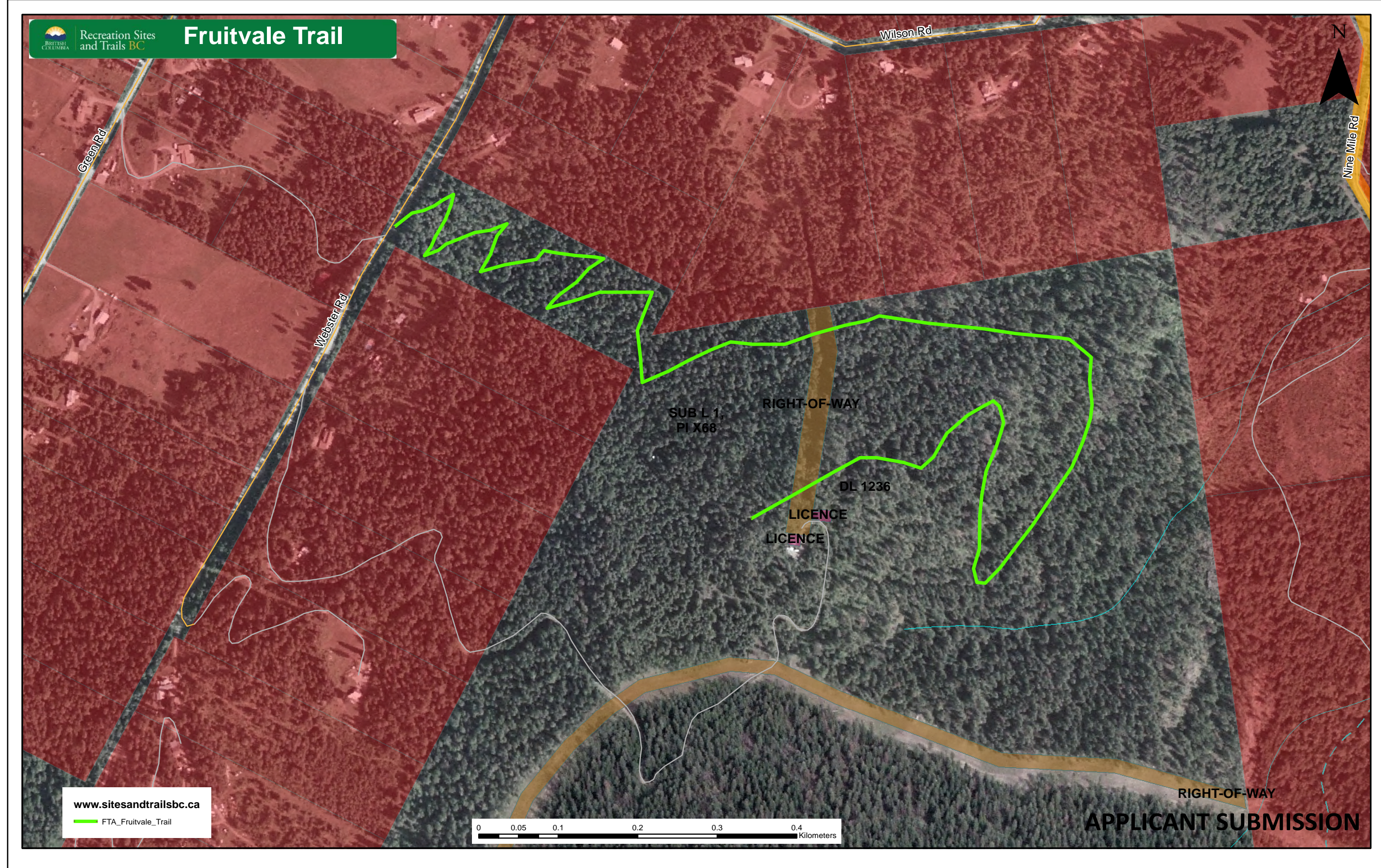
Recreation Sites
and Trails BC

EXHIBIT 'A'

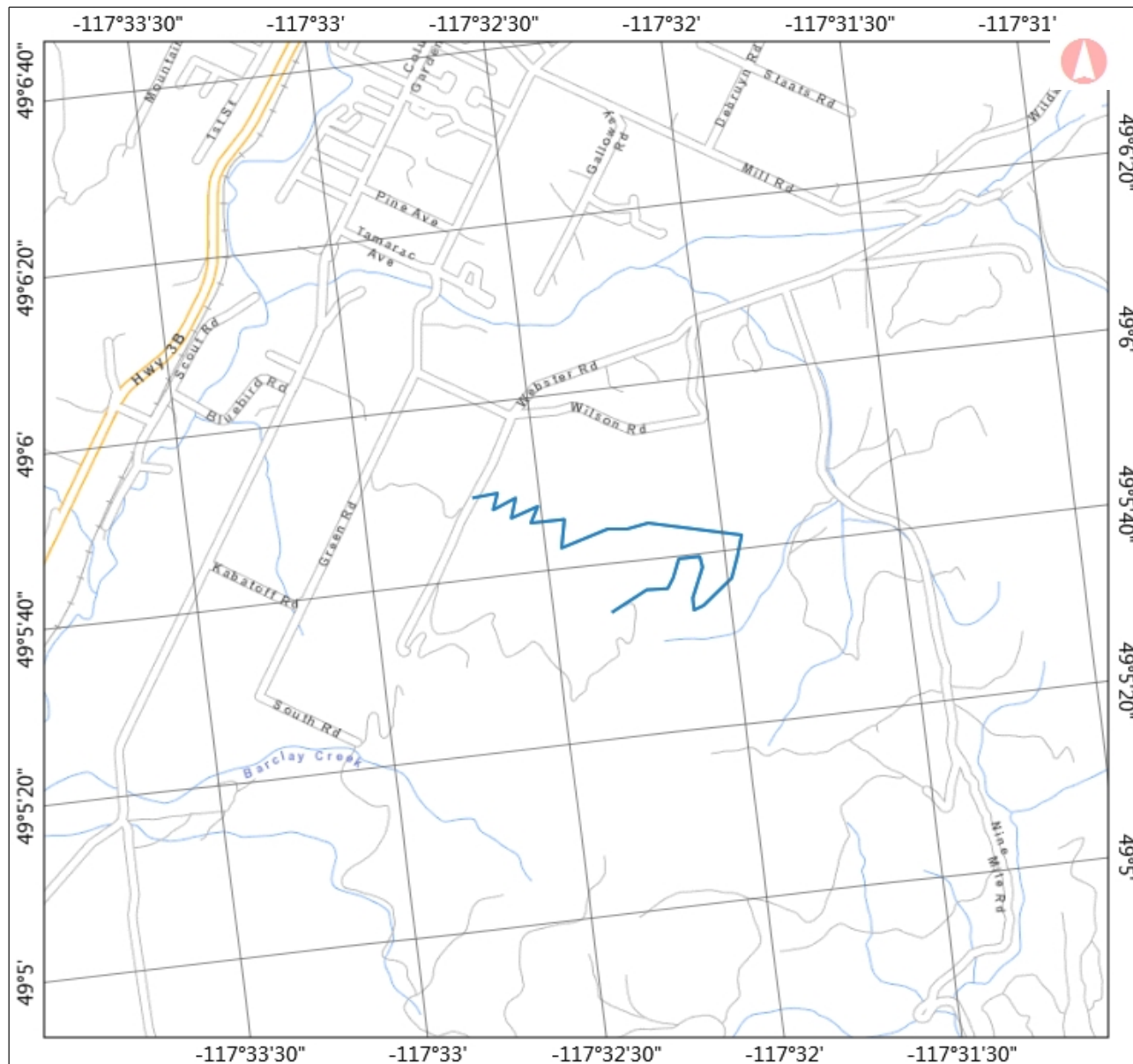
MAP OF: REC247027 Fruitvale Trail

Recreation District Kootenay Boundary (RDKB)	Natural Resource District Selkirk	(shown in bold black)	MAP PROJ: NAD 1983 BC Env Albers
UTM 11 460226 east 5438366 north	Project Type: Trail	AREA (Ha): 0.0 WIDTH R/W (m): 10 LENGTH (km): 2.418222	Drawn By: B. Dowedoff Date: 2017-03-03

APPLICANT SUBMISSION



APPLICANT SUBMISSION



iMapBC Mapping

Legend

Archaeology Overview Asse

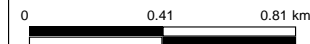
POTENTIAL

- MOD
- High

Archaeological Sites

REGISTRATIONSTATUS

- Archaeological Sites
- Legacy Archaeological Sites
- Integrated Cadastral Fabric
- TileCache



1: 20,000

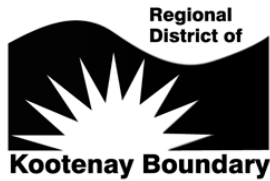
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Datum: NAD83
Projection: NAD_1983_BC_Environment_Albers

Key Map of British Columbia





STAFF REPORT

Date:	August 31, 2017	File #:	E-2352-05130.000 / E-2358-05134.001
To:	Chair McGregor and Members of the Board		
From:	Ken Gobeil, Planner		
RE:	Subdivision Referral - Ministry of Transportation and Infrastructure		

ISSUE INTRODUCTION

The Regional District has received a referral from the Ministry of Transportation and Infrastructure (MoTI) for a proposed subdivision of the portions of Block A, District Lot 2358 and District Lot 2352 that are east of the Kettle River along Highway 33, near Carmi, Electoral Area 'E' / West Boundary (*see Site Location Map; Subject Property Map; Applicants' Submission*).

BACKGROUND INFORMATION

This parcel is within a portion of Electoral Area 'E' / West Boundary which does not have an Official Community Plan or Zoning Bylaw, which if in place could affect the proposal. The subject property is not within the ALR (*see Subject Property Map*). The subject properties are south of Carmi, an old town named after a silver mine that operated nearby in the nearby area.

The subject properties are split by the Kettle River, and the Kettle Valley Railroad right of way, which forms a part of the Trans Canada Trail. The subject properties are surrounded by developed and undeveloped rural acreages to the north and east. Old mineral claims, and crown owned District Lots surround the subject properties to the south and west.

The subject properties combined are approximately 25 hectares in size. However, the portions of the properties included in this subdivision application are only 4.5 hectares. The majority of the subject properties are west of the Kettle River which is not intended to have any new lots in this application.

PROPOSAL

The proposed subdivision would separate the portions of Block A District Lot 2358 and District Lot 2352 that are on the east side of the Kettle River and subdivide them into 4

parcels ranging from 1 hectare to 1.4 hectares in size. These properties would have direct access to Highway 33. The 4th parcel would be tied to the portion of Block A, District Lot 2358 west of the Kettle River. The portion of District Lot 2352 west of the Kettle River would not be tied to any portion of properties on the east side of the Kettle River (*see, Subject Property Map, and Applicants' Submission*).

IMPLICATIONS

Access to each of the new parcels would be via Highway 33. There currently does not appear to be any road access for portions of the properties on the west side of the Kettle River. By subdividing these parcels and removing their access to an established, maintained, legal road (Highway 33), there appears to be no other way to legally or physically access the portions of District Lot 2352 west of the river if this subdivision is approved.

Proposed parcel number 4 (*see Subject Property Map*) is noted to remain tied to District Lot 2358, which will provide legal access. Block A, District Lot 2352 on the west side of the Kettle River is not tied. However, there is legal access to roads in the old Carmi town site. These roads have not been developed and Carmi Creek runs along the portion of the property that borders Carmi and its old road system so there is no physical access available.

Access to the new parcels would be addressed by MoTI if the subdivision is approved. New access to each lot will be required, which would also require MoTI approval. It is not known how or if access to the properties on the west side of the Kettle River would be provided or if MoTI would require these parcels to have legal and physical access prior to approving a subdivision. A new civic address would also be required for each new parcel.

There is no Official Community Plan or Zoning Bylaw to use in evaluating this application. General practice from Interior Health and the MoTI is to support rural subdivisions greater than 1 hectare when not on a community water system, which the proposed subdivision would meet.

The applicants have also submitted a Sewage Disposal Assessment Report completed by a certified onsite wastewater practitioner as part of their application. The report identifies possible well and septic system locations on each property, and confirms the compatibility of systems for the area as well as confirms that the placement of these systems will not prohibit the placement of houses and water wells on the proposed properties.

The plan of proposed subdivision will require provision for parkland (Section 510 of the *Local Government Act*) as there are 3 new lots being created in which the smallest proposed property is under 2 hectares in size. A maximum of 5% of the land being subdivided can be used for parkland dedication, of the 25.1 hectares of both parcels 5% would be approximately 1.3 hectares (3.2 acres). Cash in lieu of parkland can also be taken at the discretion of the Board. Offering a connection to the river from the Trans Canada Trail may be beneficial to ensure that users of the trail do not trespass

onto or damage private property. Or utilizing the park space may also be beneficial in protecting the Carmi Creek as it enters the Kettle River. If cash in lieu is the preferred method, the money collected can only be used for purchasing parkland in the future.

AREA PLANNING COMMISSION

The Area Planning Commission (APC) for Electoral Area 'E' / West Boundary met on August 8, 2017. During that meeting the APC discussed many issues including, the Trans Canada Trail, sewerage, frontage roads, the legal and physical access for the residual parcels, and separation distances for development from the Trans Canada Trail and West Kettle River. Parkland dedication or cash in lieu of land to satisfy Section 510 of the *Local Government Act* was not discussed.

Recommendations:

It was moved, seconded and resolved that the APC recommends to the Regional District Board of Directors that the subject Development Application be supported for the subdivision of block DL 2358.

It was moved, seconded and carried that in order to mitigate potential erosion along the West Kettle River and potential conflict between trail uses and property owners a covenant be established that no development occur within 50 metres of the river and the Trans Canada Trail.

PLANNING DEPARTMENT COMMENTS

Development setbacks along named and unnamed watercourses and waterbodies are established within the RDKB *Floodplain bylaw no. 677*. Within this bylaw a 30 metre setback is established, as well as a 3 metre elevation above the natural boundary to the Kettle River. To recommend the establishment of another setback without a supporting report to justify the additional setback will likely not be endorsed by MoTI as a condition of approval.

Development setbacks from property lines next to an adjacent conflicting use such as a trail could be enforced at the building permit stage if there is a zoning bylaw or policy in place to justify the proposed setback. If there is an interest from the Board to implement a setback of this nature it could be further explored and implemented into a future zoning bylaw.

RECOMMENDATION

That the staff report regarding the Ministry of Transportation and Infrastructure referral for a proposed subdivision, for the parcel legally described as Block A, District Lot 2358 and District Lot 2352, SDYD, Carmi, Electoral Area 'E' / West Boundary be received.

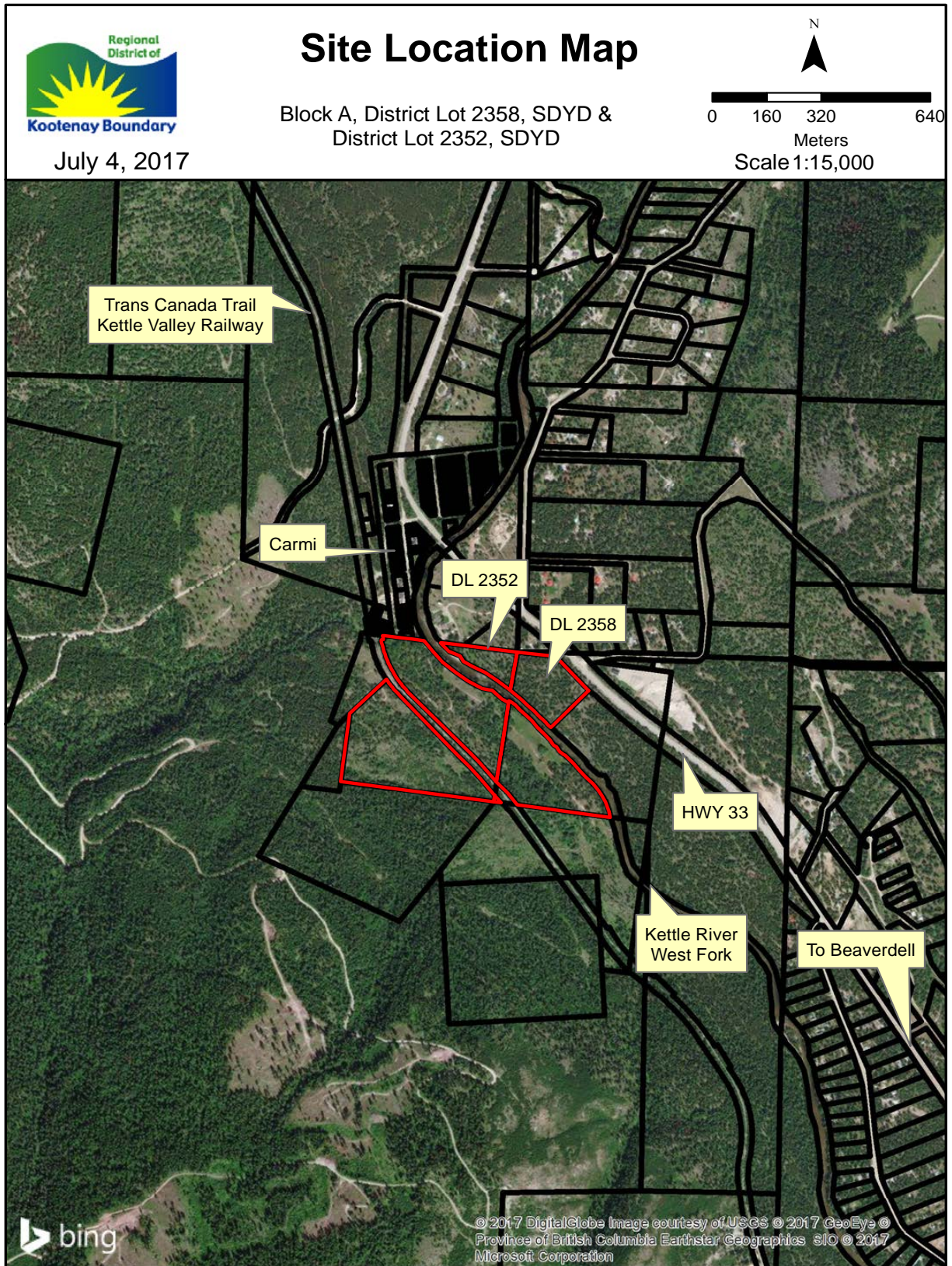
And Further, that the Board of Directors instruct staff to work with the land owner the Ministry of Transportation and Infrastructure to establish a suitable location for land dedication to satisfy Section 510 of the *Local Government Act*.

ATTACHMENTS

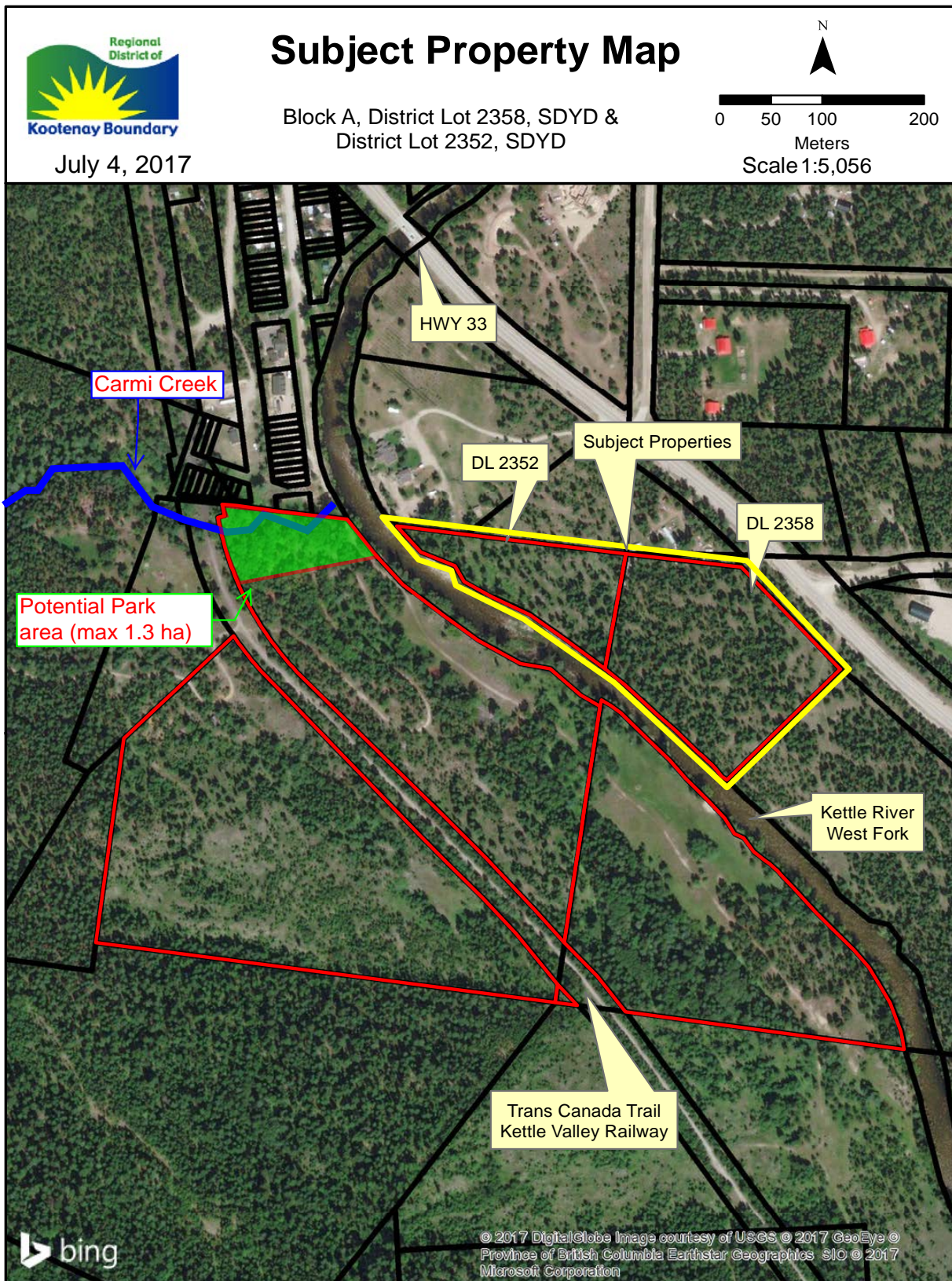
Site Location Map

Subject Property Map

Applicants' Submission



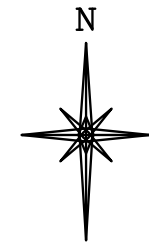
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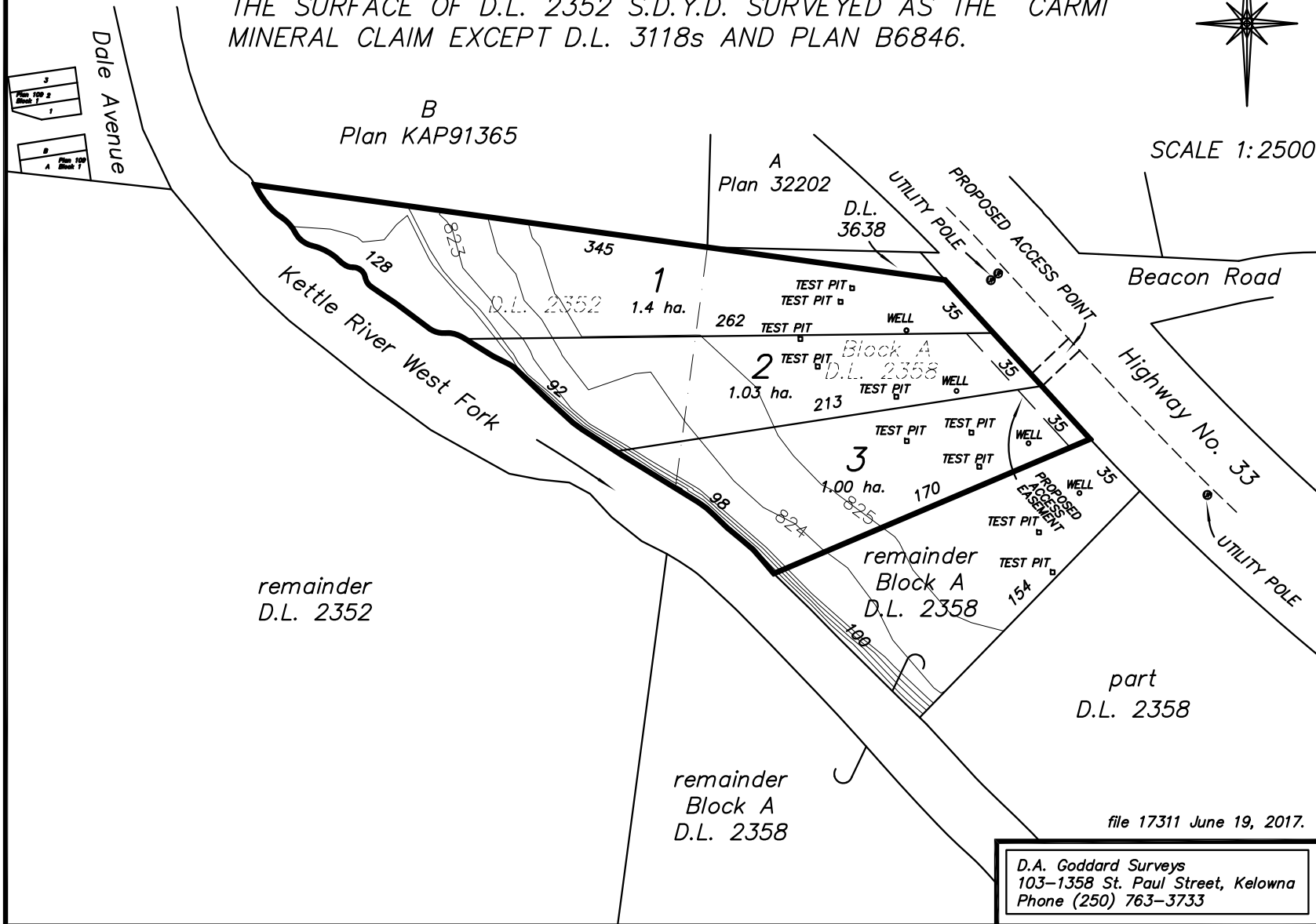
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APPLICANTS' SUBMISSION

PROPOSED SUBDIVISION OF PART OF BLOCK A D.L. 2358
S.D.Y.D. BEING PART OF "HARTFORD" M.C. AND OF PART OF
THE SURFACE OF D.L. 2352 S.D.Y.D. SURVEYED AS THE "CARMi"
MINERAL CLAIM EXCEPT D.L. 3118s AND PLAN B6846.

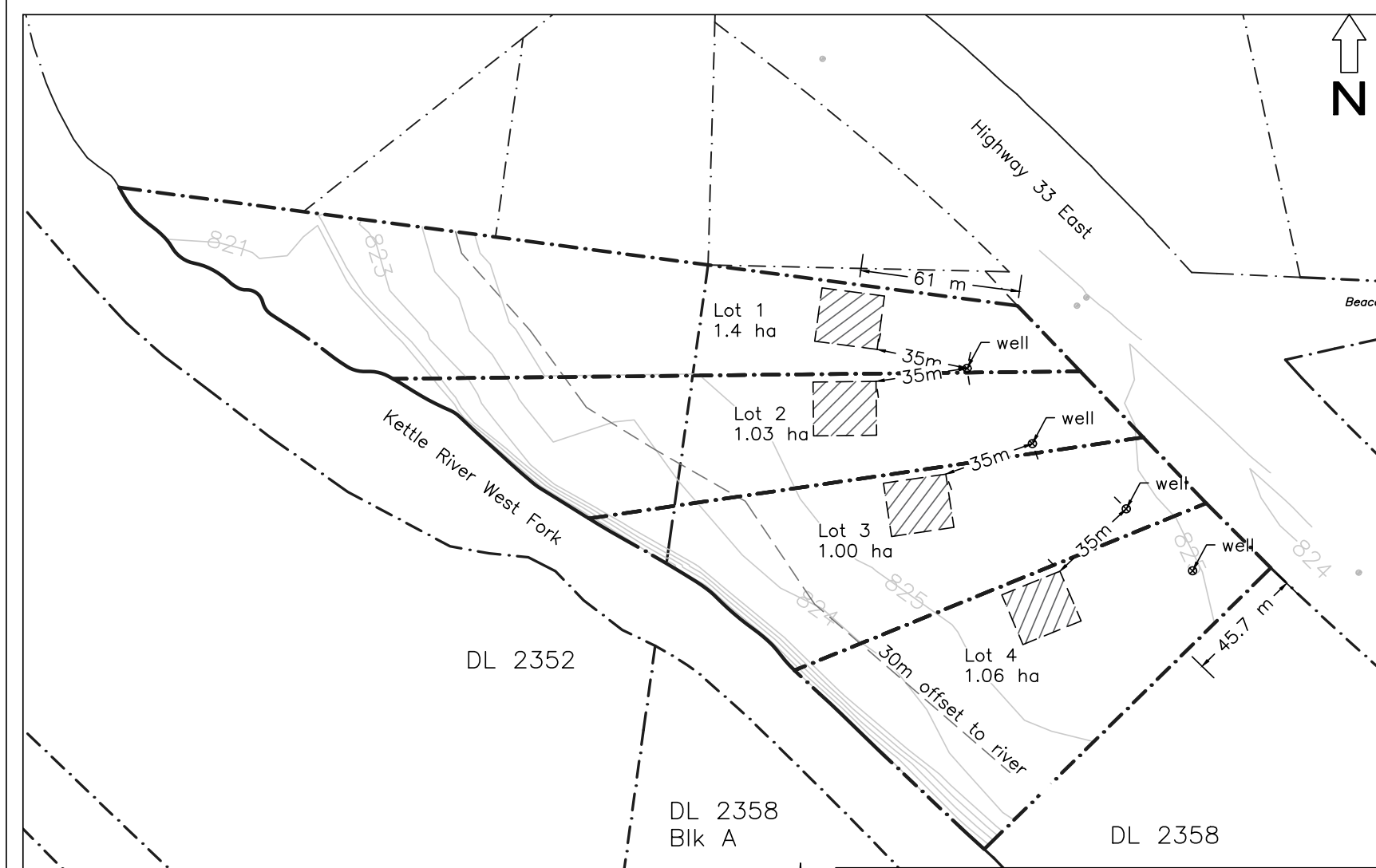


SCALE 1:2500



D.A. Goddard Surveys
103-1358 St. Paul Street, Kelowna
Phone (250) 763-3733

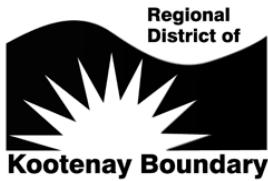
APPLICANTS' SUBMISSION



LEGEND	
	Proposed Sewage Dispersal and backup areas 21 m x 24 m 504 m ²



Client: Kody Nicholls			
Address: DL 2358, Carmi BC			
Drawing Name: Figure 4 Proposed Backup and Operating Area Locations			
Project #:	Scale:	Drawn by:	Date:
J17-01474	1:2000	JP	May 19, 2017



STAFF REPORT

Date:	August 31, 2017	File #:	E-472s-02942.280
To:	Chair McGregor and Members of the Board		
From:	Ken Gobeil, Planner		
RE:	Subdivision Referral - Ministry of Transportation and Infrastructure		

ISSUE INTRODUCTION

The Regional District has received a referral from the Ministry of Transportation and Infrastructure (MoTI) for a proposed subdivision of Lot 1, Plan KAP 59708, District Lot 472s, SDYD, near Carmi, Electoral Area 'E' / West Boundary (see *Site Location Map*; *Subject Property Map*; *Applicants' Submission*).

Comments from the APC will be forwarded to the Board of Directors for consideration at their August 31, 2017 meeting.

BACKGROUND INFORMATION

This parcel is within a portion of Electoral Area 'E' / West Boundary which does not have an Official Community Plan or Zoning Bylaw, which if in place could affect the proposal. The subject property is not within the ALR (see: *Site Location Map*; *Subject Property Map*).

The subject property is east of Carmi, an old town named after a silver mine that operated nearby. The subject property is surrounded by smaller properties that appear to be residential. The subject property is bordered by the West Kettle River to the west, and Smoker Road on the east and south side. The Smoker Road allowance extends to the shore of the West Kettle River on the south side of the subject property. Developed and undeveloped rural acreages are to the north and east of the subject property.

There appears to be at least 2 structures on the property based on orthophotos (see, *Subject Property Map*). There are no building permits on file to confirm compliance with the *Regional District of Kootenay Boundary Building Bylaw No. 499*, and the *Regional District of Kootenay Boundary Floodplain Bylaw No. 677, 1995*. Records from the Grand Forks RDKB office on building permits are available to the mid 1970's when the service was originally established. No buildings are visible in 2004 orthophotos.

There is also no assessment or civic address assigned to any residence or structure on the subject property.

An application to subdivide the subject property was submitted in 1998, however that application was not approved.

There are 2 restrictive covenants on title. Both covenants are regarding building and development within a floodplain or adjacent to a waterbody.

PROPOSAL

The proposed subdivision would create 2 new 1.05 hectare parcels and a remainder of the same size (*see, Subject Property Map, and Applicants' Submission*).

IMPLICATIONS

The proposed subdivision boundaries appear to separate the existing structures into separate parcels, however there is no bylaw regarding the residential density of parcels and amount of dwellings permitted. A new civic address would also be required for any existing residences on the subject property.

Access to each of the new parcels would be via Smoker Road. An existing access to the property is on the south side of the subject property. Access to the new parcels would be addressed by MoTI if the subdivision is approved.

There is no Official Community Plan or Zoning Bylaw to use in evaluating this application. General practice from Interior Health and the MoTI is to support rural subdivisions greater than 1 hectare when not on a community water system, which the proposed subdivision would meet.

Since the subject property has frontage along the West Kettle River, any future building will be regulated by the Floodplain Bylaw and the restrictive covenants on title that will be passed onto the proposed subdivision.

The plan of proposed subdivision will not require provision for parkland (Section 510 of the *Local Government Act*) as there are only 2 new lots being created which is below the threshold for parkland requirements in subdivision.

AREA PLANNING COMMISSION

The Electoral Area 'E' / West Boundary Area Planning Commission (APC) met on August 8, 2017. During this meeting protection of the West Kettle River was discussed as well as dust created by gravel roads.

APC Recommendation:

It was moved, seconded and resolved that the APC recommends to the Regional District that the subject Development Application be supported subject to:

- A covenant be implemented that there be no development within 50 metres of the river's edge.

- That there be at least dust controls measures implemented on Smoker Road. Paving would be preferable.

PLANNING DEPARTMENT COMMENTS

Conditions of road construction are the jurisdiction of the MoTI, and the RDKB has no way to enforce, or influence the standard of road that is built. This includes paving or the application of gravel. The grading, reapplication of gravel, and the application of dust control are ongoing maintenance items outside of the scope of the application or the control of the applicant.

Development setbacks along named and unnamed watercourses and waterbodies are established within the RDKB *Floodplain bylaw no. 677*. Within this bylaw a 30 metre setback is established, as well as a 3 metre elevation above the natural boundary of the Kettle River. To recommend the establishment of another setback without a supporting report to justify the additional setback will likely not be endorsed by MoTI as a condition of approval.

Development setbacks from property lines next to an adjacent conflicting use such as a trail could be enforced at the building permit stage if there is a zoning bylaw or policy in place to justify the proposed setback. If there is an interest from the Board to implement a setback of this nature it could be further explored and implemented in a future zoning bylaw.

The Building department has been requested to investigate the property and determine if there has been development on the property contrary to the requirements of the *Regional District of Kootenay Boundary Building Bylaw No. 499*, and the *Regional District of Kootenay Boundary Floodplain Bylaw No. 677, 1995*.

RECOMMENDATION

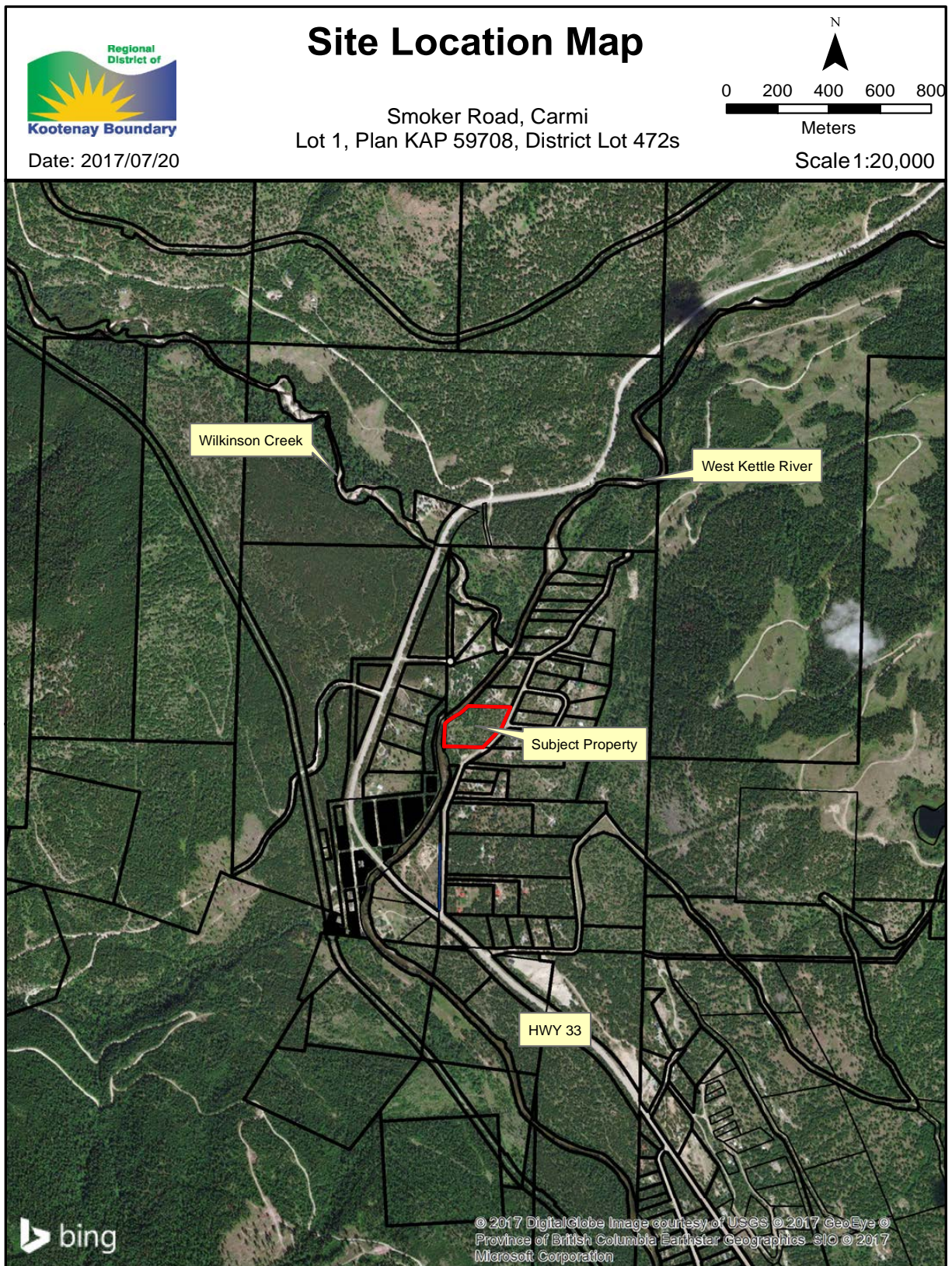
That the staff report regarding the Ministry of Transportation and Infrastructure referral for a proposed subdivision, for the parcels legally described as Lot 1, Plan KAP 59708, District Lot 472s, SDYD, Smoker Road, Carmi, Electoral Area 'E' / West Boundary be received.

ATTACHMENTS

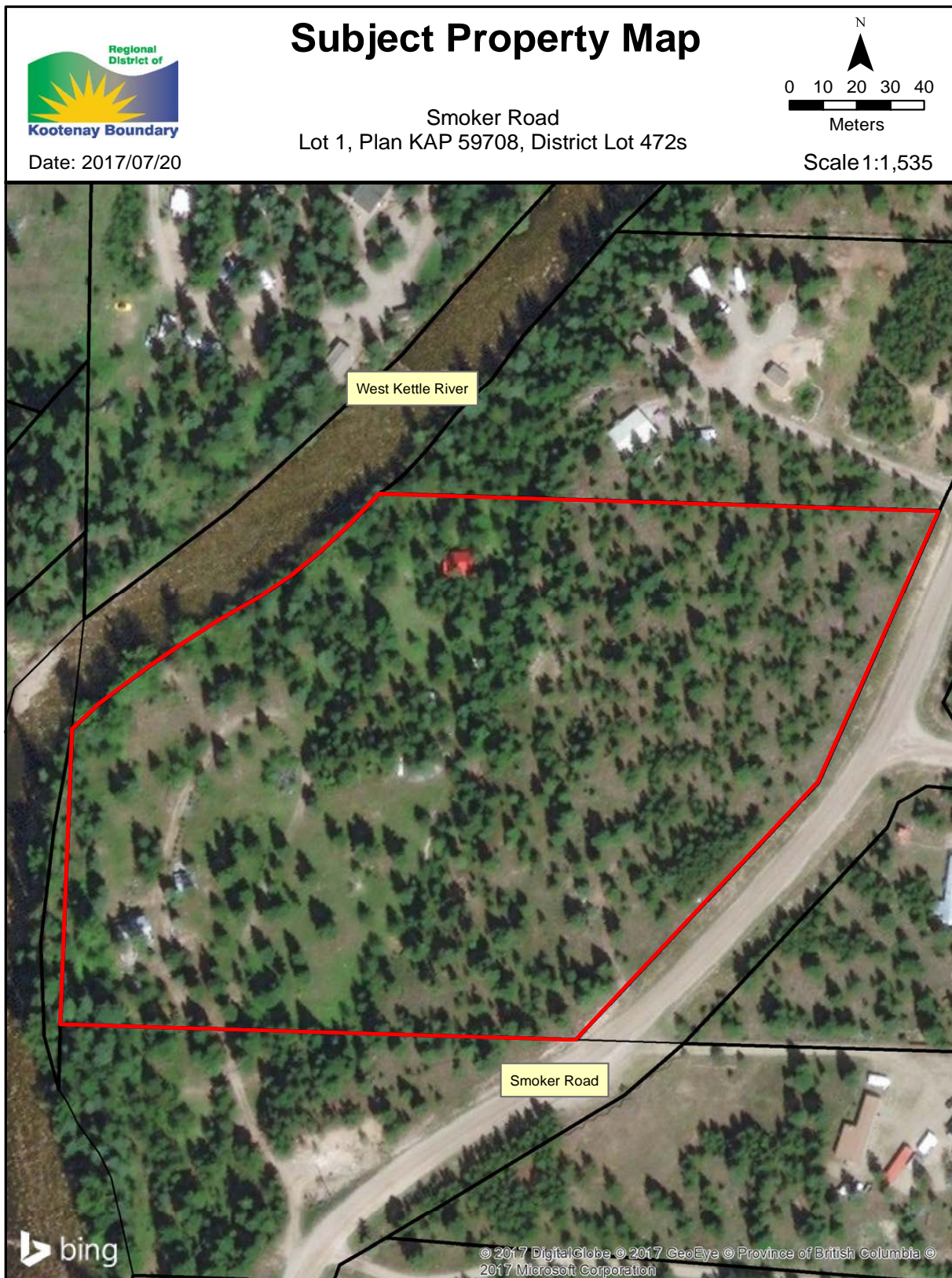
Site Location Map

Subject Property Map

Applicants' Submission

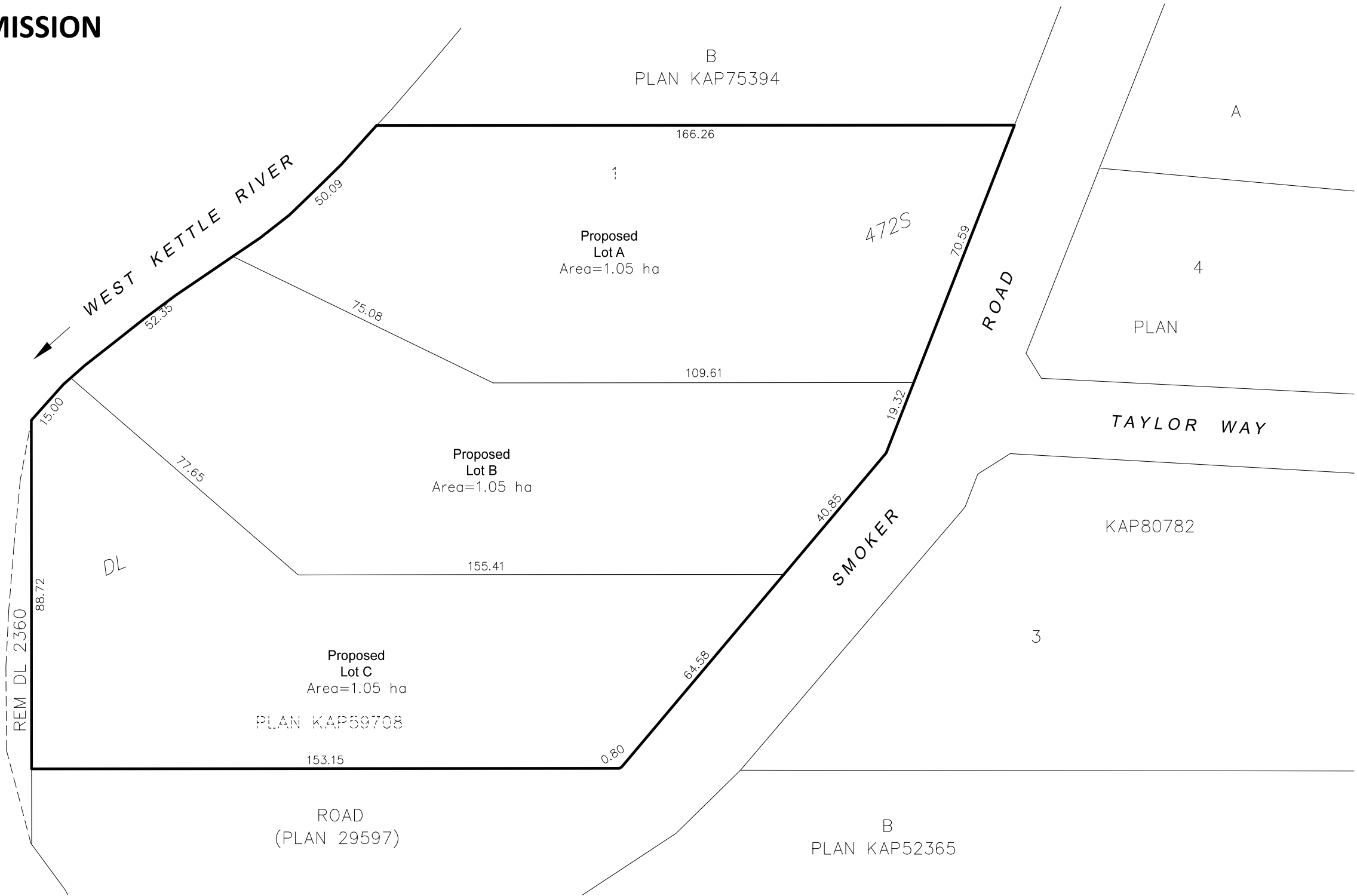


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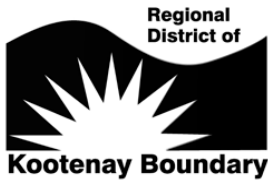
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APPLICANT SUBMISSION



TITLE: SKETCH PLAN SHOWING PROPOSED SUBDIVISION OF LOT 1, DISTRICT LOT 472S, S.D.Y.D., PLAN KAP59708 (SMOKER ROAD, CARMI)	DRAWN BY: RUNNALLS DENBY <i>british columbia land surveyors</i> 259A Lawrence Avenue Phone: (250)763-7322 Kelowna, B.C. Fax: (250)763-4413 V1Y 6L2 Email: rob@runnallsdenby.com	SCALE: 1:1000 (11" x 17")	
		DATE: June 27, 2017	
		DWG: 14896 P-SUB	
	CLIENT: DAN KAUFMAN	FILE No.: 14896	REV. 1

SKETCH PLAN SHOWING PROPOSED SUBDIVISION OF
LOT 1, DISTRICT LOT 472S, S.D.Y.D., PLAN KAP59708
(SMOKER ROAD, CARMÍ)



STAFF REPORT

Date:	August 31, 2017	File #:	E-472s-02942.055
To:	Chair McGregor and Members of the Board		
From:	Ken Gobeil, Planner		
RE:	Subdivision Referral - Ministry of Transportation and Infrastructure		

ISSUE INTRODUCTION

The Regional District of Kootenay Boundary (RDKB) has received a referral from the Ministry of Transportation and Infrastructure (MoTI) for a proposed subdivision of Lot 1, Plan KAP29597 District Lot 472S SDYD, Beacon Road, Camri, Electoral Area 'E'/ West Boundary (*see Site Location Map; Subject Property Map; Applicants' Submission*).

BACKGROUND INFORMATION

The undeveloped parcel is approximately 8.5 hectares (21 acres) in size. The property is surrounded by large and small acreages; the larger parcels are not developed while the smaller acreages tend to have a residence. Highway 33, the Camri town site, and the Kettle River are all west of the subject property.

This parcel is within a portion of Electoral Area 'E'/ West Boundary which does not have an Official Community Plan or Zoning Bylaw, which, if in place could affect the proposal. The subject property is not within the ALR (*see Subject Property Map*).

The subject property was previously subdivided in 2009, a condition of this subdivision was that no further subdivision of this parcel can take place until Beacon Road is constructed to MoTI standards. A covenant was registered on title to restrict development within 100 feet of the West Kettle River in 1979. A Building Scheme was also registered on title of the subject property in 1979. The Building Scheme prohibited livestock, signage, salvage, storage or dumping of waste, on the property and also established a timeline for construction on the property.

PROPOSAL

The proposed subdivision will split the subject parcel into seven (7) smaller parcels. Each parcel will be roughly the same size with the smallest parcel being 1.0 ha and the largest parcel being 1.5 ha. Access to the parcels is proposed to be a combination of

private and shared access with easements depending on the topography of the proposed parcel (*see, Subject Property Map, and Applicants' Submission*).

IMPLICATIONS

There is no Official Community Plan or Zoning Bylaw to use in evaluating this application. General practice from Interior Health and the MoTI is to support rural subdivisions greater than 1 hectare when not on a community water system, which the proposed subdivision would meet.

The plan of proposed subdivision will require provision for parkland as per section 510 of the *Local Government Act* as there are more than 3 new lots being created with the smallest lot proposed under 2 ha. With the establishment of a park service, land or cash in lieu of parkland can be decided at the discretion of the Board of Directors. This can only be taken to a maximum of 5% of the subject parcel; for this parcel, 5% of the land would be 4241m². If cash is chosen, the value of land must be agreed by both parties, and this money must be used for the sole purpose of purchasing parkland. Cash in lieu may be a preferred option for this property as there may be little benefit in creating a park on this property.

Access to the new parcels would be addressed by MoTI if the subdivision is approved. A combination of new access and access easements is proposed.

The Building Scheme is not enforceable by the RDKB and its enforcement is a private, or civil matter. The Building Bylaw and Floodplain Bylaw will pertain to future construction.

The covenant on title regarding future subdivisions is held by the MoTI. It is not known which portions of Beacon Road are included, or if Beacon Road has been fully constructed to their standards. It will be at the discretion of MoTI to remove this covenant.

AREA PLANNING COMMISSION

The Area Planning Commission (APC) for Electoral Area 'E' / West Boundary met on August 8, 2017. During that meeting the condition of Beacon Road, standards for construction, and potential dust from a gravel road were discussed. It was also noted during discussion that cash in lieu of land for parkland dedication was a preferred to satisfy Section 510 of the *Local Government Act*.

APC Recommendation:

It was moved, seconded and resolved that the APC recommends to the Regional District Board of Directors that the subject Development not be supported until Beacon Road is constructed to meet MoTI standards. This could include paving the road.

PLANNING DEPARTMENT COMMENTS

It is a condition of MoTI that no further subdivision of the subject parcel is to be approved until Beacon Road is constructed to an acceptable standard. Conditions of

road construction are the jurisdiction of the MoTI, and the RDKB has no way to enforce, or influence when a road is built, or what standard of road that is built. This includes paving or the application of gravel. The grading, reapplication of gravel, and the application of dust control are ongoing maintenance items outside of the scope of the applicant.

RECOMMENDATION

That the staff report regarding the Ministry of Transportation and Infrastructure referral for a proposed subdivision, for the parcel legally described as Lot 1, Plan KAP29597 District Lot 472s, SDYD Except Plan 32202 KAP85695 KAP89349, Carmi, Electoral Area 'E' / West Boundary be received.

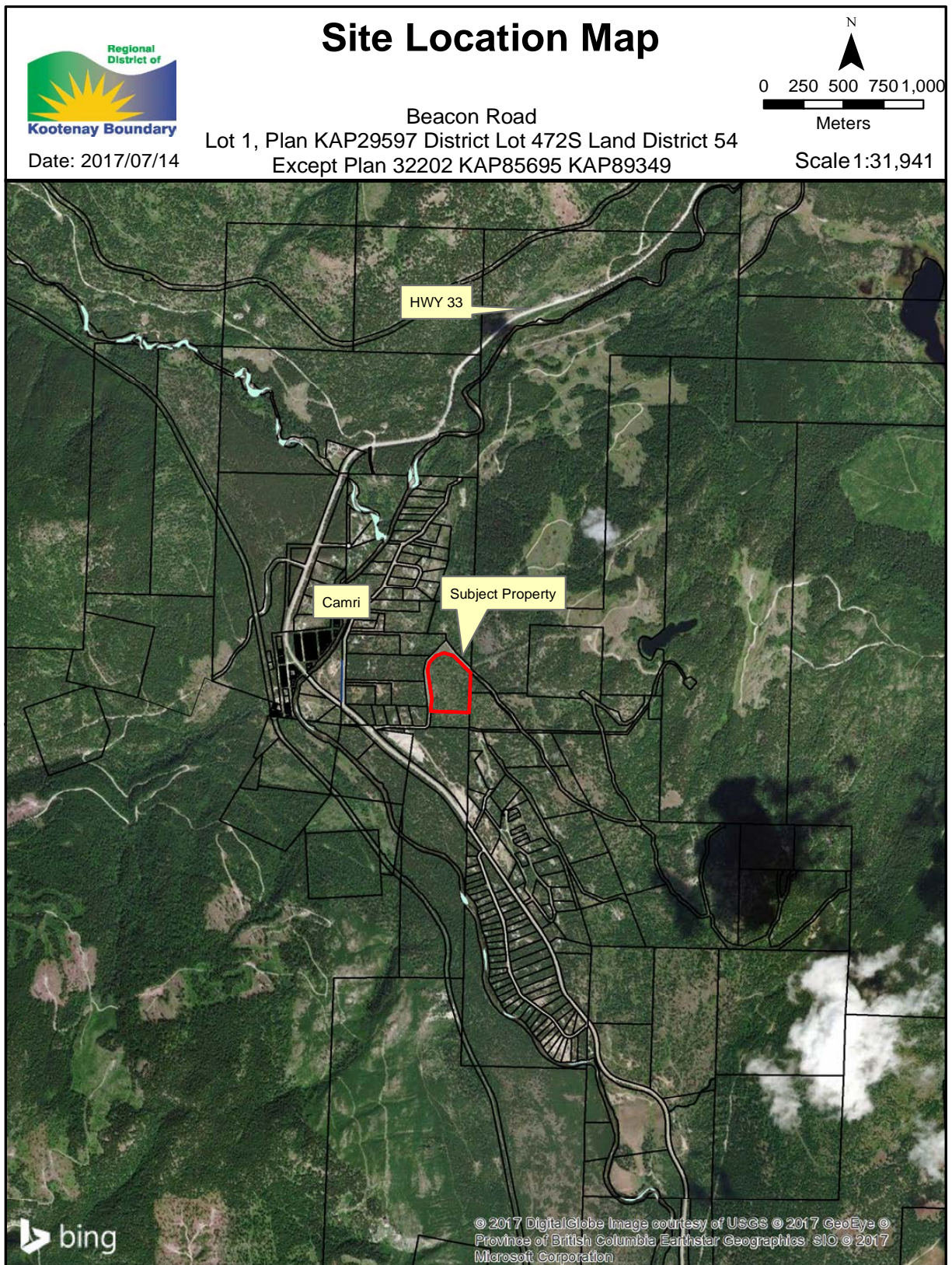
And Further, that the Board of Directors instruct staff to accept cash value of 5% of the parcel to be subdivided to satisfy section 510 of the *Local Government Act*.

ATTACHMENTS

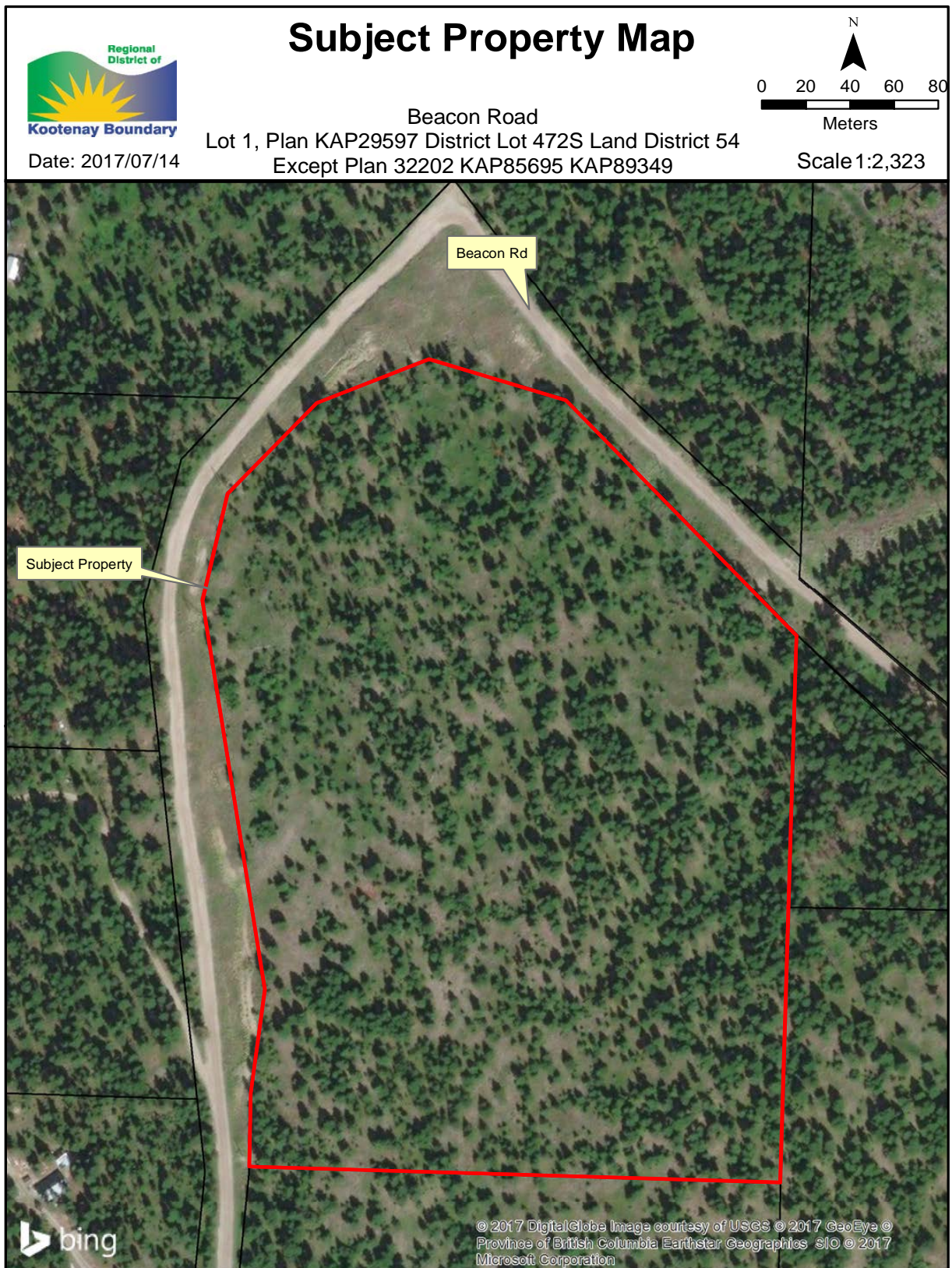
Site Location Map

Subject Property Map

Applicants' Submission

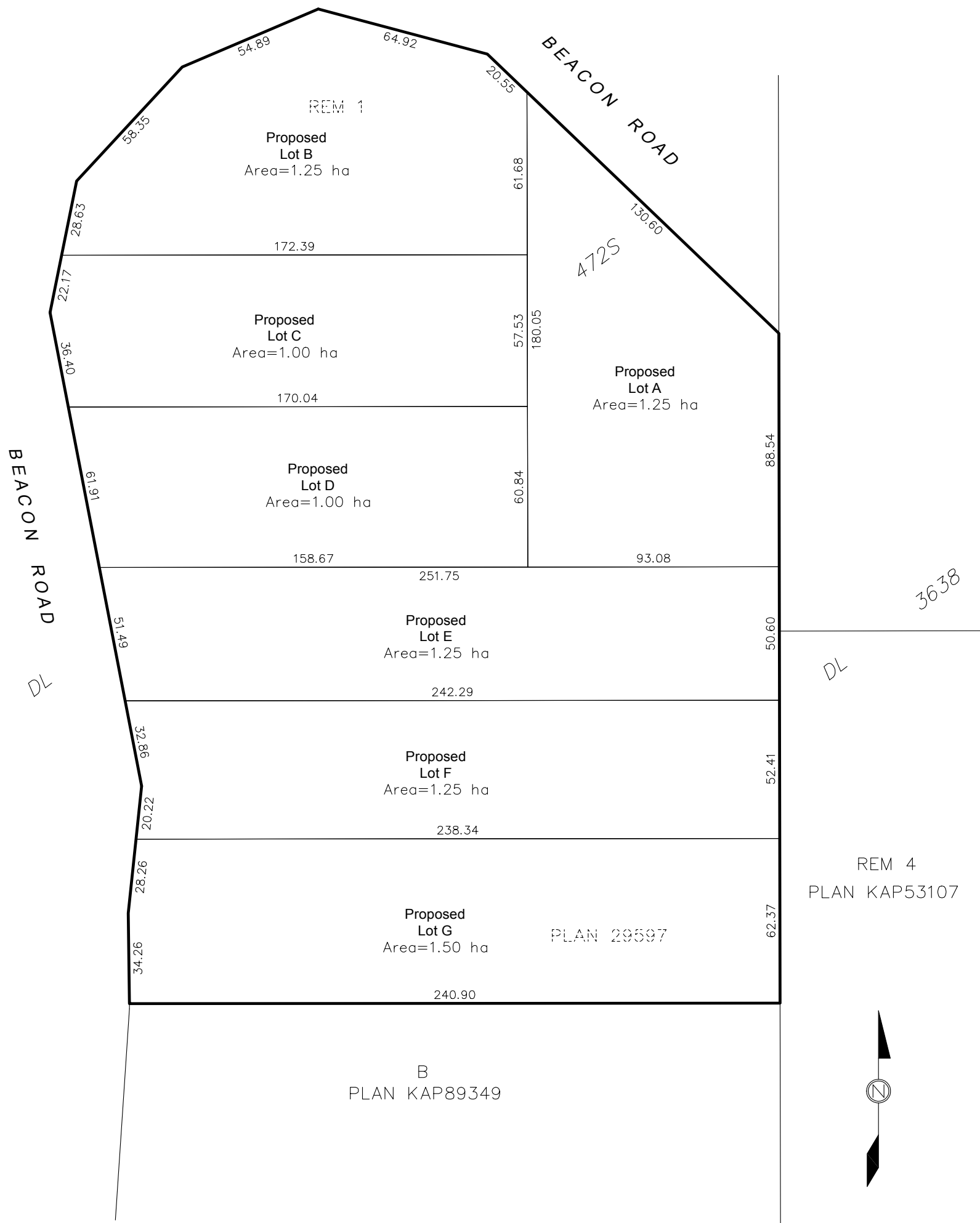


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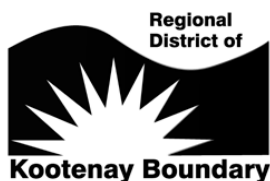
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APPLICANT SUBMISSION



TITLE: SKETCH PLAN SHOWING PROPOSED SUBDIVISION OF LOT 1, DISTRICT LOT 472S, S.D.Y.D., PLAN 29597 EXCEPT PLANS 32202, KAP85695 AND KAP89349 (BEACON ROAD, CARMI)			
DRAWN BY:	RUNNALLS DENBY <i>british columbia land surveyors</i> 259A Lawrence Avenue Kelowna, B.C. V1Y 6L2 Phone: (250)763-7322 Fax: (250)763-4413 Email: rob@runnallsdenby.com		SCALE: 1:1500 (11" x 17")
			DATE: July 6, 2017
			DWG: 14895 P-SUB R2
CLIENT:	DAN KAUFMAN		FILE No.: 14895 REV. 0





STAFF REPORT

Date:	August 31, 2017	File #:	E-10
To:	Chair McGregor and Members of the Board		
From:	Ken Gobeil, Planner		
RE:	Ministry of Forests, Lands, and Natural Resource Operations – Ministry of Transportation and Infrastructure Map Reserve		

ISSUE INTRODUCTION

The Ministry of Forests, Lands, and Natural Resource Operations (MFLNRO) has invited the Regional District of Kootenay Boundary (RDKB) to comment on an application submitted by the Ministry of Transportation and Infrastructure (MoTI), to create a Map Reserve under Section 16 of the *Land Act* for aggregate and gravel in the Kettle Valley and Boundary areas (*see Site Location Map; Applicants' Submission*).

HISTORY / BACKGROUND FACTORS

The MoTI requires sand, gravel and aggregate for road maintenance, repairs, and other projects in the region. MoTI has noted that they currently have a shortage of available gravel.

The subject properties and proposed Map Reserve areas are approximately 4km west of the municipal boundary of Greenwood. The proposed Map Reserve is also approximately 3km west of the RDKB Landfill. The areas applied for have a combined area of approximately 25 hectares. The properties involved are surveyed and unsurveyed crown land, and the lands are undeveloped.

PROPOSAL

The Ministry of Transportation and Infrastructure has requested the Ministry of Forests, Lands, and Natural Resource Operations remove the subject lands from disposition as per Section 16 of the *Land Act*. A Map Reserve would be established over the area to prohibit the disposition of land, or issuance of Licenses of Occupation for other uses over the same areas.

A portion of one of the areas requested for Map Reserve is within the West Boundary Community Forest.

In the referral response the RDKB has been asked to answer or respond on how the proposal may affect interests the RDKB has on land adjacent to or within the application area. This can include consideration of the following:

1. Does this application impact your agency's legislated responsibilities?
2. If the proposal proceeds, will the proponent require a permit from your agency?
3. Will on-going compliance monitoring be required by your agency as a result of your legislated responsibilities?
4. Will this application affect public use of this area?

IMPLICATIONS

A provincial government agency cannot apply for a Crown Grant Tenure or License of Occupation on crown lands. Instead, a Map Reserve is established under the *Land Act*, to withdraw lands from the ability to be otherwise disposed for Crown Grant Tenures and Licenses of Occupation. This will allow a government body, in this case, the MoTI, the ability to place, construct, maintain or operate any works structures or other improvements on the land withdrawn. As part of this application, an Archaeological Impact Assessment and First Nations notification are required. It is unknown if these have been completed to date.

As a result of this separate process, a Management Plan, and other documents typically associated with referrals from MFLNRO regarding gravel extraction by private industry are not required and have not been included in the application. The MoTI is however, required to make application to the Ministry of Energy and Mines. Public Notifications by the Ministry of Energy and Mines are published in the BC Gazette.

The portion of Electoral Area 'E' / West Boundary that this application refers to has no Official Community Plan or Zoning Bylaw. Without these planning documents there are no established, documented interests to evaluate the proposed development against to appropriately answer these questions. In response to the questions posed to the RDKB the following may be considered:

1. This application has little to no impact on the legislated responsibilities of the RDKB.
2. No permits are required by the RDKB for this project.
3. On-going monitoring will not be required and is not a legislated responsibility of the RDKB.
4. Public Use of the land will be affected. Portions of the Map Reserve proposed in District Lot 696 are part of the West Boundary Community Forest. This will reduce the total area allotted to the West Boundary Community Forest, and the total amount of harvestable wood. There are no known recreational trails affected.

Community Forests are forestry operations managed by community groups, community-held corporations, local governments or First Nations for the benefit of the community. They are used as a tool to support local economies, by providing long term employment opportunities. The Community Forest Agreements give the holder exclusive rights to harvest crown timber on a specific land base and may grant the right to manage and charge fees for non-timber botanical products and any other prescribed forest products. Agreements can be granted for periods up to 25 years. Data on the location and area of

these agreement areas was not immediately available to the RDKB. However, digital files provided by the West Boundary Community Forest Inc. have been added to the Subject Property Map and Site Location map for reference.

The West Boundary Community Forest Inc. is the agency holding the Community Forest Agreement. It is a partnership of the City of Greenwood and the Village of Midway. Records indicate that this is also the only Community Forest operating in the RDKB. This is a long term tenure with an initial term of 25 years beginning in 2014 and an annual allowable cut volume of 23,000 cubic metres. The Community Forest is also used to preserve local recreation trails and train high school students in forestry.

AREA PLANNING COMMISSION

The Electoral Area 'E' / West Boundary Area Planning Commission (APC) met on August 8, 2017. During this meeting it was noted that a portion of the lands in this referral is a Community Forest with good quality timber. The validity of this application was also brought into question due to the location and stock of existing gravel pits, including pits operated by the MoTI and private pits.

The APC Chair also received a separate comment from Dan McMaster of Vaagen Fibre Canada and the Manager of the West Boundary Community Forest Inc. stating that they do not support a gravel pit in this location as the area is used as community forest and to have productive land turned into a gravel pit and taken out of its THLB (Timber Harvesting Land Base) is unacceptable to them.

APC Recommendation:

It was moved, seconded and resolved that the APC recommends to the Regional District that the subject Development Application not be supported as there are four other gravel pits in the area with easy access for MoTI and that very good timber lands would be destroyed and taken out of a community forest.

PLANNING DEPARTMENT COMMENTS

The MoTI is currently doing long term planning for resource and gravel procurement, and without knowing quantities of existing resources or knowing the operational and project plans it is not possible to speak on the justification for acquiring more lands to secure a gravel supply. Private gravel pits may not be relevant because they supply gravel to other parties and the long term supply may not be known, or sufficient for the needs of the MoTI.

The Community Forest Agreement does not include the RDKB as a partner and details of the agreement are not known. However, a Map Reserve would disqualify the use of the land for any other purpose other than that being applied for. During review of this application by the Ministry of Lands Forests, and Natural Resource Operations, the Community Forest Agreement and affected area will be reviewed.

RECOMMENDATION

That the Regional District of Kootenay Boundary Board of Directors direct staff to forward this staff report *Ministry of Forests, Lands, and Natural Resource Operations – Ministry of*

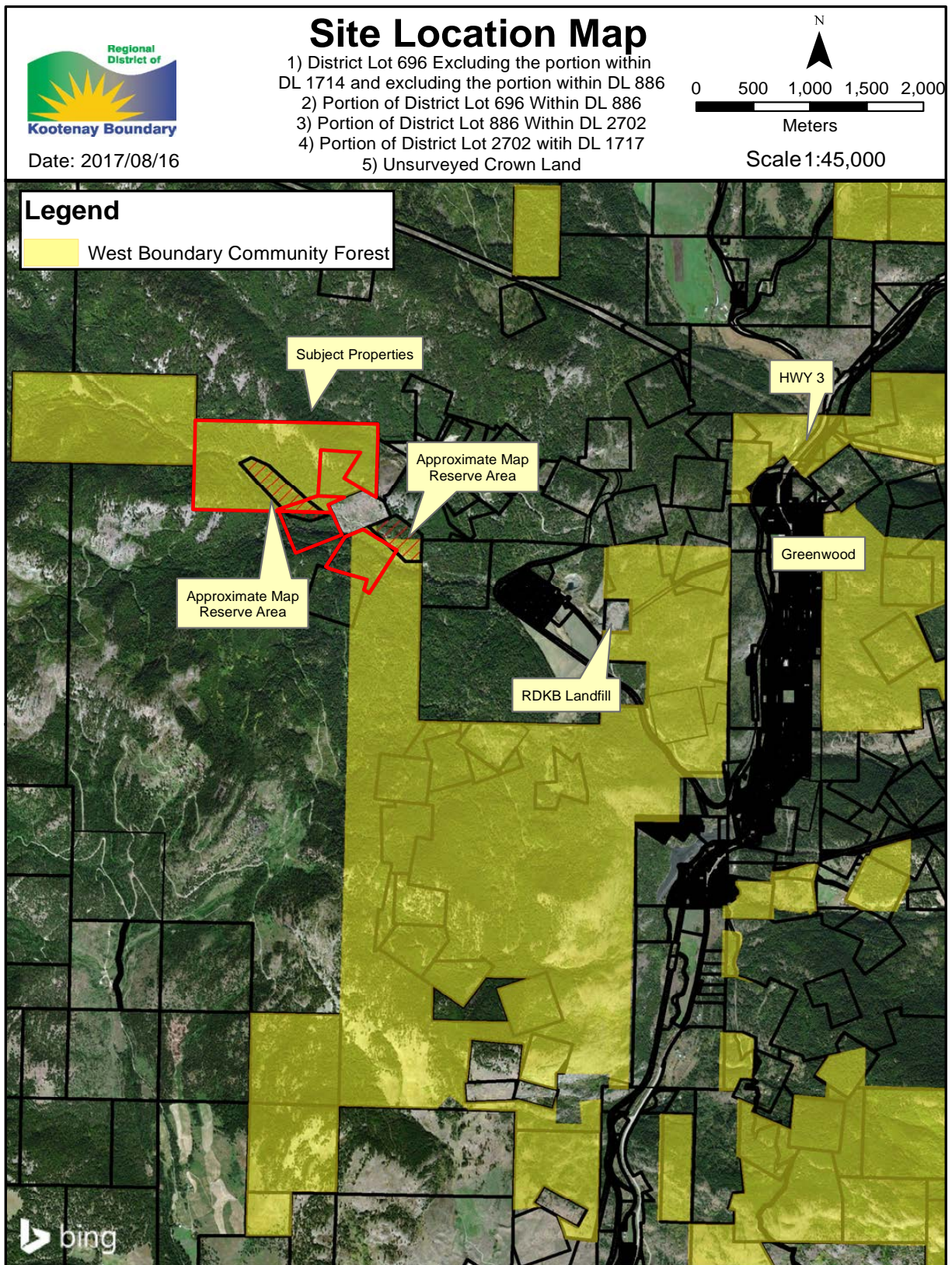
Transportation and Infrastructure Map Reserve, which includes the recommendations of the Electoral Area 'E' / West boundary Advisory Planning Commission to The Ministry of Forests, Lands, and Natural Resource Operations for consideration.

ATTACHMENTS

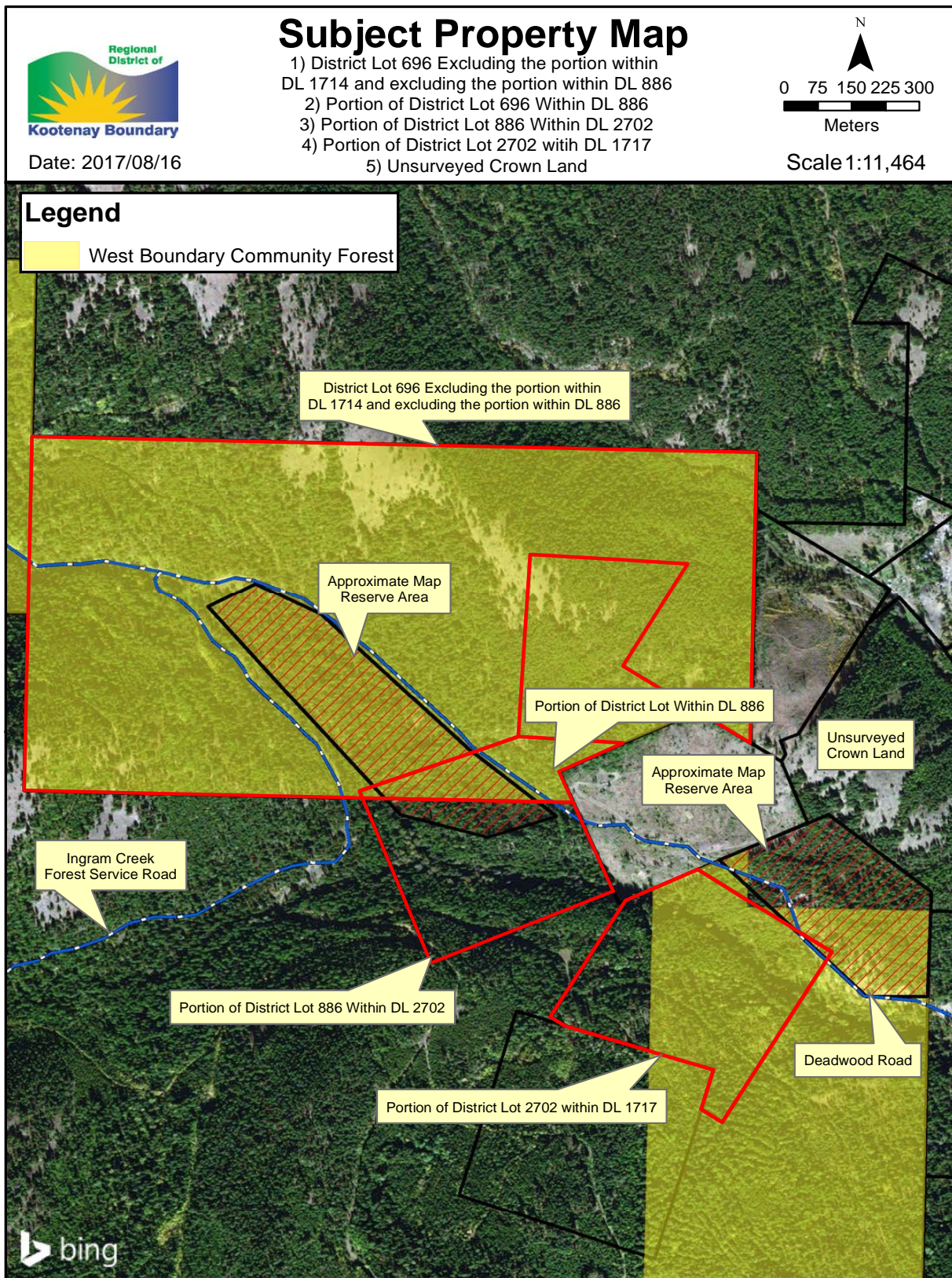
Site Location Map

Subject Property Map

Applicants' Submission



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APPLICANTS' SUBMISSION



MoTI File: 50-09-P0000

Sent via email

June 14th 2017

Front Counter BC
Ministry of Forests, Lands and Natural Resource Operations
441 Columbia Street
Kamloops, BC V2C 2T3

Re: Application for Section 16 Map Reserve – Greenwood West Tenure

Please accept the Ministry of Transportation and Infrastructure's (MoTI) application forms for a Section 16 Map Reserve in the Similkameen Division, Yale District. This application serves as a request to establish an area of Section 16 Map Reserve 5km northwest of Greenwood off of Motherlode Road and an unnamed forest service road, for the purpose of securing a source of gravel and rock for Ministry maintenance and upgrades to the existing highway network around the proposed pit area.

The Ministry is deficient in quality gravel, sand and rock sources near this area of Greenwood. With no new viable sources nearby, the long term result will be extraordinary hauling costs for road maintenance, upgrades and emergency events. If the proposed area proves quality material, the gravel pit will provide a long term source for the current and future aggregate needs of the Ministry.

MoTI will complete an Archaeological Impact Assessment and First Nations Notification prior to carrying out our exploration and development program. The site will be developed, worked and reclaimed in accordance with MoTI and MEMPR standards.

Thank you for taking the time to review our application.

Sincerely,

Samantha Kinniburgh
Senior Aggregate Resource Specialist
Geotechnical and Materials Engineering

Cc: Al Mitchell, Aggregate Resource Manager

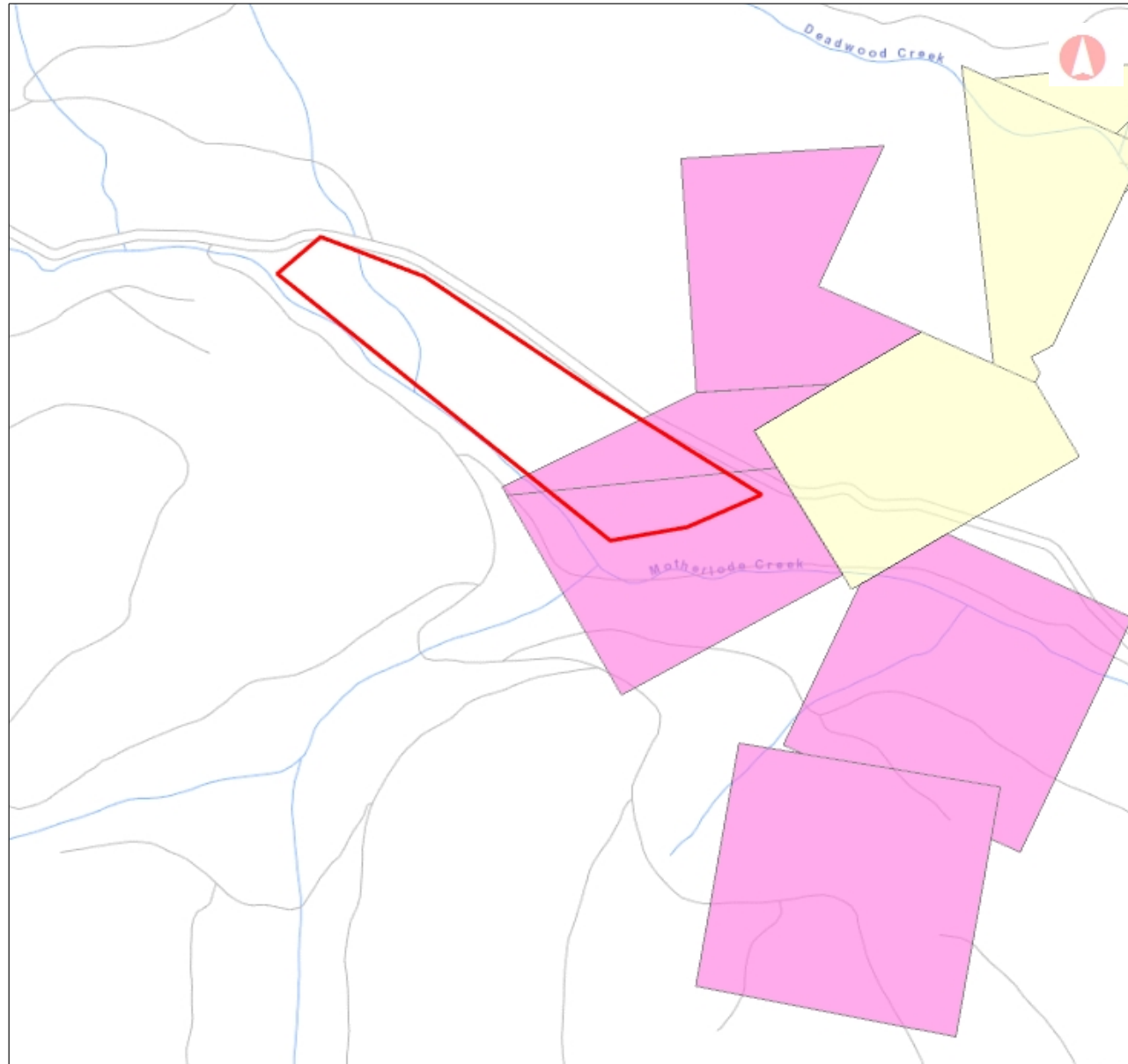
**Ministry of
Transportation
and Infrastructure**

Southern Interior Region

Mailing Address:
231-447 Columbia Street
Kamloops, BC V2C 2T3

www.gov.bc.ca/tran
Telephone: 250-371-3789
Fax: 250-828-4083

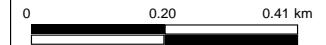
APPLICANTS' SUBMISSION



Greenwood West Tenure

Legend

- Integrated Cadastral Fabric
- Integrated Cadastral Fabric All
- Reserve and Notation Tenure Outlined
- TileCache



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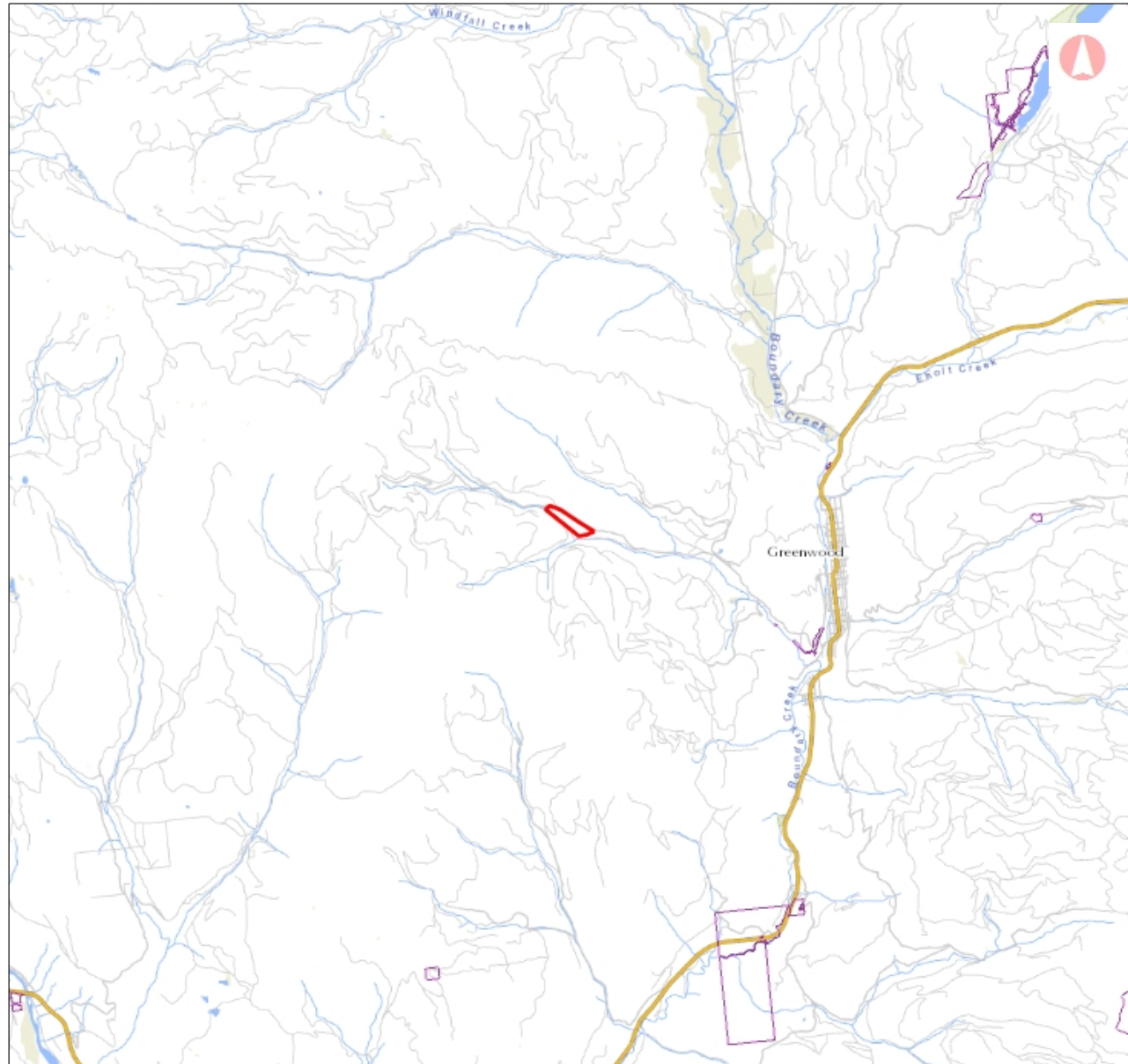
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Projection: NAD_1983_BC_Environment_Albers

Key Map of British Columbia



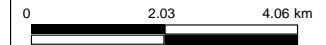
APPLICANTS' SUBMISSION



Greenwood West Tenure

Legend

- Reserve and Notation Tenure Outlined
- TileCache



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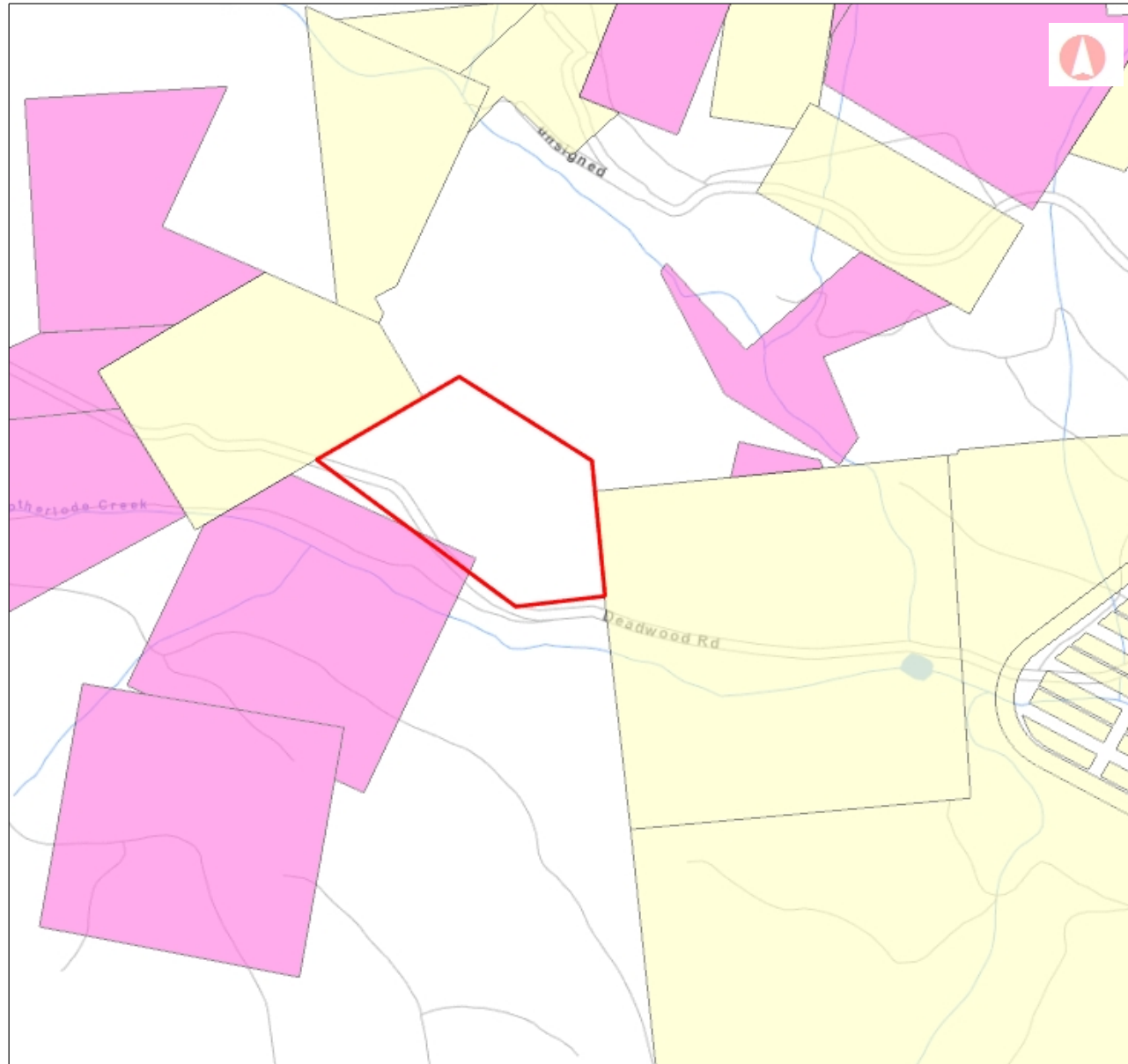
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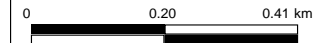
APPLICANTS' SUBMISSION



Greenwood East Tenure

Legend

- Integrated Cadastral Fabric
- Integrated Cadastral Fabric All
- Reserve and Notation Tenur Outlined
- TileCache



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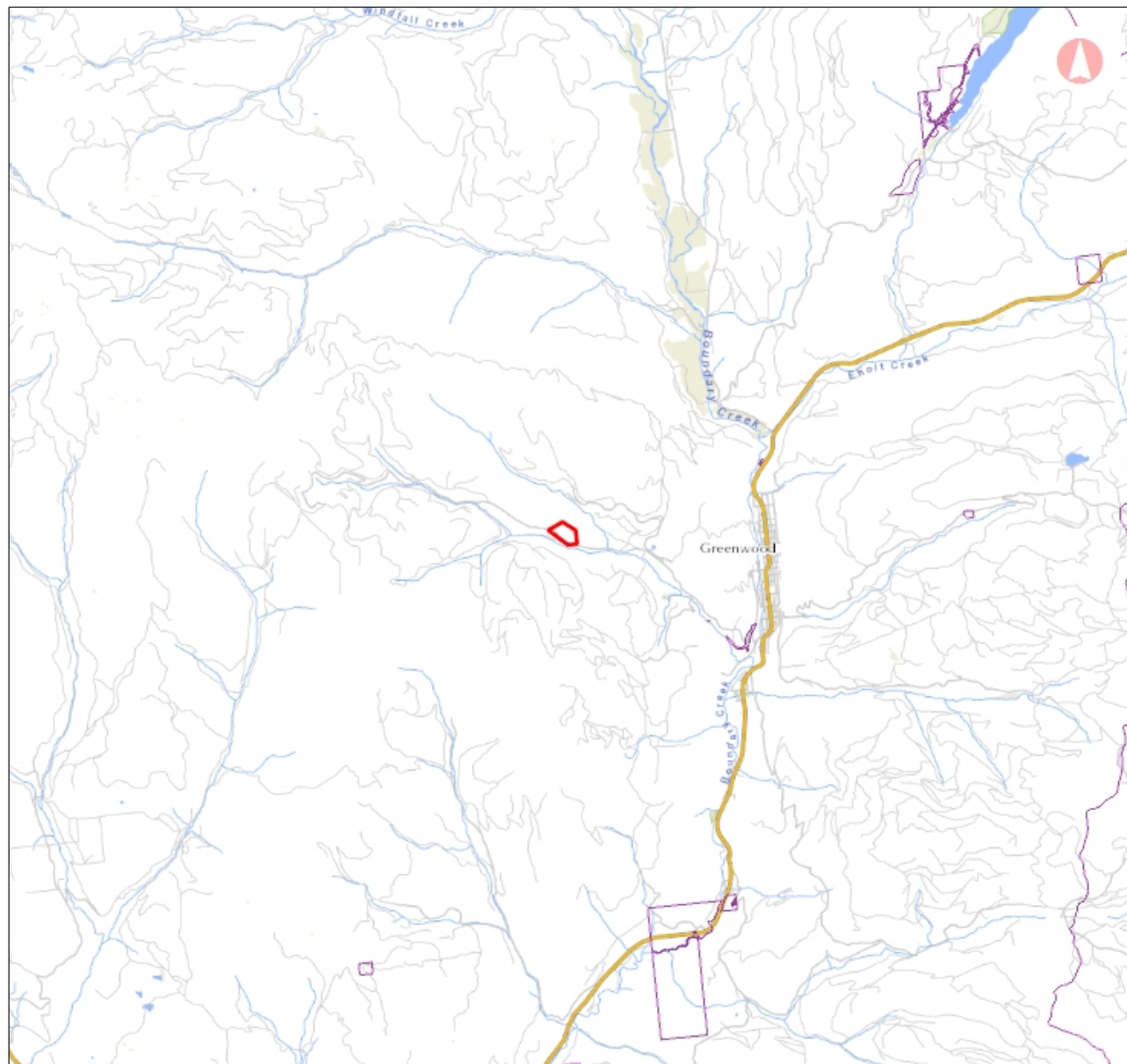
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Key Map of British Columbia



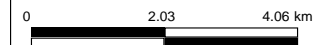
APPLICANTS' SUBMISSION



Greenwood East Tenure

Legend

- Reserve and Notation Tenure Outlined
- TileCache



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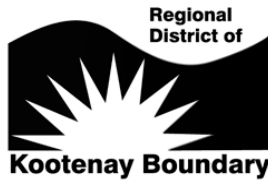
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Key Map of British Columbia





STAFF REPORT

Date:	August 31, 2017	File #:	C-970-04396.010
To:	Chair McGregor and Members of the Board		
From:	Ken Gobeil, Planner		
RE:	Development Permit		

ISSUE INTRODUCTION

Luigi and Linda Cicchetti, have applied for a Development Permit to construct a single family dwelling on their waterfront residential property at 2015 Carol Court, Christina Lake (*see Site Location Map; Subject Property Map*).

The Development Permit process is to ensure that an adequate sewage treatment system is in place for any development within the Environmentally Sensitive Waterfront Area.

BACKGROUND FACTORS

2015 Carol Court, Christina Lake (Lot 3, DL 970, KAP25978, KD) is rectangular, 1052.2m² in size and approximately 15 metres wide by 70 metres long. It is accessed by Carol Court on the east side of the property. The west end of the property abuts Christina Lake, placing it within the Waterfront Environmentally Sensitive Development Permit Area. The property is designated 'Residential' and within the 'Waterfront Environmentally Sensitive Development Permit Area' in the *Electoral Area 'C'/Christina Lake Official Community Plan Bylaw No. 1250*. The subject property is zoned 'Single Family Residential 1' (R1) in the *Electoral Area 'C'/Christina Lake Zoning Bylaw No. 1300*. Surrounding properties share the same OCP designation and Zone.

Two restrictive covenants were registered on title when the subject property was originally created in 1975. One is regarding floodplain setbacks and a safe build elevation. The other restricts building within 50 feet of the eastern end of the property, (possibly to reserve this portion of the property for a septic system); and prohibits certain uses such as agriculture and storage of heavy construction equipment. The existing garage is beyond 50 feet of the eastern end of the property and the proposed developments are outside this area.

A notice of bylaw contravention has been registered on title for a deck. The development as proposed will address the contravention and provided all the requirements are met the notice can be removed.

The only permitted principal use in the Single Family Residential 1 (R1) Zone is a single family dwelling. Permitted secondary uses include accessory buildings, sleeping quarters, secondary suite, home based business, boarding and bed and breakfast. Maximum allowable parcel coverage for this zone is 33% and setbacks for principal buildings in this zone are:

Parcel Boundary	Setback (In Metres)
Front	4.5
Exterior Side	4.5
Interior Side	1.5
Rear	7.5
Natural Boundary of Christina Lake	7.5
Exterior Side abutting an undeveloped road access to Christina Lake	1.5

PROPOSAL

The applicants propose to construct a new single family dwelling with a secondary suite above an attached garage. The proposed dwelling is sited on the east or lakefront side of the parcel (*see Applicant's Submission*).

The applicant has retained BWD Engineering Inc. to provide a report on the proposed septic system and its compliance with the RDKB Development Permit guidelines (*see, Wastewater System & Site Assessment*).

The professional report submitted by BWD Engineering Inc. recommends the installation of a 6454-litre, two chamber septic tank with an outlet filter, a 4546-litre pump tank, micro time dose controlled pump and an Eljen GSF, Type 2 Combined Treatment and Dispersal System in the field. The disposal field will be placed the maximum distance from Christina Lake as possible while staying within setbacks of property lines. The property is noted as having only grass so no trees or other vegetation will be removed or negatively affected by the installation of this system. Based on a full time residence of a 3-bedroom home with a secondary suite design flow is 2,300 litres per day.

The sandy soil conditions on this lot were noted as common due to the property being within an alluvial fan. Depth to the seasonal high-water table is noted at 96 cm and the minimum regulatory requirement is 55cm. It was noted that after installation and landscaping is complete, the surface will have a slight protrusion compared to its previous state.

Consideration was given to other treatment systems but these systems were discounted because they require regular maintenance, which is critical to their effectiveness. It was also noted in the report that the RDKB does not have bylaws to regulate septic systems and enforce their regular maintenance. Due to this, other systems will offer no additional benefit according to the BWD Engineering Inc. report.

The report concluded that the proposed system is the most cost-effective, low maintenance method of sewage disposal where nitrogen reduction is not affected by lack of maintenance or significant surges in flow.

IMPLICATIONS

Correcting Bylaw Contravention

If the proposal is approved, while construction is underway it will be the responsibility of the owner to notify the RDKB when the non-compliant structure and use (patio, and second recreational vehicle) are removed from the property and pay a \$200 administrative fee to cover the costs of issuing and removing a notice on title. The RDKB will then conduct an inspection of the property to confirm compliance. Once the inspection is complete and it has been confirmed that the contravention is resolved, the RDKB will then remove the notice from title. Due to the placement of the proposed residence this will need to be done prior to physical construction of the residence and can be confirmed during the building inspection process.

Bylaw Compliance

The single family dwelling and secondary suite are permitted within the Zoning Bylaw. The proposed residence will meet all setbacks. Site coverage for all structures including this residence would be 25%, below the maximum of 33%. The secondary suite is approximately 71.4 m² and 25% of the total residence, which is well below the 90m² or 40% of the total floor area of the residence requirements stated in the bylaw (see, Applicants' Submission).

Floodplain Bylaw

The RDKB Floodplain Bylaw No. 677 specifies that a setback of 7.5 metres of any development from the natural boundary of a lake must also be met. The bylaw also states that construction level for the underside of any floor system to be used for dwelling purposes must be above 448.2m above sea level (ASL) on the subject property.

The 7.5 metre setback of the Floodplain Bylaw is complimentary to the Zoning Bylaw. Plans submitted by the applicant show the proposed rear yard setback to be 25.5 feet from the natural boundary of Christina Lake which is roughly 7.8 metres (see Applicants' Submission).

The Site Plan created by Hinterland Surveying Inc. and building plans indicate that the required flood elevation for the house will be met however, the garage will be below the flood construction level. Garages below this elevation must make sure that any breaker boxes, or electrical outlets are well above the floodplain elevation line. As per the floodplain bylaw, no items that are susceptible to flood damage are to be stored in this garage.

AREA PLANNING COMMISSION

The Electoral Area 'C' / Christina Lake Area Planning Commission (APC) met on August 8, 2017. The APC discussed local government septic regulations and maintenance bylaws, and questioned whether this would have a positive effect on septic systems and lake health. The application was supported by the APC.

PLANNING DEPARTMENT COMMENTS

The report submitted does establish that the system will exceed the legislated minimum sewerage system requirements. When compared to other systems that require maintenance, there is always a risk that maintenance will not be done, especially recreational properties that are only used for vacations, holidays, and small portions of the year. Regular inspection of septic systems to ensure maintenance is being done regularly and enforcing non-compliance is not feasible.

Currently, when a report is submitted as part of a Development Permit notes that the proposed system will require regular maintenance, this maintenance is included as a condition of the Development Permit approval.

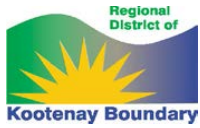
Septic systems are regulated through the *Public Health Act*, which the RDKB does not have jurisdiction to regulate. Any additional regulations would need to be drafted, regulated and enforced entirely by the RDKB, which may require the creation of a new service.

RECOMMENDATION

That the staff report regarding the application for a Development Permit for a single family dwelling, submitted by Luigi and Linda Cicchetti, on 2015 Carol Court, Christina lake, Lot 3, DL 970, KAP25978, KD be received.

ATTACHMENTS

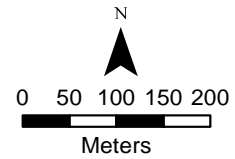
Site Location Map
Subject Property Map
Applicant's Submission
Wastewater System & Site Assessment



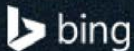
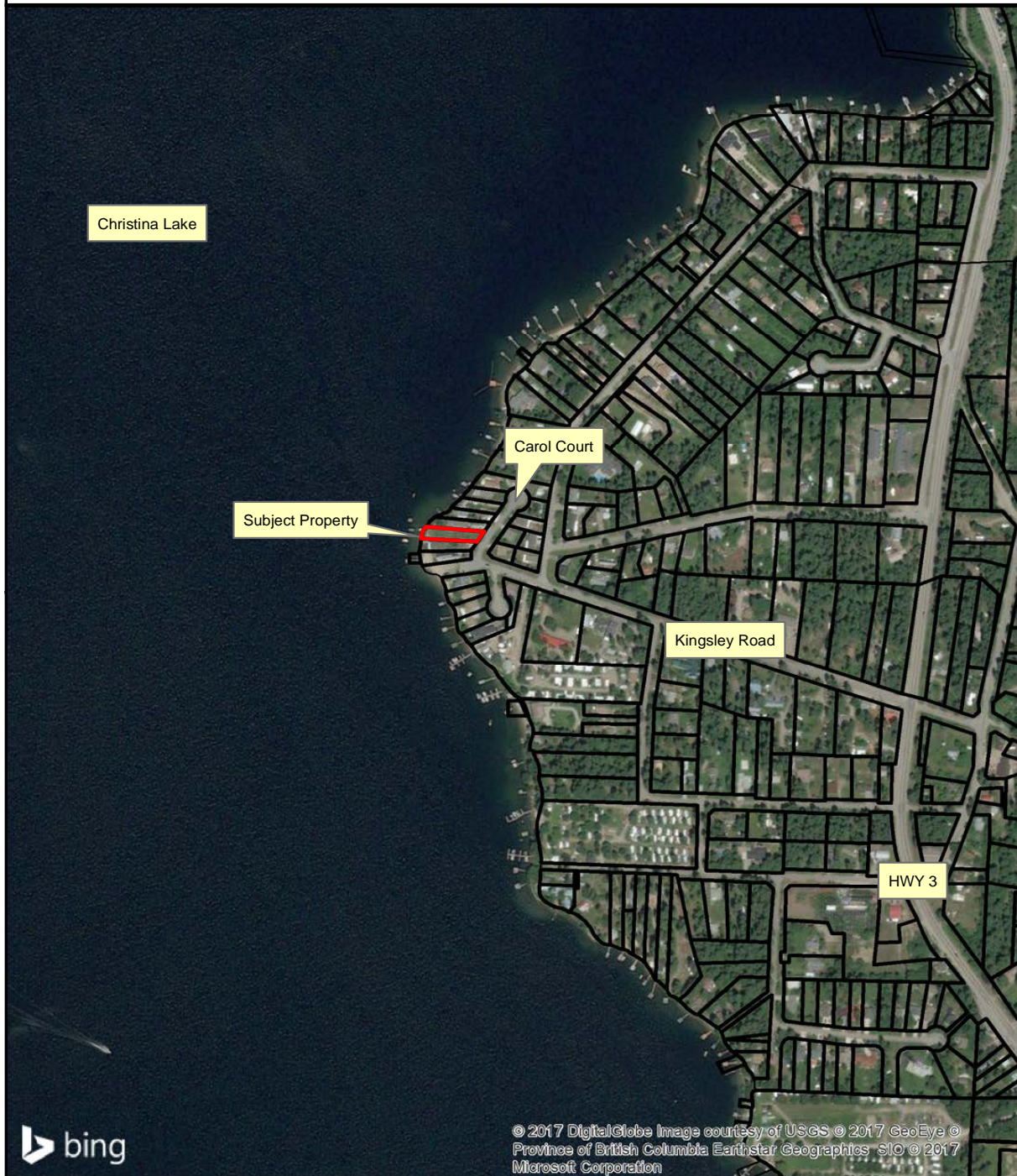
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Site Location Map

2015 Carol Court, Christina Lake
Lot 3, Plan KAP 25978, District Lot 970

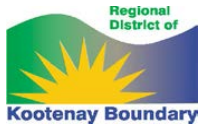


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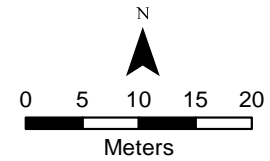
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Date: 2017/07/20

Subject Property Map

2015 Carol Court, Christina Lake
Lot 3, Plan KAP 25978, District Lot 970



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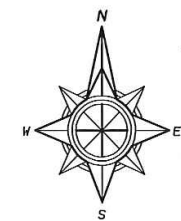
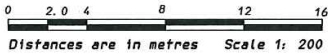
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APPLICANT SUBMISSION

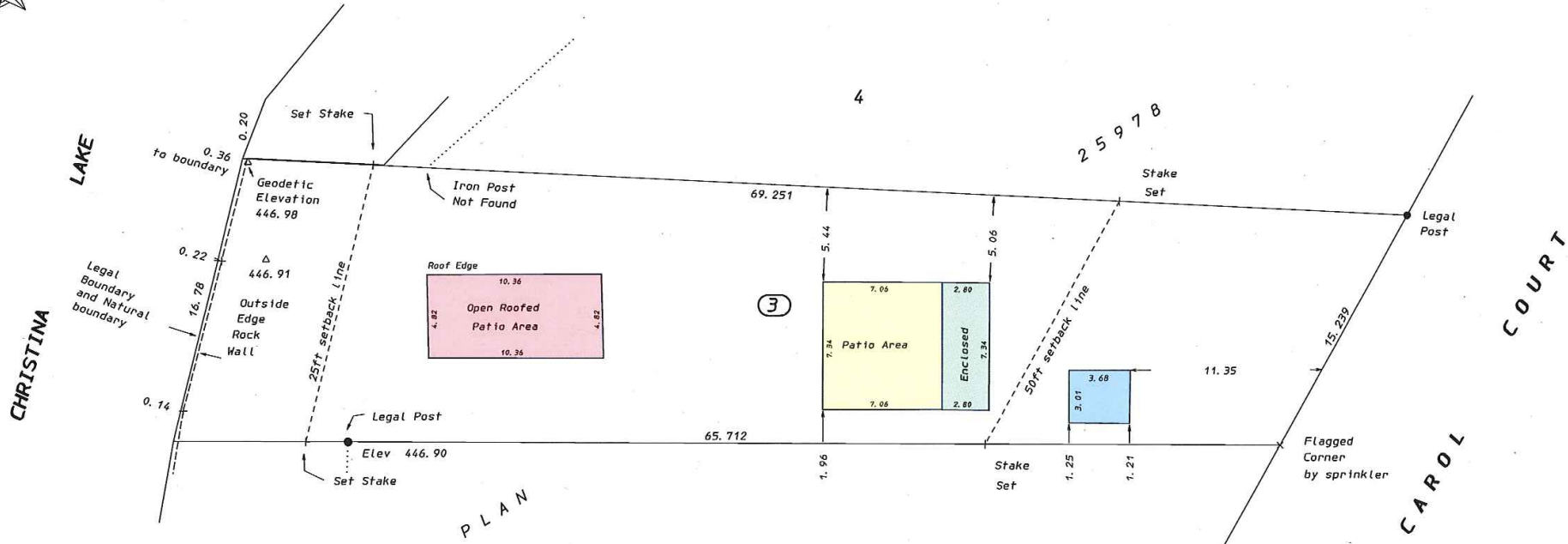
B. C. LAND SURVEYOR'S

BUILDING LOCATION

CERTIFICATE:



LOT 3,
DISTRICT LOT 970,
SDYD
PLAN 25978 PID No 004-468-040
CIVIC ADDRESS: 2015 Carol Court
Christina Lake, B.C.



Registered Documents
which may affect title
Restrictive Covenant K21116

This plan is for the exclusive use of A & L Cicchetti.
Any use which a third party makes of this document, or any
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This document is prepared for mortgage or municipal purposes
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PROPERTY CORNERS, CONSTRUCTION PURPOSES, OR FOR LITIGATION
This document is NOT VALID UNLESS originally
signed and sealed. Stamp Colour is Red.

HinterLand Surveying
& Geomatics Inc.
CANADA & B. C. LAND SURVEYORS
1540 Second Ave., Trail, B.C.
Tel: 250-364-1444

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consent
File 15-R0-5000.crf FB 200 pg 46

To the best of my knowledge and belief THE FOUNDATION
OF THE DWELLING shown on the above property is wholly
within the boundaries thereof and DOES NOT encroach
onto adjoining property or road.

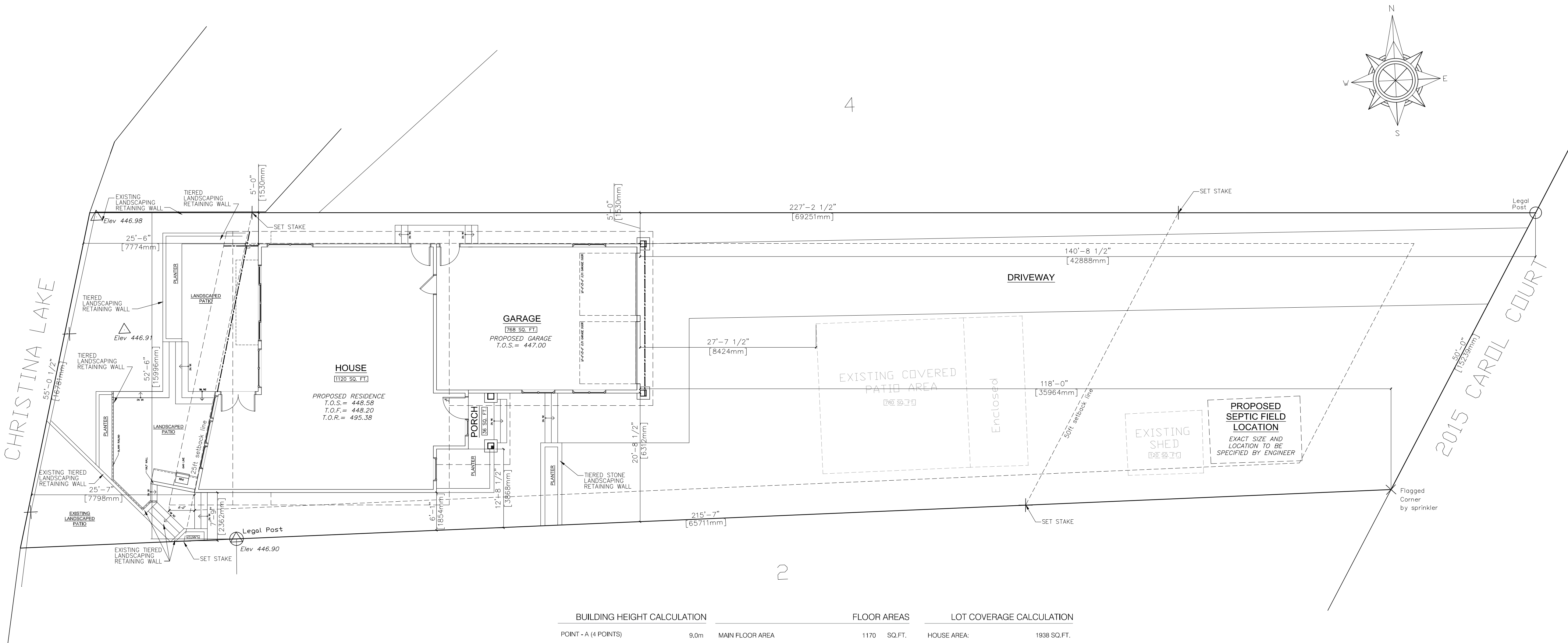
The information is based on a field survey and Land
Title records. Unregistered interests have not been
included or considered.

Dated at Trail this 23rd day of June 2017
Digitally signed by Milos
Hinterberger PRB9BC
Date: 2017.06.23 15:43:41
-07'00



Milos Hinterberger, BCLS, CLS

APPLICANT SUBMISSION



PRELIMINARY SITE PLAN
SCALE : 1/8"=1'-0"

BUILDING HEIGHT CALCULATION		FLOOR AREAS		LOT COVERAGE CALCULATION	
POINT - A (4 POINTS)	9.0m	MAIN FLOOR AREA	1170 SQ.FT.	HOUSE AREA:	1938 SQ.FT.
AVERAGE BUILDING HEIGHT (MAX 10.0m) :	9.0m	UPPER FLOOR AREA	1120 SQ.FT.	LOT AREA:	10820 SQ.FT.
		SUITE ABOVE GARAGE	768 SQ.FT.	PERCENTAGE OF BUILDING COVERAGE (MAX 40%):	17.9%
		TOTAL FLOOR AREA ABOVE GRADE	3058 SQ.FT.	SURFACE COVERAGE AREA:	2838 SQ.FT.
		TOTAL LOT AREA	10820 SQ.FT.	LOT AREA:	10820 SQ.FT.
		FLOOR AREA RATIO CALCULATION:	28.70%	PERCENTAGE OF SURFACE COVERAGE (MAX 50%):	26.2%

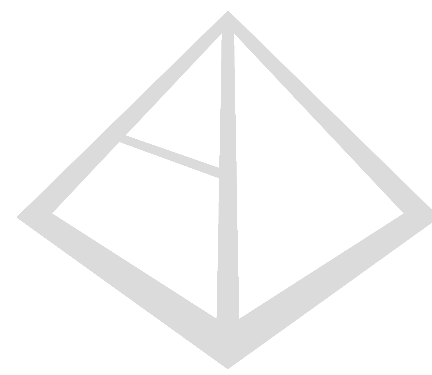


250 | 364 | 3826
PO BOX 1667
ROSSLAND, BC
VOG 1Y0

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CONTRACTOR TO PROVIDE ENGINEER STAMPED DRAWING FOR ALL STRUCTURAL MEMBERS.
ALL WORK MUST COMPLY WITH THE MOST RECENT EDITION OF THE B.C. BUILDING CODE AND ANY OTHER GOVERNING AUTHORITIES.

REVISION SCHEDULE

DATE: 12/07/2017 SET: ISSUED FOR DEVELOPMENT PERMIT REV: A



PROJECT:
CICCHETTI RESIDENCE
DP SET

2015 CAROL COURT
CHRISTINA LAKE, B.C.

LOT 3, DISTRICT LOT 970
SDYD, PLAN 25978

DRAWING TITLE:

SITE PLAN

SCALE: 1/8" = 1'-0"
DATE: 12/07/2017
DRAWN BY: EPC

JOB NUMBER: AID2017-15

SHEET #:

A1

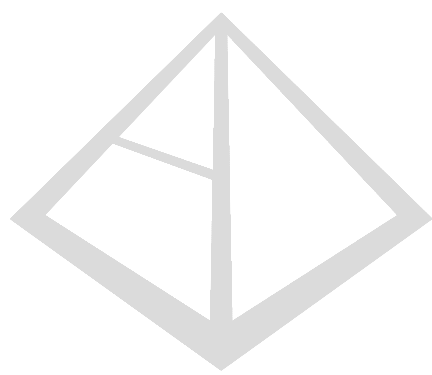
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REVISION SCHEDULE		
DATE	SET	REV
12/07/2017	ISSUED FOR DEVELOPMENT PERMIT	A



PROJECT:
CICCHETTI RESIDENCE
DP SET

2015 CAROL COURT
CHRISTINA LAKE, B.C.

LOT 3, DISTRICT LOT 970
SDYD, PLAN 25978

DRAWING TITLE:
EAST & SOUTH
ELEVATIONS

SCALE: 1/4" = 1'-0"
DATE: 12/07/2017
DRAWN BY: EPC

JOB NUMBER: AID2017-15

SHEET #:

A4

APPLICANT SUBMISSION

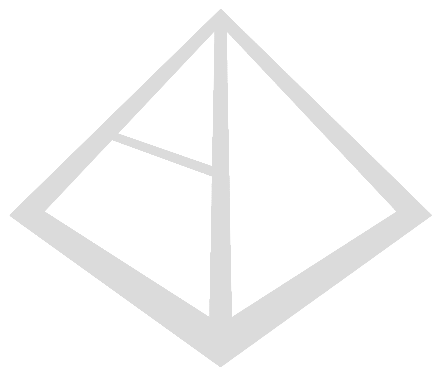


250 | 364 | 3826
PO BOX 1667
ROSSLAND, BC
VOG 1Y0

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VERIFY ALL DIMENSIONS, DETAILS, LEVELS, AND OTHER INFORMATION PRIOR TO THE COMMENCEMENT OF WORK. REPORT ANY DISCREPANCIES OR OMISSIONS TO THE DESIGNER IMMEDIATELY.
CONTRACTOR TO PROVIDE ENGINEER STAMPED DRAWING FOR ALL STRUCTURAL MEMBERS.
ALL WORK MUST COMPLY WITH THE MOST RECENT EDITION OF THE B.C. BUILDING CODE AND ANY OTHER GOVERNING AUTHORITIES.

REVISION SCHEDULE

DATE	DESCRIPTION	SET	REV
12/07/2017	ISSUED FOR DEVELOPMENT PERMIT		A



PROJECT:
CICCHETTI RESIDENCE
DP SET

2015 CAROL COURT
CHRISTINA LAKE, B.C.

LOT 3, DISTRICT LOT 970
SDYD, PLAN 25978

DRAWING TITLE:
WEST & NORTH
ELEVATIONS

SCALE:	1/4" = 1'-0"
DATE:	12/07/2017
DRAWN BY:	EPC

JOB NUMBER: AID2017-15

SHEET #:

A5

Wastewater System & Site Assessment



Wastewater System & Site Assessment
RDKB – OCP – Bylaw 1250
Environmentally Sensitive Waterfront DPA

**2015 Carol Court
Christina Lake, BC,**

July 2017

Project No. 17148

Prepared for: Mr. Lou Cicchetti

Wastewater System & Site Assessment

24 July 2017

Attention: Mr. Lou Cicchetti

Re: Onsite Wastewater System & Site Assessment
 RDKB OCP Bylaw 1250 – Environmentally Sensitive Waterfront DPA
 Civic Address: 2015 Carol Court, Christina Lake, BC
 Legal Description: Lot 3, DL 970, SDYD Plan 25978
 PID: 004-468-040

BWD Engineering Inc. was retained by you to review the proposed onsite wastewater system for the above noted property, and prepare a report for the purpose of the RDKB Bylaw 1250 DPA. BWD Engineering Inc., since 2006, has specialized in onsite wastewater system design under the BC Sewerage System Regulation and has experience in all system types and in all areas of the province of BC. Please note that BWD Engineering Inc. and the author of this report, do not practice Hydrogeology.

1. Introduction

Property Ownership: Luigi and Amanda Cicchetti.

The existing infrastructure on the lot consists of a permanent garage, shed and two travel trailers. The existing septic system is just east of the existing garage. No records of this system exist. Current usage is primarily summer holiday occupation.

The proposed development will remove the travel trailers and replace them with a permanent residential home. The proposed residence is two floors with a total of 2240 ft² and 3 bedrooms. The building has the potential for the addition of a bedroom and a one-bedroom suite may be built in the garage in the future. As such, the proposed septic system is designed for the structures potential and future options should they occur. No part of the existing septic system is reused.

The intended use of the home is for full time residency.

2. Site Description

The site evaluation visit was conducted on 6 June 2017. Soils test pits were conducted on 26 June 2017 by Boundary Wastewater Systems and Excavating, soils log attached.

The property is waterfront, west facing on Christina Lake. It is within an established subdivision, is approximately .26 acres with approximately 59 feet of lake frontage. The property extends east approximately 197 feet away from the lake shore.

The property is essentially level, as are the surrounding properties. The lot is clear of trees and primarily grass covered. Water is supplied from the community service.

Site plan attached.

Wastewater System & Site Assessment**3. Flows**

Existing and proposed land use are as detailed in Section 1. The following is in reference to effluent discharge flows.

The current septic system is a trickle gravity, Type 1 system. As no records exist, it is unknown what size and condition the field is in. The tank is concrete of about 800 IG, which was typical of the era. No flow monitoring has been done but usage has been primarily as a summer holiday property.

The proposed new home is intended as a full-time residence. As such the new septic system is designed for this use. Under the current Sewerage System Regulation (SSR) and the BC Sewerage System Standard Practice Manual – Version 3 (SPM-V3), the design parameters are as follows:

Daily Design Flow:	2,300 L/d (500 Imp. Gal/d)
Disbursal Field:	Located at east end of the property

The native soils are very consistent. Depth to the seasonal high-water table is approximately 96 cm. The minimum regulatory requirement is for vertical separation is 55 cm, as such the infiltration system will be slightly proud of the surface once final landscaping is complete.

The property, and the surrounding subdivision, is located on an alluvial fan. Ground water flows consistently toward the lake. Once treatment is complete and the effluent is released to the groundwater, due to the distance from the high-water line, the expectation is for minimal measurable impact in the hyporheic zone and no measurable impact to the lake.

4. Field Investigation

The original site visit was conducted on 6 June 2017. It was determined the best location for the field regardless would be as far from the lake shore as possible at the east end of the property. Once excavation equipment was organized, a single test pit was dug on 26 June 2017 by Boundary Wastewater Systems and Excavating, soils log attached.

The soils are as expected in this alluvial fan, that is consistent silty fine sand. As distance from the lake shore is key, no other test pits were deemed necessary.

5. Assessment of Alternatives

The base line for all septic systems in the province is to meet the Standard Practice Manual for BC (SPM-V3) as referred to in the BC Sewerage System Regulation. This provides for a minimum design for the purpose of health protection only.

To provide for health protection only, this property would support a Type 1, 2 or 3 systems. In each case it would be required to be demand dose pressurized to meet vertical separation

Wastewater System & Site Assessment

requirements as it would be at-grade. Note: For health purposes, Type 1, 2 and 3 systems produce the same outcome and are considered equivalent.

For Type 2 and 3 systems, there are many forms of treatment available. The most common are aerobic treatment plants. Most of these are discounted for lake protection as they typically produce less nutrient reduction than a standard Type 1 system, have higher loading rates and less residence time in the treatment zone. Some systems have a nitrogen reduction cycle but these are discounted in areas without mandatory maintenance bylaws in place as maintenance is critical to the reduction cycle being effective.

There are less common systems that can be used for reducing nutrient release, such as Constructed Wet Lands and in some cases, Drip Dispersal. Unfortunately, these also require significant maintenance and should not be used for this purpose where a maintenance bylaw does not exist.

Of the standard systems, a Type 1 or some Combined Treatment and Dispersal Type 2 systems will give consistent nitrogen reduction without degradation due to lack of maintenance. Nitrogen reduction can be enhanced with Micro-Time Dose Pressure Distribution. This also reduces nutrient spikes in the hyporheic zone.

6. Recommendations and Justifications

As noted in Section 1, the system is sized for the maximum future capacity of the structures on the property with the dispersal field at the most easterly location on the site.

The recommended septic system consists of a 6454-litre, two chamber septic tank with an outlet filter, a 4546-litre pump tank, micro time dose controlled pump and an Eljen GSF, Type 2 Combined Treatment and Dispersal System in the field.

This system is the most cost effective, low maintenance system within the standard of practice where nitrogen reduction is not affected by lack of maintenance or significant surges in flow.

Limitations

This report is prepared for the exclusive use of Mr. Lou Cicchetti and provides an assessment based on the information contained herein. The assessment is intended to evaluate if the proposed wastewater system on this property is sufficient to avoid undue impacts on the quality of the adjoining watercourse within compliance of the standard of practice as laid out by the RDKB and Bylaw 1250, Section 4.1 - Environmentally Sensitive Waterfront Development Permit Area.

The interpretations and inferences, concerning the site contained in this report are based on information provided and information gathered during the site visit as presented herein and are based solely on the condition of the property at the time of reference.

Wastewater System & Site Assessment

The findings and conclusions documented in this report have been prepared for specific application to the noted request, and have been developed in a manner consistent with the level of care exercised by Wastewater Professionals currently practicing under similar conditions in the jurisdiction. BWD Engineering Inc. makes no other warranty, expressed or implied.

Any use which a third party makes of this report, or any reliance on or decisions to be made based on it, are the responsibility of such third parties. BWD Engineering accepts no responsibility for damages, if any, suffered by any third party as a result of decisions made or actions based on this report.

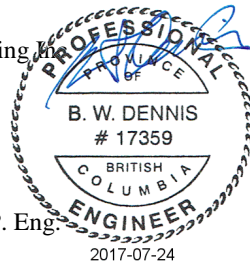
If new information is discovered during future work, including excavations, soil boring, or other investigations, BWD Engineering should be requested to re-evaluate the conclusions of this report and to provide amendments, as required, prior to any reliance upon the information presented herein.

6. Closure

We trust the information provided is sufficient for your consideration. Should you have any questions or comments, please contact the undersigned.

Sincerely

BWD Engineering Inc.

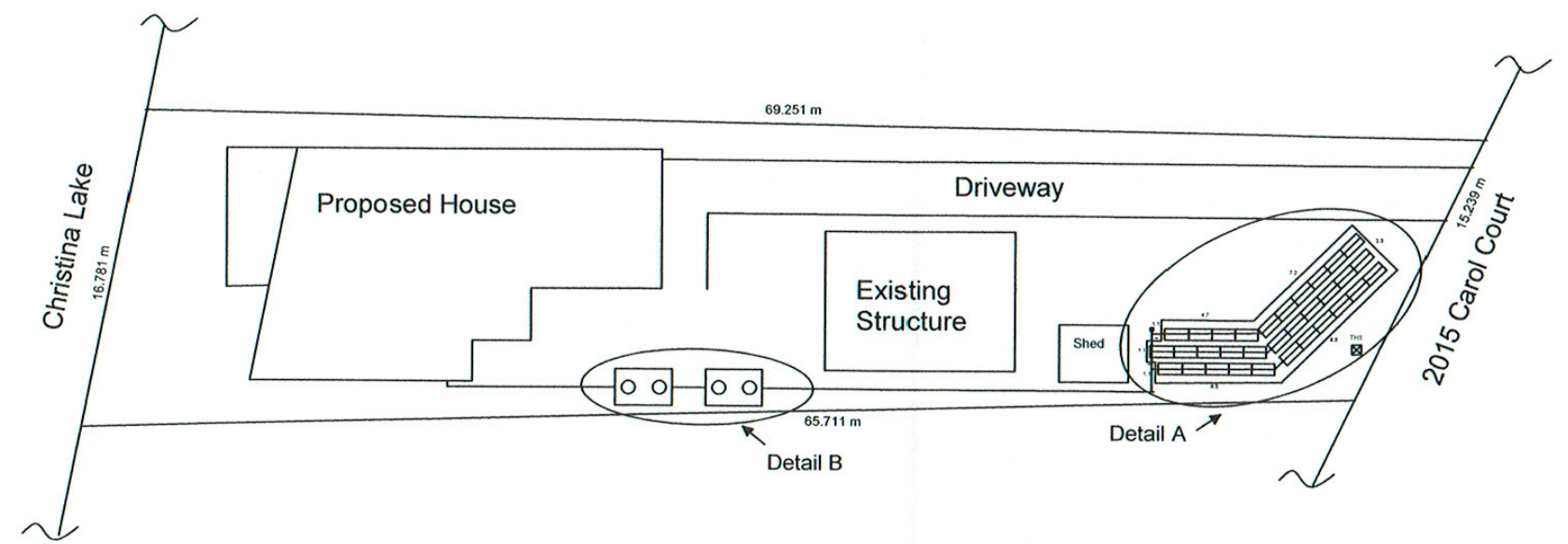


Brent Dennis, P. Eng.

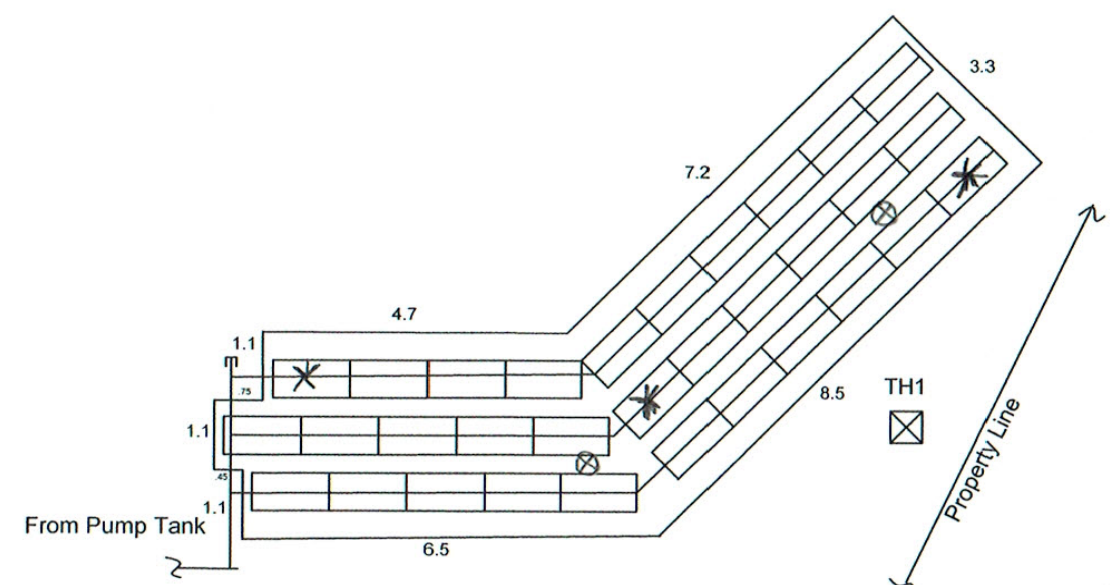
Attachments:

- BWD Engineering Site Plan – Drawing Number: 17148-001 Sheet 1 of 6
- Soils Log – Boundary Wastewater Systems and Excavating
- Title – CA5148456
- Subdivision Plan: KAP 25978
- BC Tax Assessment - eValueBC
- Google Earth Historical View

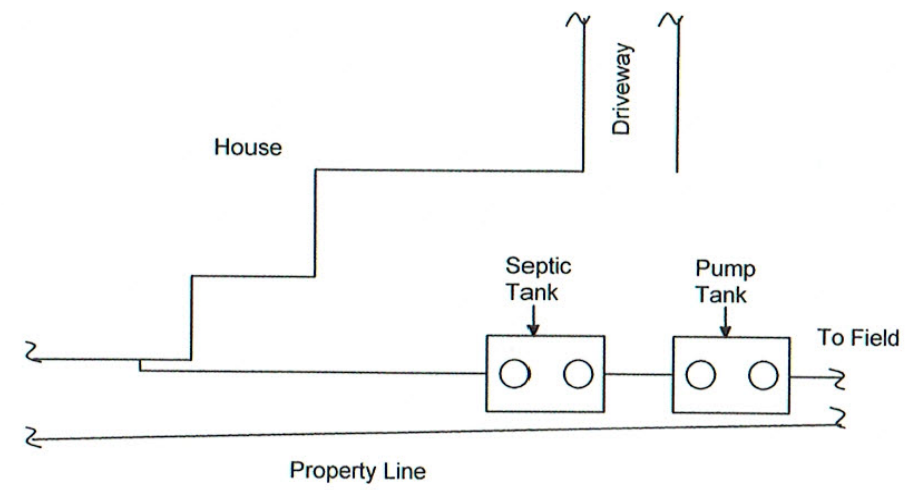
Wastewater System & Site Assessment



SITE PLAN



Detail A



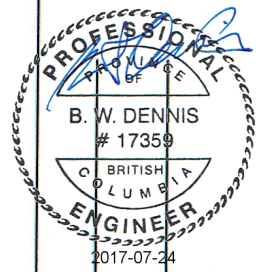
Detail B

Filing #:

LEGEND

- ☒ Test Hole
- ⊗ Observation Port
- ⊕ Well
- * Sampling Device
- Mound Sand
- Gravel
- Concrete
- Soil
- Grass
- Eljen Section

Notes:



Brent Dennis, P. Eng.
brent.dennis@BWDengineering.com
Office: 604-957-3611 Mobile: 604-789-2204
15822-106A Ave. Surrey BC V4N 1K7
www.BWDengineering.com

Client: Cicchetti (Lou)
Owner: Cicchetti (Lou)
Project #: 17148

Description:
Onsite Waste Water System

Project Name: 2015 Carol Court
Title: Site Plan
Drawing #: 17148 - 001
Sheet #: 1 of 6
Rev: 0

Wastewater System & Site Assessment

DATE: June 26 / 2017**TEST PIT LOG**Client: Lou CicchettiLocation: 2015 Canal Court Christina Lake B.C.Weather: Sunny + 28°C

P.I.D. #:

Test Pit #: 1

Sample:	Depth (cm) From:	Depth (cm) To:	Description:
1	0	15	Sod dark brown sand loam
2	15	38	med. brown loamy sand weak subangular Blocky friable few fine roots
3	38	96	med brown silty very fine sand weak ribbon few fine roots
4	96	115	med to coarse sand 10% pebbles & stones. faint sign of mottling
5	115	185	Light Tan coarse sand 50% gravel Strong mottling at 130 cm Bottom of Pit

MDW2011

Wastewater System & Site Assessment**TITLE SEARCH PRINT**

File Reference:

2017-06-16, 10:21:16

Declared Value \$550000

Requestor: Janet Engbers

****CURRENT AND CANCELLED INFORMATION SHOWN******Land Title District**

Land Title Office

KAMLOOPS

KAMLOOPS

Title Number

From Title Number

CA5148456

LA145200

Application Received

2016-04-29

Application Entered

2016-05-09

Registered Owner in Fee Simple

Registered Owner/Mailing Address:

AMANDA MARIA CICHETTI, COMMERCIAL ACCOUNT MANAGER
 LUIGI CICHETTI, SUPERINTENDENT
 619 FORREST DRIVE
 TRAIL, BC
 V1R 2H5
 AS JOINT TENANTS

Taxation Authority

Penticton Assessment Area
 Sutherland Creek Waterworks District

Description of Land

Parcel Identifier:

004-468-040

Legal Description:

LOT 3 DISTRICT LOT 970 SIMILKAMEEN DIVISION YALE DISTRICT PLAN 25978

Legal Notations

BYLAW CONTRAVENTION NOTICE, COMMUNITY CHARTER, SECTION 57
 SEE CA5527224

Charges, Liens and Interests

Nature:

RESTRICTIVE COVENANT

Registration Number:

K21116

Registration Date and Time:

1975-05-06 13:46

Registered Owner:

HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF
 BRITISH COLUMBIA

Remarks:

INTER ALIA

Nature:

STATUTORY BUILDING SCHEME

Registration Number:

K21117

Registration Date and Time:

1975-05-06 13:47

Remarks:

INTER ALIA SEC 24(B)LRA

Title Number: CA5148456

TITLE SEARCH PRINT

Page 1 of 2

Wastewater System & Site Assessment**TITLE SEARCH PRINT**

2017-06-16, 10:21:16

File Reference:

Requestor: Janet Engbers

Declared Value \$550000

Nature:	MORTGAGE
Registration Number:	CA5148457
Registration Date and Time:	2016-04-29 11:41
Registered Owner:	RAYMOND BURNELL ARMOUR

Duplicate Indefeasible Title	NONE OUTSTANDING
-------------------------------------	------------------

Transfers	NONE
------------------	------

Pending Applications	NONE
-----------------------------	------

Corrections	NONE
--------------------	------

Status: Filed

Plan #: KAP25978 App #: N/A Ctr #:

RCVD: 1998-02-19 RAST: 2017-06-23 06:35:25

Wastewater System & Site Assessment

SUBDIVISION PLAN OF LOT 4
AND LOT 5 EXCEPT PLANS 3104, 5312
AND 6937, DISTRICT LOT 970,
S.D.Y.D., PLAN 2792.

PLAN NO. 25978

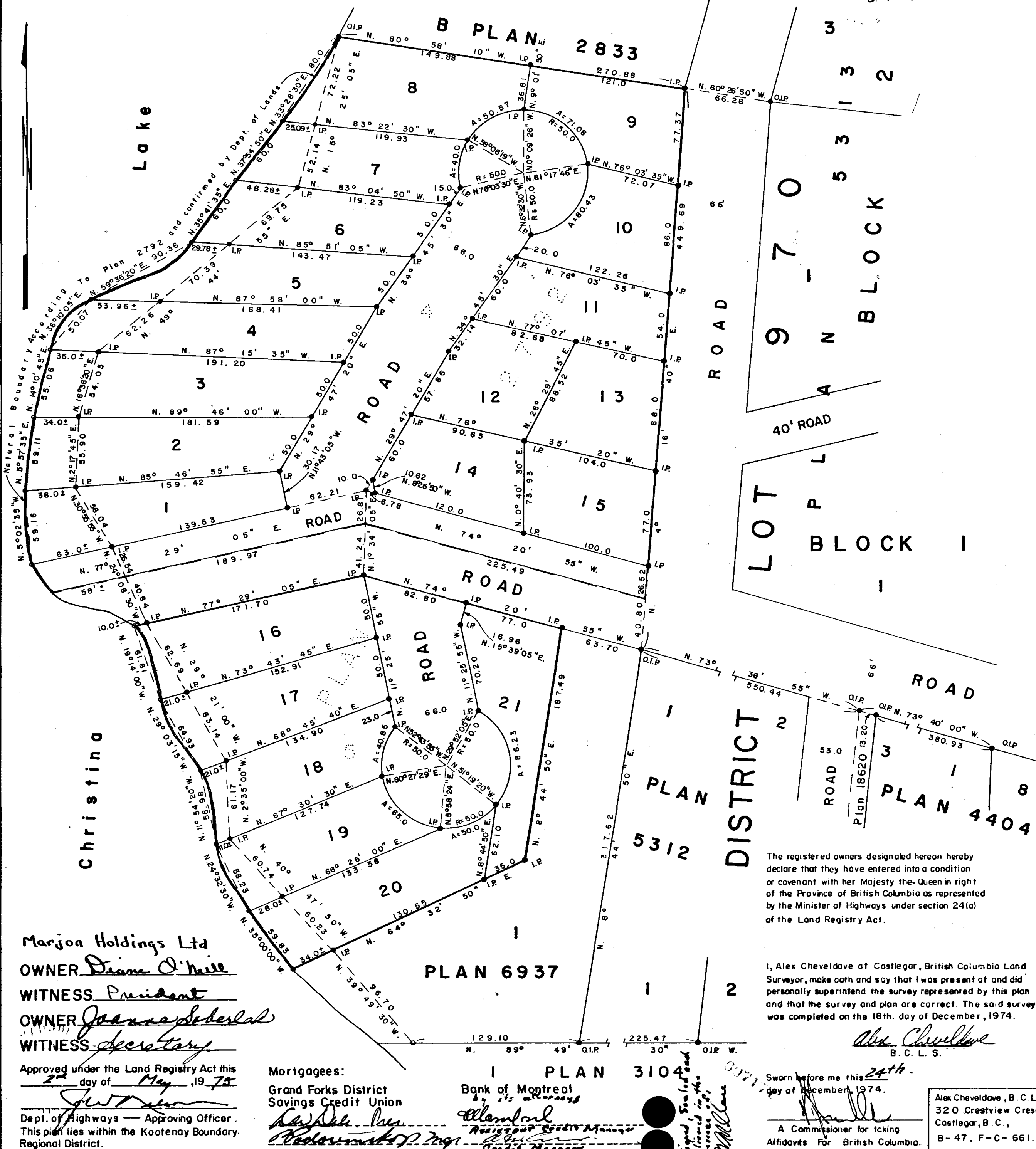
LEGEND

Bearings are astronomic derived from
North boundary of Plan 4404.
• O.I.P. Denotes old iron pin found.
• I.P. Denotes standard iron bar post set.

Scale: 1 inch = 50 feet.

Deposited in the Land Registry
Office at Kamloops, B.C. this 16
day of MAY, 1974

J. H. Harnish
Registrar.



6/21/2017

e-valueBC

Wastewater System & Site Assessment

e-valueBC
Compare Assessments onlinePowered
by BC ASSESSMENT

FAQs

Contact Us

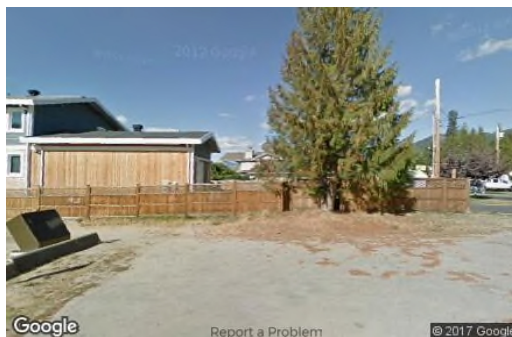
Address

Start typing in address (unit#-house# street name street type direction city/town)

RECENT SEARCHES

MY FAVOURITES

2015 CAROL CRT CHRISTINA LAKE



Year Built

Description

Domestic Carport - Average Quality

Show property details and recent sales history

Total Value

\$539,700

Assessed as of July 1st, 2016

Land \$518,000

Buildings \$21,700

Previous Year Value \$537,800

Land \$518,000

Buildings \$19,800

Area-Jurisdiction-Roll
17-712-04396.010

Are the property details correct?

Map

Neighbouring Properties

Sample Sold Properties



6/21/2017

Wastewater System & Site Assessment[Print Property Details](#)

The information in this report is provided for your information and convenience. If the information has been altered for any reason from the format in which it was originally received verification may be required by BC Assessment. In any case of doubt, the official BC Assessment records shall prevail.

2015 CAROL CRT CHRISTINA LAKE**Total Value \$539,700**

Assessed as of July 1st, 2016

Land	\$518,000
Buildings	\$21,700
Total Value	\$539,700
Previous Year 2016	
Land	\$518,000
Buildings	\$19,800
Area-Jurisdiction-Roll	17-712-04396.010

Land Size **.26 Acres**

Year Built

First Floor Area

Description **Domestic Carport - Average Quality**

Second Floor Area

Bedrooms

Basement Finish Area

Baths

Strata Area

Carports **C****MANUFACTURED HOME**

Building Storeys

Width

Gross Leaseable Area

Length

Net Leasable Area

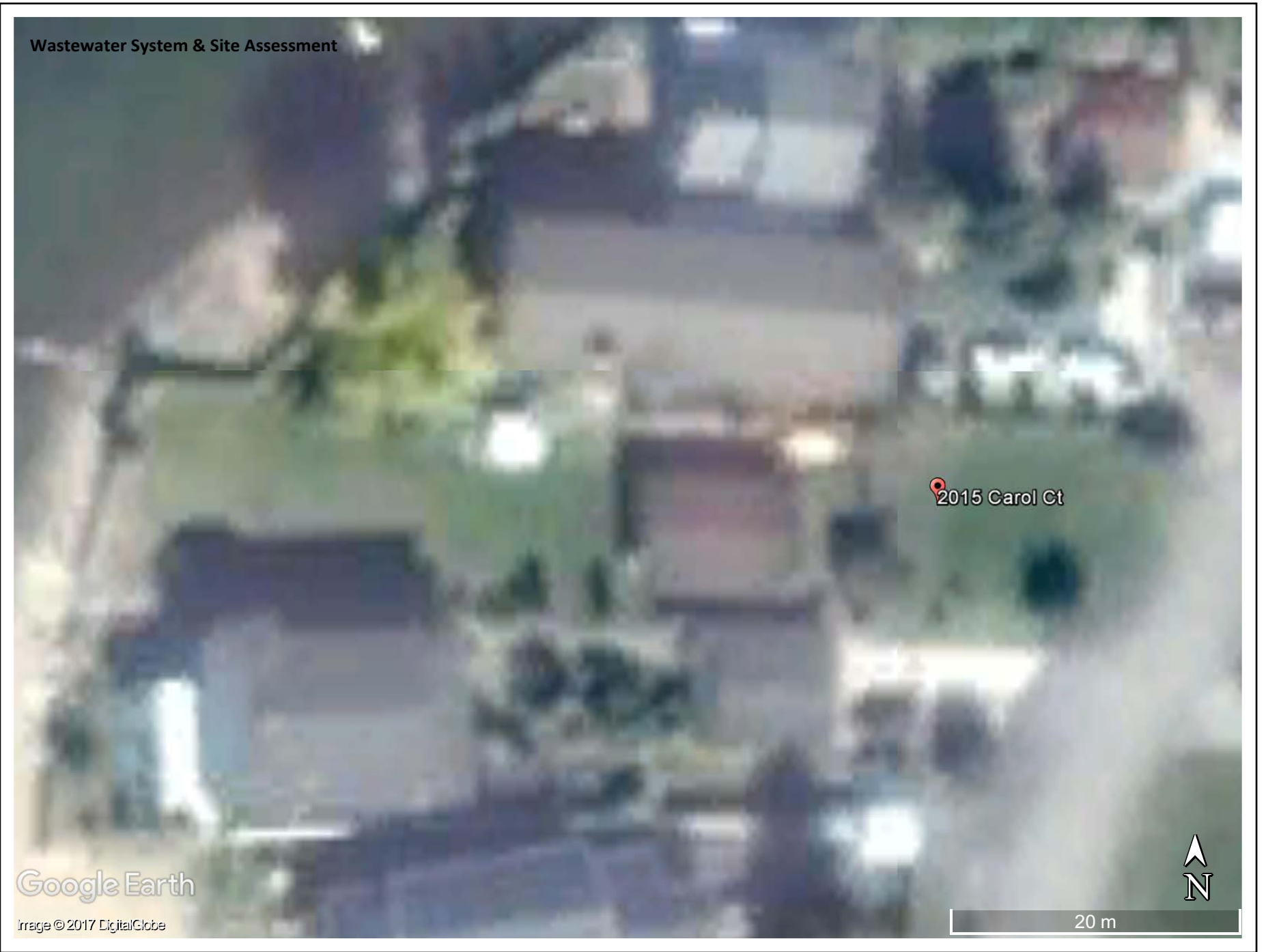
Total Area

No. of Apartment Units

COMMENTS**LEGAL DESCRIPTION AND PARCEL ID**

Lot 3 Plan KAP25978 District Lot 970 Land District 54

PID: 004-468-040



Theresa Lenardon

From: is@rdkb.com
Sent: August-21-17 2:56 PM
To: Theresa Lenardon; Jennifer Kuhn; Information Services
Subject: Grant-in-Aid Form submitted by Vickie Fitzpatrick , email address - vickief@telus.net

Online Grant-in-Aid Application**Electoral Area(s) Applied to:**

Electoral Area 'A' Director Ali Grieve

Applicant Information:

Applicant: Vickie Fitzpatrick

Address: 1522 Green Road Fruitvale B.C. V0G 1L1

Phone: 250-512-9379

Fax:

Email: vickief@telus.net

Representative: Director of Beaver Valley Dynamic Aging

Make Cheque Payable To: Beaver Valley Dynamic Aging

Other Expenses:

Total Cost of Project: \$\$9000.00

Amount Requested from
 RDKB Director(s): \$\$2000.00

*Approved by Director Grieve
Aug 22/17*

What is the Grant-in-Aid for?

Support a fund raising called Sips&Sparkle; this is a woman's only event held in the Fruitvale Community Centre on Nov.04/17 to raise money for Beaver Valley Age Friendly, Beaver Valley Youth group and or any other Community groups that seek funding for programs, training, education and special events.

List of Other Organizations Applied to for Funding

Name of Organization

Amount Requested

Amount Secured

Name of Organization

Amount Requested

Amount Secured

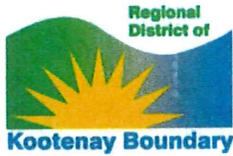
Name of Organization

Amount Requested

Amount Secured

Documents uploaded with Submission?

I:\Portals\0\Documents\GIA-Attachments\



Grant-in-Aid Request

The personal information you provide on this RDKB document is being collected in accordance with the Freedom of Information and Protection of Privacy Act and will be used only for the purpose of processing RDKB business. This document may become public information. If you have any questions about the collection of your personal information, please contact Theresa Lenardon, Manager of Corporate Administration/Corporate Officer and Freedom of Information Protection of Privacy Officer at 250-368-9148 or foi@rdkb.com.

Please check all Electoral Area Boxes You Are Making Application To:

<input type="checkbox"/> Electoral Area 'A' Director Ali Grieve	<input type="checkbox"/> Electoral Area 'B' Lower Columbia-Old Glory Director Linda Worley	<input checked="" type="checkbox"/> Electoral Area 'C' Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area 'D' Rural Grand Forks Director Roly Russell	<input type="checkbox"/> Electoral Area 'E' West Boundary Director Vicki Gee
---	--	---	---	--

Applicant:	* COPS FOR KIDS				
Address:	* #12-1500 NEIMI ROAD, CHRISTINA LAKE, BC V0H 1E2				
Phone:	* 250 447-6438	Fax:		E-Mail:	* % donna@christinagateway.com
Representative:	* JOAN HIRAM				
Make Cheque Payable To:	* JOAN HIRAM				

*Starred items, including contact information, must be completed in full.

****GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$500 What amount are you requesting from this RDKB Director(s)? \$500

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

LUNCH FOR COPS FOR KIDS ANNUAL FUND RAISING RIDE. ANY PROCEEDS LEFT OVER FROM FOOD GOES TO THE CAMPAIGN.

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization _____
Amount Requested: \$ _____ Amount Secured: \$ _____

Name of Organization _____
Amount Requested: \$ _____ Amount Secured: \$ _____

Name of Organization _____
Amount Requested: \$ _____ Amount Secured: \$ _____

Date: AUG 15/17 Applicant Signature Joan M. Hiram Print Name JOAN HIRAM

Office Use Only

Grant approved by Electoral Area Director:

Approved by Board:

Approved by Director McGregor Aug 15/17

SUBMIT

Jennifer Kuhn

From: is@rdkb.com
Sent: August-03-17 5:55 PM
To: Theresa Lenardon; Jennifer Kuhn; Information Services
Subject: Grant-in-Aid Form submitted by Butch Bisaro on behalf of COP, email address - butch_brenda@hotmail.com

Online Grant-in-Aid Application**Electoral Area(s) Applied to:**

Electoral Area 'C' / Christina Lake Director Grace McGregor

Applicant Information:

Applicant: Butch Bisaro on behalf of COP

(CL Citizens on Patrol)

Address: PO Box 343, Christina Lake, BC

Phone: 250-447-6454

Fax:

Email: ~~butch_brenda@hotmail.com~~
 Brenda Butch@hotmail.com

Representative: spearheaded by Citizens on Patrol

Make Cheque Payable To: Alpine Signs

Other Expenses:

Total Cost of Project: \$250.88

Amount Requested from RDKB Director(s): \$250.88

Approved by Director McGregor Aug 4/17

What is the Grant-in-Aid for?

Representing a number of concerned citizens of Christina Lake, we have ordered signs from Alpine signs to post around our area especially for the long weekends. The 8 plasticore 2' x 2' signs say "FIRE BAN IS IN EFFECT. Your care & cooperation is appreciated" with a fire ban logo. The signs will be posted around town and in partying areas including the dog park at the burnt-out bridge, the oxbow area, & the gravel pit grounds to remind people to be cautious! After the September long weekend the signs will be removed and stored for use next summer.

List of Other Organizations Applied to for Funding

Name of Organization

Amount Requested

Amount Secured

Name of Organization

Amount Requested

Amount Secured

Name of Organization

Amount Requested

Amount Secured

Documents uploaded with Submission?

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Jennifer Kuhn

From: is@rdkb.com
Sent: July-18-17 9:15 PM
To: Theresa Lenardon; Jennifer Kuhn; Information Services
Subject: Grant-in-Aid Form submitted by Chantel Evers, email address - evers.chantel@gmail.com

Online Grant-in-Aid Application**Electoral Area(s) Applied to:**

Electoral Area 'C'/ Christina Lake Director Grace McGregor, Electoral Area 'D'/ Rural Grand Forks
 Director Roly Russell, Electoral Area 'E'/ West Boundary Director Vicki Gee

Applicant Information:

Applicant: Chantel Evers
 Address: 7582 7th Street, PO BOX 307
 Phone: 250-444-0050
 Fax:
 Email: evers.chantel@gmail.com

Representative:

Make Cheque Payable To: Piranhas Swim Club

Other Expenses:

Total Cost of Project: \$12,000

Amount Requested from RDKB Director(s): ~~\$4,000~~ \$2,000

What is the Grant-in-Aid for?

We are asking for the RDKB to consider becoming a "matching sponsor" for our upcoming Swim-a-thon in November. This would mean that the RDKB would agree to match any monies we raise from this event up to and including \$4000. This amount of fundraising and donation requests allow for the swim club to maintain relatively affordable registration fees for the families to be able to continue with the program and maintain opportunities for all youth wanting to join the swim club. Thank you for taking the time to consider our request.

List of Other Organizations Applied to for Funding

Name of Organization Grand Forks Credit Union

Amount Requested 5000

Amount Secured none to date

Name of Organization Branch 59, Royal Canadian Legion

Amount Requested 500

Amount Secured none to date

Name of Organization

Amount Requested

Amount Secured

Documents uploaded with Submission?

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Jennifer Kuhn

From: is@rdkb.com
Sent: August-02-17 9:52 AM
To: Theresa Lenardon; Jennifer Kuhn; Information Services
Subject: Grant-in-Aid Form submitted by Grand Forks And District Fall Fair, email address -
 odonnellsfarm@hotmail.com

Online Grant-in-Aid Application**Electoral Area(s) Applied to:**

Electoral Area 'D' / Rural Grand Forks Director Roly Russell

Applicant Information:

Applicant: Grand Forks And District Fall Fair

Address: 6380 Nursery Rd

Phone: 250 443 3276

Fax:

Email: odonnellsfarm@hotmail.com

Representative: Danna O'Donnell

Make Cheque Payable To: Grand Forks District Fall FAir

Other Expenses:

Total Cost of Project: \$24704.89

Amount Requested from
 RDKB Director(s): \$3500

Approved by Director Russell Aug 3/17

What is the Grant-in-Aid for?

The Grant-in-Aid will go to renting porta potties, paying for fence rental, and to help with entertainment costs which will be going to local entertainers.

List of Other Organizations Applied to for Funding

Name of Organization Phoenix Foundation

Amount Requested 2680.00

Amount Secured 2680.00

Name of Organization

Amount Requested

Amount Secured

Name of Organization

Amount Requested

Amount Secured

Documents uploaded with Submission?

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Jennifer Kuhn

From: is@rdkb.com
Sent: July-18-17 9:15 PM
To: Theresa Lenardon; Jennifer Kuhn; Information Services
Subject: Grant-in-Aid Form submitted by Chantel Evers, email address - evers.chantel@gmail.com

Online Grant-in-Aid Application**Electoral Area(s) Applied to:**

Electoral Area 'C'/ Christina Lake Director Grace McGregor, Electoral Area 'D'/ Rural Grand Forks
 Director Roly Russell, Electoral Area 'E'/ West Boundary Director Vicki Gee

Applicant Information:

Applicant: Chantel Evers

Address: 7582 7th Street, PO BOX 307

Phone: 250-444-0050

Fax:

Email: evers.chantel@gmail.com

Representative:

Make Cheque Payable To: Piranhas Swim Club

Other Expenses:

Total Cost of Project: \$12,000

Amount Requested from
RDKB Director(s): ~~\$4,000~~ \$2,000

What is the Grant-in-Aid for?

We are asking for the RDKB to consider becoming a "matching sponsor" for our upcoming Swim-a-thon in November. This would mean that the RDKB would agree to match any monies we raise from this event up to and including \$4000. This amount of fundraising and donation requests allow for the swim club to maintain relatively affordable registration fees for the families to be able to continue with the program and maintain opportunities for all youth wanting to join the swim club. Thank you for taking the time to consider our request.

List of Other Organizations Applied to for Funding

Name of Organization Grand Forks Credit Union

Amount Requested 5000

Amount Secured none to date

Name of Organization Branch 59, Royal Canadian Legion

Amount Requested - 500

Amount Secured none to date

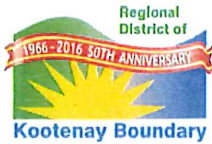
Name of Organization

Amount Requested

Amount Secured

Documents uploaded with Submission?

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Grant-in-Aid Request

The personal information you provide on this RDKB document is being collected in accordance with the Freedom of Information and Protection of Privacy Act and will be used only for the purpose of processing RDKB business. This document may become public information. If you have any questions about the collection of your personal information, please contact Theresa Lenardon, Manager of Corporate Administration/Corporate Officer and Freedom of Information Protection of Privacy Officer at 250-368-9148 or foi@rdkb.com.

Please check all Electoral Area Boxes You Are Making Application To:

<input type="checkbox"/> Electoral Area 'A' Director Ali Grieve	<input type="checkbox"/> Electoral Area 'B'/ Lower Columbia-Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area 'C'/ Christina Lake Director Grace McGregor	<input checked="" type="checkbox"/> Electoral Area 'D'/ Rural Grand Forks Director Roly Russell	<input type="checkbox"/> Electoral Area 'E'/ West Boundary Director Vicki Gee
---	---	---	---	---

Applicant:	* Grand Forks ATV		
Address:	* Box 2020 Grand Forks BC		
Phone:	* 250 442 3359	Fax:	
E-Mail:	* zornszoo@nethop.net		
Representative:	* Doug Zorn		
Make Cheque Payable To:	* Grand Forks ATV		

*Starred items, including contact information, must be completed in full.

***GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ 4670.00 What amount are you requesting from this RDKB Director(s)? \$ 920.00

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

Grand Forks ATV has improved the recreation sites in the North Fork, we hold a stewardship agreement with RSTBC to maintain and improve six recreation sites in the area. In 2015/16 GFATV successfully completed a Job Creation Project that contributed over 300,000\$ to the region. Part of these funds were used to upgrade the rec site known as Bluejoint Rec Site. This site was improved with an interpretive center nine new sites and a ATV Staging area. The 12 km of FSR that access the area need grading so users will travel to this recreation site. Currently the rec site at 28 Mile end of the pavement on North Fork RD, is being over used causing a over crowding on the amenities at this location. Time is very important we would like to grade as soon as possible.

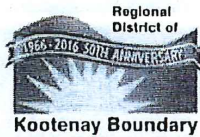
Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization	RSTBC	Amount Requested: \$ 500	Amount Secured: \$ 500
Name of Organization	MLFNRO	Amount Requested: \$ 2500	Amount Secured: \$ 2500
Name of Organization	lime Creek	Amount Requested: \$ 750	Amount Secured: \$ 750

Date: June 27 2017 Applicant Signature Doug Zorn Digitally signed by Doug Zorn Date: 2017.06.27 21:02:30 -07'00' Print Name Doug Zorn

Office Use Only
Grant approved by Electoral Area Director: Approved by Director Russell
Approved by Board: Aug 12/17

SUBMIT



Grant-in-Aid Request

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Please check all Electoral Area Boxes You Are Making Application To:

<input type="checkbox"/> Electoral Area 'A' Director All Grieve	<input type="checkbox"/> Electoral Area 'B' Lower Columbia-Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area 'C' Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area 'D' Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area 'E' West Boundary Director Vicki Gee
---	--	--	---	---

Applicant:	* City of Greenwood			
Address:	* Box 129, Greenwood, BC V0H 1J0			
Phone:	* 250-445-6644	Fax:	250-445-6441	E-Mail: *greenwoodcity@shaw.ca
Representative:	* Wendy Higashi, CAO			
Make Cheque Payable To:	* City of Greenwood			

*Starred items, including contact information, must be completed in full.

***GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$410.41 What amount are you requesting from this RDKB Director(s)? \$410.41

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

To purchase float belts for deep water aquafit.
10 float belts \$410.41

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____

Date: August 10, 2017 Applicant Signature Wendy Higashi Print Name Wendy Higashi

Office Use Only
Grant approved by Electoral Area Director: _____
Approved by Board: _____

SUBMIT



Grant-in-Aid Request

The personal information you provide on this RDKB document is being collected in accordance with the Freedom of Information and Protection of Privacy Act and will be used only for the purpose of processing RDKB business. This document may become public information. If you have any questions about the collection of your personal information, please contact Theresa Lenardon, Manager of Corporate Administration/Corporate Officer and Freedom of Information Protection of Privacy Officer at 250-368-9148 or foi@rdkb.com.

Please check all Electoral Area Boxes You Are Making Application To:

<input type="checkbox"/> Electoral Area 'A' Director Ali Grieve	<input type="checkbox"/> Electoral Area 'B'/ Lower Columbia-Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area 'C'/ Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area 'D'/ Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area 'E'/ West Boundary Director Vicki Gee
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Applicant:	* Boundary C 4H Club, Jennifer MacDonald			
Address:	* Box 261 Rock Creek, B.C.			
Phone:	* 2504462189	Fax:		E-Mail: *
Representative:	* Jennifer MacDonald, 4H Leader			
Make Cheque Payable To:	* Boundary 'C' 4H Club			

*Starred items, including contact information, must be completed in full.

****GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ _____ What amount are you requesting from this RDKB Director(s)? \$200.00

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

4H Members helping to serve food at Westbridge Hall (Agriculture Open House)
-clean up and wash dishes as well

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization _____
Amount Requested: \$ _____ Amount Secured: \$ _____

Name of Organization _____
Amount Requested: \$ _____ Amount Secured: \$ _____

Name of Organization _____
Amount Requested: \$ _____ Amount Secured: \$ _____

Date: July 20, 2017 Applicant Signature *Greg MacDonald* Print Name Greg MacDonald

Office Use Only

Grant approved by Electoral Area Director: *V. Gee*
Approved by Board: _____

PERMIT



Grant-in-Aid Request

The personal information you provide on this RDKB document is being collected in accordance with the Freedom of Information and Protection of Privacy Act and will be used only for the purpose of processing RDKB business. This document may become public information. If you have any questions about the collection of your personal information, please contact Theresa Lenardon, Manager of Corporate Administration/Corporate Officer and Freedom of Information Protection of Privacy Officer at 250-368-9148 or foi@rdkb.com.

Please check all Electoral Area Boxes You Are Making Application To:

<input type="checkbox"/> Electoral Area 'A' Director Ali Grieve	<input type="checkbox"/> Electoral Area 'B/' Lower Columbia-Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area 'C/' Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area 'D/' Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area 'E/' West Boundary Director Vicki Gee
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Applicant:	* Rock Creek Women's Institute			
Address:	* P.O. Box 230 Rock Creek, B.C V0H1Y0			
Phone:	* 250-446-2454	Fax:	250-446-2225	E-Mail:
Representative:	* Mary Cannon			
Make Cheque Payable To:	* Rock Creek Women's Institute			

*Starred items, including contact information, must be completed in full.

****GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$150.00 What amount are you requesting from this RDKB Director(s)? \$150.00

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

The cost to send 3 ladies to the Mental Health First Aide course held at the Rock Creek Medical Society meeting room on June 16 and 18, 2017.
Elena Steinkke, Norma Tilgner and Lin Landry went.

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization _____
Amount Requested: \$ _____ Amount Secured: \$ _____

Name of Organization _____
Amount Requested: \$ _____ Amount Secured: \$ _____

Name of Organization _____
Amount Requested: \$ _____ Amount Secured: \$ _____

Date: July 19, 2017 Applicant Signature Mary Cannon Print Name Mary Cannon

Office Use Only
Grant approved by Electoral Area Director: <u>[Signature]</u>
Approved by Board: _____

SUBMIT

**REGIONAL DISTRICT OF KOOTENAY BOUNDARY
BYLAW NO. 1645**

A Bylaw to amend Electoral Area 'D'/Rural Grand Forks Zoning
Bylaw No. 1299, 2005 of the Regional District of Kootenay Boundary

WHEREAS the Regional District of Kootenay Boundary may amend the provisions of its Zoning Bylaws pursuant to the provisions of the *Local Government Act*;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors believes it to be in the public interest to amend the Electoral Area 'D'/Rural Grand Forks Zoning Bylaw;

NOW THEREFORE the Regional District of Kootenay Boundary Board of Directors, in open and public meeting assembled, enacts the following:

1. This Bylaw may be cited as Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1645, 2017.
2. That Schedule 'A' (Electoral Area D Zoning Map) of the Electoral Area 'D'/Rural Grand Forks Zoning Bylaw No. 1299, 2005 is amended to rezone the 10.7 ha portion of the following property from 'Agricultural Resource 1' (AGR1) Zone to 'Agricultural Resource 1B' (AGR1B) Zone:
 - Lot 1, District Lot 538, SDYD, Plan KAP33299;

as shown shaded in red on **Schedule Z** attached hereto and forming part of this Bylaw.

READ A FIRST TIME this 31st day of August, 2017.

READ A SECOND TIME this 31st day of August, 2017.

PUBLIC HEARING held on this XXth day of XXX, 2017.

READ A THIRD TIME this XXth day of XXX, 2017.

FINALLY ADOPTED this XXth day of XXX, 2017.

Manager of Corporate Administration

Chair

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1645, cited as "Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1645, 2017".

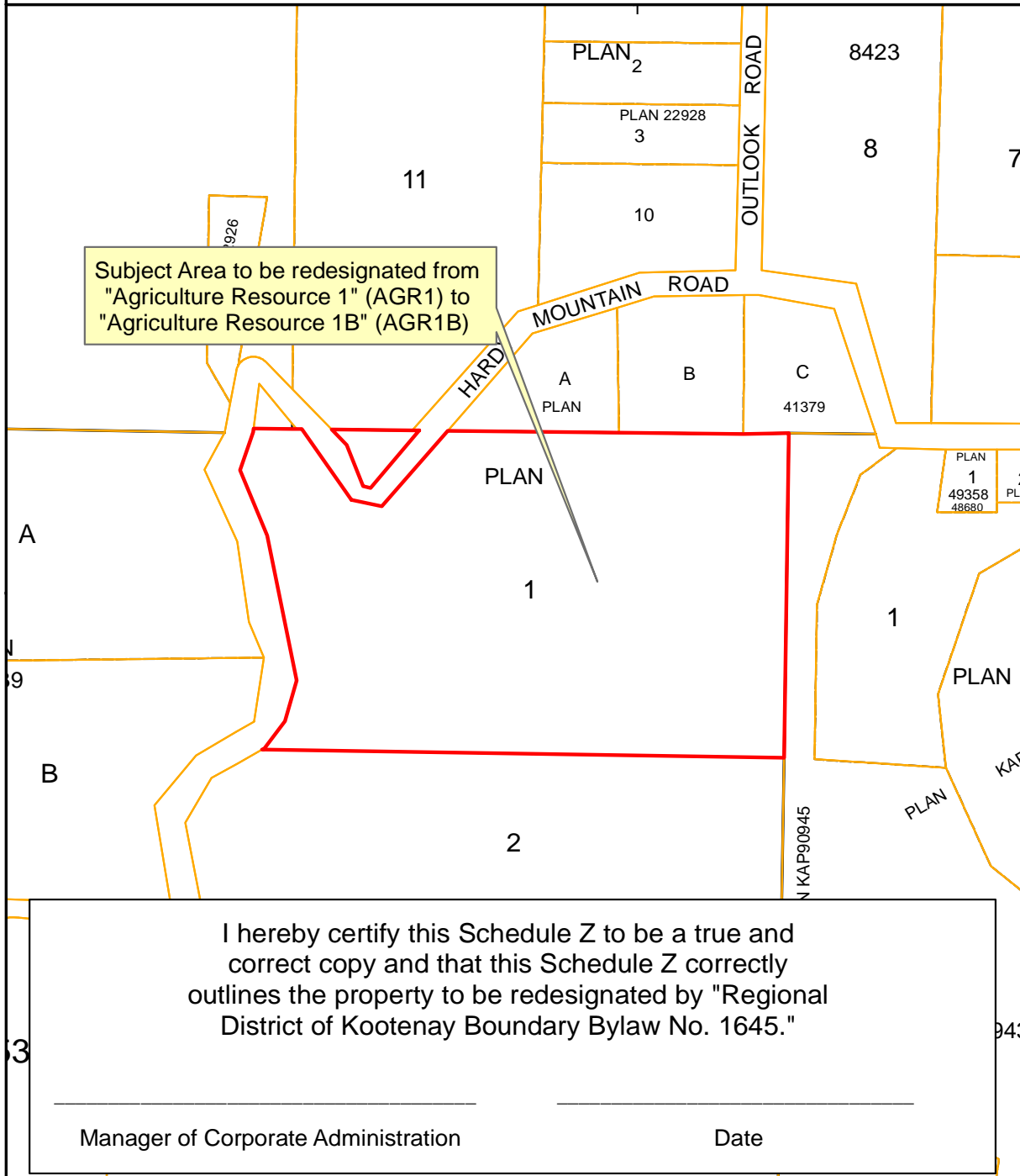
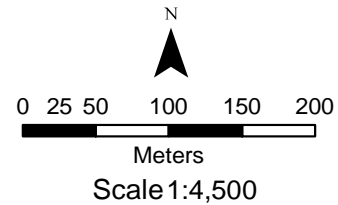
Manager of Corporate Administration



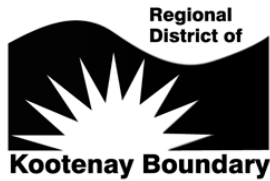
Date: 06/07/2017

Schedule Z Zoning Amendment

Lot 1 DL 538 LD 54
PLan KAP 33299



Document Path: P:\GIS\RD\KB\MapDocuments\Routine_Maps\ScheduleZ\Area_D'_RuralGrandForks\2017-07-06_SchZ_D-538-03778.010.mxd



STAFF REPORT

Date:	August 31, 2017	File #:	D-538-03778.010
To:	Chair McGregor and Members of the Board		
From:	Ken Gobeil, Planner		
RE:	Zoning Amendment		

ISSUE INTRODUCTION

Michael Slatnik has submitted an application for a zoning bylaw amendment for the property at 3530 Hardy Mountain Road, Electoral Area 'D'/Rural Grand Forks (*see Site Location Map; Subject Property Map*). The request is to allow for a second dwelling, in the form of a manufactured home, to be used for an immediate family member (*see Applicants' Submission*).

HISTORY / BACKGROUND FACTORS

During the July 27, 2017 Board of Directors meeting, the following resolution was made:

274-17 Moved: Director Russell Seconded: Director Worley

Stakeholder Vote (Electoral Area Directors) Unweighted

That the application by Michael Slatnik and Jennifer Dressler to re-zone the parcel legally described as Lot 1, DL 538, SDYD, Plan KAP33299 to allow a second single family dwelling in the form of a manufactured home be approved and staff be directed to prepare the necessary documents for the re-zoning process. Carried

RECOMMENDATION

Planning staff has prepared the necessary documents and recommends the following resolution be made:

That the Regional District Board of Directors instruct staff schedule a public hearing for Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1645 and that Director Russel be appointed to attend with Director Gee, and Director McGregor as alternates. Further, that third reading and adoption of the amendment bylaw be subject to the provision of a guarantee in the form of a covenant that restricts occupancy of the residence to the owners' immediate family and specifies what would

trigger removal of the residence or rendering the residence uninhabitable, thereby converting it into an accessory building.

**REGIONAL DISTRICT OF KOOTENAY BOUNDARY
BYLAW NO. 1648**

A Bylaw to amend the Regional District of Kootenay Boundary
Fire Limit and Fire Sprinkler Control Bylaw No. 1323

WHEREAS the Regional District of Kootenay Boundary, pursuant to Section 298(1)(f)(i) of the *Local Government Act*, has established a Fire Limit and Fire Sprinkler Control Bylaw No. 1323;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors believes it to be in the public interest to amend the Fire Limit and Fire Sprinkler Control Bylaw No. 1323 to exempt the headworks building on DL 4184s for waste water treatment facilities at Big White;

NOW THEREFORE the Regional District of Kootenay Boundary Board of Directors, in open and public meeting assembled, enacts the following:

1. This Bylaw shall be cited for all purposes as the "Regional District of Kootenay Boundary Fire Limit and Fire Sprinkler Control Bylaw No. 1648, 2017".
2. Section 2.3 where it notes exemptions to the bylaw is amended by adding the following after 2.3(5)

(6) the headworks building located on DL 4184s, SDYD.

INTRODUCED this 31st day of August, 2017.

READ A FIRST TIME this 31st day of August, 2017.

READ A SECOND TIME this 31st day of August, 2017.

READ A THIRD TIME this 31st day of August, 2017.

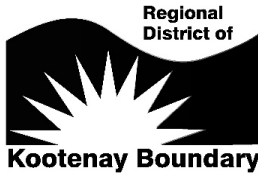
Manager of Corporate Administration

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1648, cited as "Regional District of Kootenay Boundary Fire Limit and Fire Sprinkler Control Amendment Bylaw No. 1648, 2017".

ADOPTED this 31st day of August, 2017.

Manager of Corporate Administration

Chair



STAFF REPORT

Date:	August 31, 2017	File #:	BW-4184s-10293.015
To:	Chair McGregor and Members of the Board		
From:	Carly Rimell, Senior Planner		
RE:	RDKB Fire Limit and Fire Sprinkler Control Bylaw 1323 Amendment – Big White Sewage Treatment Plant		

ISSUE INTRODUCTION

Trevor Shepherd of Delterra Engineering Ltd., as agent for Big White Sewer Utility, requests an amendment to the Fire Limit and Fire Sprinkler Control Bylaw No. 1323 to exclude a proposed headworks building from fire sprinkler control requirements on DL 4184s.

HISTORY / BACKGROUND FACTORS

Fire Limit and Fire Sprinkler Control Bylaw No. 1323 establishes two areas in the RDKB that require fire sprinkler control; those are Big White and Mt. Baldy Ski Resorts. The Bylaw also lists a number of exemptions including an exemption for the RDKB's Solid Waste Transfer Station (*see Fire Limit and Sprinkler Control Bylaw. 1323*)

PROPOSAL

Big White Sewer Utility wishes to upgrade their facility to make the wastewater cleaner, which includes a new headworks building. The proposed steel building (12.5m x 7.9m) would hold new equipment which would remove garbage, sand, gravel, fats, oils and greases (*see Applicants Submission*). The building is proposed to be located so that the wastewater flows by gravity into one end of the building, is treated and flows by gravity again into piping to the first treatment pond.

The agent suggests that as this is a steel building with concrete floor there is little to no combustible material. The agent mentions there will be no storage of wood or paper products in the building. The agent notes that there would be minor daily work done in the building for repair and maintenance, but the building would remain mostly unoccupied. The proposed building would have domestic water supply which would provide water for hoses and rinsing.

The applicant asserts that due to the non-combustible steel structure and the steel equipment, and considering the minimal occupancy in the utility building Big White Utility is requesting to amend the bylaw to exclude the proposed headworks building on DL 4184s from sprinkler requirements. The applicant also notes that the waste transfer station was exempt from the bylaw through a bylaw amendment and therefore this should be supported as this is a similar utility service use.

RECOMMENDATION

That the request submitted by Trevor Shephard, of Delterra Engineering Ltd., on behalf of the Big White Sewer Utility, to amend the Fire Limit and Sprinkler Control Bylaw No. 1323 to exclude the headworks building located on DL 4184s from fire sprinkler control requirements, be approved.

ATTACHMENT

*Fire Limit and Sprinkler Control Bylaw No. 1323
Applicants Submission*

**REGIONAL DISTRICT OF KOOTENAY BOUNDARY
BYLAW NO. 1323**

The Regional District of Kootenay Boundary Board of Directors in open meeting assembled enacts as follows:

CONSOLIDATED FOR CONVENIENCE ONLY

Consolidated bylaws are consolidated for convenience only and are merely representative. Each consolidated bylaw consists of the original bylaw text and maps, together with current amendments which have been made to the original version. Copies of all bylaws (originals and amendments) may be obtained from the RDKB Planning and Development Department.

BYLAW NO.

DATE OF ADOPTION

1610 (Map Amendment)
Mt. Baldy Eagle Residential Area (M-13)

September 22, 2016

Although RDKB Planning Department staff attempt every effort to provide the most up-to-date version of this bylaw (text and associated maps), this existing document may be somewhat out of date; particularly if the bylaw is presently being amended.

Persons viewing this reproduction of the bylaw (text and maps) are cautioned that it should not, in any case, be relied on for legal purposes or to make important decisions.

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

BYLAW NO. 1323

A Bylaw to establish fire limits and fire sprinkler control within the Regional District of Kootenay Boundary and to provide for fire safety control measures within those limits.

WHEREAS Section 694(1)(f) (i) & (ii) of the *Local Government Act* empowers, in part, the Board of Directors of the Regional District of Kootenay Boundary to enact a Bylaw to establish areas to be known as fire limits and regulate the construction of buildings in specific areas for precautions against fire, and discriminate and differentiate between areas in the character of the buildings permitted;

AND WHEREAS the Board deems it necessary to set fire limits and to regulate the construction of buildings in certain fire limits to include the installation of **automatic fire sprinkler systems**;

NOW THEREFORE the Board of Directors of the Regional District of Kootenay Boundary in open meeting assembled, enacts as follows:

DEFINITIONS

1.1 In this Bylaw:

AGENT includes a person, firm or corporation representing the *owner*, by designation in writing or by contract; and interalia includes a hired tradesman and /or contractor who may be granted permits for work within the limits of his licence or certificate.

BUILDING means any structure used or intended for supporting or sheltering any use or *occupancy*.

BUILDING CODE means the British Columbia Building Code as adopted by the Minister pursuant to Section 692 of the *Local Government Act*, as amended or re-enacted from time to time.

BUILDING INSPECTOR means the person or persons authorized by the Board of Directors of the Regional District of Kootenay Boundary to administer the enforcement duties of the Regional District of Kootenay Boundary Building Bylaw and amendments thereto.

CONSTRUCT means erect, repair, alter, add, demolish, remove, excavate and shore.

OCCUPANCY means the use or intended use of a *building* or part thereof for the shelter or support of persons, animals or property.

DISTRICT means the Regional District of Kootenay Boundary.

OWNER means the person or persons registered with the Land Titles Office as being the registered owners of the property, or a lessee or other person authorized in writing to act on behalf of the owner for the purposes of this Bylaw.

1.2 Words or phrases that are not defined in this Bylaw shall have the meaning ascribed to them in the *Building Code*.

APPLICATION

- 2.1 Except as provided in this section, this Bylaw applies to the *construction* or renovation of all *buildings* within the specified fire limit areas;
- (1) that are *constructed* or installed after the date of enactment of this Bylaw,
 - (2) where the alteration or renovation of a *building* or part of a *building* covers a floor area larger than 100 square meters for *buildings* containing 4 or less units, or 40% of the area or more for *buildings* containing 5 or more units or non-residential *buildings*, or
 - (3) when the value of the alteration or renovation is greater than 35% of the assessment of the value of the improvement being altered or renovated as assessed under the Assessment Act of British Columbia.
- 2.2 For the purposes of subsections 2.1(2) and 2.1.(3) the extent of renovation and alteration shall be the sum of all renovation and alteration *constructed* or planned to be *constructed* within a 24 month period.
- 2.3 This Bylaw shall not apply to;
- (1) detached portable *buildings*,
 - (2) *buildings* designed for temporary use during *construction* of larger permanent structures,
 - (3) detached canopies,
 - (4) detached structures located more than 9 meters from the outside walls of any other *buildings* and less than 50 square meters in total floor area and 140 cubic meters in total volume, or
 - (5) the solid waste transfer station located on All that unsurveyed Crown land in the vicinity of DL 4109s, SDYD; and identified by License No. 338314 issued by the Province of British Columbia in favour of the Regional District of Kootenay Boundary.

FIRE LIMIT AREAS

- 3.1 (1) Fire Limit Area No. 1
- Fire Limit Area No. 1 is described as all areas and lots shown inside the broken outline on the attached Schedule A to this Bylaw and titled Regional District of Kootenay Boundary-Specified Fire Limit Area No. 1.
- (2) Fire Limit Area No. 2
- Fire Limit Area No. 2 is described as all areas and lots shown inside the broken outline on the attached Schedule B to this Bylaw and titled Regional District of Kootenay Boundary-Specified Fire Limit Area No. 2.

REQUIREMENTS WITHIN FIRE LIMIT AREAS

- 4.1 (1) Notwithstanding any provisions of this Bylaw, all *buildings* and structures shall comply with the provisions of Regional District of Kootenay Boundary Building Bylaws in force when they were *constructed*.
- (2) All *Buildings* and structures that fall under the scope of Section 2 of this Bylaw shall be designed and *constructed* to include a fire sprinkler system.
- (3) All fire sprinkler systems must be installed in accordance with the National Fire Protection Association standards for the installation of fire sprinklers for the appropriate class of *building*, with the *Building Code* and any other applicable legislation.

- (4) All water supply pipes, branches and sprinkler drops for wet sprinkler systems shall be protected from freezing in accordance with the manufacturer's recommendations or NFPA standards.
- (5) All sprinklers shall be installed by qualified fire sprinkler installers in accordance with National Fire Protection Association Standards for the installation of sprinklers and shall include a certification by the installer of compliance with NFPA standards.
- (6) Where a *building* is designed and *constructed* to comply with article 3.2.5.13 of the *Building Code*, it shall be deemed to be in compliance with the requirements of this Bylaw.

PERMITS

- 5.1 No Building Permits shall be issued in the Fire Limit Areas unless a fire sprinkler system has been shown and approved on the plans submitted for review.

DUTIES OF THE OWNER

- 6.1 The *owner* of the property is responsible for compliance with this Bylaw.

BYLAW ENFORCEMENT

- 7.1 The *Building Inspector* is authorized to administer and enforce this bylaw.
- 7.2 The *Building Inspector* is authorized to enter at all reasonable times on any property that is subject to this bylaw to ascertain whether this bylaw is being observed.

PENALTY

- 8.1 A person who violates this bylaw commits an offence and is punishable in accordance with the Offence Act.
- 8.2 Each day during which such violation is continued shall be deemed to constitute a new and separate violation, except where the court otherwise orders.

CITATION

- 9.1 This bylaw shall be cited for all purposes as the "Regional District of Kootenay Boundary Fire Limit and Fire Sprinkler Control Bylaw No. 1323."
- 9.2 Regional District of Kootenay Boundary Bylaw Nos. 919, 1067 and 1158 are hereby repealed.

INTRODUCED this 30th day of November, 2006.

READ A FIRST AND SECOND TIME this 30th day of November, 2006.

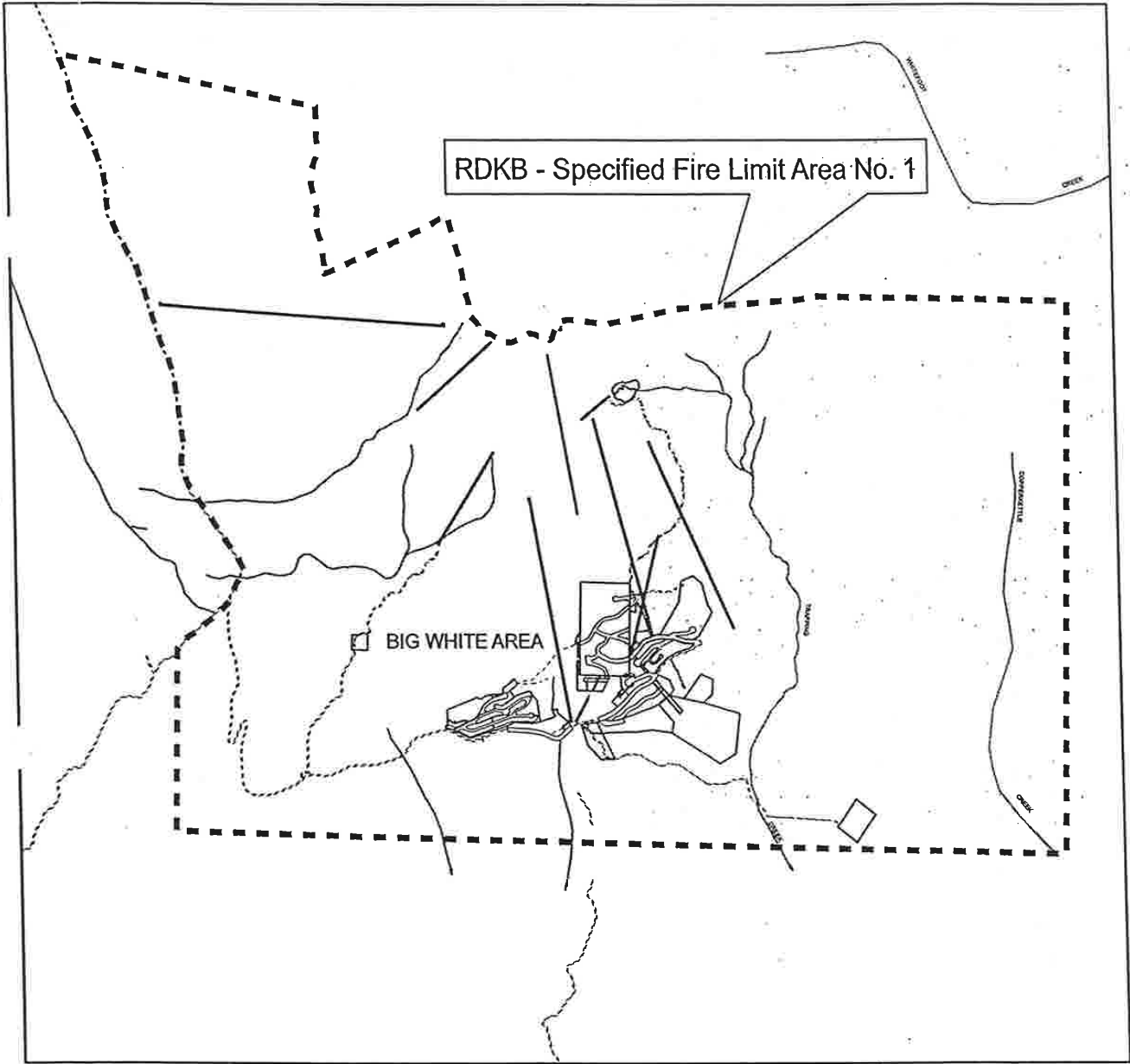
READ A THIRD TIME this 30th day of November, 2006.

RECONSIDERED AND FINALLY ADOPTED this 30th day of November, 2006.

I, Elaine Kumar, Director of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify the foregoing to be a true and correct copy of Bylaw No. 1323, cited as "Regional District of Kootenay Boundary Fire Limit and Fire Sprinkler Control Bylaw No. 1323, 2006", as read a third time by the Board of Directors of the Regional District of Kootenay Boundary on the 30th day of November, 2006.

Director of Corporate Administration

Chair



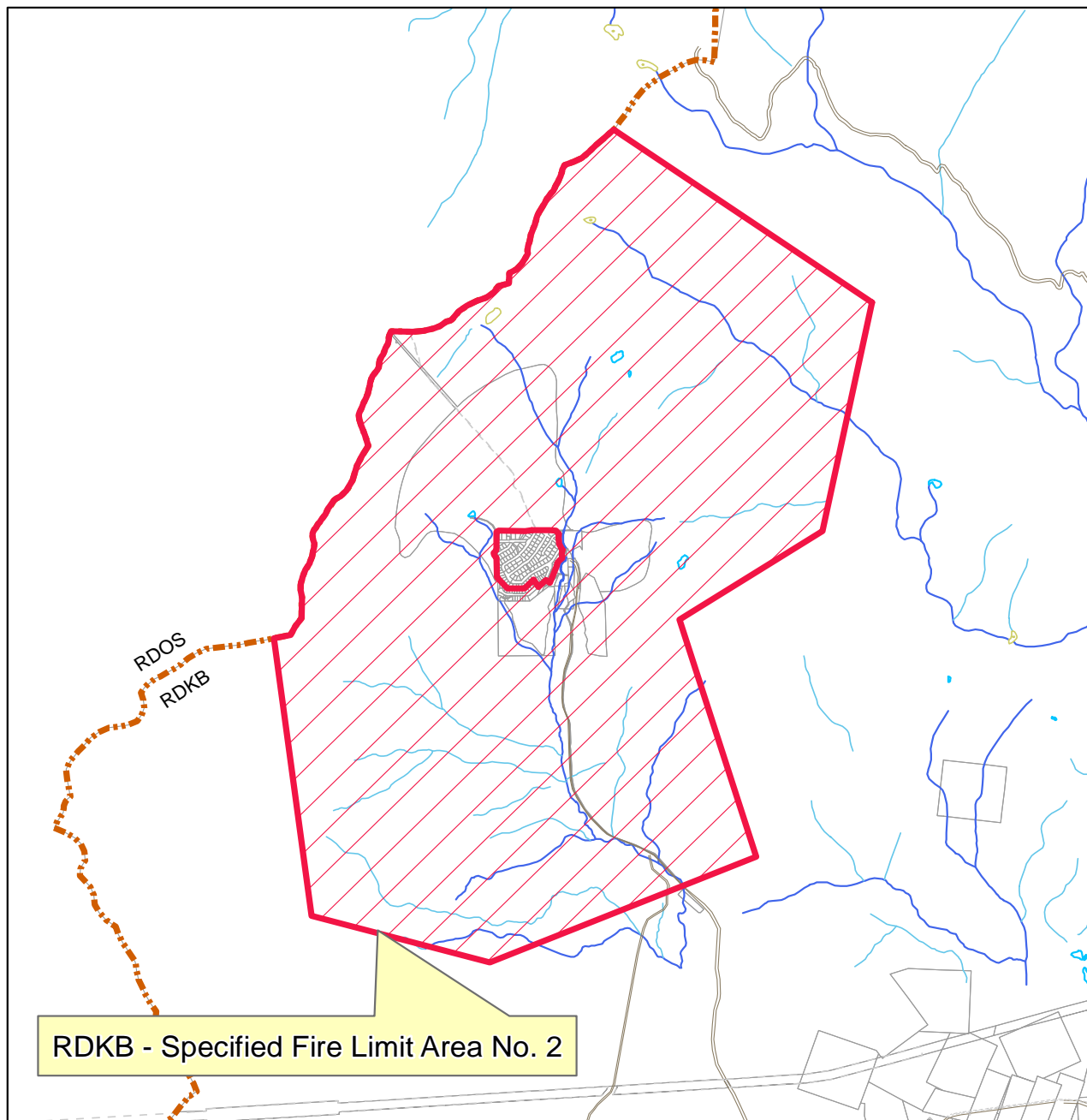
I hereby certify this Schedule A to be a true and correct copy and that this Schedule A correctly outlines the area referred to in Section 3.1(1) of "Regional District of Kootenay Boundary Bylaw No. 1323."

D. Kumar
Director of Corporate Administration

Nov. 30/06
Date

N

Scale
1:45,000



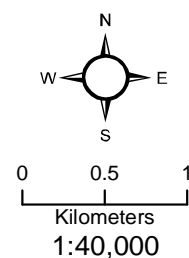
I hereby certify this Schedule B to be a true and correct copy and that this Schedule B correctly outlines the area referred to in Section 3.1(2) of "Regional District of Kootenay Boundary Bylaw No. 1610, 2016.

"Original Signed"

 Manager of Corporate Administration

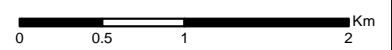
09/23/16

 Date



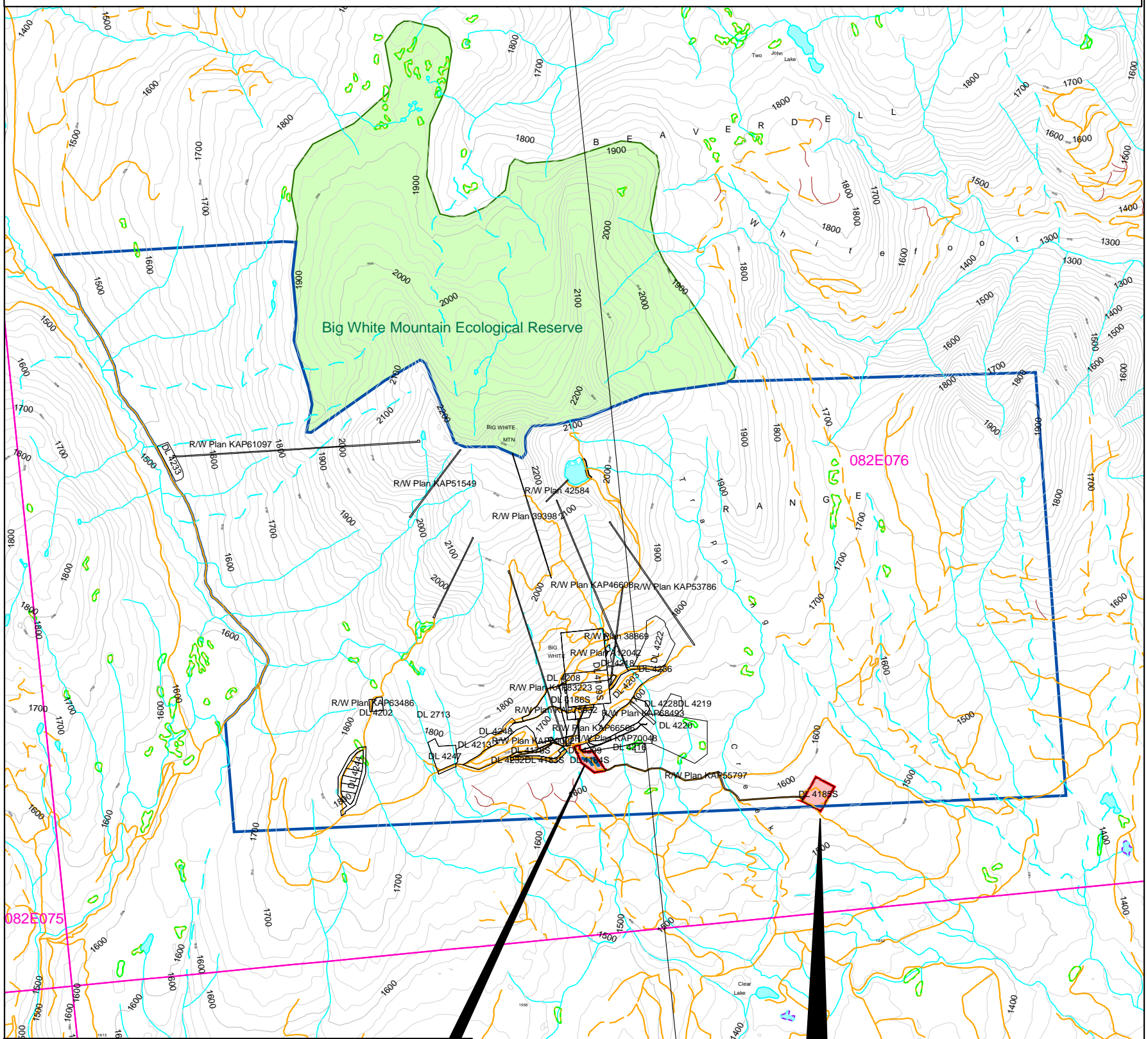
Document Path: P:\GIS\RDKB\MapDocuments\Routine_Maps\ScheduleA\MB\2016-09-26-Bylaw1610_MtBaldySpecFireLimit-Sched_BV2.mxd

Date: June 13, 2007
File: 3406052
Scale: 1:40,000
Projection, NAD 83
3406052_11x17_40k.pdf

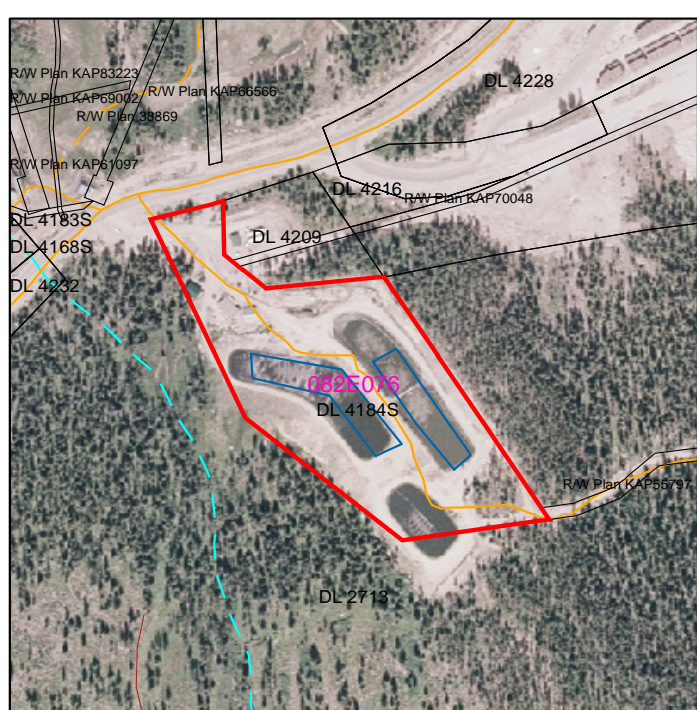


Big White Ski Resort Sewage Lagoon Lease Area

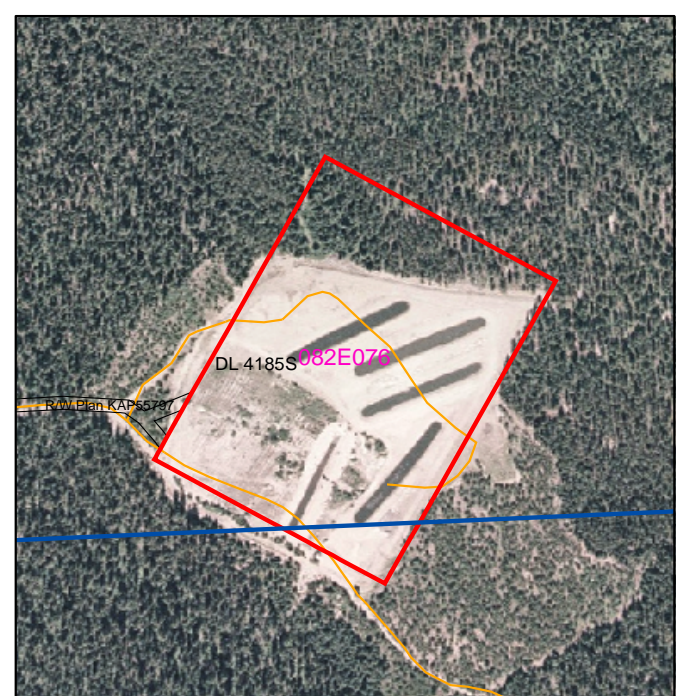
-  Lease Area - DL's 4184S & 4185S
-  Big White Controlled Recreation Area - 3525.11 ha.
-  Survey Parcel
-  20K Mapsheet Tiles
-  Indian Reserves
-  Parks and Protected Areas

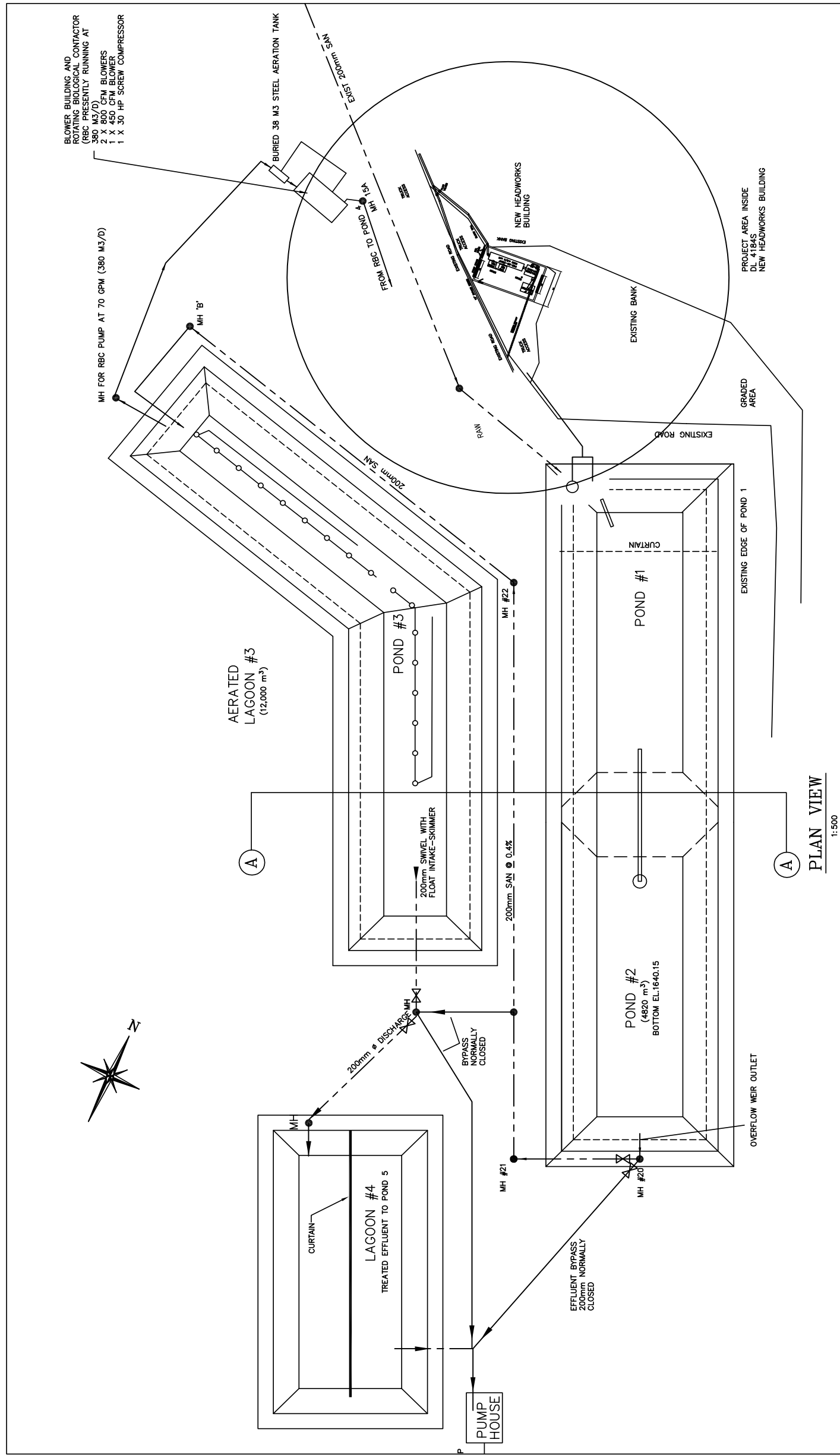


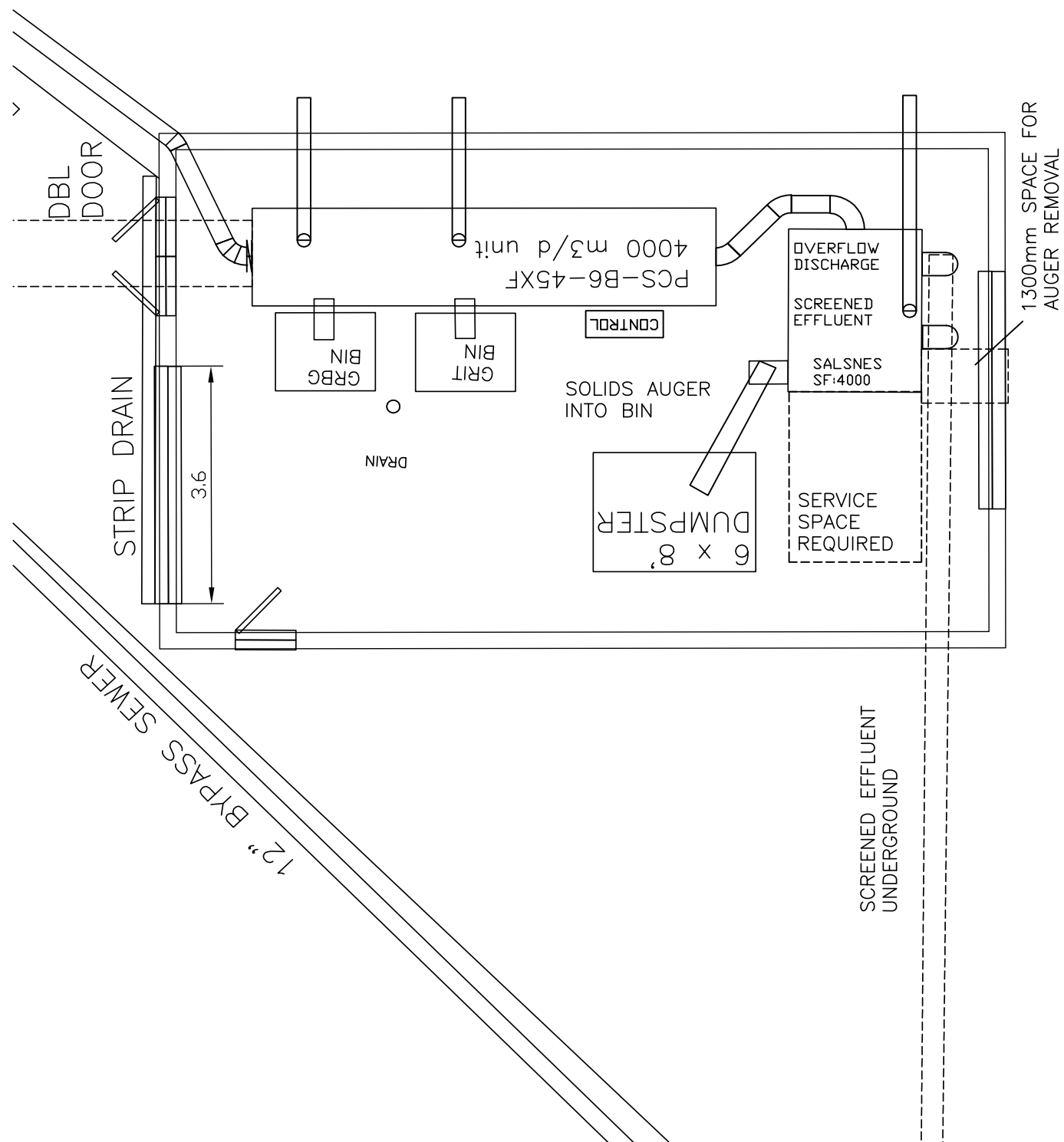
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Inset Map - Subject Area DL 4185S 1:5,000

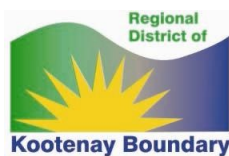


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NO	DATE	ISSUES	BY	APPD	NO	DATE	REVISIONS	BY	APPD
1	MAY 1 '17	CONCEPT FOR REVIEW							
2	JUL 9 '17	EQUIPMENT SETBACKS FOR REVIEW	TS						
3	JUL 9 '17	EQUIPMENT SETBACKS FOR REVIEW	TS						

 DELTERRA ENGINEERING LTD	Trevor Shephard, P.Eng. 521 Swaisland Crt. Kelowna, BC, V1W 2O5 Bus. 250-764-2553 Cell 250-215-7663 Fax 250-764-9814 E delterra@shaw.ca		DSSN: BW	BIG WHITE SEWER UTILITY BIG WHITE SKI RESORT EQUIPMENT CLEARANCES 2 FOR BUILDING OPENINGS	SCALE: AS NOTED
			DWN: TS		DWP FILE: --
			CHK: TS		JOB: 50-003
			DATE DWN. 2017-7-9		SHEET: C-001 R7



BYLAW NO. 1649

A BYLAW OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, IN THE PROVINCE OF BRITISH COLUMBIA TO INCREASE THE REQUISITION LIMIT OF THE BEAVERDELL FIRE PROTECTION SERVICE.

WHEREAS the Regional District of Kootenay Boundary has, by Bylaw No. 1347, 2007, established the Beaverdell Fire Protection Service;

AND WHEREAS the Board wishes to amend Bylaw No. 1347 to increase the maximum annual requisition for the service;

AND WHEREAS the Board has obtained the required consent of the participant in the function, in accordance with Section 349(1) of the *Local Government Act*;

NOW THEREFORE BE IT RESOLVED that the Board of the Regional District of Kootenay Boundary, in open meeting assembled enacts as follows:

1. This Bylaw may be cited as "Regional District of Kootenay Boundary Beaverdell Fire Protection Service Amendment Bylaw No. 1649, 2017".
2. Section 6 (maximum annual requisition) of Bylaw No. 1347 shall be amended as follows:

"The maximum amount that can be requisitioned annually shall not exceed the amount raised by applying a tax rate of \$1.04/1000 to the net taxable values of lands and improvements or \$55,650 (fifty-five thousand six hundred and fifty dollars) whichever is greater.

Read a First time this 31st day of August, 2017.

Read a Second time this 31st day of August, 2017.

Read a Third time this 31st day of August, 2017.

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1649, 2017 cited as "Regional District of Kootenay Boundary Beaverdell Fire Protection Service Amendment Bylaw No. 1649, 2017" as read a third time this

Manager of Corporate Administration

Written consent to adopt this Bylaw was received from the Director of Electoral Area 'E'/West Boundary.

Reconsidered and adopted this day of , 2017.

Chair Manager of Corporate Administration

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1649, 2017 cited as "Regional District of Kootenay Boundary Beaverdell Fire Protection Service Amendment Bylaw No. 1649, 2017" as reconsidered and adopted this

Manager of Corporate Administration